

From: ["Mochrie, Paul" <Paul.Mochrie@vancouver.ca>](mailto:Paul.Mochrie@vancouver.ca)
To: ["Direct to Mayor and Council - DL"](#)
Date: 5/25/2023 3:39:47 PM
Subject: Civic Agencies - Motion Update and July 10 Event Summary
Attachments: CCO - Memo to Mayor and Council - Civic Agencies Update and Welcome Event - May 2023.pdf

Dear Mayor & Council,

The attached memo from Rosemary Hagiwara, Acting City Clerk, provides an update on activities related to Civic Agencies. A short summary of the memo is as follows:

- Council directives with respect to Civic Agencies are identified, along with status updates; and
- An outline of the program for the welcome event for members of Civic Agencies, Council, and staff liaisons to be held on the evening of July 10.

If you have any questions, please contact Rosemary Hagiwara at rosemary.hagiwara@vancouver.ca.

Best,
Paul

Paul Mochrie (he/him)
City Manager
City of Vancouver
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The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the x^wməθk^wəyəm (Musqueam), Skwxwú7mesh (Squamish), and səliłwətał (Tseil-Waututh) Nations.

MEMORANDUM

May 25, 2023

TO: Mayor and Council

CC: Paul Mochrie, City Manager
Armin Amrolia, Deputy City Manager
Karen Levitt, Deputy City Manager
Maria Pontikis, Chief Communications Officer, CEC
Tina Penney, Director, Legislative Operations, Deputy City Clerk
Mellisa Morphy, Acting Chief of Staff, Mayor's Office
Trevor Ford, Director of Operations, Mayor's Office

FROM: Rosemary Hagiwara, Acting City Clerk

SUBJECT: Civic Agencies – Update and July 10 Welcome Event

PURPOSE

To provide Mayor and Council with updates related to Civic Agencies and details of a Civic Agencies welcome event to be held at City Hall on Monday, July 10, 2023.

BACKGROUND

On [February 14, 2023](#), Council approved the establishment of 11 “Type A” Civic Agencies (advisory to Council) and 4 “Type B” Civic Agencies (advisory to staff).

DISCUSSION

Council Direction Updates

Below is a list of additional direction given by Council, as well as current completion statuses:

| Direction | Status |
|--|---|
| That the Children, Youth and Families Advisory Committee and Vancouver Food Policy Council be asked to review their respective sizes, scopes, and compositions, and report back to the Nomination Subcommittee with recommendations. | <ul style="list-style-type: none">Discussion to be included on agendas for first Civic Agency meetings in July. |

| | |
|--|---|
| That the Mayor bring forward for Council consideration up to two non-voting Council Liaisons per Civic Agency. | <ul style="list-style-type: none"> Mayor's recommendations is scheduled for the Council meeting on June 13. |
| That the Nomination Subcommittee consult with Type A and B Civic Agencies to determine whether external liaison representation is needed (Park Board, VPD, VPL, VSB), and prepare invitations accordingly. | <ul style="list-style-type: none"> Discussion to be included on agendas for first Civic Agency meetings in July. |
| That the City Manager assign up to two non-voting staff liaisons to each Type A and B Civic Agency. | <ul style="list-style-type: none"> City Manager has assigned all staff liaisons. |
| That staff report back by Q4 on potential linkages with Park Board City Wide Youth Council. | <ul style="list-style-type: none"> Staff currently working with Park Board staff to identify opportunities; Youth Council meeting planned at City Hall in September. |
| That staff report back by Q4 on the feasibility and impact of honoraria for Civic Agency members and other participants. | <ul style="list-style-type: none"> Staff conducting jurisdictional review and background research; Staff preparing survey of incoming and current Civic Agency members. |

Civic Agencies Welcome Event

A welcome event for Civic Agency members will take place at City Hall on Monday, July 10, 2023, from 6:00 – 8:00 pm—the first such event since the beginning of the COVID-19 pandemic. Elected Officials and City staff who work with Civic Agencies are cordially invited to attend, and further details and RSVP will be provided soon.

The event will include an introductory presentation from Integrity Commissioner Lisa Southern, as well as a light dinner and social hour.

A tentative program is below:

| | |
|-------------|---|
| 6:00 – 6:05 | Commencement (Manager, Civic Agencies) |
| 6:05 – 6:10 | Traditional Welcome (Host Nations Representative) |
| 6:10 – 6:20 | Opening Remarks (Mayor or Designate) |
| 6:20 – 6:40 | Code of Conduct Presentation (Integrity Commissioner) |
| 6:40 – 7:00 | Open Q&A |
| 7:00 – 8:00 | Light Dinner and Social Hour |

If you have any questions, please contact Tina Penney, Director, Legislative Operations, at tina.penney@vancouver.ca.

Sincerely



Rosemary Hagiwara
Acting City Clerk