

**From:** "Mochrie, Paul" <Paul.Mochrie@vancouver.ca>  
**To:** "Direct to Mayor and Council - DL"  
**Date:** 1/30/2023 5:16:27 PM  
**Subject:** RE: Court of Revision - BIAs

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Apologies – to clarify my previous message, the Court of Revision is scheduled to convene on Thursday, Feb 2.

Paul

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**From:** Mochrie, Paul  
**Sent:** Monday, January 30, 2023 5:06 PM  
**To:** Direct to Mayor and Council - DL  
**Cc:** City Manager's Correspondence Group - DL  
**Subject:** Court of Revision - BIAs

Dear Mayor and Council,

There is a Court of Revision scheduled on Thursday, February 01st where the Vancouver Charter, sections 510 and 511, authorizes Council to hear complaints regarding errors in the special assessment roll from property owners prior to the adoption of the local improvement by-law. The special assessment notice attached was sent out to the impacted business improvement areas on November 15, 2022. The council report and draft local improvement by-law along with any corrections resulting from the Court of Revision will be forthcoming to Council for approval on March 7th.

If you have any questions, please contact Rosemary Hagiwara at [rosemary.hagiwara@vancouver.ca](mailto:rosemary.hagiwara@vancouver.ca)

Best,  
Paul

Vancouver Charter excerpt:

Preparation of special assessment roll before local improvement by-law passed

**510. Before a special assessment is imposed upon any real property by the passing of a local improvement by-law, the Council shall:**

(1) Cause to be made a special assessment roll in which shall be entered

- (a) a short description of the project;
- (b) every parcel (identified by a short description) to be specially assessed in respect of the property-owners' share of the cost, the name of the assessed owner thereof, its length of frontage in feet or assessed value, or other basis of assessment, as the case may be;
- (c) the estimated rate per foot or other basis of assessment applicable to the parcel;
- (d) the number of annual instalments by which the taxes to be levied and collected as a result of such special assessment are to be payable;
- (e) every exempt parcel, the name of the owner thereof, its length of frontage in feet, or assessed value or other basis of assessment:

(2) Cause a notice of assessment to be mailed to the assessed owner of every parcel liable to be specially assessed, setting out with respect to the project

- (a) a short description of the project;
- (b) the designated area;
- (c) the estimated cost of the project;

- (d)the estimated cost of the city's share;
- (e)the number of annual payments to be required;
- (f)the estimated annual rate per foot or other unit of assessment;
- (g)the time and, if applicable, place at which a Court of Revision will sit to hear complaints against the proposed special assessments;
- (h)if the hearing is conducted by means of electronic or other communication facilities, the way in which the hearing is to be conducted by those means:

(3)Unless otherwise provided, sit as a Court of Revision to hear complaints against the proposed special assessments. Such complaints shall be limited to the matters over which the Court of Revision has jurisdiction as set out in section 511.

1953-55-510; 1960-80-12; 2022-15-71.

### **Its powers and duties**

**511.** The Court of Revision shall begin to sit to hear such complaints at such time, not less than fifteen days, after the mailing of the last of the notices referred to in the preceding section and after such advertising of the sittings of the Court as the Council may direct. The special assessment roll shall be kept open for inspection at the office of the Collector of Taxes for at least fifteen days next before the day fixed for the sitting of the Court of Revision. The Court of Revision shall have jurisdiction and power to correct errors with respect to

- (a)the names of the assessed owners;
- (b)the length of the frontage or other measurements of a parcel;
- (c)any variation applied pursuant to clauses (g) and (j) of section 508;

but it shall not have power to review or alter the proportions of the cost of the project as between the city's share of the cost and the property-owners' share of the cost as fixed by the Council.