

File No.: 04-1000-20-2023-118

June 22, 2023

s.22(1)

Dear s.22(1)

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of February 27, 2023 under the *Freedom of Information and Protection of Privacy Act* for:

1. **Record of inquiries received over the web form <https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx>, specifically requesting two fields: "Provide details" and the date sent from January 1, 2023 to January 10, 2023; and**
2. **Associated responses (not notifications) from the City from January 1, 2023 and January 30, 2023.**

All responsive records are attached. Some information in the records has been severed (blacked out) under s.15(1)(l), s.17(1), s.22(1), and s.22(3)(d) of the Act. You can read or download these sections here:

[http://www.bclaws.ca/EPLibraries/bclaws\\_new/document/ID/freeside/96165\\_00](http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00).

Under section 52 of the Act, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, [info@oipc.bc.ca](mailto:info@oipc.bc.ca) or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (#04-1000-20-2023-118); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,

Kevin Tuerlings, FOI Case Manager, for

*[Signed by Kevin Tuerlings]*

**Cobi Falconer, MAS, MLIS, CIPP/C**  
**Director, Access to Information & Privacy**  
[cobi.falconer@vancouver.ca](mailto:cobi.falconer@vancouver.ca)  
453 W. 12th Avenue Vancouver BC V5Y 1V4

If you have any questions, please email us at [foi@vancouver.ca](mailto:foi@vancouver.ca) and we will respond to you as soon as possible. Alternatively, you can call the FOI Case Manager at 604-871-6584.

Encl. (Response Package)

:dl

Case Number	Enquiry Details	Date Created	Response
201000303205	Renovation and upgrade to existing heritage zoned building. New concrete foundation wall and slab. Existing structure to remain. New single car garage.	1/1/2023	Email Out : Jan 11 2023 1:29PM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: ">BP-2023-00140 . Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (permits@vancouver.ca). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf">Building Permit Online Account Guide . If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, Building Review Branch
201000303721	I'm wondering about having my business in this building, I have a wellness practice, primarily focused on counselling/coaching.	1/1/2023	Email Out : Jan 6 2023 12:40PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Good Afternoon, You will need to submit an additional inquiry with the following to determine the exact use of your proposed operations at 119 W Pender Street. 1) Unit number of the space you are looking to utilize for your business. Is this a shared space or are you the only tenant within this unit? 2) Operational Letter describing the business. Will the be participants entering your unit? Will there be classes for the coaching sessions? are you a registered counsellor as recognized by the Provincial regulations? Please utilize the Operational letter to elaborate on th and incorporate item #1 into your letter. Information of Operational Letters can be found here: https://vancouver.ca/files/cov/operational_letter_requirements.pdf 3) A floor plan showing the location of your exact space as well as a furniture plan. When items #1 to 3 have been provided in your resubmission, we will review the information and provide additional comments. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Marisa, Development Buildings and Licensing
201000303730	This property is located in First Shaughnessy District and the existing house was built in 1952. Could the owner demolish the existing house and construct a new house on this property?	1/1/2023	Email Out : Jan 6 2023 12:57PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Good Afternoon s.22(1) The property at s.22(1) can be considered to be demolished as it is not a property listed in appendix A of the Heritage Conservation Area Official Development Plan. Please see following link for additional information: https://bylaws.vancouver.ca/odp/HCA_1to7.pdf If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Marisa, Development Buildings and Licensing.
201000303761	Hi, I am designing a new home and infil / laneway hous s.22(1) at s.22(1) Id like to clarify the allowable fsr, height and above grade fsr with a planner. The family would like build a new development with Main House, Secondary/Family Sui and Infill /Laneway House. the total proposed area (excluding the 2 car garage space) is 5442 Square Feet or 0.70FSR. Can you please set up a meeting as i want to clarify my understanding of he RS-5 Zoning? thanks lan	1/1/2023	Email Out : Jan 6 2023 12:53PM Good afternoon, The Planning department does not provide pre-review of RS-5 houses, but if you have general questions regarding your design, you can request an appointment with the Enquiry Centre. It looks as though your main house is over the allowable outright above grade floor area. Larger sites are not able to utilize the full outright 70% floor area, but it may be acceptable for a conditional application. Also note that the maximum size for a laneway house is 900 square feet INCLUDING any built-in parking spaces, so your laneway house is too large. Please refer to section 11 of the Zoning and Development By-law regarding laneway house regulations, your plans should have enough information and dimensions to prove compliance with each item (laneway houses begin on page 7): https://bylaws.vancouver.ca/zoning/zoning-by-law-section-11.pdf I tried to call to see if you would like a meeting with the enquiry centre for specific questions but was unable to get through to find out what day/time works best for you. If you would like an appointment, please send another request indicating which days/times work for you. Our calendar is not very booked up for in person meetings so we should be able to accommodate your preferred time. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000303766	A very ugly awning over parking pad, Duplex zone	1/1/2023	NULL
201000303769	Double deck, gutters flow in the lane Awning between house and garage	1/1/2023	NULL
201000303770	Big awning over parking pad	1/1/2023	NULL
201000303772	A multitude of awning covering the whole length of the rear enormous house	1/1/2023	NULL
201000303775	An extremely high awning	1/1/2023	NULL
201000303778	Awning	1/1/2023	NULL
201000303782	Awning, taller then garage over parking pad, extra enclosed parking	1/1/2023	NULL
201000303785	Carport over parking pad, awning Extra room.	1/1/2023	NULL
201000303788	An awful looking carport, awning	1/1/2023	NULL
201000303849	I require site plan, floor plans, elevations, crossed sections, mechanical, electrical, structural for the property located at the address above. The owner wants to do a renovation of the house, adding a bathroom in the main floor.	1/1/2023	NULL
201000303871	Build a new strata infill behind a retained character house.	1/2/2023	Email Out : Jan 19 2023 2:25PM **Please do not reply to this message. Replies are not monitored** Hello, Thank you for your development permit submission request via the City of Vancouver's enquiry / application request web form. As part of the initial development permit steps, an application number has been assigned in our system: DP-2023-00086. Note: this number is for reference only and will become an official application once the project coordinator has verified the package. Your request is now part of our processing queue. Within ten business days (depending on the overall volume of requests), the application will assigned to a project coordinator. Note: you will receive an email notification once a project coordinator has been assigned. Please also note that your application number will not show up in our online system until the project coordinator begins working on your file; that is, depending on when you search for your application number in our online system, you may not see any results, even though your application is in our system. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, DRB Team Email Out : Jan 25 2023 2:37PM **Please do not reply to this message. Replies are not monitored** Hello, A Project Coordinator has been assigned to DP-2023-00086. A Project Coordinator will be reaching out to you within the next ten business days to provide next steps. In order to finalize the intake process, the Project Coordinator will be requesting payment development permit fees and/or possible additional documents/plans. Please note that your application number will not show up in our online system until the project coordinator begins working on your file; that is, depending on when you search for your application number in our online system, you may not see any results, even though your application is in our system. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, DRB Team
201000303872	I have another question to Building Review Branch (re: Case 201000275753). I want to replace the current contractors with other trade companies. Do the current trade contractors (electrical, plumber, gas) need to send a notice to City saying that they do not work for my DB-2022-01547? Thank you, s.22(1) Below: my previous inquiry to City and City Response. (Case 201000275753) - I want to replace my current General contractor and his trade people for electrical, plumbing and gas. I will hire a new general contractor with new qualified trade people. Please advise what would be the city procedure that I should follow. - For the new trade people continuing the reno project, do they need to apply the new trade permits? Can they pick up the remaining work to finish the rest of the inspections?" >>>>Please note, the NEW CONTRACTORS will be required to obtain their own trades permit. On their work description, they are to mention "TO CONTINUE WORK STARTED BY PREVIOUS COMPANY" -the new trades contractors are to UPLOAD a signed and dated letter from the owner advising that they have dismissed the previous company and retained the new company. -lastly, depending on the type of inspections which were called on the current trades permits.....their permits are to be completed based on the work they have performed already.	1/2/2023	Email Out : Jan 6 2023 2:16PM Hello, Regarding your Case enquiry as below " I want to replace the current contractors with other trade companies. Do the current trade contractors (electrical, plumber, gas) need to send a notice to City saying that they do not work for my DB-2022-01547?" The current trade contractors do not need to send in any notes unless they want to cancel their existing trades permits, then they may send us an amendment request on their existing permits and cancellation can be made as long as we have new applications on file wo complete the work. However it's the new contractors that would need to provide us with a letter from the owner stating that they have dismissed the previous company and retained the new company. Hope this helps. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/your-government/vancouver-building-bylaw.aspx#building-bylaw-contact">contact form and quote your reference number. Building Review Branch - Kamaljit Dhanoa
201000304055	Hi I received the sewer and water connection permit while planning on my laneway home project, which is a bill roughly add up to 9650 dollars. I wonder if this permit will include city's worker to come to my house to get the water done or I have to hire my own contractor to connect water. Thanks.	1/2/2023	NULL

Case Number	Enquiry Details	Date Created	Response
201000304058	For the laneway house building permit application, the main house deck needs to have an alteration permit. Attached please find design and structural drawings, schedule B & Schedule E-1, owner's undertaking	1/2/2023	NULL
201000304175	Hi. We already have permits but I was wondering if my garage could be smaller? It is currently 12x20ft or so. I plan to get a very small electric car and don't need or want the full 20ft in length... Ideally only about 15ft. Thanks. s.22(1)	1/2/2023	Email Out : Jan 6 2023 1:11PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Good Afternoon, A revision to the approved drawings for a smaller garage ( i.e. 12 feet by 15 feet) would result in a non-compliant parking space as per the Parking By-law. We could consider a smaller garage provided that the interior dimensions of the garage provide a compliant parking space as per 4.8.1 of the Parking By-law. https://bylaws.vancouver.ca/parking/Sec04.pdf ). The minimum interior dimensions of the garage would be approx 9.5 feet by 18 feet. In summary a smaller garage (12 feet by 15 feet) would result in a non-compliant parking space and an increase in the total floor area permitted at the site which would also result in non-compliance to the Zoning and Development By-law. If a smaller garage is desired, we could consid a revision for a 11 by 19 feet garage provided that the interior dimensions of the garage are compliant to the parking by-law. Please note, you will need to submit a revision request with the revision form and update drawings to the link below if you decide to move forward with a compliant smaller and compliant to the by-laws garage. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Marisa, Development Buildings and Licensing
201000304482	Submitting updated drawings and permit request for existing work done to property at s.22(1) prior to purchase in June 2022	1/2/2023	Email Out : Jan 6 2023 2:40PM Good afternoon, All items that differ from the originally approved plans and do not have approval should be identified as "proposed" rather than "existing". Alternatively you could include the approved plans as "approved" and then call yours "existing unapproved". This appears to be an addition into attic space and a suite on the lower floor being applied for? Your application just indicates work done by previous owner but you should include what the full scope is in the project description. Note that the allowable floor area is for the total building, including the other dwelling unit on the site. Please correct all calculations so that your totals are for the entire building rather than only your unit. Rt-5 zoning can consider up to 0.75 FSR, so your number totals should show compliance with the floor area regulations in RT-5. These plans do not seem to show the additional suite that the inspection report refers to, are you removing the suite? If so the plans and application form should indicate that. If your plans are able to show compliance with the allowable floor area permitted under RT-5, then you may be able to apply for a combined development/building permit once you have drawings and documents from a structural engineer. Plea: take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000304733	would like to speak in person regarding above property regarding business licence and permits allowable for this property s.22(1)	1/2/2023	Email Out : Jan 6 2023 3:37PM Good afternoon s.22(1)The front building on this site is residential and the rear building (which is the one you are concerned with) is approved as motor vehicle repair. You are able to use the rear building for your proposed use of vehicle repairs. If you will be proposing tenant improvements or alterations to the building, a building permit will be required. If no alterations are needed then only a business license is required. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inforr our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000304802	s.22(1) says there is a business licence (health and beauty) that is connected to a development permit. s.22(1) would like to know if the development permit can be transferred together with the business licence?	1/2/2023	Email Out : Jan 6 2023 1:40PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Good Afternoon s.22(1)If you are relocating your business to a different location which results in a change of address on your business license, you are advised that a new Development Permit will be required for the new address. The Development Permit at 8263 Oak Street is tied to the address and the Operator. In summary, a new business license at a new location would result in a new Development Permit associated to the new address. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Marisa, Development Buildings and Licensing.
201000304982	Hi, Would like to know whether this space is ELIGIBLE for operating non-medical retail cannabis store aside from the fact that, it is located 300 meters away from school, community centres, other retail cannabis and vulnerable community, also liquor store is located beside the space, so should be any issues?	1/2/2023	Email Out : Jan 6 2023 1:51PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Good Afternoon s.22(1)The property at 7247 Main Street is located in the C1 District where we can conditionally consider Retail Cannabis. A Development Permit will be required if you decide to move forward with Operational a Retail Cannabis at this location. Please refer to the following link for information regarding the Development Permit process. https://vancouver.ca/home-property-development/development-permit.aspx If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Marisa, Development Buildings and Licensing
201000305039	New Development/Building Permit Application	1/2/2023	Email Out : Jan 11 2023 12:15PM Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: DB-2023-00138 . Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application. Our system will alert you of new requests with an email from permits@vancouver.ca . These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. Please note that your application number will only show up in your online account when we begin working on your file. Depending on when you search for your application number in your online system, you may not see any results, even though your application is in our system. Don't Have an Online Permit Account? Please set up an account by visiting https://www.vancouver.ca/permits/apply Instructions on creating an online permit account can be found <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">here . If you need further assistance, please contact 3-1-1 and quote your reference number. Thank you, Housing Review Branch
201000305197	Interior alteration (renovation application) for new use of space as a cake boutique (bakery retail) from former UPS store. K3 form for non-grease latent cooking is included. Interior design and Mechanical drawing set is included for details.	1/2/2023	Email Out : Jan 12 2023 9:55AM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: BP-2023-00162. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (permits@vancouver.ca). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf">Building Permit Online Account Guide . If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, Natalie Macpherson Office Support Clerk III   Renovation Centre Development, Buildings & Licensing   City of Vancouver
201000305280	Parking pad enclosure, carport.	1/2/2023	NULL
201000305282	A 3 car garage plus a super extra large awning, looks like a jail	1/2/2023	NULL
201000305285	A super gigantic awning over carport All enclosed	1/2/2023	NULL
201000305287	Completely enclosed parking pad and awning	1/2/2023	NULL
201000305292	Awning over car pad	1/2/2023	NULL
201000305298	Parking pad enclosed, not only a triple garage, also a carport enclosed	1/2/2023	NULL

Case Number	Enquiry Details	Date Created	Response
201000305304	Would like Floor plan, Plumbing plan, Site plan (entire building) to determine plumbing problem - Which duplex uses that pipe (some parts of duplex overlaps with each other) & Who is responsible for the repair.	1/2/2023	Email Out : Jan 4 2023 2:30PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request to view, and possibly obtain plans the City of Vancouver may have on file for the property in question, please proceed to the following website for a complete of steps, forms and associated fees: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">Get copies of building plans   City of Vancouver Under step 3 you will find the application form, and if applicable, authorization form to complete and submit in a new request. Also ensure you have an online account set up (directions to do so on the same webpage). When your request is next in the queue, an agent will reach out directly with the next steps. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000305307	Enclosed parking pad	1/2/2023	NULL
201000305311	Very new duplex, awning covering the parking pad on both sides,.	1/2/2023	NULL
201000305314	A tre car garage + the parking pad all enclosed and just the icing on the cake the gutter run in the lane. Unbelievable	1/2/2023	NULL
201000305319	A duplex, with a doble garage, a single garage and carport enclosed	1/2/2023	NULL
201000305327	Awning that created an extra room, extra living space, unbelievable how ugly it is.	1/2/2023	NULL
201000305328	Trout Lake Housing Coop	1/2/2023	NULL
201000305332	Two awning, back and side of house, already house has a double garage.	1/2/2023	NULL
201000305337	Does the on line search include all permits requested and approved or is the history limited? For example, I can see permits dating back to 2017 but nothing older than that date.	1/2/2023	Email Out : Jan 6 2023 12:46PM Good afternoon, The City has a free online permit search tool that can be used to find information and status related to Building Permits, Development Permits, Trades Permits and other City permits issued between 2016 and the present. General inquiries about permit applications, inspections and issued/completed permits can be directed to the City's online permit search tool (www.vancouver.ca/permit-search). You can use an address, permit number, or date range to locate permits using the search tool, and there are no fees. For information related to permits issued prior to 2016 or other information/records that are not available through the online permit search, you will need to submit a Property Research Request. Please note that there are fees associated with obtaining this information. You can learn more about our Property Research Services, the application process and the associated fees, on our website: https://vancouver.ca/property-research. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000305339	Awning all across the length of the house, plus created extra living space	1/2/2023	NULL
201000305364	Interested in legalizing secondary suite, wondering if the suite must be accessible from the main part of the home via shared door or if it's ok to be only accessible by its own separate entrance. Thanks.	1/2/2023	Email Out : Jan 6 2023 2:57PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Good Afternoon s.22(1)A secondary suite can have its own entrance into the building or have a shared common entry with the principal dwelling unit. A new door at the front can be installed with permits or you can utilize the rear of the building as an entrance. Here is additional information regarding Secondary Suites. https://vancouver.ca/files/cov/secondary-suite-how-to-guide.pdf I would recommend that you make a request for Building Plans utilizing the following link: https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx to see what record drawings the city would have on record for this site. If you wish, you can submit subsequent inquiries utilizing the record drawings as a reference base to demonstrate where you wish to have the secondary suite within the building. It is advised that you retain the services of a design professional to assist you in navigating the permit process. They should also be able to assist you in the design and layout of legalizing the secondary suite at this site. Here is the permit checklist for your reference: https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Marisa, Development Buildings and Licensing.
201000305369	Hello, we received a notice about our building's walk in freezer and cooler a little while ago. We have lost the notice and would like som help getting that information back. It was about refrigeration compliance. We currently lease the property from the City to do business under the name Grand Marpole Market. Thank you.	1/2/2023	Email Out : Jan 18 2023 3:01PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Good Afternoon Grand Marpole Market, You will need to resubmit an additional inquiry describing the notice and details in which you had received regarding the buildings walk-in freezer. Do you know if this notice was issued by the City of Vancouver, the Provincial Government, Vancouver Coastal Health? I have reached out to our Real Estates Facilities Management Department whom has indicated that it may be a new Government Industry Health or Efficiency Standards group not associated with the City of Vancouver. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Marisa, Development Buildings and Licensing.
201000305463	This building is in a CD-1 zone. I am wondering if this location will have a FSR limitation?	1/3/2023	Email Out : Jan 6 2023 2:15PM Hello, Thank you for contacting the city of Vancouver. As per your inquiry, please se Section 4 Floor area and density in the CD-1 (593) Zone here: https://cd1-bylaws.vancouver.ca/CD-1(593).pdf Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - DBL Service Center
201000305480	Tenant Improvement - Minor suite 950 - 1090 W Georgia St	1/3/2023	NULL
201000305481	our company will be tying into the existing fiber optic network hub present at VCC. to do this, we will need to install electrical conduits inside and outside the building. As this is for communications, do I still need to acquire an electrical permit for the work? I have attached drawings of the work to be performed.	1/3/2023	Email Out : Jan 5 2023 2:44PM Hello, Regarding your Case enquiry as below " our company will be tying into the existing fiber optic network hub present at VCC. to do this, we will need to install electrical conduits inside and outside the building. As this is for communications, do I still need to acquire an electrical permit for the work? I have attached drawings of the work to be performed." Please be advised that an electrical permit would be required for the indoor and outdoor potion of the communications conduits that are a part of the building only. Please apply online portal. Hope this was helpful. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/your-government/vancouver-building-bylaw.aspx#building-bylaw-contact">contact form and quote your reference number. Building Review Branch - Kamaljit Dhanoa
201000305519	I would like to add drawings and documents for BP submission case no 201000283853	1/3/2023	Email Out : Jan 11 2023 1:22PM Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: DB-2023-00072. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application. Our system will alert you of new requests with an email from permits@vancouver.ca . These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. Please note that your application number will only show up in your online account when we begin working on your file. Depending on when you search for your application number in your online system, you may not see any results, even though your application is in our system. Don't Have an Online Permit Account? Please set up an account by visiting https://www.vancouver.ca/permits/apply Instructions on creating an online permit account can be found <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">here . If you need further assistance, please contact 3-1-1 and quote your reference number. Thank you, Housing Review Branch
201000305534	I would like add drawings to to the BP submission for s.22(1) - laneway case no 201000283876	1/3/2023	Email Out : Jan 11 2023 1:23PM Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: DB-2023-00073. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application. Our system will alert you of new requests with an email from permits@vancouver.ca . These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. Please note that your application number will only show up in your online account when we begin working on your file. Depending on when you search for your application number in your online system, you may not see any results, even though your application is in our system. Don't Have an Online Permit Account? Please set up an account by visiting https://www.vancouver.ca/permits/apply Instructions on creating an online permit account can be found <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">here . If you need further assistance, please contact 3-1-1 and quote your reference number. Thank you, Housing Review Branch

Case Number	Enquiry Details	Date Created	Response
201000305625	I received the attached letter from the City recently with respect to a mural that we painted on the exterior walls of our store. We hired a well known Main St. street artist to paint the mural as part of the Main Street Mural Festival and we were not aware that we required a permit. Most of our neighboring retail locations have similar street art murals on their exterior wall, including our direct neighbors at 315 Main St, 3207 Main St, 213 E 16th Ave. and 211 E 16th Ave. Specifically, 211 E 16th across the street from our location operates a cannabis retail store just like we do and it does not appear that they have a permit for their exterior murals or window coverings. Why did we get targeted/inspected? Additionally, the artist that we hired was not required to obtain a permit for other murals that she has painted throughout the City. Can you please let me know how I can apply for the required permit? I do not see a section on the City's website under the permit heading for a street mural. Thank you.	1/3/2023	Email Out : Jan 5 2023 9:27AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. Please proceed to the following website for information pertaining to permit requirements for murals: <a href="https://vancouver.ca/parks-recreation-culture/make-an-outdoor-mural.aspx">Make an outdoor mural   City of Vancouver <a href="https://vancouver.ca/parks-recreation-culture/make-an-outdoor-mural.aspx">The program outline: <a href="https://vancouver.ca/files/cov/mural-support-program-guidelines.pdf">Mural Support Program Guidelines (vancouver.ca) Within the outline it indicates the following information within: How to Apply: Artists must first contact the staff coordinator to determine eligibility and to access the application form: Mural Program Coordinator murals@vancouver.ca Phone: 3-1-1 The following components will be required: Signed Mural Support Contract Recent Wall Photos (google street view image not accepted) Wall dimensions on photo Draft artwork Rendering (draft artwork superimposed on the photo of the wall If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000305647	Enquiry of the current review status of the 3 Development permits for s.22(1) These permits were submitted early December 2022	1/3/2023	Email Out : Jan 6 2023 2:43PM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, the three Development Permit are currently under "Review Statuses". Please stay posted as the assigned Project Coordinator should reach out to you soon. Do note review can take a few week. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - DBL Service Center
201000305688	Hello, I am following up on my request for drawings sent on Dec 14 2022, case # 201000271874. If you could please let me know any details that would be much appreciated. Thank you, s.22(1)	1/3/2023	Email Out : Jan 5 2023 9:09AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello s.22(1) Thanks for your enquiry. The staff are working hard on trying to get through all the requests for plans and they are currently working on requests sent on December 12th and 13th. As your request was made on December 14th, one of the staff will be reaching out over the next couple of days when your request is next in the queue. We apologize for the wait. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000305698	Would like to enquire wether the property is eligelbe for a duplex. Please the attached information provided.	1/3/2023	Email Out : Jan 10 2023 1:32PM Hello, Thank you for your building permit inquiry via the City of Vancouver's online enquiry form. The Director of Planning is unable to permit a relaxation of site area below 3800 sqft. It is suggested that you appeal this regulation to the Board of Variance. However prior to doing so, the Board will be asking that you make an permit application to the Housing Branch with the explicit request to appeal that regulation in your application. The Board will not accept a direct appeal without first having the Housing branch recommend the appeal be heard.
201000305807	House blue prints	1/3/2023	Email Out : Jan 4 2023 2:31PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request to view, and possibly obtain plans the City of Vancouver may have on file for the property in question, please proceed to the following website for a complete of steps, forms and associated fees: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">Get copies of building plans   City of Vancouver Under step 3 you will find the application form, and if applicable, authorization form to complete and submit in a new request. Also ensure you have an online account set up (directions to do so on the same webpage). When your request is next in the queue, an agent will reach out directly with the next steps. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000305821	Application for approval of proposed secondary suite. BP has been recently approved owner would like to add Secondary suite.	1/3/2023	Email Out : Jan 10 2023 12:03PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hi s.22(1) You were advised previously the following; At this time, we are unable to open a Building Permit application as your application does not meet the minimum requirements to open a permit in our system. s.22(1) is one unit in a Multiple Conversion Dwelling (containing 3 units). As such, a secondary suite is not a listed use and cannot be applied for. If the owner and/or strata wish to apply to legalize a 4th dwelling unit, a full Development Permit application with no guarantee of approval is required to change the use of the building to a Multiple Conversion Dwelling (containing 4 units). The change of use would trigger the requirement of a an additional parking space, and the site does not look like it can accommodate a fifth space, so a parking relaxation would need to be sought as part of the Development Permit application. If/when a Development Permit is issued, then the related Building Permit application can be submitted. The Development Permit application fee is \$1810. If the Development Permit application is refused, an appeal to the Board of Variance is \$2610. Both the Development Permit application and the Board of Variance Appeal have no guarantee of approval and if NOT issued/approved, then the owner would have paid \$4,420 with no refunds available/possible. To apply for the Development Permit, please refer to this submission checklist: <a href="https://vancouver.ca/files/cov/mixed-use-multiple-dwellings-and-rt-zones.pdf">https://vancouver.ca/files/cov/mixed-use-multiple-dwellings-and-rt-zones.pdf To submit your Development Permit application, please review the steps here: <a href="https://vancouver.ca/developmentpermit">https://vancouver.ca/developmentpermit ***** The recommended course of action is to apply for a Building Permit to remove the suite and restore the building to match the last approved drawings on file. To apply for the Building Permit, please review the Field Review webpage for the process, what to prepare/submit, and how to apply: <a href="https://vancouver.ca/fieldreview">https://vancouver.ca/fieldreview Lastly, I do see that a refund has been requested for IA-2022-00321 and is in progress. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Wayland, Service Center
201000305825	Looking for all available drawings and any geo report conducted on site.	1/3/2023	Email Out : Jan 4 2023 2:32PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request to view, and possibly obtain plans the City of Vancouver may have on file for the property in question, please proceed to the following website for a complete of steps, forms and associated fees: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">Get copies of building plans   City of Vancouver Under step 3 you will find the application form, and if applicable, authorization form to complete and submit in a new request. Also ensure you have an online account set up (directions to do so on the same webpage). When your request is next in the queue, an agent will reach out directly with the next steps. Please note: we rarely would ever have any information pertaining to geo-reports in our plans. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000305831	Hi There, and happy new year. I would like to apply for the building permit for the address at s.22(1) Vancouver. The owner wants to keep the existing Roof Deck if it is possible , it is already there s.22(1) Attached drawings for this permit. Please let us know if you need any further information. Thank you s.22(1)	1/3/2023	Email Out : Jan 10 2023 9:34AM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. At this time, we are unable to open a Building Permit application as your application does not meet the minimum requirements to open a permit in our system. This roof deck cover was never approved by the city so the new owner will take over getting the permit. This roof deck cover does not meet zoning in floor area and building depth. If you want to keep it, you apply for permit and we will refuse it, then you take your chances at the Board of Variance with a fee of \$2,3000.00 with no guarantees. Your permit package has deficiencies therefore a permit cannot be taken in. You are missing; -application form -owner's undertaking Schedule E-1 -floor plans do not show the floor area calculations. Next Steps Review the https://vancouver.ca/files/cov/addition-reno-rs-zones.pdf application checklist to ensure you have the required documents to submit a complete application package: For additional Building Permit checklists, please refer to our <a href="https://vancouver.ca/home-property-development/application-forms-and-checklists.aspx">Building and renovating forms, checklists, and bulletins page. Once you have all of the required documents, re-submit your application package using the Development and Building Services Centre <a href="https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx">enquiry form and quote your reference number. As part of our efforts to improve permit wait times, we have transitioned to a new system for electronic permit applications. Booking intake appointments and dropping off documents and drawings are no longer necessary. Don't Have an Online Permit Account? Please set up an account by visiting <a href="https://vancouver.ca/permits/apply">vancouver.ca/permits/apply Instructions on creating an online permit account can be found here: <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf Why do you need an Online Permit Account? An online permit account is necessary for you to be able to communicate and share documents with City staff. During the application process staff will ask questions or request additional documents to support the review of your application. You can also pay most permitting related fees online through your online permitting account. Once your permit is issued, you will have access to your issued permit and any drawings or documents that have been accepted. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Wayland, Service Center
201000305854	1210 Seymour Street and 560 Davie Street	1/3/2023	NULL
201000305874	Citizen had received an email from Jeffrey Wong on December 22nd. They paid their fees and also called the process owner. He is still waiting to hear back because he's done everything needed to have the permit approved.	1/3/2023	NULL

Case Number	Enquiry Details	Date Created	Response
201000305908	Hi just wondering if the city would consider allowing us to subdivide this property. It is a corner property o s.22(1) It is a 64 by 104 lot. The lot is oversized a bit im just trying make the most of the space. Or would the city allow me to build an extra dwelling on the property ? With 2 family dwelling outright approval I would be building almost 2400 square feet a unit. It's quite a big unit for half a duplex almost as big as a single family home.	1/3/2023	Email Out : Jan 6 2023 3:01PM Good afternoon, You may only have 1 principal dwelling on the site. Therefore, you can not have 2 duplexes. 1 single or two-family dwelling is supportive. To inquire if you can subdivide the lot, please contact our subdivision team at 604-871-6627 or 604-873-7556, or email <a href="mailto:subdivision@vancouver.ca">subdivision@vancouver.ca . Please visit the following link for Subdivision application : <a href="https://vancouver.ca/home-property-development/minor-subdivision.aspx">https://vancouver.ca/home-property-development/minor-subdivision.aspx</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000305937	Hi s.22(1) Your business may be considered as Health Care or Health Enhancement which are both conditional uses in this C-2 zone. So you will need to apply for a development permit for change of use and a building permit for change of occupancy from beauty/wellness. Please consult with a designer or architect to help you with the application since it is quite complex and you will require drawing plans. can take several weeks for the permit to be issued, so you should start this as soon as possible. Please take our 2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our contact form and quote your reference number. Thank you, Enquiry Centre, Laurel Our unit is number 2. Yes, we will have massage therapists and registered acupuncture. We replaced the new wood flooring over existing tiles. and also replaced the old sinks. Also install finishing carpentry before painting.	1/3/2023	Email Out : Jan 10 2023 9:04AM **Please do not reply. Replies are not monitored** Hello s.22(1) Thank you for your building permit submission request via the City of Vancouver's online enquiry form. At this time, we are unable to open a Building Permit application as your application does not meet the minimum requirements to open a permit in our system. We cannot accept this application for a development permit, there are no drawings or operational letter attached to this case file. Next Steps Review the <a href="https://vancouver.ca/files/cov/change-of-use-main-app.pdf">https://vancouver.ca/files/cov/change-of-use-main-app.pdf</a> application checklist to ensure you have the required documents to submit a complete application package: For additional Building Permit checklists, please refer to our <a href="https://vancouver.ca/home-property-development/application-forms-and-checklists.aspx">Building and renovating forms, checklists, and bulletins page. Once you have all of the required documents, re-submit your application package using the Development and Building Services Centre <a href="https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx">enquiry form and quote your reference number. As part of our efforts to improve permit wait times, we have transitioned to a new system for electronic permit applications. Booking intake appointments and dropping off documents and drawings are no longer necessary. Don't Have an Online Permit Account? Please set up an account by visiting <a href="https://vancouver.ca/permits/apply">vancouver.ca/permits/apply Instructions on creating an online permit account can be found here: <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf Why do you need an Online Permit Account? An online permit account is necessary for you to be able to communicate and share documents with City staff. During the application process staff will ask questions or request additional documents to support the review of your application. You can also pay most permitting related fees online through your online permitting account. Once your permit is issued, you will have access to your issued permit and any drawings or documents that have been accepted. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Wayland, Service Center
201000305947	Contractor License #: s.22(1) IMBL License #: s.22(1) IMBL account #: s.22(1)	1/3/2023	Email Out : Jan 4 2023 8:50AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. Unfortunately, there are no building permit application documents or drawings attached to your application request nor any work description for this application. Please ensure you attach all the proper documentation for a building permit application before hitting submit on a new webform. Alternatively, if you are actually looking to apply for a trades related permit, you would need to do so via your online account: <a href="https://plposweb.vancouver.ca/Public/Login.aspx">Permits - City of Vancouver - Login If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000305951	We submitted the application form and all required documents, but received an email that Arch drawings are missing. We upload Arch drawing again.	1/3/2023	Email Out : Jan 12 2023 8:53AM Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: DB-2023-00157 . Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application. Our system will alert you of new requests with an email from <a href="mailto:permits@vancouver.ca">permits@vancouver.ca</a> . These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. Please note that your application number will only show up in your online account when we begin working on your file. Depending on when you search for your application number in your online system, you may not see any results, even though your application is in our system. Don't Have an Online Permit Account? Please set up an account by visiting <a href="https://www.vancouver.ca/permits/apply">https://www.vancouver.ca/permits/apply</a> Instructions on creating an online permit account can be found <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">here . If you need further assistance, please contact 3-1-1 and quote your reference number. Thank you, Housing Review Branch
201000305964	Our Client is proposing a small renovation to an existing strata building. The changes are confined to the ground floor amenity space of a residential tower, and consist of the following: 1. Remove an existing direct vent fireplace, patch and make good existing exterior wall, 2. Add new door between existing lounge and hot tub room, 3. Convert existing lounge to exercise room, 4. Add feature wall to the entrance lobby, 5. Replace various interior finishes and fixtures. Please advise with respect to the following: 1. What is the required regulatory path and what permits, if any, must be issued prior to commencing this work, 2. The exercise room is currently located in the hot tub room. Are you aware of any building code prohibition against this.	1/3/2023	Email Out : Jan 6 2023 3:50PM Good afternoon, Good afternoon, It appeared to be qualified for field reviews application based on your provided information. Keep in mind that the new door to the spa room to be min. 2'-10" wide. We are currently accepting electronic submissions for field reviews as there are no walk-ins or in person meetings. Please attach/drag all of your documents and drawings to our online enquiry form ( <a href="http://www.vancouver.ca/building-development-support">www.vancouver.ca/building-development-support</a> ) when you have a complete application to apply. For a detailed list of submission requirements, please visit <a href="http://Vancouver.ca/FieldReview">Vancouver.ca/FieldReview</a> . Please visit the following link for generic field review checklist: <a href="https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf">https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf Once your project has been reviewed, we will provide you with an update in the following days. Please note, do not drop off hard-copy drawings and documents as they are not required during this stage but will be required at a later date before permit issuance. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000305968	We have been asked to prepare Tenant improvement application for this unit and we require all record drawings for existing approved condition of the unit, including Architectural, structural, mechanical & electrical drawings	1/3/2023	NULL
201000306014	Hello hello, Happy Holidays! I'm trying to figure out who might be in charge of the PLANNING reviews for the ground floor tenant improvements at the Vancouver Convention Centre. s.17(1) nd is looking to propose some minor storefront changes and also additional weather protection. I am hoping this is scope I can include in a combined DB permit rather than a separate minor amendment to the DP and wanted to chat it over with whoever is looking after that building before we get ready to submit. Thanks.	1/3/2023	Email Out : Jan 6 2023 3:51PM Good afternoon, You can send drawings of your proposed exterior alterations to us through this portal and we will consult with the Planning department and let you know if your proposal can be accepted. You are welcome to send a couple of options to see which one is preferred if you have more than one option. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000306028	We're looking to change the electrician company, do we need the new electrician to fill out the form 2005-006-permitting-and-inspection-of-electrically-connected-signs_signed.pdf again?	1/3/2023	Email Out : Jan 6 2023 3:53PM Good afternoon, For enquiries relating to signs or sign permits, please contact: <a href="mailto:sign.permits@vancouver.ca">sign.permits@vancouver.ca</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000306032	Hello, I would like to submit a TI application. It is a minor alteration with a change of use. Regards,	1/3/2023	Email Out : Jan 12 2023 10:11AM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: BP-2023-00163. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' ( <a href="mailto:permits@vancouver.ca">permits@vancouver.ca</a> ). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf">Building Permit Online Account Guide . If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, Natalie Macpherson Office Support Clerk III   Renovation Centre Development, Buildings & Licensing   City of Vancouver
201000306044	Hey there, I had a customer inquire about building a wooden exterior wheelchair ramp. Where can I find the relevant building codes so that I can start drafting everything up for the permitting process, and is there a person I can contact re: any checklists that need to be done, etc.?	1/3/2023	Email Out : Jan 6 2023 4:01PM Good afternoon, Ramp requirements can be found in the Vancouver Building Bylaw in the following sections section 3.4 for part 3 buildings section 9.8 for part 9 buildings The Vancouver Building Bylaw can be accessed on line at the following link: <a href="https://www.bccodes.ca/vancouver-bylaws.html">https://www.bccodes.ca/vancouver-bylaws.html</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn

Case Number	Enquiry Details	Date Created	Response
201000306087	we are ready to submit BP application, instead of electronic files, could we submit our application by hard copy? do we need to book appointment for drop off? how many sets do we need to prepare? Do we need to submit our drawings online before we get hard copy?	1/3/2023	Email Out : Jan 4 2023 2:34PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. All applications must be done online first (with digitally sealed drawings). Once you permit has been reviewed, your assigned project coordinator may reach out for hard copies with a complete list of how many, etc. Please upload all your documentation via a new webform for your application. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000306105	RM-12n Stacked Townhouse Project- 50 units. Please note that Arch. DP set was too large to upload.	1/3/2023	Email Out : Jan 19 2023 2:49PM **Please do not reply to this message. Replies are not monitored** Hello, Thank you for your development permit submission request via the City of Vancouver's enquiry / application request web form. As part of the initial development permit steps, an application number has been assigned in our system: DP-2023-00089. Note: this number is for reference only and will become an official application once the project coordinator has verified the package. Your request is now part of our processing queue. Within ten business days (depending on the overall volume of requests), the application will be assigned to a project coordinator. Note: you will receive an email notification once a project coordinator has been assigned. Please also note that your application number will not show up in our online system until the project coordinator begins working on your file; that is, depending on when you search for your application number in our online system, you may not see any results, even though your application is in our system. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, DRB Team Email Out : Jan 25 2023 2:39PM **Please do not reply to this message. Replies are not monitored** Hello, A Project Coordinator has been assigned to DP-2023-00089. A Project Coordinator will be reaching out to you within the next ten business days to provide next steps. In order to finalize the intake process, the Project Coordinator will be requesting payment of development permit fees and/or possible additional documents/plans. Please note that your application number will not show up in our online system until the project coordinator begins working on your file; that is, depending on when you search for your application number in our online system, you may not see any results, even though your application is in our system. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, DRB Team
201000306196	I am submitting a minor amendment to existing development & building permit application. Clarification on character house front window replacement (Window muntins are NOT thermally broken, see "Existing Window - Character House.pdf")	1/3/2023	Email Out : Jan 19 2023 3:02PM **Please do not reply to this message. Replies are not monitored** Hello, Thank you for your development permit submission request via the City of Vancouver's enquiry / application request web form. As part of the initial development permit steps, an application number has been assigned in our system: DP-2023-00090. Note: this number is for reference only and will become an official application once the project coordinator has verified the package. Your request is now part of our processing queue. Within ten business days (depending on the overall volume of requests), the application will be assigned to a project coordinator. Note: you will receive an email notification once a project coordinator has been assigned. Please also note that your application number will not show up in our online system until the project coordinator begins working on your file; that is, depending on when you search for your application number in our online system, you may not see any results, even though your application is in our system. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, DRB Team Email Out : Jan 25 2023 2:41PM **Please do not reply to this message. Replies are not monitored** Hello, A Project Coordinator has been assigned to DP-2023-00090. A Project Coordinator will be reaching out to you within the next ten business days to provide next steps. In order to finalize the intake process, the Project Coordinator will be requesting payment of development permit fees and/or possible additional documents/plans. Please note that your application number will not show up in our online system until the project coordinator begins working on your file; that is, depending on when you search for your application number in our online system, you may not see any results, even though your application is in our system. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, DRB Team
201000306230	Hi there I have a parking lot behind this building and I have 3 parking spot under cover and 4 not covered On the 2 under cover I would like to put up a tool shed the size is 10 by 11. do I need a permit for this ?? I took a pic the shed will be on the first 2stalls of the under cover .. I have 4 other parking g stalls across plus the one beside the under cover spot that are all vacant if any tenants need ..	1/3/2023	Email Out : Jan 6 2023 4:04PM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, building a 10 x11 shed would require a permit. Since you are also removing a parking spot this would require a form of a Development Permit. We would need more information to give you a better assessment. For example, site plan, floor plan, building uses etc. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - DBL Service Center
201000306286	Channel Letters for a ground level store front. sign will read as "Pho Mimosa Vietnamese Cuisine"	1/3/2023	Email Out : Jan 5 2023 9:29AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To apply for a sign permit, please follow the instructions listed on the sign permit website: <a href="https://vancouver.ca/doing-business/sign-permit.aspx">Sign permit   City of Vancouver If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000306305	During the last submission, we realized that we had technical upload document issued, some of documents wasn't upload. Here, we uploaded them again. Tenant improvement with minor interior renovation.	1/3/2023	NULL
201000306339	I'm looking to apply for a street use permit for a laneway house project.	1/3/2023	Email Out : Jan 5 2023 8:33AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To apply for a street use permit, please proceed to the following website for a list of steps, forms, and option to apply: <a href="https://vancouver.ca/home-property-development/construction-street-use-permits.aspx">Construction street use permit   City of Vancouver If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000306367	revision application for the permit DB-2019-04810	1/3/2023	Email Out : Jan 4 2023 4:17PM **Please do not reply. Replies are not monitored** Hello, <a href="#">s.22(1)</a> Thank you for your building permit submission request via the City of Vancouver's online enquiry form. At this time, we are unable to open a Building Permit Revision application as your application does not meet the minimum requirements to open a permit in our system. - missing revision application form, <a href="https://vancouver.ca/files/cov/building-permit-revision-application.pdf">https://vancouver.ca/files/cov/building-permit-revision-application.pdf</a> - drawings with the changes bubbled Next Steps Once you have all of the required documents, re-submit your application package using the Development and Building Services Centre <a href="https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx">enquiry form and quote your reference number. As part of our efforts to improve permit wait times, we have transitioned to a new system for electronic permit applications. Booking intake appointments and dropping off documents and drawings are no longer necessary. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Wayland, Service Center
201000306423	Looking for approved plans for this house	1/3/2023	NULL
201000306485	Caller is wanting a trades clerk to contact him regarding the status of permit EP-2022-10795.	1/3/2023	Email Out : Jan 5 2023 11:52AM Hello, Regarding your Case enquiry as below " Caller is wanting a trades clerk to contact him regarding the status of permit EP-2022-10795." Please be advised that EP-2022-10795 is Issued and Inspection request has been made. Thanks. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/your-government/vancouver-building-bylaw.aspx#building-bylaw-contact">contact form and quote your reference number. Building Review Branch - Kamaljit Dhanoa
201000306491	Would like to cancel permit application (if any) for property address listed. Not sure if this request was sent in (The employee who sent in <a href="#">s.22(1)</a> t would have been in mid to late December) - if so, please cancel.	1/3/2023	Email Out : Jan 4 2023 2:01PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. The permit application made by : <a href="#">s.22(1)</a> for <a href="#">s.22(1)</a> has now been cancelled. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000306503	Our client would like to renovate the interior of the their heritage house at <a href="#">s.22(1)</a> The renovation would primarily include new finishes but will also touch on mechanical, electrical, and some exterior repairs. No changes to the exterior design are in the scope of work. Will this require a development permit or will this be direct to building permit?	1/3/2023	Email Out : Jan 3 2023 1:57PM Good afternoon, A development permit and/or building permit will be required. We will need to review your existing and proposed elevations with photos to determine the type of permit required. <a href="#">s.22(1)</a> is not a heritage house. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Candice
201000306534	I would like to update the contact email submitted with case file number 201000268845. The contact <a href="#">s.22(1)</a> has an online permit account with the email address <a href="#">s.22(1)</a>	1/3/2023	NULL



Case Number	Enquiry Details	Date Created	Response
201000306537	If we need applying permit to install new ventilation system in the kitchen? Nothing will be changed except the new ventilation system. thanks	1/3/2023	Email Out : Jan 6 2023 4:17PM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, we would need more information to give you a better assessment. Is this for a residential home? Or a commercial kitchen? If you are cutting into the walls or installing ducking a Building Permit and Electrical Permit will be required. If this is a simple appliance replacement in a residential home you may need an Electrical Permit. Please see the following link for when a permit is required: <a href="https://vancouver.ca/home-property-development/when-you-need-a-permit.aspx">https://vancouver.ca/home-property-development/when-you-need-a-permit.aspx</a> Please take our <a &gt;2="" a="" href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022" minute="" survey<=""> to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a &gt;contact="" a="" form<="" href="https://vancouver.ca/building-development-support"> and quote your reference number. Thank you, Kirat - DBL Service Center</a></a>
201000306604	Development permit extension	1/3/2023	NULL
201000306642	We need a copy of the mechanical drawings for our home, in particular the plumbing lines.	1/3/2023	NULL
201000306658	Hello, We are in the early stages of planning a new single family home at the address above. There is a tree in the neighboring front yard that may impact the area of building footprint once the tree protection barriers are up. Would the city accept recommendations from an arborist if the arborist deems that proposed development will not impact the critical root zone and we can do supervised work within the tree protection barrier?	1/3/2023	Email Out : Jan 5 2023 2:55PM Please take our <a &gt;2="" a="" href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022" minute="" survey<=""> to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for contacting the City of Vancouver. Please have the arborist comment on how safe tree retention would be carried out with the least amount of encroachment into the tree protection zone. Ensure the Project Arborist comments on methods and/or equipment to be used to have the least amount of disturbance. Ensure a Letter of Assurance is signed by the necessary parties and uploaded at the time of submission. If you need further assistance or to provide more information, please submit another enquiry through our <a &gt;contact="" a="" form<="" href="https://vancouver.ca/building-development-support"> and quote your reference number. Thank you, Tiffany Chin - Development, Buildings and Licensing</a></a>
201000306667	Hello, I would like to request additional information regarding this property in regards to the minimum setbacks from each property line to build a duplex. Can you please verify the minimum distance required from each property line. Thank you	1/3/2023	Email Out : Jan 6 2023 4:36PM Good afternoon, We do not provide the actual setback distance on your behalf. We recommend that you engage a professional designer or land surveyor to navigate on the process. The site is approx. 33 wide x 122 feet deep. The Minimum setback as followed: Minimum front yard depth = 20% of the site depth Minimum side yard width where the site width: (a) does not exceed 18.3 m 10% of the site width (b) exceeds 18.3 m and does not exceed 30.5 m % of the site width = (site width in metres ÷ 1.219) – 5 (c) exceeds 30.5 m 20% of the site width Minimum rear yard depth = 40% of the site depth. The can be found n RS-1 District Schedule Section 3.1.2 (Page 7) Please visit the following link for RS-1 District Schedule: <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rs-1.p">https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rs-1.p</a> Please take our <a &gt;2="" a="" href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022" minute="" survey<=""> to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a &gt;contact="" a="" form<="" href="https://vancouver.ca/building-development-support"> and quote your reference number. Thank you, CY</a></a>
201000306693	Happy new year. Could please check zoning if this unit could be a grocery store. Thanks a lot.	1/3/2023	Email Out : Jan 3 2023 2:16PM Good afternoon, 3659 W 4th Av is within UBC municipality in lieu of City of Vancouver. Therefore, we are not able to assist you as it's not within the City of Vancouver municipality. Please take our <a &gt;2="" a="" href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022" minute="" survey<=""> to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a &gt;contact="" a="" form<="" href="https://vancouver.ca/building-development-support"> and quote your reference number. Thank you, Candice</a></a>
201000306729	apply for a tenant improvement permit for nails salon	1/3/2023	Email Out : Jan 12 2023 10:48AM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: BP-2023-00166. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (permits@vancouver.ca). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a &gt;building="" a="" account="" guide<="" href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf" online="" permit=""> . If you need further assistance or to provide more information, please submit another enquiry through our <a &gt;contact="" a="" form<="" href="https://vancouver.ca/building-development-support"> and quote your application or reference number. Thank you, Natalie Macpherson Office Support Clerk III   Renovation Centre Development, Buildings &amp; Licensing   City of Vancouver</a></a>
201000306789	Demolition of existing house and building a new duplex with 2 car garage.	1/3/2023	Email Out : Jan 11 2023 2:47PM Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: DB-2023-00145 . Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application. Our system will alert you of new requests with an email from permits@vancouver.ca . These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. Please note that your application number will only show up in your online account when we begin working on your file. Depending on when you search for your application number in your online system, you may not see any results, even though your application is in our system. Don't Have an Online Permit Account? Please set up an account by visiting <a href="https://www.vancouver.ca/permits/apply">https://www.vancouver.ca/permits/apply</a> Instructions on creating an online permit account can be found <a &gt;here<="" a="" href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf"> . If you need further assistance, please contact 3-1-1 and quote your reference number. Thank you, Housing Review Branch</a>
201000306802	Hi there. We are working for a restoration company at the above-noted location. The owners have a gas furnace and HWT and we need to know if that location has been grandfathered in for reinstall of gas powered if they will need to replace with electric.	1/3/2023	Email Out : Jan 11 2023 2:07PM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, there has been recent changes to the Vancouver Building By-law where it will be required by the property owners to convert a gas system to electrical for heating and water. This is for project values over \$250,000. I would recommend that you discuss the proposed alterations and project value with the restoration company as the scope of work including the project value would dictate how the application would move forward. Please read the following link for some additional information: <a href="https://vancouver.ca/home-property-development/energy-requirements-for-single-family-home-renovations.aspx">https://vancouver.ca/home-property-development/energy-requirements-for-single-family-home-renovations.aspx</a> If this inquiry is regarding an existing Issued Building Permit in file you should be ok and won't require to upgrade to an electrical heating and water system. Please take our <a &gt;2="" a="" href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey" minute="" survey<=""> to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a &gt;contact="" a="" form<="" href="https://vancouver.ca/building-development-support"> and quote your reference number. Thank you, Kirat - DBL Service Center</a></a>
201000306803	LANEWAY HOUSE BP APPLICATION	1/3/2023	Email Out : Jan 11 2023 3:04PM Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: DB-2023-00146 . Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application. Our system will alert you of new requests with an email from permits@vancouver.ca . These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. Please note that your application number will only show up in your online account when we begin working on your file. Depending on when you search for your application number in your online system, you may not see any results, even though your application is in our system. Don't Have an Online Permit Account? Please set up an account by visiting <a href="https://www.vancouver.ca/permits/apply">https://www.vancouver.ca/permits/apply</a> Instructions on creating an online permit account can be found <a &gt;here<="" a="" href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf"> . If you need further assistance, please contact 3-1-1 and quote your reference number. Thank you, Housing Review Branch</a>
201000306804	Received via chat: What is the schedule/demolition plan strategy for the buildings located on 8th avenue at W.C.Shelly Park? Where are these buildings going? What percentage is to Landfill, What percentage of each structure is being reclaimed or repurposed to divert from landfill? Please inform. My email is <a href="mailto:s.22(1)@vancouver.ca">s.22(1)</a>	1/3/2023	Email Out : Jan 6 2023 4:31PM Good afternoon, Our VanMap application does not show any issued permits on this block. If you can provide addresses or a plan showing which sites you are enquiring about we can look up some information for you Please take our <a &gt;2="" a="" href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022" minute="" survey<=""> to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a &gt;contact="" a="" form<="" href="https://vancouver.ca/building-development-support"> and quote your reference number. Thank you, Carolyn</a></a>

Case Number	Enquiry Details	Date Created	Response
201000306845	EP-2022-10784 Caller states their 2023 biz license is not yet issued due to processing delay of new biz address. Still waiting for zoning approval. Caller was informed that they should still be able to open permits. Please correspond with biz license department and process their trade permits. TDR Electric Inc Old address: s.22(1)	1/3/2023	Email Out : Jan 4 2023 4:12PM Hello, Regarding your case enquiry as below " EP-2022-10784 Caller states their 2023 biz license is not yet issued due to processing delay of new biz address. Still waiting for zoning approval. Caller was informed that they should still be able to open permits. Please correspond with biz license department and process their trade permits. TDR Electric Inc Old address: s.22(1) Please call 604 873-7000 and ask to be transferred to Business license dept. Once you have renewed/activate your 2023 BL then please respond back on the referenced EP permit via online portal. Thanks. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/your-government/vancouver-building-bylaw.aspx#building-bylaw-contact">contact form and quote your reference number. Building Review Branch - Kamaljit Dhanoa
201000306879	Re&re ventilation system for pool chemical storage room in Renfrew Park Community Center.	1/3/2023	Email Out : Jan 12 2023 9:47AM **Please do not reply. Replies are not monitored** Hello s.22(1) Thank you for your building permit submission request via the City of Vancouver's online enquiry form. At this time, we are unable to open a Building Permit application as your application does not meet the minimum requirements to open a permit in our system. We reviewed your drawings with planning and they have these comments; Planning could support the proposed exterior piping with the following consideration: - Consideration to avoid overlapping the existing façade brick accents with new ducts The upcoming new rain hood be proposed by the contractor should be made of high quality material with high quality detailing so that it's also well integrated into the existing façade. You will need to provide more information on the drawings so we can review with planning. Also you are missing the application form, https://vancouver.ca/files/cov/dev-build-app-form.pdf . Next Steps Review the https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf application checklist to ensure you have the required documents to submit a complete application package: For additional Building Permit checklists, please refer to our <a href="https://vancouver.ca/home-property-development/application-forms-and-checklists.aspx">Building and renovating forms, checklists, and bulletins page. Once you have all of the required documents, re-submit your application package using the Development and Building Services Centre <a href="https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx">enquiry form and quote your reference number. As part of our efforts to improve permit wait times, we have transitioned to a new system for electronic permit applications. Booking intake appointments and dropping off documents and drawings are no longer necessary. Don't Have an Online Permit Account? Please set up an account by visiting <a href="https://vancouver.ca/permits/apply">vancouver.ca/permits/apply Instructions on creating an online permit account can be found here: <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf Why do you need an Online Permit Account? An online permit account is necessary for you to be able to communicate and share documents with City staff. During the application process staff will ask questions or request additional documents to support the review of your application. You can also pay most permitting related fees online through your online permitting account. Once your permit is issued, you will have access to your issued permit and any drawings or documents that have been accepted. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Wayland, Service Center
201000306902	Permits being withheld while waiting zoning approval on business license.	1/3/2023	NULL
201000306923	Hello, We are hoping to submit for permit for this location. I just wanted to double check that the zoning of this location can be used for a Acai/ Smoothie Bowl retail front - the location will have less than 10 seats for customers to stay and eat if needed. As well, if this would be considered as mercantile.	1/3/2023	Email Out : Jan 3 2023 3:50PM Good afternoon, A smoothie bowl retail store can be supportive if there is less than 16 seats with no kitchen grease or kitchen hood. A permit will be required if you are proposing alterations. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Candice
201000306938	Hello, We are hoping to submit for permit for this location. I just wanted to double check that the zoning of this location can be used for a Acai/ Smoothie Bowl retail front - the location will have less than 10 seats for customers to stay and eat if needed. As well, if this would be considered as mercantile. We recognize that this area is a heritage area and are wondering if there are any additional restrictions.	1/3/2023	Email Out : Jan 9 2023 10:20AM Good morning A smoothie bowl retail store may be supportive if there is less than 16 seats with no kitchen grease or kitchen hood. A development permit may be required to change the use to retail store, and it's not guarantee approval. Providing the unit and your proposed drawings of the layout may allow us to determine if it can be supportive prior to applying for a permit. A building permit will be required if you are proposing alterations. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000306953	We are representing the Landlord. The original permits applicant s.22(1) please provide detail steps to close the permits mentioned below. Thank you very much for your help.	1/3/2023	Email Out : Jan 9 2023 11:59AM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, I had sent an email to the inspector, Dave Holbook, who has confirmed you require to submit for permit revision to BP-3030-02222 . You will also need to speak with the architect of record. Submit new drawings to show an empty shell space and all related permits should reflect this in the permit description. Please do submit your Revision Application Form along with the revised plans. All trades permits must reflect a revised permit description as well. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - DBL Service Center
201000307001	I would like to install a non-structural partition wall in my strata lot. No plumbing, electrical, or gas-related work will be done. Flooring will not be altered. No existing walls will be demolished or moved. Would a building permit be required for installation? Thanks.	1/3/2023	Email Out : Jan 6 2023 4:47PM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, all wall construction require permits. You will also require an approval letter from your strata. Please see the following checklist: https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf Please see the following link for when permits are required: https://vancouver.ca/home-property-development/when-you-need-a-permit.aspx Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - DBL Service Center
201000307111	Please provide the maximum height for racking before structural details are required.	1/3/2023	Email Out : Jan 9 2023 10:42AM Good Morning, For any racking that is over 6 feet in height, seismic anchor design by a Professional Engineer would be required. If the racking is near exits, you may be asked for seismic anchor design for lower heights (for example, 4 feet). Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000307113	If these lots came together as a land assembly would the city consider rezoning as CD-1? If not is there other rezoning the city would consider? What is the total FSR for all lots at the current RT-3 zoning? Is there an OCP that speaks to this area in particular, or update or revised community plan for the area? What is the alley width? Would there be alley reductions or changes if rezoning was approved? Thanks in advance/	1/3/2023	Email Out : Jan 12 2023 9:38AM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, for lot assembly and rezoning questions please email rezoning@vancouver.ca As per the RT-3 District Schedule please see Section 3.1.1 Density and Floor Area here : https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rt-3.pdf The maximum floor space ratio is 0.60 for a dingle site except for the conditions following this section. By OCP, I am assuming you mean occupancy permit? Each site should be approved for its own use. If you wish to obtain permits, drawings or documents for each site. You may put in a request here by choosing "Request Plans/Drawings" for a fee: <a href="https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx">https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx The alley is a 20 foot lane. any changes or reductions will required to be reviewed by the Engineering Departments at the time. You may send in proposed plans and get comments from the Engineering Department. Typically, you can not take away from City property but this is something you will need to discuss with Engineering. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - DBL Service Center
201000307118	hazmat consultant's QP files attached	1/3/2023	Email Out : Jan 10 2023 2:01PM Hello, Thank you for your building permit document submission request via the City of Vancouver's online enquiry form. At this time, we are unable to forward your documents through this channel. We invite you to use your online POSSE account and send the documents directly from there, or use this email link to forward your documents. enviro.reporting@vancouver.ca Thank you for your patience and understanding.

Case Number	Enquiry Details	Date Created	Response
201000307125	We are applying to demolish this building to grade.	1/3/2023	Email Out : Jan 11 2023 2:22PM Hello, Thank you for your ePlan Submission to the City of Vancouver Permits Office. I have reviewed your submission for: s.22(1) to demolish the buildings on this site. Per our record, there are three existing buildings on this site, the building information as follows: Building 1 - s.22(1) -mixed use building with residential rental unit Building 2 - s.22(1) -mixed use building with residential rental unit Building 3 - s.22(1) : commercial building The following items need to be addressed, before we can re-review your permit intake application: 1. Three demolition permits and Salvage & Abatement permits are required: one for each building 2. The two mixed use buildings contain residential rental units and the residential rental accommodation predominate in terms of floor space with the staircase on the ground floor leading to the 2nd floor. A development permit is required to demolish the building with residential rental accommodation per Section 4.8.1.(g) https://bylaws.vancouver.ca/zoning/zoning-by-law-section-4.pdf Per Section 10.14.1 &2, 10.14.3 (c), the demolition permit cannot be issued until the development permit for the new development permit has been issued. The development permit for the new development will not be issued unless and until all building permits for the new development and a building permit for the demolition are issuable https://bylaws.vancouver.ca/zoning/zoning-by-law-section-10.pdf The building permit for the new development hasn't been submitted yet. You will need to wait until the DP & BP for the new development are issuable to submit the demolition permits. To reapply, please submit all required drawings and documents via the online form here: <a href="https://vancouver.ca/building-development-support">https://vancouver.ca/building-development-support Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Jamie Zhang Enquiry Centre Officer, Service Centre , Development Buildings and Licensing
201000307157	s.22(1) Can we build a laneway house on s.22(1) and how much square footage is allowable?	1/3/2023	Email Out : Jan 9 2023 10:38AM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, your site is located in the RS-1 District Schedule. The RS-1 does allow for Laneway Houses as it is a listed conditional use. A form of a Development Permit is typically required. See the RS-1 District Schedule here: https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rs-1.pdf Please see Section 11.3.8 Laneway House here for all site requirements: https://bylaws.vancouver.ca/zoning/zoning-by-law-section-11.pdf Please see the following link for Laneway House guidelines: https://vancouver.ca/people-programs/laneway-houses-and-secondary-suites.aspx Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - DBL Service Center
201000307220	change "office use" to "services use"	1/3/2023	Email Out : Feb 17 2023 11:13AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: DB-2023-00629. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (permits@vancouver.ca). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the Building Permit Online Account Guide http://vancouver.ca/files/cov/building-permit-online-account-guide.pdf If you need further assistance or to provide more information, please submit another enquiry through our contact form https://vancouver.ca/building-development-support and quote your application or reference number. Thank you! Reiko Araki   Renovation Centre Development, Buildings, & Licensing City of Vancouver   515 W 10th Ave Email Out : Feb 17 2023 11:19AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** Hello, Thank you for submitting an application to the City of Vancouver and the required documents. As part of our efforts to improve permit wait times, we have transitioned to a new system for electronic permit applications. At this time, we are unable to find an active online permit account for the provided email address s.22(1) in our permitting system. This means we are currently unable to enter your application into the permitting system. If you have not already received it, you will receive an email from 'City of Vancouver Permits' ( <a href="mailto:permits@vancouver.ca">permits@vancouver.ca ) with instructions to activate your account. Please check your junk or spam folder, in case the email ended up there. See the 'ACTIVATE YOUR ACCOUNT' section for instructions on how to activate your account: <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf Once you have activated your online account, please reply to this email so that your application can proceed. If you already have an active online permit account using a different email address and wish to use that account for your application, please let me know the associated email address. Thank you, Reiko Araki Renovation Centre
201000307231	we are leasing a property and interested to knowing if we are able to have some meat smokers on the back part of the property...	1/3/2023	Email Out : Jan 9 2023 11:06AM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, we would need more information on the type of meat smoker. Do you have specifications? A Barbeque would be ok. I would suggest you also get approval from the Owner of the property. Please contact Vancouver Coastal Health for health requirement. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - DBL Service Center
201000307307	We are preparing DP application of office and lab building on this job site. Does City require we submit the Hydrogeological Study?	1/3/2023	Email Out : Jan 9 2023 11:18AM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, please see the following checklist for areas requiring a Hydrogeological Study: https://vancouver.ca/files/cov/dp-checklist-commercial-and-industrial-buildings.pdf 11 E 4th doesn't fall in the Cambie Corridor Area or designated flood plan as per Vanmaps. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - DBL Service Center
201000307351	I applied for non stratified secondary suite for this project. https://vancouver.ca/home-property-development/creating-a-secondary-suite.aspx This link was provided for the application. Please advise if amendment is required for project submitted casenumber : 201000269104	1/3/2023	Email Out : Jan 9 2023 10:51AM Good Morning, It looks like you were previously advised that a secondary suite within a multiple conversion dwelling unit is not a listed use in RS-1 zone. Please refer to the RS-1 District Schedule for listed dwelling uses: https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rs-1.pdf Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000307375	Case reference 201000221459 from Kirat Kang: 1.Updated REUP form is attached. 2.The plumber will apply for the mechanical permit for the heat pump once the building permit is approved. 3.Existing cover to be removed is shown in the existing drawings. 4.Existing addition storage to be removed is shown in the existing drawings. 5.Existing garage to be removed is shown in the existing drawings. 6.This house was built in year 1971 which bylaw 3.2.2.21 states the impermeable is up to 70%. 7.I remove the wall and door between theatre and entry foyer.	1/3/2023	NULL
201000307376	I received an order via registered mail that I had 60 days to comply with it regarding applying for permits on some building on my property. I need to request an extension to this order. How do I do this?	1/3/2023	Email Out : Jan 4 2023 10:41AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. The enforcement letter you received should indicate your assigned inspector. They are your main point of contact. When reaching out, ensure you provide details on your progress with regards to obtaining the required permits for this unauthorized work. Contact Person: Mike Bidwell District Property Use Inspector 604-873-7894 mike.bidwell@vancouver.ca If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL

Case Number	Enquiry Details	Date Created	Response
201000307400	Outright Building Permit Application for a Duplex	1/3/2023	Email Out : Jan 11 2023 3:12PM Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: DB-2023-00147. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application. Our system will alert you of new requests with an email from permits@vancouver.ca . These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. Please note that your application number will only show up in your online account when we begin working on your file. Depending on when you search for your application number in your online system, you may not see any results, even though your application is in our system. Don't Have an Online Permit Account? Please set up an account by visiting <a href="https://www.vancouver.ca/permits/apply">https://www.vancouver.ca/permits/apply</a> Instructions on creating an online permit account can be found <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">here</a> . If you need further assistance, please contact 3-1-1 and quote your reference number. Thank you, Housing Review Branch
201000307403	was studying a previous DP case for a child care center so I can be more prepared when I resubmit. Address is 3008 W 41st AVE. DP-2020-00283 One condition I see was building construction needs to be non-combustible. By-law requirement. In my situation, I have concrete block perimeter walls and steel columns. Floor is timber frame at 271 E 2nd Ave. Is it possible to mitigate with a code consultant for an alternative solution or it has to be a concrete floor? I will also consult with a code consultant for advice but I am wondering if you can share your insight.	1/3/2023	Email Out : Jan 9 2023 3:27PM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, I had sent your enquiry to the Building Review Branch as the Department would review code requirements for your proposal. They responded with the following: "Every building is different, so the conditions will be different too. They should not reference other permits since they have an architect on board a can do a code analysis for them. They have to determine if the building needs to be non-combustible first, which will be determined by major occupancy, building height and whether it is sprinklered as stated in 3.2.2. of Division B of VBBL. Then if it needs to be non-combustible, 3.1.5.10. may allow combustible finished flooring supported by non-combustible structural members. If they cannot meet the requirement, the they can hire code consultant to apply for Alternative Solutions (AL) to provide mitigate measures. I saw that there are two DPs being applied but cancelled/withdrawn soon after, maybe they should send in a DP first and BRB will provide courtesy review at DP stage." Overall, it would be best to consultate your architect then a code consultant if needed. We can do a Building Code review through BRB once we get your Development Permit in for intake. If review is required to the plans at that point we will send you a deficiency list. I hope this helps. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Kirat - DBL Service Center
201000307572	I am the owner of the commercial building at 748 E Hastings. It is in M-1 zoning and current approved use is for Retail. The building is vacant and we are trying to lease it out. A business has approached us and would like to use te building as a Hair/beaty salon on the main (street level - ca 1000 sq ft) floor and warehouse and ancillary office in the downstair space (ca. 1000sqft). Parking would be in the courtyard (ca 2000 sq ft), enough for loading and 7 stalls (if required). As far as renovations are concerned, they would likely only be cosmetic in nature, i.e. paint, tile. Please advise what it would entail to allow the space to be used as described above.	1/3/2023	Email Out : Jan 9 2023 12:29PM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, the current space is approved as retail w/ ancillary beauty and wellness use. Can you please provide a detailed Operational Letter describing the services the beauty salon will be providing. Beauty salon is a condition use in the M-1 zone therefore a form of a development permit will be required for a change of use. See the following link for Operational Letter requirements: <a href="https://vancouver.ca/files/cov/operational_letter_requirements.pdf">https://vancouver.ca/files/cov/operational_letter_requirements.pdf</a> Please also provide a plan/layout of the space. Also note an ancillary use should be abo 25% of the main use. See the M-1 District Schedule here: <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-m-1.pdf">https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-m-1.pdf</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Kirat - DBL Service Center
201000307577	Hi, I submitted my deck permit drawings and received a reply that to stay within the building depth requirements, I need to adjust my landing for the stairs to be within that same calculations. I had previously been told in a reply from the city that as long as the landing stepped down off of the main deck that it was an acceptable solution. As my intention is to step down to separate landing from the mail deck to landing I wanted to confirm if I could proceed with this option. See attached what I see as conflicting answers and the proposed drawing to be submitted. Do I need to add another step in order to separate the main deck from the landing further? Cheers	1/3/2023	Email Out : Jan 12 2023 10:15AM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, stepping the landing down would be an acceptable solution to reducing the length of the deck. We can consider the deck to be 8'-0" x 19'-9" . I hope this helps. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Kirat - DBL Service Center
201000307587	Revised bathroom layout due to structural issue with concrete coring and where toilet/sink could sit to meet accessibility requirements.	1/3/2023	Email Out : Jan 4 2023 4:36PM Hi <a href="#">s.22(1)</a> We have booked an internal review time to review your proposed revision to the building permit; details below. To cancel or change this booking, please call 604-873-7611. For the Attention Of: Field Review Revision Address: <a href="#">s.22(1)</a> Drop-off your Revision Application Package (drawings + documents) No later than 3 business days from this confirmation e-mail. Please drop off your package at the Development & Building Services Centre, 515 W 10th Ave, during office hours (Mon-Fri, 9:00am-4:00pm). Application packages are collected and logged from here on a regular basis. We aim to contact you (via email or online account) usually within 3 weeks from when the plans were dropped off. Please note: This will not be a face-to-face meeting, your plans will be circulated to a project coordinator for assignment. Once assigned, staff will contact you (via email) regarding next steps (including payment). * The revision application package must include: 1) A revision form ( <a href="https://vancouver.ca/files/cov/building-permit-revision-application.pdf">https://vancouver.ca/files/cov/building-permit-revision-application.pdf</a> ); 2) The original APP COPY (also referred to as "job copy") set of stamped, approved drawings; 3) 2 x any updated drawings that are being affected / added by this change; 4) All areas of change are to be bubbled (clouded) on the drawings; 5) If applicable 1 x updated Energy Checklist, and compliance documents; and, 6) A COPY OF THIS CONFIRMATION EMAIL AS PART OF THE SUBMISSION PACKAGE. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Wayland, Service Center
201000307612	We are a preschool that rents a room within Dunbar Community Centre. I was sent an email from Leng King and have been trying since December 21st to get a hold of him. I am getting no response and need to get some clarification on what he stated the preschool needs to do. Is there anyone that can assist me? Time is of the essence. Case #201000216053	1/3/2023	Email Out : Jan 9 2023 1:52PM Hello, Thank you for contacting the City of Vancouver. As per your enquiry, Leng had sent you an email on Dec.20, 2022, see below. He had instructed what we require to validate the use of the Child Day Care. Unfortunately the previous Development Permit has expired and you require to apply for a new one. "The latest Development Permit (DP93098) was issued on May 06, 1982 for daycare center with maximum 20 children. It appears that there was a time limit which was expired on April 30, 1984. As per my conversation with Renovation Centre's manager (David Jung), a new Development Permit will be required in order to validate the existing daycare use and the proposed room layout change. I have attached file for Child Day Care DE (DP) checklist. Once your Development (DP) application submission is ready, please submit another enquiry through our contact form at <a href="https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx">https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx</a> " Please apply for your Development Permit. A complete submission would include a site plan, existing plan, proposed plan, application form, owners undertaking form, and any energy upgrades see checklist linked below. Development Permit Checklist: <a href="https://vancouver.ca/files/cov/childcare-development-checklist.pdf">https://vancouver.ca/files/cov/childcare-development-checklist.pdf</a> It would be best to hire an architect or designer who can help you but a complete Development Permit Set together. I hope this helps. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Kirat - DBL Service Center
201000307678	I was wondering if there is a regulation specifying the minimum size of mesh to be installed over a chimney. I am recommending that a strata install chimney caps with 1/4" mesh to prevent bat encounters; 1/2" is too large for our small bat species. Is there a minimum size requirement for safety / air flow purposes? Can they install chimney caps with 1/4" mesh? Thank you	1/3/2023	Email Out : Jan 11 2023 1:20PM } Hello, Thank you for contacting the City of Vancouver. As per your inquiry, the only requirement for chimney cap are included in Section 9.2.1.4.6. in the VBBL. See attached clip. It doesn't indicate what size of mesh (or even a mesh is required) it should have, so it will be your own decision. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Service-Centre-Customer-Survey">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Kirat - DBL Service Center
201000307682	New laneway house on <a href="#">s.22(1)</a>	1/3/2023	Email Out : Jan 11 2023 3:20PM Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: DB-2023-00149 . Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application. Our system will alert you of new requests with an email from permits@vancouver.ca . These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. Please note that your application number will only show up in your online account when we begin working on your file. Depending on when you search for your application number in your online system, you may not see any results, even though your application is in our system. Don't Have an Online Permit Account? Please set up an account by visiting <a href="https://www.vancouver.ca/permits/apply">https://www.vancouver.ca/permits/apply</a> Instructions on creating an online permit account can be found <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">here</a> . If you need further assistance, please contact 3-1-1 and quote your reference number. Thank you, Housing Review Branch

Case Number	Enquiry Details	Date Created	Response
201000307709	On be half of the home owner, we would like to check whether a height relaxation can be applied to this existing basement suite and to convert it to a legal secondary suite. Please find attached drawings for your reference. The proposed secondary suite is shaded on the basement plan and the elevation plans. Dimensions between finished grade and the finished basement floor are provided on the elevation plans. We understand the existing basement elevation exceeds the 6' maximum distance from finish grade, however, the major windows/openings are large in size and facing either the sunken patio or the window well, which greatly improves the light and ex access. Please kindly review and advise whether relaxation can be applied. Thanks in advance.	1/3/2023	Email Out : Jan 12 2023 11:00AM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, a space between 2 floors, with the lower floor located less than 1.5 m below finished grade and the floor surface of the storey above located not more than 2.0 m above finished grade would be considered a basement. Your proposal shows the space too far below grade to be considered a basement. Please see requirements here: <a href="https://vancouver.ca/files/cov/secondary-suite-how-to-guide.pdf">https://vancouver.ca/files/cov/secondary-suite-how-to-guide.pdf</a> You can appeal a refused Development Permit at the Boards of Variance. However, there is no guarantee. Please see the following link for information regarding the Board of Variance: <a href="https://vancouver.ca/your-government/board-of-variance.aspx">https://vancouver.ca/your-government/board-of-variance.aspx</a> Also see the following link: <a href="https://vancouver.ca/home-property-development/appealing-decisions-to-the-board-of-variance-or-parking-variance-board.aspx">https://vancouver.ca/home-property-development/appealing-decisions-to-the-board-of-variance-or-parking-variance-board.aspx</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - Development Building and Licensing
201000307722	We are an educational tutoring company & looking to lease a place in Vancouver. Wanted to find out what Zoning is applicable for this when we are looking for space to lease	1/3/2023	Email Out : Jan 9 2023 12:15PM Good Afternoon, Please refer to Section 2 of the Zoning by-law for definitions of "uses": <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-section-2.pdf">https://bylaws.vancouver.ca/zoning/zoning-by-law-section-2.pdf</a> . Depending on the type of tutoring services, it may or may not be school for arts or self-improvement. You would then need to go into the District Schedules to see if it is a listed use: <a href="https://vancouver.ca/home-property-development/zoning-and-land-use-policies-document-library.aspx#redirect">https://vancouver.ca/home-property-development/zoning-and-land-use-policies-document-library.aspx#redirect</a> Once you have found a location, we encourage you to email us for zoning clearance first to see if permits are required before you can operate out of the space. You should provide us with a preliminary floor plan and operational letter of how you will be using the space: <a href="https://vancouver.ca/files/cov/operational_letter_requirements.pdf">https://vancouver.ca/files/cov/operational_letter_requirements.pdf</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000307724	I am trying to offer more information to help Daniel who replied by email case reference 201000274833. locate this unit please check attached files. This unit used as "artifax design" which is the right most of the building. This unit is next to s.22(1) mentioned by Danel.	1/3/2023	Email Out : Jan 9 2023 1:22PM Good Afternoon, Based on the additional information provided, the referenced unit address should be s.22(1) If you wish to use the address s.22(1) there must be a formal change of address request as s.22(1) is not a registered address. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000307779	Hello, Are there any regulations for a sunken entrance for a cellar in RS-1 zone? 4.17.4 (b) talks about sunken entrances for basements but not cellars. We are proposing a secondary suite in this level and would need access from finished grade. 4.17.4 (c) talks about a sunken entrance for existing cellars but not proposed.	1/3/2023	Email Out : Jan 9 2023 12:08PM Good Afternoon, As per Section 10.20 Living Accommodation Below Finished Grade, a secondary suite may be permitted in a basement only: <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-section-10.pdf">https://bylaws.vancouver.ca/zoning/zoning-by-law-section-10.pdf</a> . If you are proposing a cellar, no portion of a living room, kitchen, dining room or bedroom may be located 1.5m or more below the finished grade of the adjoining ground. If it is a basement, the sunken entrance will need to comply to the RS-1 district Schedule 4.6: <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rs-1.pdf">https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rs-1.pdf</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000307785	I'd like to enquire if there is any re-development opportunities combined with adjacent properties (4572 & 4580 Nanaimo St.). Please advise. Your assistance is greatly appreciated.	1/3/2023	Email Out : Jan 9 2023 12:30PM Good afternoon, 4572 & 4580 Nanaimo St are both zoned in RM-7N. A redevelopment is permitted if you can meet RM-7N District Schedule (uses, height, area, and etc). We could only comments on questions regarding the existing zone. Please visit the following link for RM-7N District Schedule: <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rm-7-7an.pdf">https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rm-7-7an.pdf</a> Site consolidation/land assemblies to create a large development may requires rezoning to the site. A rezoning application will be require if you wish to change the zone : <a href="https://vancouver.ca/home-property-development/rezoning-applications.aspx">https://vancouver.ca/home-property-development/rezoning-applications.aspx</a> Please contact our Rezoning department at <a href="mailto:rezoning@vancouver.ca">rezoning@vancouver.ca to inquire if the lot can be consolidated and/or rezoned. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000307851	Level 300 Minor Renovation to an existing suite	1/3/2023	Email Out : Jan 20 2023 2:35PM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: BP-2023-00312 - s.22(1) Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (permits@vancouver.ca). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf">Building Permit Online Account Guide . If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, [NAME/DEPARTMENT]
201000307869	They withdrew permit application PP-2022-0437 and asked how the refund will be paid, will it be a cheque mailed out or refund to credit card?	1/3/2023	Email Out : Jan 5 2023 1:01PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. For refunds, a cheque is always mailed out to the applicant of the permit. Typically, this takes a couple of weeks but with the holiday break, it may be delayed a bit longer. I do see under ">PP-2022-04347 that the refund process has been started. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000307889	Flashing and cladding over wall at roof of building needs to be replaced due to water leakage. What type of building permit is required (if any) to do this work. If needed, could it be a field review permit? Thanks.	1/3/2023	Email Out : Jan 9 2023 4:01PM Good afternoon, As per email # 201000275153, a permit will be required for new flashing and alterations to the exterior wall. We are currently accepting electronic submissions for field reviews as there are no walk-ins or in person meetings. Please attach/drag all of your documents and drawings to our online enquiry form ( <a href="http://www.vancouver.ca/building-development-support">www.vancouver.ca/building-development-support</a> ) when you have a complete application to apply. For a detailed list of submission requirements, please visit <a href="http://vancouver.ca/FieldReview">vancouver.ca/FieldReview</a> . Please visit the following link for generic field review checklist: <a href="https://vancouver.ca/files/cov/addition-reno-RS-zones.pdf">https://vancouver.ca/files/cov/addition-reno-RS-zones.pdf</a> & <a href="https://vancouver.ca/files/cov/addition-reno-RS-zones.pdf">https://vancouver.ca/files/cov/addition-reno-RS-zones.pdf</a> ; Once your project has been reviewed, we will provide you with an update in the following days. Please note, do not drop off hard-copy drawings and documents as they are not required during this stage but will be required at a later date before permit issuance. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY Email Out : Jan 9 2023 4:05PM Good afternoon, Keep in mind that if your scope of work is > 60% of any one elevation, it will trigger a building and development permit with upgrades. Please visit the following link for building permit checklist : <a href="https://vancouver.ca/files/cov/const-new-bldg-add-existing-bldg-app.pdf">https://vancouver.ca/files/cov/const-new-bldg-add-existing-bldg-app.pdf</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000307914	Citizen states they applied to withdraw permit EP-2022-06997. They are requesting that the amount of 261.70\$ be refunded.	1/3/2023	Email Out : Jan 4 2023 10:15AM Good morning s.22(1) We received your request for a refund on the application for Electrical Permit No. EP-2022-06997, which was withdrawn on August 19, 2022. This request is currently being processed and will be forwarded to the City's Accounting Department for issuance of a cheque. You will receive your cheque via Postal Mail within 3-4 weeks. Warm regards, Cassandra Wong   Supervisor, Business Services and Strategic Compliance Development, Buildings and Licensing   City of Vancouver

Case Number	Enquiry Details	Date Created	Response
201000307936	Hi there, We submitted for enquiry on Dec 15, 2022 with the Case Reference #201000274595 and received a response from the clerk saying our application was incomplete. We would like to clarify that our submission made on Dec 15 was a revision to our first enquiry submitted on September 6, 2022 with the Case Reference #201000071733. In October, we were directed to email our drawings to par@vancouver.ca and had received initial comments from the Planner of the Day. Following this, our client had some design feedback from the landlord that was incorporated into our submission (a revised plan drawing) made on Dec 15. We would like to clarify that the second submission should be reviewed together with the first and have attached our correspondence with the Planner of the Day, David. We submitted with the intention of receiving another preliminary planning review prior to a formal permit application.	1/3/2023	Email Out : Jan 9 2023 1:07PM Good afternoon, As per Daniel's email (case #201000296042), you have been provided the checklist and how to to apply ( <a href="https://vancouver.ca/doing-business/private-patio-permit.aspx">https://vancouver.ca/doing-business/private-patio-permit.aspx</a> ). Based on website, the following items are required : Site Plan, Floor Plan, Elevation Plans, Operational Letter, and Letter of Assurance under the checklist form Development permit application form Letter of authorization from the owner Summer patio occupant load form Only pre-lim floor plan were provided on 9/6/2022 and 12/15/2022. It's not a revision as it was not accepted and revised items were not provided. Both applications does not meet the minimum requirements to open a permit in our system. We do not accept partial submission. Please ensure you have the required documents to submit a complete application package and upload all required documents to our website - Compile Documents and Submit files : <a href="https://vancouver.ca/doing-business/private-patio-permit.aspx">https://vancouver.ca/doing-business/private-patio-permit.aspx</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000307952	Hello, s.22(1) I have a room located in the 1st floor that has leak on the ceiling, above this room there is a room that s.22(1) There is a high chance the leaking pipe above us s.22(1) If the leaking pipe does belong to them, are they in charge of paying for the repairs? If possible can you provide me a link of the bylaws. Opened a case to provide updated drawings but the revision form didn't upload. Re-submitting here. Existing case numbe	1/3/2023	Email Out : Jan 9 2023 1:22PM Good afternoon, This is a civil matter. Therefore, we are not able to assist further. We recommend that you engage a lawyer if you are not able to discuss/come to an agreement with the other owner(s). Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000307958	201000307587	1/3/2023	NULL
201000307966	I am an architect and would like to submit a permit application for a new deck at the above property s.22(1) 1. I assume that you will require a structural schedule B, but not one from me? s.22(1) 2. Which checklist do I use please? Can I base it on the application for decks in RS zones? (We are in an RT zone.) Thanks	1/3/2023	Email Out : Jan 9 2023 3:05PM Good afternoon, A structural schedule B is required if the deck triggers a structural eng. An architect is not required if your scope of work does not trigger an architect. Keep in mind that proposing glass guardrail will trigger an architect. We are currently accepting electronic submissions as there are no walk-ins or in person meetings. Please attach/drag all of your documents and drawings to our online enquiry form ( <a href="http://www.vancouver.ca/building-development-support">www.vancouver.ca/building-development-support</a> ) when you have a complete application to apply. For a detailed list of submission requirements, please visit <a href="https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf">Vancouver.ca/FieldReview</a> . Please visit the following link for generic field review checklist: <a href="https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf">https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf You may use the checklist for RS zone as reference as the requirements are similar for RT zone. Please visit <a href="https://vancouver.ca/files/cov/decks_RS_zones.pdf">https://vancouver.ca/files/cov/decks_RS_zones.pdf</a> If your proposed deck is over the allowable, it will be through a different department and checklist. Please visit the following link for Development permit checklist : <a href="https://vancouver.ca/files/cov/dvb-de-checklist-commercial-and-industrial-buildings.pdf">https://vancouver.ca/files/cov/dvb-de-checklist-commercial-and-industrial-buildings.pdf</a> <a href="https://vancouver.ca/files/cov/mixed-use-multiple-dwellings-and-rt-zones.pdf">https://vancouver.ca/files/cov/mixed-use-multiple-dwellings-and-rt-zones.pdf</a> Once your project has been reviewed, we will provide you with an update in the following days. Please note, do not drop off hard-copy drawings and documents as they are not required during this stage but will be required at a later date before permit issuance. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000307999	1640 W 3rd Avenue Tenant Improvement Building Permit Revision Application for BP revision. Structural drawings and Schedule B to be included into permit package. Requested by district inspector. We have provided: 1. BP Revision application form 2. PDF of Structural Drawings 3. PDF of Schedule B Structural * Note that the structural drawings do not have impact on the current BP drawings (architectural, mechanical and electrical).	1/3/2023	Email Out : Jan 5 2023 1:59PM Good Afternoon and Happy New Years For this revision, the referenced ceiling plan does not match the current permit drawings; the sink area in the top right portion of the space seems to be incorrect. Please correct this inconsistency and resubmit this revision application. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number.
201000308012	Hi there. salvage and Abatement report attached below.	1/3/2023	NULL
201000308026	Require all the building drawings available on record to provide consulting services for the project.	1/3/2023	NULL
201000308050	CoV Website refers to either Bluebeam or ConsignO platforms for creating digitally signed documents. Is it acceptable to apply a digital image of my stamp and signature and certify such a document with Bluebeam?	1/3/2023	Email Out : Jan 9 2023 3:19PM Good afternoon, Specialized software to digitally sign the document/drawings (e.g., ConsignO, Bluebeam, Acrobat) will be required as our system will not be able to recognize ar verify image/stamp that are not authorized by specialized softwares. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000308064	Outright Building Permit Application for a Duplex	1/3/2023	Email Out : Jan 11 2023 3:32PM Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: DB-2023-00150. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application. Our system will alert you of new requests with an email from <a href="mailto:permits@vancouver.ca">permits@vancouver.ca</a> . These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. Please note that your application number will only show up in your online account when we begin working on your file. Depending on when you search for your application number in your online system, you may not see any results, even though your application is in our system. Don't Have an Online Permit Account? Please set up an account by visiting <a href="https://www.vancouver.ca/permits/apply">https://www.vancouver.ca/permits/apply</a> Instructions on creating an online permit account can be found <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">here. If you need further assistance, please contact 3-1-1 and quote your reference number. Thank you, Housing Review Branch
201000308095	Hi, I own a property at s.22(1) and wish to see what the potential for rezoning is. The property is a 58.8 x 107.8 RT-7 corner lot at s.22(1) Currently s.22(1) I'm considering selling and want to know if there is a higher and better use for this site so I know if I'm selling it as a rental property or a development property. s.22(1)	1/3/2023	Email Out : Jan 9 2023 3:23PM Good afternoon, Please contact the Rezoning Centre at <a href="mailto:rezoning@vancouver.ca">rezoning@vancouver.ca</a> for rezoning inquiry. We are not able to assist you on future zoning inquiry and could only provide assistance on the current zoning. Please visit the following link for rezoning application : <a href="https://vancouver.ca/home-property-development/rezoning-applications.aspx">https://vancouver.ca/home-property-development/rezoning-applications.aspx</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000308100	A very large 4 car garage on a duplex zone, RS7 Garage covering the whole length of the lot	1/3/2023	NULL
201000308101	Can I have a small area at the back of my house as storage? It does have a toilet and shower. Also a sink. It is separate from top and bottom floor. Has 1 door to the outside	1/3/2023	Email Out : Jan 9 2023 3:35PM Good afternoon, Based on the approved drawing, the back of the house was approved with a rear deck, and the rear of the site was approved with a detached garage. Having a toilet and shower will convert the space to habitable space which will be floor area to the main house as floor area is excluded for deck or parking vehicle. The garage is approved for parking and not approved for storage, nor should it have a toilet or shower as it's not intended to be used for habitable space. A Building and Development permit will be required to add toilet, sink or shower to the deck, or convert the garage to a laneway house. You will not be able to convert the deck to habitable space (add toilet, sink or shower) if the main house have exceeded the allowable total floor area. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000308109	Awning over parking pad Duplex zone, RS7	1/3/2023	NULL
201000308116	A 4 car garage on a duplex zone No carport, the whole lot is enclosed	1/3/2023	NULL
201000308120	Awning beside lane way house, and high fence.	1/3/2023	NULL
201000308131	Awning and glass that have created extra large living space at the back of the property.	1/3/2023	NULL
201000308143	Farley new house, with lane way house and over hight fence, looks just awful.	1/3/2023	NULL

Case Number	Enquiry Details	Date Created	Response
201000308152	My inquiry into a roof conversion from Cedar shake to asphalt shingle came back as not allowed. However, when looking further into the City of Vancouver First Shaughnessy Heritage Conservation area guidelines, as acceptable roofing material on the list is asphalt shingle. Refer to page 18 section 3.7.5	1/3/2023	Email Out : Jan 9 2023 3:43PM Good afternoon, High quality asphalt shingles will be required as per the guideline. Please attach photos and specification (brand, model, color, and sizes) of your proposed shingle to allow our Planner to determine if your proposed material will meet the guideline. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000308155	An enormous awning from the house all the way to the garage.	1/3/2023	NULL
201000308164	Awning over carport, and over high fence	1/3/2023	NULL
201000308194	I have the building plans for my condo building, including the plan for my individual unit. See SL9 on sheet 7 of the attached plan. Is this sufficient for the building permit application? Does it need more detail, and if so, what details does it need?	1/3/2023	Email Out : Jan 9 2023 3:58PM Good afternoon, Your provided drawings are not sufficient. It may be used for site plan for minor alterations. We need to review the extent of your scope of work to determine the permit stream required. If it's a minor alterations with no major upgrades, additions, or exterior alterations, please visit the following link for generic field review checklist: <a href="https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf">https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf</a> For a detailed list of submission requirements, please visit <a href="https://vancouver.ca/FieldReview">Vancouver.ca/FieldReview</a> We are currently accepting electronic submissions as there are no walk-ins or in person meetings. Please attach/drag all of your documents and drawings to our online enquiry form ( <a href="https://vancouver.ca/building-development-support">www.vancouver.ca/building-development-support</a> ) when you have a complete application to apply. Please be advised that: - Please be advised that the file must be less than 25MB max size. If the files exceed the mail size limit, please reduce the file size. - Please be advised the filename must be less than 80 characters. If the files exceed the mail size limit, please change the filename to reduce it to no more than 80 characters. - Documents/forms should be saved as individual files and maximum of 12 files. Once your project has been reviewed, we will provide you with an update in the following days. Please note, do not drop off hard-copy drawings and documents as they are not required during this stage but will be required at a later date before permit issuance. "> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000308368	We are the landlord of the house and would like the blueprint in order to do maintenance and repairs in the basement.	1/3/2023	Email Out : Jan 5 2023 12:52PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request to view, and possibly obtain copies of plans the City of Vancouver may have on file for the property in question, please proceed to the following website for a complete list of steps, forms and associated fees: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">Get copies of building plans   City of Vancouver Under step 3 you will find the application form and, if applicable, the authorization form to complete and submit in a new request. Also please ensure you have an online account set up with us (directions to do so on the same webpage). Once your request is received and next in our queue, an agent will reach out directly with the next steps. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000308374	Renovation	1/3/2023	Email Out : Jan 10 2023 9:25AM Hello, I have reviewed your permit application request, and there are items that are missing and/or need to be revised in order to move forward. Please address the following items and re-submit a full application package online. This case file will now be closed. Please review the Field Review webpage ( <a href="https://vancouver.ca/home-property-development/field-review-inspection.aspx"> https://vancouver.ca/home-property-development/field-review-inspection.aspx ), in particular the submission checklist in step 2, to ensure that your resubmission is complete: - Application form legal description is incorrect (change Lot to 232 and remove Block). - The owner name on the application form and Schedule E-1 does not match the Land Title Office record. Please revise to match. - Strata letter to include the indemnity agreement. - Provide existing and proposed floor plans (see Field Review checklist for a full list of requirements - plans to be to scale and dimensioned). If needed, request from the City of Vancouver the most recent existing approved plans to include in your application package. Please note that once we receive a full application package, there may be more deficiencies. If you have questions, please email me at <a href="mailto:kelly.clark@vancouver.ca">kelly.clark@vancouver.ca</a> . Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kelly Email Out : Jan 10 2023 9:32AM Hello, My apologies for the 2nd email. However, I meant to also mention that a witness is required on the Schedule E-1. Please let me know if you have any questions. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kelly -----Original Message----- From: 311.COV@vancouver.ca Sent: Jan 10, 2023 9:25:58 AM To: <a href="mailto:s.22(1)@vancouver.ca">s.22(1)</a> Subject: Case reference 201000308374 - Hello, I have reviewed your permit application request, and there are items that are missing and/or need to be revised in order to move forward. Please address the following items and re-submit a full application package online. This case file will now be closed. Please review the Field Review webpage ( <a href="https://vancouver.ca/home-property-development/field-review-inspection.aspx"> https://vancouver.ca/home-property-development/field-review-inspection.aspx ), in particular the submission checklist in step 2, to ensure that your resubmission is complete: - Application form legal description is incorrect (change Lot to 232 and remove Block). - The owner name on the application form and Schedule E-1 does not match the Land Title Office record. Please revise to match. - Strata letter to include the indemnity agreement. - Provide existing and proposed floor plans (see Field Review checklist for a full list of requirements - plans to be to scale and dimensioned). If needed, request from the City of Vancouver the most recent existing approved plans to include in your application package. Please note that once we receive a full application package, there may be more deficiencies. If you have questions, please email me at <a href="mailto:kelly.clark@vancouver.ca">kelly.clark@vancouver.ca</a> . Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning. <strong>**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kelly
201000308375	Complete construction of two Washrooms. Plumbing currently roughed in.	1/3/2023	Email Out : Jan 12 2023 11:14AM Good morning, Thank you for your ePlan Submission to the City of Vancouver Permits Office. I have reviewed your submission for: 1360 SW Marine Drive, to interior alterations to install two accessible washrooms to this existing furniture store. The following items need to be addressed, before we can re-review your permit intake application: 1. provide Schedule B (Architectural): <a href="https://vancouver.ca/files/cov/schedule-b-assurance-professional-design-field-review-building-bylaw-2019.pdf">https://vancouver.ca/files/cov/schedule-b-assurance-professional-design-field-review-building-bylaw-2019.pdf</a> 2. Remove the note 'Preliminary Plan - not for construction' from the drawing 3. The drawing needs to be signed and sealed by the architect 4. Compared the provided plan with our record drawings: - one exit from the shop area to the service room/storage appears to be missing. - The existing washrooms and a few partition walls have been removed - please provide existing/demo plan to show the full extent of the scope. 5. Please confirm if there will be any soil disturbance related to the proposed work. If yes, please contact the Provincial Archaeology Branch at 250-953-3334 for a list of archaeological consultants, who when retained by the proponent, will apply on the proponent's behalf for the necessary archaeological permits. In addition, please be advised that reports from an Archaeologist (Archaeological Overview Assessment (AOA) or Archaeological Impact Assessment (AIA) reports) and archaeological/heritage inspection permits from the First Nations may be necessary prior to the release of your City of Vancouver permits. To reapply, please submit all required drawings and documents via the online form here: <a href="https://vancouver.ca/building-development-support">https://vancouver.ca/building-development-support Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Jamie Zhang Enquiry Centre Officer, Service Centre , Development Buildings and Licensing

Case Number	Enquiry Details	Date Created	Response
			<p>Email Out : Jan 9 2023 12:49PM Good afternoon <a href="#">s.22(1)</a> Please note that since the status of BP-2022-04619: In Review, could you please send me the digital drawing file without the bubble as technically this would not be a Revision since the permit have not been 'Issued'? Once I receive the updated digital drawing file, I would upload this to the Application Documents tab for BP-2022-04619, and Project Coordinators Michi Kitano and Mariko Henderson would digitally add the City of Vancouver stamp to the drawing set. Then district building inspector Ian Mackie would be notified and determine whether a further Field Review site inspection would be required prior to the BP-2022-04619: Issued. Thank you, Howie Chow Enquiry Centre Officer Development, Buildings, and Licensing City of Vancouver</p> <p>Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning. <b>**Please do not reply. Replies are not monitored**</b> If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, [NAME/DEPARTMENT]</p> <p>Email Out : Jan 9 2023 4:18PM Good afternoon <a href="#">s.22(1)</a> Thank you for providing the updated Interior Design Drawings. Could you also send me the updated Mechanical Drawings which were not submitted with your Case Reference 201000308560? Howie Chow Enquiry Centre Officer Development, Buildings, and Licensing City of Vancouver Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning. <b>**Please do not reply. Replies are not monitored**</b> If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, [NAME/DEPARTMENT]</p> <p>Email Out : Jan 10 2023 10:51AM Good morning <a href="#">s.22(1)</a> Thank you for sending me the updated Mechanical Drawings. Could you please drop off the two (2) copies of the full size updated Interior Design and Mechanical Drawings to my attention on the MAIL FOR form that is located on the podium at the Lobby Area of the Services Centre at 515 W. 10th Avenue? I would then forward these drawings to Project Coordinators Michi Kitano and Mariko Henderson in the TIPS Group for processing and stamping, prior to this being forwarded to district building inspector Ian Mackie. Howie Chow Enquiry Centre Officer Development, Buildings, and Licensing City of Vancouver Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning. <b>**Please do not reply. Replies are not monitored**</b> If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, [NAME/DEPARTMENT]</p> <p>Email Out : Jan 10 2023 11:39AM Good morning <a href="#">s.22(1)</a> Thank you for the update and I will keep an eye out for the drawings for the EOD! Howie Chow Enquiry Centre Officer Development, Buildings, and Licensing City of Vancouver Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning. <b>**Please do not reply. Replies are not monitored**</b> If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, [NAME/DEPARTMENT]</p> <p>Email Out : Jan 10 2023 2:46PM Good afternoon <a href="#">s.22(1)</a> I have now received the updated Interior Design and Mechanical Drawings and have forwarded this to the TIPS Group for processing and stamping. Thank you. Howie Chow Enquiry Centre Officer Development, Buildings, Licensing Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning. <b>**Please do not reply. Replies are not monitored**</b> If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, [NAME/DEPARTMENT]</p>
201000308560	Submission of Permit Revision Application	1/4/2023	
			<p>Email Out : Jan 9 2023 3:37PM Good Afternoon and thank you for your enquiry. Without an address the information provided applies to all applications to develop a property. In order to place warehouse shelters on a property, Development and Building permits will be required to change the use and occupancy of the space, and for any proposed structures. As part of any submission, please ensure you include an operation letter that details the use of the proposed structures and if they are permanent or temporary. Please include relevant timelines. The <a href="https://vancouver.ca/home-property-development/application-forms-and-checklists.aspx">Property Development Website</a> can be referenced for checklists and forms for any required permit applications, as well as submission instructions. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning. <b>**Please do not reply. Replies are not monitored**</b> If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number.</p>
201000308630	Our company is about to rent a land for commercial use and want to build warehouse shelters on the land. What documents /permits are required before we can build the shelter on the land, and how is the process	1/4/2023	
			<p>Email Out : Jan 9 2023 4:21PM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, we would need to know the scope of work for your project to determine if you need a separate DP and BP or a combined DP/BP permit. The type of permit you will require will be determined at the time of intake review. For combined permits you may use the typical BP checklist and do not need to combine items from the DP checklist unless we ask for a documents specifically. I would suggest you submit your permit documents for first intake review so we can give you a better assessment. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning. <b>**Please do not reply. Replies are not monitored**</b> If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Kirat - DBL Service Center</p>
201000308691	There is a category of building permit/development permit combined application, but under the checklists in that section of the website it only details building permit information and doesn't specify items necessary for the development permit. Should we be looking at combining the dp checklist with the bp checklist under the dp/bp combined category and provide a dp separate? Would love some clarity, and can be reached via email or phone.	1/4/2023	
			<p>Email Out : Jan 9 2023 3:50PM Good Afternoon and thank you for your enquiry. Please refer to <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-section-2.pdf">Section 2</a> to determine if your proposed use would be a fitness centre or another use such as Arena or Stadium. Once you understand your use, please refer to the <a href="https://vancouver.ca/home-property-development/zoning-and-land-use-policies-document-library.aspx#regulation">Zoning and Land Use Website</a> to review the zoning districts and find ones that list the use you require. <a href="https://maps.vancouver.ca/">VanMaps</a> can be used to determine the zoning of any parcel in Vancouver to determine if your proposed use can be considered. If you have a location and a proposal for a use, you can review the <a href="https://vancouver.ca/home-property-development/rezoning-applications.aspx">Rezoning website</a> for information on rezoning a site, or request a pre-application review of a proposal through the <a href="https://vancouver.ca/home-property-development/development-permit.aspx">Development Website</a>. A new sports complex would most likely require the services of an Architect, and one that is familiar with Vancouver zoning and permit procedures would be able to assist with starting this application. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning. <b>**Please do not reply. Replies are not monitored**</b> If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number.</p>
201000308715	We would like to build a Sport Complex in Vancouver. We'd like to know more regarding the zoning, requirements, etc. so we need to talk to one of your advisors or meet them.	1/4/2023	
201000308725	UNIT 215 (COMBINED WITH UNIT 211 AS PER THIS PERMIT)	1/4/2023	NULL
			<p>Email Out : Jan 9 2023 1:03PM Good Afternoon, To obtain copies of city record drawings, please visit: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx</a>. Once you have obtained owners permission, please follow the steps and submit your application. If you are proposing alterations to the existing Restaurant, we need existing and proposed plans. Before we can determine processing stream and submission requirements, you should send us drawings and the proposed scope of work. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning. <b>**Please do not reply. Replies are not monitored**</b> If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Samantha</p>
201000308735	In regards to submitting a change of floor plan. In previous emails from the city ,I have become aware the original floor plan I submitted was limited food service. In 2007 there was change of use . I had spoken to someone at the city. I was told the floor plan I submitted was the last one the city currently had on file . Is there anyway I can get a copy of the floor plan the city has if they have an updated version ?If so would submitting that floor plan with the new floor plan be sufficient to apply for change of floor plan? regards <a href="#">s.22(1)</a>	1/4/2023	
			<p>Email Out : Jan 11 2023 3:51PM Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: DB-2023-00152. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application. Our system will alert you of new requests with an email from <a href="mailto:permits@vancouver.ca">permits@vancouver.ca</a> . These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. Please note that your application number will only show up in your online account when we begin working on your file. Depending on when you search for your application number in your online system, you may not see any results, even though your application is in our system. Don't Have an Online Permit Account? Please set up an account by visiting <a href="https://www.vancouver.ca/permits/apply">https://www.vancouver.ca/permits/apply</a> Instructions on creating an online permit account can be found <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">here</a> . If you need further assistance, please contact 3-1-1 and quote your reference number. Thank you, Housing Review Branch</p>
201000308800	New 2FD Net Zero Building Permit Application	1/4/2023	
			<p>Email Out : Jan 10 2023 2:41PM Hello, Thank you for your building permit inquiry request via the City of Vancouver's online enquiry form. If the driveway is on City property, please contact the Engineering department at <a href="mailto:engineering.clientservices@vancouver.ca">engineering.clientservices@vancouver.ca</a> Otherwise, contact your district building inspector if it is on private property. Thank you for your understanding and cooperation.</p>
201000308874	Our project requires us to form and pour a new concrete driveway. Do we need a site visit to confirm other requirements ?	1/4/2023	



Case Number	Enquiry Details	Date Created	Response
201000308893	Hi, I am representing the Consulting team for Cadillac Fairview (Owner). CF is planning on completing podium waterproofing repairs at Waterfront Centre - 200 Burrard Street, Vancouver, to address leakage into the retail spaces below (see attached drawings for proposed work area). As part of the repairs, CF would like to remove the fountain to reduce energy/water use, and potential for future leakage. CF would install new seating to maintain or improve public amenities in the space. Please let us know which permitting process we should proceed through (i.e., development or building), and what the potential time line would be to receive a building perm for this work. Kind Regards, Ravinder Hans	1/4/2023	Email Out : Jan 9 2023 4:12PM Good Afternoon and thank you for your enquiry. Based on the submitted plans and description, this would first require a Minor Amendment to the Development Permit of this site. Once the Minor Amendment has been approved and issued, the building permit application can be submitted for the alterations to the site and repairs. Please refer to <a href="https://vancouver.ca/files/cov/minor-amendment-to-dp.pdf">this checklist for the submission requirements for a minor amendment. <a href="https://vancouver.ca/home-property-development/application-forms-and-checklists.aspx">This Website can be referred to for additional checklists, guides and forms. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number.
201000308905	Cascade Athletic Club leases part of their space to a physical therapist office. They would like to convert the office to part of their gym space - workout rooms specifically. Would this be considered a TI or remodel? What would be required for permit submittal (site plan, etc). Thanks!	1/4/2023	Email Out : Jan 5 2023 9:55AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello s.22(1) The address provided is located in Washington State. As we are the City of Vancouver, British Columbia, Canada, we are unable to assist. Please contact your local authority. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number.
201000308912	Wondering if you are allowed to build a garage on this property. Also wondering if building a laneway house is possible.	1/4/2023	Email Out : Jan 9 2023 3:42PM Good Afternoon, Garage and Laneway house (in conjunction with a single family dwelling or single family dwelling with secondary suite) are both listed uses in RS-5. For the site to be eligible, it will have to comply with the zoning and building by-laws. Please pay particular attention to site impermeability, site coverage, fire fighter access path, etc. Here are some links to assist you with your enquiry: Laneway House how-to-guide: https://bylaws.vancouver.ca/bulletin/bulletin-laneway-housing-guide.pdf Section 11.3.8 - Laneway house: https://bylaws.vancouver.ca/zoning/zoning-by-law-section-11.pdf RS-5 District Schedule: http://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rs-5.pdf Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000308948	Case reference 201000276782 - s.22(1) Am I able to rezone this site to a commercial property to use it as a health care office?	1/4/2023	Email Out : Jan 9 2023 3:34PM Good Afternoon, For rezoning enquiries, please contact rezoning@vancouver.ca or visit: https://vancouver.ca/home-property-development/rezoning-applications.aspx Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000309058	Re: MSAB Policy, where a max of two 20-storey towers can be developed per block. A realtor claimed that s.22(1) has already submitted a pre-zoning application to develop a 20-storey building. Can you please confirm the location of this 20-storey building (if the application eventually gets approved)?	1/4/2023	Email Out : Jan 9 2023 4:23PM Good Afternoon, For rezoning applications please visit: https://vancouver.ca/home-property-development/rezoning-applications.aspx or https://www.shapeyourcity.ca/hub-page/rezoning-and-development. The information on these webpages are usually updated on a regular basis. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000309090	Caller would like a trades clerk to contact him regarding the status of permit GP-2023-00019.	1/4/2023	Email Out : Jan 5 2023 11:56AM Hello, Regarding your Case enquiry as below " Caller would like a trades clerk to contact him regarding the status of permit" RE: GP-2023-00019 Please be advised the GP permit is issued... Issue date: Jan 5, 2023 Thanks **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/your-government/vancouver-building-bylaw.aspx#building-bylaw-contact">contact form and quote your reference number. Building Review Branch - Kamaljit Dhanoa
201000309091	This property has been "Blue-Zoned" and we are interested in knowing if it would be possible to stratify this RS-5 zoned home into 3 separate strata units (a laneway, a garden suite, and the two upper floors of the home). Is this something that is possible today or is it something that will be available in the near future? Any details you can provide will be much appreciated.	1/4/2023	Email Out : Jan 9 2023 3:55PM Good Afternoon, Laneway houses and secondary suites cannot be strata titled at this moment, but are listed uses in the RS-5 District Schedule. To be eligible, it would need to comply with both zoning and building by-laws. Here are some links to assist you with your enquiry: -Secondary suite guide: https://vancouver.ca/files/cov/secondary-suite-how-to-guide.pdf -Laneway house guide: https://bylaws.vancouver.ca/bulletin/bulletin-laneway-housing-guide.pdf - RS-5 District Schedule (for listed dwelling uses): https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rs-5.pdf Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000309109	Our use for this rental space is for General office and some storage of ladders and painting equipment such as sprayers & power washer ..... I verified the Use regulation for I-2 and noted the specific regulations 2.2.1 & 2.2.5 and I believe we conform with the regulation ...Please confirm my understanding so that we can apply for a Business license	1/4/2023	Email Out : Jan 10 2023 8:24AM Good Morning and thank you for your Enquiry. Based on the description of the use of space, if you are a painting contractor or other type of trade or contractor, we could clear the use in this space as workshop with ancillary office on the mezzanine without requiring permits unless you propose alterations. If the principle use changes to be office, development and building permits would be required prior to approving the license. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number.
201000309134	I'm an appliance installer looking to get Gas Permits for an apartment, can you confirm the cost of the Permit? Is there a different pricing for gas permits for replacement of appliances, new builds/constructions? is the price different for an apartment vs a house? Thank you	1/4/2023	Email Out : Jan 5 2023 12:11PM Hello, Regarding your Case enquiry as below " I'm an appliance installer looking to get Gas Permits for an apartment, can you confirm the cost of the Permit? Is there a different pricing for gas permits for replacement of appliances, new builds/constructions? is the price different for an apartment vs a house?" Please see link below for 2022 & 2023 FEE SCHEDULE https://vancouver.ca/files/cov/vancouver-development-building-permit-fees.pdf And here is the breakdown for Gas appliances please submit another enquiry through our <a href="https://vancouver.ca/your-government/vancouver-building-bylaw.aspx#building-bylaw-contact">contact form and quote your reference number. Building Review Branch - Kamaljit Dhanoa "
201000309151	Good morning officer, we are writing to kindly inquire when the city would be able to provide the correspondence we made on December 15, 2022 (Case Reference number: #201000276202). We are currently doing the new house and LWH design for the new owner of this property and will need the information to complete the design. Thanks again for your helps and supports on this project. Your kind consideration is greatly appreciated.	1/4/2023	NULL
201000309165	s.22(1) I am interested in combining the two lots into one strata lot for my family to live in. I am wondering what I need to do to start this process. thank you.	1/4/2023	Email Out : Jan 9 2023 4:01PM Good Afternoon, Please provide us with preliminary plans and an address for us to determine if combining the units would be an issue. Once we have the additional information, we would discuss with Planning and then advise on processing stream. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000309170	Please let me know the approved building energy modeling software for large homes (more than 600m2) that have 3 stories. If DesignBuilder (with EnergyPlus engine) and IES VE are approved? Thanks!	1/4/2023	Email Out : Jan 10 2023 8:33AM Good Morning and thank you for your enquiry. Please note as the energy forms are required to be filled out by a certified energy advisor, the modeling software used to complete the form is not assessed. The energy advisor can use the software of their choice , and if a developer wants to pre-model during the design stage, it may be advisable to discuss the technology used with the energy advisor that will be used for the project. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number.
201000309183	I have submitted a lot of requests, and I need someone to call me on my phone number s.22(1) to answer all the questions I have asked with no clear answer. This location needs a change of use development permit, and if this permit needs to be fully approved before we submit for a building permit, please let me know. In addition, for a change of use development permit, what is the estimated timeline, because I would like to know if getting this project to even be able to submit for a building permit will take 4 weeks or 4 months Again, please call me on at s.22(1) instead of getting an automated answer from someone, and then having to submit a clarification question and waiting another 2 or more weeks for an answer from a different person who will just tell me the same thing. See below for all of the case reference numbers where I have not yet gotten a response. 201000286287, 201000288004, 201000293372, 201000305463	1/4/2023	NULL

Case Number	Enquiry Details	Date Created	Response
201000309211	Hi, I have updated REUP and owner's undertaking form. REUP form should have owner's sign and owner's undertaking form is updated with witness' sign and information.	1/4/2023	NULL
201000309226	I am with the Vancouver Regional Construction Association and we would like to get a report of active, construction permits within Vancouver. If it helps, the City of New Westminster mails this report to us monthly so I'm hoping The City of Vancouver is able to do the same? Thanks!	1/4/2023	Email Out : Jan 10 2023 9:01AM Good Morning, To search for permits in the system, please refer to the online web portal: <a href="https://plposweb.vancouver.ca/Public/Default.aspx?PosseMenuName=PC_Search">https://plposweb.vancouver.ca/Public/Default.aspx?PosseMenuName=PC_Search</a> . You can search by address, permit number or date. Please take our <a &gt;2<="" a="" href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022"> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a &gt;contact="" a="" form<="" href="https://vancouver.ca/building-development-support"> and quote your reference number. Thank you, Samantha</a></a>
201000309228	I just received and inquiry back from Carolyn: "The City of Vancouver does not require exterior lighting or security systems, so those things would not be indicated on the approved plans for the building." [My question is are you sure about this? Keep in mind we are a unit strata and have been told that strata complexes have a required amount of lighting. I was initially asking how that amount is determined. Thanks <a href="#">s.22(1)</a>	1/4/2023	Email Out : Jan 10 2023 9:10AM Good Morning and thank you for your enquiry. Unfortunately, the plans for constructing the strata buildings would not include the security system. This would be something to confirm on any purchase or lease contracts in place. In terms of the exterior lighting, while lighting is prohibited from impacting nearby properties, there are no regulations requiring exterior lighting. Permits are required to add exterior lighting to ensure it does not cause unnecessary light leakage. Thank you Daniel Please take our <a &gt;2<="" a="" href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022"> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a &gt;contact="" a="" form<="" href="https://vancouver.ca/building-development-support"> and quote your reference number.</a></a>
201000309307	Following up on question in Case reference 201000277341: Is there a limit on the number of people that can live in a single detached house? It was mentioned that it can have 1 or more individuals all related to one another by blood, marriage or adoption, but is there an upper limit on the number of people? My tenants said that they will have relatives moving in with them. I cannot stop this per the Rent Tenancy Board, but I was wondering if there could be an occupancy limit?	1/4/2023	Email Out : Jan 10 2023 9:26AM Good Morning and thank you for your enquiry. From the City of Vancouver perspective, Occupancy restrictions are as previously stated for a dwelling unit: (a) 1 or more individua all related to one another by blood, marriage or adoption; or (b) a maximum of 3 unrelated individuals living together as a household Please review <a &gt;this="" a="" href="https://www2.gov.bc.ca/gov/content/housing-tenancy/residential-tenancies/during-a-tenancy/changes-to-the-agreement" website<=""> and <a &gt;this="" a="" href="https://www2.gov.bc.ca/assets/gov/housing-and-tenancy/residential-tenancies/policy-guidelines/gl13.pdf" website<=""> for information from the Government of BC. Tenancy Law is not managed by the City. Thank you Daniel Please take our <a &gt;2<="" a="" href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022"> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a &gt;contact="" a="" form<="" href="https://vancouver.ca/building-development-support"> and quote your reference number.</a></a></a></a>
201000309377	This project is to add a landlord corridor to L23 and add demising walls between suites.	1/4/2023	Email Out : Jan 9 2023 11:43AM Good morning <a href="#">s.22(1)</a> Thank you for your ePlan Submission to the City of Vancouver Permits Office. I have reviewed your submission for: L23 - 733 Seymour Street, to interior alterations to demise this existing office space into two office units and add a common corridor on the 23rd floor of this existing commercial building on this site. There is an accepted application under BP-2022-05453 ( Certified Professional Program permit - in review) including the scope of this application. Link to the permit information: <a href="https://plposweb.vancouver.ca/Public/Default.aspx?PossePresentation=Guest&amp;PosseObjectId=189477893">https://plposweb.vancouver.ca/Public/Default.aspx?PossePresentation=Guest&amp;PosseObjectId=189477893</a> Please contact the project coordinator Erv Hildebrandt (erv.hildebrandt@vancouver.ca) if you want to amend the scope of the above permit. Please take our <a &gt;2<="" a="" href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022"> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a &gt;contact="" a="" form<="" href="https://vancouver.ca/building-development-support"> and quote your reference number. Thank you, Jamie Zhang Enquiry Centre Officer, Service Centre , Development Buildings and Licensing Email Out : Mar 3 2023 3:49PM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system:BP-2023-00804 for 733 SEYMOUR ST Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (permits@vancouver.ca). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a &gt;building="" a="" account="" guide<="" href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf" online="" permit=""> . If you need further assistance or to provide more information, please submit another enquiry through our <a &gt;contact="" a="" form<="" href="https://vancouver.ca/building-development-support"> and quote your application or reference number. Thank you, Best regards, Evett Villamin  Clerk – Service Centre Development, Buildings, &amp; Licensing</a></a></a></a>
201000309419	Hello its Gagan Singla Real estate agent with RE/MAX Colonial Pacific. Want to know that if there is any zoning change happening in this area? If this is a social housing building then how much is the restrictions on this. Can we redevelop in future? Any charges or lien on this property? If you can help me with all the information city have on this particular property will be hugely helpful.	1/4/2023	NULL
201000309446	Resubmitting application submission after comments sent via email on December 19, 2022. Secondary comments regarding the Main House do not apply. I believe there was a mix-up with another project. Please allow the submission through. If there are any items the need changed, we can address with the assigned project coordinator during the Deficiency List. Thank you.	1/4/2023	Email Out : Jan 20 2023 11:21AM Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. At this time, we are unable to open a Building Permit application as you have not met the minimum zoning requirements in order to support your application. The laneway house has a void wall with the exterior face flush with the exterior wall below. This is not permitted. The main house has a below grade average depth of approximately 9.5ft (garage calculations are excluded). There must be no bedroom or exterior entrances from the basement level.Next Steps Booking intake appointment are no longer necessary. As part of our efforts to improve permit wait times, we have transitioned to a new system for electronic permit applications. Review and complete the following materials to ensure you have the required documents to submit a complete application package: <a &gt;application="" a="" form<="" href="https://vancouver.ca/files/cov/dev-build-outright-1and2family.pdf"> <a &gt;application="" a="" checklist<="" href="https://vancouver.ca/files/cov/1and2familyoutright.pdf"> Once you have all of the required documents, submit your application package using the Development and Building Services Centre enquiry form: <a href="https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx">https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx</a> Don't Have an Online Permit Account? Please set up an account <a &gt;here<="" a="" href="https://www.vancouver.ca/permits/apply"> Instructions on creating an online permit account can be found <a &gt;here<="" a="" href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf"> If you need further assistance, please contact 3-1-1 and quote your reference number.</a></a></a></a>
201000309451	remove and replace existing <a href="#">s.22(1)</a> suite entry doors with new fire rated doors	1/4/2023	Email Out : Jan 6 2023 11:09AM Good morning, Thank you for your ePlan Submission to the City of Vancouver Permits Office. I have reviewed your submission for: <a href="#">s.22(1)</a> to interior alterations to replace fire rated suite doors for the Single Room Accommodation this existing mixed use building. The following items need to be addressed, before we can re-review your permit intake application 1. provide Owner's Undertaking Letter E-1: <a href="https://vancouver.ca/files/cov/schedule-e-1-owners-undertaking-letter-building-by-law-2019.pdf">https://vancouver.ca/files/cov/schedule-e-1-owners-undertaking-letter-building-by-law-2019.pdf</a> 2. Drawings including site plan, floor plans indicate the doors to be replaced Please refer to the field review checklist for your information: <a href="https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf">https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf</a> To reapply, please submit all required drawings and documents via the online form here: <a &gt;https:="" a="" building-development-support<="" href="https://vancouver.ca/building-development-support" vancouver.ca=""> Please take our <a &gt;2<="" a="" href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022"> minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a &gt;contact="" a="" form<="" href="https://vancouver.ca/building-development-support"> and quote your reference number. Thank you, Jamie Zhang Enquiry Centre Officer, Service Centre , Development Buildings and Licensing</a></a></a>

Case Number	Enquiry Details	Date Created	Response
201000309475	Apply for Building Permit Amendment: In this project adding One shower and locker room for staff usage . we provide architectural, mechanical and electrical drawings and BP amendment application.	1/4/2023	<p>Email Out : Jan 9 2023 3:36PM Good afternoon s.22(1) Please note that I have now completed my initial review of your requested Revision #1 to BP-2022-03931, with the following Amendment Description added: Revision #1 to change a portion of the approved Storage Room to provide a Shower and Locker Room for staff usage, as indicated on the revised Architectural, Mechanical, and Electrical Drawings, as submitted by Tenant s.22(1) as received on January 9, 2023, and related to Case Reference 201000309475. Could you please make arrangements with architect Ali Peymani to requested the digitally sealed, signed, and dated revised Mechanical and Electrical Drawings? This would be required by Office Support Clerk Natalie Macpherson in order for Revision #1 to BP-2022-03931 to be assigned and processed by a Project Coordinator with the City of Vancouver stamp. Also, I will request that the future assigned Project Coordinator to change the Proposed Use from Office to a Health Care Office in both the Work Description and the Details Tab for BP-2022-03931. Thank you, Howie Chow Enquiry Centre Officer Development, Buildings, and Licensing City of Vancouver Please take our &lt;a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022"&gt;2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our &lt;a href="https://vancouver.ca/building-development-support"&gt;contact form and quote your reference number. Thank you, [NAME/DEPARTMENT]</p> <p>Email Out : Jan 9 2023 3:45PM Good afternoon s.22(1) Could you also arrange to s.22(1) to provide his digitally sealed, signed, and dated revised Architectural Drawings as well to Natalie Macpherson? Thank you. Howie Chow Enquiry Centre Officer Development, Buildings, and Licensing City of Vancouver Please take our &lt;a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022"&gt;2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our &lt;a href="https://vancouver.ca/building-development-support"&gt;contact form and quote your reference number. Thank you, [NAME/DEPARTMENT]</p> <p>Email Out : Jan 9 2023 4:37PM Good afternoon s.22(1) Thank you for the update that the digitally sealed, signed, and dated Architectural Drawings from s.22(1) would be emailed directly to me for review, prior to Current Process Owner Project Coordinator Brian Hahn processing the Revision #1 to BP-2022-03931. Howie Chow Enquiry Centre Officer Development, Buildings, and Licensing City of Vancouver Please take our &lt;a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022"&gt;2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our &lt;a href="https://vancouver.ca/building-development-support"&gt;contact form and quote your reference number. Thank you, [NAME/DEPARTMENT]</p> <p>Email Out : Jan 10 2023 12:27PM Good afternoon s.22(1) Thank you for arranging the signed and sealed revised Architectural, Mechanical, and Electrical Drawings for the Revision #1 to BP-2022-03931, which have now been uploaded to the Application Documents Tab. Please note that Natalie Macpherson have now assigned this to Project Coordinator Brian Hahn for the processing of Revision #1, and he would be in contact with the Original Permit Applicant s.22(1) when the Revision #1 Fee is due. Howie Chow Enquiry Centre Officer Development, Buildings, and Licensing City of Vancouver Please take our &lt;a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022"&gt;2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our &lt;a href="https://vancouver.ca/building-development-support"&gt;contact form and quote your reference number. Thank you, [NAME/DEPARTMENT]</p>
201000309505	The GIS Van said there is a big improvement in 1970, May I have a copy of the detail info.	1/4/2023	<p>Email Out : Jan 5 2023 12:57PM Please take our &lt;a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022"&gt;2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. Your request could go through one of two routes depending on the information you are looking for (or both): If you are looking at obtain property research or copies of specific documents, please proceed to the following website for a complete list of steps, forms and associated fees: &lt;a href="https://vancouver.ca/home-property-development/request-property-research-and-copies-of-permits.aspx"&gt;Request property research and copies of permits   City of Vancouver If you are needing plans regarding a property, then please proceed to the following website for those specific steps, forms and associated fees: &lt;a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx"&gt;Get copies of building plans   City of Vancouver If you need further assistance or to provide more information, please submit another enquiry through our &lt;a href="https://vancouver.ca/building-development-support"&gt;contact form and quote your reference number. Thank you, Graeme - DBL</p>
201000309513	What are the conditions that would allow Duplexes to be built on 2657, 2645, 2615, 2609 and 2635 W 8th? 2657, 2645 and 2635 do not have back alleys, what is the process to get back lanes ?	1/4/2023	<p>Email Out : Jan 10 2023 10:30AM Good Morning and thank you for your Enquiry As these properties are &lt;a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rt-8.pdf"&gt;RT-8 Zoning , the minimum site area for a duplex is 308 sq.m. 2657 does not meet the minimum site area requirement for this type of development except as a conditional development, but the other sites do. As all 3 properties have Character merit, demolishing the buildings to develop new will limit all development to 0.5 FSR only. An alternative is to convert the homes into Multiple Conversion Dwellings or add infill buildings, which would allow greater floor space ratio, and still allow multiple dwelling units per lot. In regards to a back lane, please note not having a back lane will still allow duplex or multiple conversion dwellings to be developed. To enquire about lane dedications please submit a new enquiry directed to engineering in regards to the lane dedication. Thank you Daniel Please take our &lt;a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022"&gt;2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our &lt;a href="https://vancouver.ca/building-development-support"&gt;contact form and quote your reference number.</p>
201000309605	Attached below are the documents required to process our revision request	1/4/2023	NULL
201000309623	new LWH	1/4/2023	NULL
201000309678	It appears there are major renovations going on at s.22(1) and no visible building permit posted.	1/4/2023	NULL
201000309693	Strata Council is in need of the "As Built" plans for the building. Our latest version is 18 months prior to the building being completed.	1/4/2023	<p>Email Out : Jan 5 2023 12:53PM Please take our &lt;a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022"&gt;2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request to view, and possibly obtain copies of plans the City of Vancouver may have on file for the property in question, please proceed to the following website for a complete list of steps, forms and associated fees: &lt;a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx"&gt;Get copies of building plans   City of Vancouver Under step 3 you will find the application form and the authorization form to complete and submit in a new request. Also please ensure you have an online account set up with us (directions to do so on the same webpage). Once your request is received and next in our queue, an agent will reach out directly with the next steps. If you need further assistance or to provide more information, please submit another enquiry through our &lt;a href="https://vancouver.ca/building-development-support"&gt;contact form and quote your reference number. Thank you, Graeme - DBL</p>
201000309719	T1 application for existing restaurant fit out. Existing kitchen is out of scope. We need a digital or paper copy of the building's fire protection drawings. This work has been reviewed by an Engineer, however the above drawings were requested by City of Vancouver Engineering Department after the City made us retrofit a DCVA back flow preventer valve in our building.	1/4/2023	<p>Email Out : Jan 12 2023 11:24AM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: BP-2023-00170. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via our online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (permits@vancouver.ca). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the &lt;a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf"&gt;Building Permit Online Account Guide . If you need further assistance or to provide more information, please submit another enquiry through our &lt;a href="https://vancouver.ca/building-development-support"&gt;contact form and quote your application or reference number. Thank you, Natalie Macpherson Office Support Clerk III   Renovation Centre Development, Buildings &amp; Licensing   City of Vancouver</p>
201000309778		1/4/2023	NULL
201000309792	Structural and Architectural Drawings	1/4/2023	NULL

Case Number	Enquiry Details	Date Created	Response
201000309831	I'm applying for an electrical permit and trying to add a contractor (The Answers TV Productions Ltd) but the system isn't recognizing the name. Attached is our business licence for 2023 for your reference.	1/4/2023	Email Out : Jan 5 2023 12:23PM Hello, Regarding your Case enquiry as below " I'm applying for an electrical permit and trying to add a contractor (The Answers TV Productions Ltd) but the system isn't recognizing the name. Attached is our business licence for 2023 for your reference." Yes, I see you do have a valid Business License. However your account profile with us is missing your Contractors Cards. Please email us a picture of a valid certificate of qualification (CEL #) and contractor license (LEL #). Once provided, we will update your account profile. Your business will only show up in the search results once this is done. My email address: kamaljiti.dhanoo@vancouver.ca Thanks **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/your-government/vancouver-building-bylaw.aspx#building-bylaw-contact">contact form and quote your reference number. Building Review Branch - Kamaljit Dhanoo
201000309835	We would like to take down two non-load bearing walls to make an open concept.	1/4/2023	Email Out : Jan 10 2023 9:31AM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. At this time, we are unable to open a Building Permit application as your application does not meet the minimum requirements to open a permit in our system. Next Steps Review the Field Review Submission Checklist: <a href="https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf">https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf</a> application checklist to ensure you have the required documents to submit a complete application package: For additional Buildir Permit checklists, please refer to our <a href="https://vancouver.ca/home-property-development/application-forms-and-checklists.aspx">Building and renovating forms, checklists, and bulletins page. Once you have all of the required documents, re-submit your application package using the Development and Building Services Centre <a href="https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx">enquiry form and quote your reference number. As part of our efforts to improve permit wait times, we have transitioned to a new system for electronic permit applications. Booking intake appointments and dropping off documents and drawings are no longer necessary. Don't Have an Online Permit Account? Please set up an account by visiting <a href="https://vancouver.ca/permits/apply">vancouver.ca/permits/apply Instructions on creating an online permit account can be found here: <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf Why do you need an Online Permit Account? An online permit account is necessary for you to be able to communicate and share documents with City staff. During the application process staff will ask questions or request additional documents to support the review of your application. You can also pay most permitting related fees online through your online permitting account. Once your permit is issued, you will have access to your issued permit and any drawings or documents that have been accepted. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000309849	hello, i am unable to book the tree barrier and pre-demolition inspection online. is this something you can help me with? thank you, <a href="#">s.22(1)</a>	1/4/2023	Email Out : Jan 5 2023 8:46AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, If your permit is reviewed and ready for inspections, please call 3-1-1 or 604-873-7000 to book your inspections. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000309879	Citizen is calling in regard to building permits in review status for <a href="#">s.22(1)</a> Citizen states <a href="#">s.22(1)</a> <a href="#">s.22(1)</a> Citizen tried to apply for private property tree removal permits, but they did not meet the requirements of the online application because the trees are not dying and were directed to phone 311 for assistance. Citizen states <a href="#">s.22(1)</a> and they would like to know how they can obtain permits to remove the two trees.	1/4/2023	Email Out : Jan 5 2023 3:24PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello <a href="#">s.22(1)</a> Thanks for contacting the City of Vancouver. Please refer to the Protection of Trees By-law No. 9958 Sec. 4.5 on the issuance of tree permits for all the information regarding private property tree removals. This document can be found online. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Tiffany Chin - Development, Buildings and Licensing
201000309883	Hello, We are working on a laneway house project for this address. I understand that the current bylaw is moving away from the use of natural gas for heating systems. Because our building permit is before the 2022 VBBL update, and that the laneway is smaller than the 'Large Home' categorization of 325 square meter, we should be okay to use a natural gas boiler for the heating system. Is this interpretation correct? Thanks in advance and happy new year.	1/4/2023	Email Out : Jan 10 2023 10:53AM Good Morning and thank you for your enquiry The Hot water and furnace requirements were enacted in January of 2022, and impact any applications received after January 1, 2022. As your permit is already in progress it will not be impacted by that change. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number.
201000309949	Hello, Upon applying for a business license for a health and enhancement center, the license office replied that the floor plans we provided did not match theirs. Therefore, it appears that work has been done without permits in this space. Before a business license can be approved for this space, permits must be obtained to validate this work. Please advise me on how to apply for a development permit, since we have completed our renovation and are now ready to submit an application. My building manager gave me a different form than other tenants who applied for a development permit through the City's website. Here are the forms, and I'd appreciate your advice on how to begin the process of getting a business license. I'll send you the forms and I look forward to receiving your advice about which forms is correct and how to apply to get permit fast. Thanks <a href="#">s.22(1)</a>	1/4/2023	Email Out : Jan 10 2023 11:21AM Good Morning and thank you for your enquiry. Before a license can be issued for this space, permits will be needed to change the use and occupancy from General Office which is the currently approved use, to Beauty & Wellness. As this existing plans provided did not match our records, this permit will be to change the use and validate the work without permit. Please complete the applicatic form fully including a description of what the permit is for and correctly noting the approved use. Dimensioned to scale floor plans will be needed as part of this application. The submitted plans will need to include a copy of the current approved plans, and the proposed plans. If a copy of the approved plans is not available to you through the landlord, you can request a copy of the plan through <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">this website for a fee. Please note a letter from the owner will be required. Please refer to <a href="https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf">this checklist for minimum submission requirements for the permits. Also please ensure the witness portion of the Schedule E-2 has been completed, as it appears blank for the witness to the tenants signature. If you have not already, you may wish to send your plans to <a href="mailto:EHVC@vch.ca">EHVC@vch.ca Vancouver Coastal Health, as they will need to sign off on the number of sinks and the overall floorplan as well. Once you have a full application package, please submit it online with all required attachments. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number.
201000310048	Looking for building drawings. Thanks.	1/4/2023	Email Out : Jan 4 2023 2:29PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thank you for your enquiry. In order for us to process your request, we do require a completed application form and potentially an authorization form, dependent on what your relationship to the property is. Please go to this website and follow the instructions to resubmit this request with the completed forms. <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx</a> If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Duc
201000310050	Hi there, i am looking to open a tattoo studio in this space - i understand that it is "conditional approval use" and was wondering if I can get a checklist of items that would restrict it from being approved. Thank you so much!	1/4/2023	Email Out : Jan 10 2023 9:56AM Good Morning, Conditional uses require Director of Planning approval and there is no checklist to see what is "approvable" or not. As you have been previously advised, the use would most likely be okay. However, you would still need to comply with the zoning and building by-law. If alterations are being proposed (and sanitary sinks are required), you would need to apply for a Field Review Permit: <a href="https://vancouver.ca/home-property-development/field-review-inspection.aspx#/redirect">https://vancouver.ca/home-property-development/field-review-inspection.aspx#/redirect</a> If no alterations are proposed, you can apply for a Special Inspection (which is non-refundable): <a href="https://vancouver.ca/home-property-development/special-inspection.aspx">https://vancouver.ca/home-property-development/special-inspection.aspx</a> and apply for your business license. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000310053	Hi There, Can you please let me know what do I need to operate a new badminton facility/court? I assume I will need a business license. Am I able to convert a warehouse into a badminton court(I saw plenty in Richmond)? If yes, please let me know where can I fin related by law. Thanks a lot. <a href="#">s.22(1)</a>	1/4/2023	Email Out : Jan 10 2023 12:34PM Good Afternoon, Zoning in each municipality is different. Badminton facility would fall under fitness centre under the Zoning by-law. But to narrow down which use, it would depend on the size of the space and services provided. Please refer to Section 2 - Definitions: starting on the bottom of page14 - <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-section-2.pdf">https://bylaws.vancouver.ca/zoning/zoning-by-law-section-2.pdf</a> Warehouse to a fitness centre is a change of use and change of major occupancy. Before we can advise on processing/ permitting streams, you should provide us with some potential addresses and floor plans. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000310086	I would like to request the following documents on behalf of the home owner : SITE PLAN, TOPOGRAPHY SURVEY, BUILDING ARCHITECTURAL PLAN, MECHANICAL PLAN, STRUCTURE PLAN, SPRINKLER PLAN	1/4/2023	NULL

Case Number	Enquiry Details	Date Created	Response
201000310120	Our company has a laneway house design and after reviewing the Laneway House How-To Guide and Zoning and Development By-law Section 11, have a couple questions about the Inset exterior walls portion. Our design contains a partial second story but currently does not have the 2' setbacks for the exterior walls of the partial second story and is flush on all four sides. We noticed there seems to be other laneway homes that don't directly comply with this bylaw that contain partial second stories. We are wondering if the city would consider a variance for the partial second level inset, apart from the allowable 35% flush wall as outlined in Section 11 (11.3.8.15) I have attached an image of the design for reference.	1/4/2023	Email Out : Jan 11 2023 1:41PM Hello, Thank you for your request via the City of Vancouver's online enquiry form. The Director of Planning is not inclined to support the relaxation you are requesting and is asking that compliance with the 2ft setback regulation be met.
201000310132	Hi. I have a question about a permit application and whether a regular TI submittal is ok or if a CP submittal is required. There's a few unique nuances <a href="#">s.22(1)</a> It is currently under exterior renovations through our CP here at the company. For the TI portion permit, we are combining 2 existing E Mercantile suites into one larger one, and deleting a couple doors to the exterior. So wondering if that can go in as just a regular TI building permit application where one our CRPs sign and stamp all drawings and schedules, or Do we need anything else like have an architect's letter of assurance, or Provide a CP3 letter or have it send in by the building CP?	1/4/2023	Email Out : Jan 10 2023 2:07PM Good Afternoon, It looks like the permits issued for this site is a new construction, not a renovation. It's our current policy not to take in applications without CP-3 prior to base building occupancy. The point of the CP-3 is for the base building CP to acknowledge the pre-occupancy work being done in the space and confirm that the TI isn't impacting the code compliance of the base building that the CP has yet to walk away from. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Samantha
201000310143	Hi there, I have just received an accepted offer on a space to lease for a women's clothing store. The landlord would like written confirmation "that the tenant's intended use within the premises is acceptable under the current zoning bylaw." How do I go about getting this confirmation? Items to be sold will be women's clothing and accessories, shoes, skincare products and house and home type items.	1/4/2023	Email Out : Jan 10 2023 1:30PM Good Afternoon and thank you for your enquiry. Per City of Vancouver Records, the current approved use of this space is a Retail Store (E). Your use seems to be a similar retail use and can be approved in this space. If a more legal document is required, please visit <a href="https://vancouver.ca/home-property-development/request-property-research-and-copies-of-permits.aspx">this website</a> to request a property research letter for this unit. Thank you Daniel Development, Building and Licensing Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number.
201000310152	Citizen is wondering where the development construction will start that is located <a href="#">s.22(1)</a> on W 41st Ave.	1/4/2023	Email Out : Jan 10 2023 10:07AM Good Morning, I don't see any active permits for <a href="#">s.22(1)</a> maybe there is a different address? You can take a look at the status of applications through the following web portals: Permit Search by address, permit number or date: <a href="https://plposweb.vancouver.ca/Public/Default.aspx?PosseMenuName=PC_Search">https://plposweb.vancouver.ca/Public/Default.aspx?PosseMenuName=PC_Search</a> Shape your City - development active or archived applications: <a href="https://www.shapeyourcity.ca/development">https://www.shapeyourcity.ca/development</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Samantha
201000310167	Permit Submission made on 2022.12.13 @ 6:49AM (Case #201000268624). Response received from "Kirat" on 2023.01.03 @ 10:47AM from no-reply.DBLServicesCentre.COV@vancouver.ca email noting the following issues: ISSUE # 1: Application Form requires scope of work description RESPONSE #1: Extensive SoW was uploaded as a separate document. Note has been made on Application Document referencing separate SoW Document. SoW uploaded again w/this submission. ISSUE #2: Architectural Plans require to have a separate existing and proposed plans for clarity, please see checklist here: <a href="https://vancouver.ca/files/cov/addition-reno-rs-zones.pdf">https://vancouver.ca/files/cov/addition-reno-rs-zones.pdf</a> RESPONSE #2: Checklist wording under Drawings Required, "Floor Plans – Clearly indicate existing vs proposed work OR provide separate existing/demo/proposed plans." Submitted plans clearly show/denote existing walls/stairs to be removed vs proposed work in contrasting colours (existing walls/stairs to be removed in RED). Basement is currently unfinished except for framed (unclad) interior walls, to be removed. ISSUE #3: REUP Form has not been signed by the Owner RESPONSE #3: REUP Form has been signed with this upload. ISSUE #4: You are missing your Owners Undertaking Form RESPONSE #4: Owner's Undertaking was uploaded with the initial submission. Owner's Undertaking Form uploaded again w/this submission. All other documents are being uploaded again with this submission. In light of the fact that the only issue was one missed signature, I trust that the initial submission date of 2022.12.13 will be honoured as intake/processing date. Many thanks, <a href="#">s.22(1)</a>	1/4/2023	NULL
201000310198	Resubmitting for a building permit	1/4/2023	Email Out : Jan 12 2023 2:16PM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: BP-2023-00175. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (permits@vancouver.ca). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf">Building Permit Online Account Guide</a> . If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your application or reference number. Thank you, Natalie Macpherson Office Support Clerk III   Renovation Centre Development, Buildings & Licensing   City of Vancouver
201000310229	We are heat pump installers and this is an enquiry about a mechanical permit.. Our potential client has very limited space to place a condenser. The house only has 2.5' of clearance to property line on either side. We would like to know if either of these options are possible: 1) Place condenser 2.5' from property line, at front of house, in line with edge of house. 2) Place condenser on mounting brackets, off of ground. If either option is possible, would it need to go through board of variance, or is more streamlined system in place?	1/4/2023	NULL
201000310242	Hi there, Would it be possible to not demolish the current garage to build a laneway. Please see plans below and please advise me. Thank you	1/4/2023	Email Out : Jan 10 2023 1:42PM Good Afternoon and thank you for your enquiry. From a quick view at the parcel on Vanmaps and the provided drawing, adding a laneway house to the parcel would put accessory buildings over the allowed width and area. Per the <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rs-1.pdf">RS1 zoning bylaw</a> : the combined building width for all accessory buildings does not exceed 80% of the width of the site at the rear property line; This garage would need to be either removed, or incorporated into the laneway home. A contractor or designer may be able to determine if it is more cost effective to demolish or incorporate the garage. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number.
201000310388	We would like access to the plans so we can prepare a quote for lighting	1/4/2023	Email Out : Jan 5 2023 12:54PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request to view, and possibly obtain copies of plans the City of Vancouver may have on file for the property in question, please proceed to the following website for a complete list of steps, forms and associated fees: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx</a> Get copies of building plans   City of Vancouver Under step 3 you will find the application form and the authorization form to complete and submit in a new request. Also please ensure you have an online account set up with us (directions to do so on the same webpage). Once your request is received and next in our queue, an agent will reach out directly with the next steps. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Graeme - DBL

Case Number	Enquiry Details	Date Created	Response
201000310427	CCFL is receipt of an amendment request for changing the care type. The program currently operates as a family childcare with a capacity of 7 children. The application is propose to amend the program type to In-Home Multi-Age, and the capacity remains the same as 7 children.	1/4/2023	NULL
201000310460	new permit application for a duplex	1/4/2023	<p>Email Out : Jan 11 2023 1:47PM Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. At this time, we are unable to open a Building Permit application as you have not included sufficient documentation in order to support your application. 7 of the 13 documents that were uploaded were JPEG files. Only PDF files are acceptable for submission and review. Please review the City guidelines on uploading acceptable documents.Next Steps Booking intake appointments are no longer necessary. As part of our efforts to improve permit wait times, we have transitioned to a new system for electronic permit applications. Review and complete the following materials to ensure you have the required documents to submit a complete application package: &lt;a href="https://vancouver.ca/files/cov/dev-build-outright-1and2family.pdf"&gt;Application form &lt;a href="https://vancouver.ca/files/cov/1and2familyoutright.pdf"&gt;Application checklist Once you have all of the required documents, submit your application package using the Development and Building Services Centre enquiry form: <a href="https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx">https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx</a> Don't Have an Online Permit Account? Please set up an account &lt;a href="https://www.vancouver.ca/permits/apply"&gt;here Instructions on creating an online permit account can be found &lt;a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf"&gt;here If you need further assistance, please contact 3-1-1 and quote your reference number.</p> <p>Email Out : Jan 10 2023 12:54PM Good Afternoon, Please contact Real Estate Facilities Management - Emily Aeng (emily.aeng@vancouver.ca) to assist you with your enquiry. Please take our &lt;a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022"&gt;2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our &lt;a href="https://vancouver.ca/building-development-support"&gt;contact form and quote your reference number. Thank you, Samantha</p>
201000310473	In order for the building envelope to move forward, Helping Spirit Lodge Society will need the attached document signed and scanned back to me: e.director@hsls.ca Thank You Olivia Jim Executive Director Helping Spirit Lodge Society	1/4/2023	
201000310478	Hi there, My name is s.22(1) and I am emailing today to request an inspector to inspect a space our business is interested in moving into. Our current business is a tattoo business called Bebop Ink located at 3138 Main St, and the location we are interested in moving to is 3279 Main St. The new location is zoned and already approved for tattooing by a previous email. I am emailing again because I am in need of an inspector to inspect the space to figure out what upgrades may be needed, and also to figure out what parts of the space is conditioned to operate, unconditioned to operate, or if the entire space we can use to operate out business. It has already been over 1.5 months trying to obtain an inspector. I have contacted business licensing department, tried contacting the inspector in charge of the area with no reply, and when I called 311, they told me to explain the entire situation again. I understand that a permit is necessary to get an inspector to inspect the space. But, a contractor and an architect took a look at the space and they need an inspector to guide them on what upgrades are needed, and they are also not sure whether parts of the structure was illegally built by a previous tenant or not, unable to determine if the entire space is eligible to be able to operate in. I've tried contacting and have been waiting for quite some time and it would be great if we can just get an inspector. The operator who answered my call to 311 said to explain this all to the development department and licensing department one more time, which I am doing now, and was explained that I should be able to receive the help I need and be able to get an inspector for an inspection this way. I've contacted multiple people and departments, have been waiting for over 1.5 months, and it would be great to hear back about the above. Thank you.	1/4/2023	<p>Email Out : Jan 5 2023 10:05AM Please take our &lt;a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022"&gt;2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello s.22(1) thanks for your enquiry. Please follow the instructions on the following website: &lt;a href="https://vancouver.ca/home-property-development/special-inspection.aspx"&gt;Get a special inspection   City of Vancouver Here you will find all the necessary information such as forms, fees, and links to apply. If you need further assistance or to provide more information, please submit another enquiry through our &lt;a href="https://vancouver.ca/building-development-support"&gt;contact form and quote your reference number. Thank you, Graeme - DBL</p>
201000310516	I have some questions regarding a change in EOR process. Do you require Wet or Digital signed and sealed schedules? Do you require a new set of drawings to be submitted? Do you require both incoming and outgoing letters or just outgoing? Thanks!	1/4/2023	<p>Email Out : Jan 10 2023 1:53PM Good Afternoon and thank you for your enquiry. Now that the majority of permits are processed digitally, we no longer require wet seals on schedules. Digitally sealed and signed schedules are acceptable. In terms of letters, requirements have not changed, except they can be provided digitally now. If this is for an existing/in progress permit, then I would recommend discussing this with the Project Coordinator who handled the initial permit review. Thank you Daniel Please take our &lt;a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022"&gt;2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our &lt;a href="https://vancouver.ca/building-development-support"&gt;contact form and quote your reference number.</p>
201000310642	This application will be for the interior renovations of a corner unit associated to the IGA market at the corner of Broadway and Vine Street as per preliminary drawings attached. The unit was connected to the main grocery sales floor but separated by a Building permit a few years ago, and a 2 hrs. demising wall was created to provide flexibility to cafe and/or restaurant use. The space has been occupied by a coffee shop and became vacant. The landlord is finalizing a lease to a donut shop who is preparing the final equipment layout which will be submitted with the formal application. The new operation will require a donut frier which will produce smoke and/or grease-laden vapors and will be installed under a hood complying with NFPA 96.2014 as well as all requirements under the CoV K2 form. All requirements by VBBL latest version will be met and no changes to envelope or awnings are anticipated, except new signage. Questions: 1. Does this scope require a full permit application? 2. Mechanical, electrical including fire suppression and alarm will be submitted by engineers registered to practice in BC. This will include the engineering of installation of new grease interceptor at the ceiling of the underground parkade replacing an existing small one. 3. We are assuming the changes (signage) to the exterior will not trigger a DP and that a separate signage application will suffice. 4. Does the City still have a Field Review (or similar process) which this project could qualify for, since the main change will be to equipment including the frier and hood. Your guidance would be much appreciated. We are intending to make the application early February. On another note (for which I have submitted a separate question), I do not have a Notarius subscription due to the volume of work I currently have and its cost and maintenance, so I'm wondering if paper submissions is still accepted with a PDF submitted through the website for your files. Alternatively, although not recognized by IABC per Bulletin 60, I do have access to Bluebeam and can certify an image of my stamp and signature. Best regards	1/4/2023	<p>Email Out : Jan 10 2023 2:23PM Good Afternoon and thank you for your enquiry. Answers to enquiries below: 1. Does this scope require a full permit application? This scope will require a Building permit for fit change in kitchen equipment and any interior alterations. Please refer to &lt;a href="https://vancouver.ca/files/cov/k1-restaurant-or-kitchen-exhaust-systems.pdf"&gt;this kitchen checklist for submission requirements. A combined Development/Building permit may be required if exterior alterations are proposed such as mechanical equipment or venting/louvres. 2. Mechanical, electrical including fire suppression and alarm will be submitted by engineers registered to practice in BC. This will include the engineering of installation of new grease interceptor at the ceiling of the underground parkade replacing an existing small one. This is required so should be acceptable. 3. We are assuming the changes (signage) to the exterior will not trigger a DP and that a separate signage application will suffice. That is correct. Exterior signage will not be part of this permit. A separate Signage permit will be applied for. If the exterior signage elevations are noted in this permits plans, please ensure you note Reference only - separate signage permit required for exterior signage. 4. Does the City still have a Field Review (or similar process) which this project could qualify for, since the main change will be to equipment including the fryer and hood. We will need an application package that includes all proposed kitchen equipment, mechanical plans and spec sheets for the equipment before we can make a determination for field review. Kitchen alterations often go through our Building Review Branch. If they review the submitted equipment specs and plans, approval for field review can sometimes be achieved. Thank you Daniel Please take our &lt;a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022"&gt;2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our &lt;a href="https://vancouver.ca/building-development-support"&gt;contact form and quote your reference number.</p>
201000310689	Would like to operate a Take Out and/or delivery food services. s.22(1) We want to have a combined store such as; 1-Take out foods 2. a small coffee shop 3. some basic groceries	1/4/2023	<p>Email Out : Jan 10 2023 2:35PM Good Afternoon and thank you for your enquiry. This space is currently approved as a grocery store, and records indicate there are no kitchen facilities in this space. A permit will most likely be required for interior alterations. Please submit a floor plan and operational letter detailing what products and services are proposed and how the space will be used and we can confirm the permit procedure for this space. If food is prepared offsite then sold here, please indicate that in the operational letter as well as the location food is prepared in. If cooking equipment will be used in this unit, please indicate it on both the floorplan and letter, and provide spec sheets for the equipment. Once the floor plan and letter are reviewed, we can discuss what if any permits would be required for this proposed use. Thank you Daniel Please take our &lt;a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022"&gt;2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our &lt;a href="https://vancouver.ca/building-development-support"&gt;contact form and quote your reference number.</p>

Case Number	Enquiry Details	Date Created	Response
201000310726	Development Permit for Retail Cannabis Application within a new development by Onni (Cambie Gardens). Site: 7443 Cambie. Submission with transmittal letter and submission requirements.	1/4/2023	Email Out : Jan 27 2023 12:57PM **Please do not reply to this message. Replies are not monitored** Hello, Thank you for your development permit submission request via the City of Vancouver's enquiry / application request web form. As part of the initial development permit steps, an application number has been assigned in our system: DP-2023-00118. Note: this number is for reference only and will become an official application once the project coordinator has verified the package. Your request is now part of our processing queue. Within ten business days (depending on the overall volume of requests), the application will be assigned to a project coordinator. Note: you will receive an email notification once a project coordinator has been assigned. Please also note that your application number will not show up in our online system until the project coordinator begins working on your file; that is, depending on when you search for your application number in our online system, you may not see any results, even though your application is in our system. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, DRB Team Email Out : Feb 1 2023 4:11PM **Please do not reply to this message. Replies are not monitored** Hello, A Project Coordinator has been assigned to DP-2023-00118. A Project Coordinator will be reaching out to you within the next ten business days to provide next steps. In order to finalize the intake process, the Project Coordinator will be requesting payment development permit fees and/or possible additional documents/plans. Please note that your application number will not show up in our online system until the project coordinator begins working on your file; that is, depending on when you search for your application number in our online system, you may not see any results, even though your application is in our system. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, DRB Team
201000310786	Please find attached the application documents for a laneway house at s.22(1) The site contains trees that the owner planted on city property that we are proposing to be removed. We have consulted the parks department who said they will assess whether the trees are city trees and consult on their removal upon the permit application.	1/4/2023	Email Out : Jan 11 2023 4:12PM Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: DB-2023-00155. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application. Our system will alert you of new requests with an email from permits@vancouver.ca. These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. Please note that your application number will only show up in your online account when we begin working on your file. Depending on when you search for your application number in your online system, you may not see any results, even though your application is in our system. Don't Have an Online Permit Account? Please set up an account by visiting https://www.vancouver.ca/permits/apply Instructions on creating an online permit account can be found <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">here. If you need further assistance, please contact 3-1-1 and quote your reference number. Thank you, Housing Review Branch
201000310833	We are applying for the demolition permit to demolish our building s.22(1) Rental declaration: attached frustration agreement signed by both tenant and landlord, s.22(1) he place has no rental unit while applying the demo permit. All tenancy ends s.22(1). We are missing the landscape preclearance because we do not have a Site Plan that shows all existing trees with dimensioned tree protection barriers yet. We are working on that. Could you please accept the demo application for intake, and we will provide the missing document as soon as possible. We had city order to apply demolition permit within 30 days and we are reaching the deadline. You can reach me at s.22(1) Thank you!	1/4/2023	Email Out : Jan 13 2023 9:01AM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: BP-2023-00083. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (permits@vancouver.ca). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf">Building Permit Online Account Guide. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, Natalie Macpherson Office Support Clerk III   Renovation Centre Development, Buildings & Licensing   City of Vancouver
201000310971	I am designing a new duplex for this property. My question is because there is no rear lane would I be able to do an attached garage at the front of the property on a side by side duplex with driveway.	1/4/2023	Email Out : Jan 10 2023 3:10PM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, building an attached garage would depend on your design and if your site allows it. The attached garage should meet all zoning requirements for front yard, rear yard, building depth etc. This site is located in the RT-10 zone, please see the district schedule here for requirements: https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rt-10.pdf We would need to see plans to give you a better assessment on your proposal. It would be best to hire an architect or design professional who can help you with the zoning requirements. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you Kirat - DBL Service Center
201000311058	In need of Floor, Plumbing & Site plan to determine who owns the pipe that is causing the leak on the ceiling of our duplex house. It ma also help the plumber.	1/4/2023	NULL
201000311066	Outright duplex building permit application Refer to email from Tony Chen attached confirming design of roof. -14 files uploaded in total	1/4/2023	Email Out : Jan 12 2023 9:10AM Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: DB-2023-00159. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application. Our system will alert you of new requests with an email from permits@vancouver.ca. These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. Please note that your application number will only show up in your online account when we begin working on your file. Depending on when you search for your application number in your online system, you may not see any results, even though your application is in our system. Don't Have an Online Permit Account? Please set up an account by visiting https://www.vancouver.ca/permits/apply Instructions on creating an online permit account can be found <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">here. If you need further assistance, please contact 3-1-1 and quote your reference number. Thank you, Housing Review Branch
201000311067	When i add a contractor, the system can not find my business name.	1/4/2023	Email Out : Jan 5 2023 12:53PM Hello, Regarding your Case enquiry as below " When i add a contractor, the system can not find my business name" If this your first time applying for a City of Vancouver online trades permit, you may not have a contractor account in our system yet. Please provide all of the following items: 1. Picture of your 2023 Inter-Municipal Business License 2. Picture of a valid certificate of qualification (CGA #) 3. Picture of a valid contractor license (LGA #) Once provided, we will create a contractor account for you. Your business will only show up in the search results once this is done Please email me the required info @ kamaljit.dhanoa@vancouver.ca Thanks, **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/your-government/vancouver-building-by-law.aspx#building-by-law-contact">contact form and quote your reference number. Building Review Branch - Kamaljit Dhanoa
201000311076	A. AC UNIT( EXTERIOR) HAS BEEN RELOCATED B. SIDE WALK HAS BEEN RELOCATED ( IMPERV. AREA REMAINS)	1/4/2023	NULL
201000311079	Awning covering carport	1/4/2023	NULL
201000311082	Carport enclosed with awning and gate	1/4/2023	NULL
201000311085	Awning covering parking pad and high fence	1/4/2023	NULL
201000311089	Awning over parking pad enclosed with high fence	1/4/2023	NULL
201000311099	Double awning and high fence, on top of a 4 car garage A very large structure	1/4/2023	NULL

Case Number	Enquiry Details	Date Created	Response
201000311167	Apartment s.22(1) Request field review to approve removal of internal kitchen & entry closet nonstructural steel stud wall.	1/4/2023	Email Out : Jan 17 2023 12:15PM Good afternoon s.22(1) Thank you for your ePlan Submission to the City of Vancouver Permits Office. I have reviewed your submission for s.22(1), to interior alterations to renovate this dwelling s.22(1) on the 2nd floor of this existing multiple dwelling building. The following items need to be addressed, before we can re-review your permit intake application: 1. Provide application form: <a href="https://vancouver.ca/files/cov/dev-build-app-form.pdf">https://vancouver.ca/files/cov/dev-build-app-form.pdf</a> 2. provide strata Letter 3. provide Owner's Undertaking Letter E1: <a href="https://vancouver.ca/files/cov/schedule-e-1-owners-undertaking-letter-building-by-law-2019.pdf">https://vancouver.ca/files/cov/schedule-e-1-owners-undertaking-letter-building-by-law-2019.pdf</a> 4. Revise the layout to show the storage area (including W/D closet) of 23.16sf: Per the original construction permit of this existing building, the area of the W/D closet and the closet next to the bathroom was excluded from the floor area calculations of the existing building. The total area of these two closets are approximately 23.16sf. Refer to the bulletin for your information on the storage room requirements. <a href="https://bylaws.vancouver.ca/bulletin/bulletin-storage-multiple-dwellings.pdf">https://bylaws.vancouver.ca/bulletin/bulletin-storage-multiple-dwellings.pdf</a> To reapply, please submit all required drawings and documents via the online form here: <a href="https://vancouver.ca/building-development-support">https://vancouver.ca/building-development-support</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey</a> to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Jamie Zhang Enquiry Centre Officer, Service Centre, Development Buildings and Licensing
201000311171	Pls see attached the foundation form letter from engineer for tomorrow Jan 5, 2023 inspection use. Thank you	1/4/2023	Email Out : Jan 11 2023 2:26PM Hello, Thank you for contacting us via the City of Vancouver's online enquiry form. Please submit this document directly to your district building inspector for his review. We are unable to offer that service using this online application portal. Thank you for your patience and understanding.
201000311179	Provide WCB letter	1/4/2023	Email Out : Jan 11 2023 2:28PM Hello, Thank you for contacting us via the City of Vancouver's online enquiry form. Please submit this document directly to your district building inspector for his review. We are unable to offer that service using this online application portal. Thank you for your patience and understanding.
201000311180	Requesting release of demolition deposits as follows: 1. \$14,300 for DB-2022-02869 paid on July 6, 2022 2. \$350 for DB-2022-02869 paid on June 2, 2022 3. \$14,300 for DB-2022-02871 paid on July 6, 2022 4. \$350 for DB-2022-02871 paid on June 3, 2022 This is my 4th redirection and attempt to get the deposit money returned. I am frustrated that taking the money is made so easily but making application for return of the deposits is completely different and seemingly so complicated.	1/4/2023	Email Out : Jan 6 2023 4:02PM Good afternoon s.22(1) Thanks for your enquiry. Based on the provided amounts, it appears that you are requesting the demolition deposits related to the reuse and recycling requirements. Please visit the webpage below for your information on how to request the refund - Step 6 <a href="https://vancouver.ca/home-property-development/demolition-permit-with-recycling-requirements.aspx">https://vancouver.ca/home-property-development/demolition-permit-with-recycling-requirements.aspx</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey</a> to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Jamie Zhang Enquiry Centre Officer, Service Centre, Development Buildings and Licensing
201000311198	We would like to receive all the outstanding and current plans and drawings of the building in order to design and discovery	1/5/2023	NULL
201000311390	The applicant (Dunbar memorial Preschool) wishes to retain use of their current space within the Dunbar Community Centre.	1/5/2023	NULL
201000311396	Hello. I would like to practice Reiki, Yoga and RMT massage therapy at this address: s.22(1) I would like to add Reiki and Yoga to my business license in addition to RMT massage therapy	1/5/2023	Email Out : Jan 10 2023 4:15PM Hello, Thank you for contacting the City of Vancouver. As per our inquiry, we would require more information in regards to your proposal as this address is in the Downtown area. Can you please provide an Operational Letter describing the use of your space and how all uses are related. The space is currently approved as a Health Care Office. Reiki would be consider a Health Enhancement use and yoga would be considered a Fitness Center. You may require permits for a change of use or to add as an ancillary use before we can approve a license with all three uses. Can you please provide a plan showing the different area and uses in the space. Operational Letter Requirements: <a href="https://vancouver.ca/files/cov/operational_letter_requirements.pdf">https://vancouver.ca/files/cov/operational_letter_requirements.pdf</a> Please send another inquiry through the online portal with required documents. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey</a> to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Kirat - DBL Service Center
201000311513	hi, I am an electrician with permit number EP--2022-10611, I was told my job requires a building permit, I have contacted a general contractor that I work with and he doesn't have a licence, he has applied for business license january 03 but was told it takes 8-12 weeks for permit to be issued, can you please ask the licencing department to expedite issuing the general contractor's licence. I cannot afford to lose this job in this economy, thank you for your understanding. the general contractor's reference number is 201000308119	1/5/2023	NULL
201000311621	We have a stairway which has an unused space on the lowest level. An idea was floated we could create a ceiling to separate the space from the stairway & then use the room for storage. Would this be allowed under BC building codes?	1/5/2023	Email Out : Jan 10 2023 4:22PM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, we require more information regarding your proposal as it is not clear. Can you please provide plans or a picture showing what you want to do? Are you closing off the stairs? Do the stairs lead to the basement? Any new construction requires permits. Please provide more information regarding your proposal so we can give you a better assessment. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey</a> to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Kirat - DBL Service Center
201000311627	I'm a new CP and would like to submit a pre-submittal for a CP project. I created my Posse account but I'm missing the option to submit CP Building Permit in my Posse account. Can I have that added please?	1/5/2023	Email Out : Jan 10 2023 2:36PM Good afternoon, Based on your system, you are registered as a CP. A CP was applied yesterday for a 6 storey mixed-use building under 2023-00094. Therefore, it appeared that your issue has been resolved. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey</a> to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, CY
201000311742	Secondary suite application	1/5/2023	Email Out : Jan 13 2023 9:32AM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: DB-2023-00187. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (permits@vancouver.ca). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf">Building Permit Online Account Guide</a> . If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your application or reference number. Thank you, Natalie Macpherson Office Support Clerk III   Renovation Centre Development, Buildings & Licensing   City of Vancouver Email Out : Jan 13 2023 9:36AM Hi, I have started an application in our permit system for s.22(1) and created you an online user account under this email address s.22(1) You should have received a separate email from permits@vancouver.ca with information to activate the Registration for City of Vancouver online account. Please click the link on that email you have received to complete the "Registration." Once you have activated your account, email me at natalie.macpherson@vancouver.ca and I will forward you your Payment Notice. Thank you! Natalie Macpherson Office Support Clerk III   Renovation Centre Development, Buildings & Licensing   City of Vancouver
201000311802	I have applied for building grade permit for this project the amount of balance is only showing in the main page. The client is very old fashion and wants the actual copy of the reciet showing the amount. He pays by cheque, Please revised the Invoice whenever i click t print it it shows \$0 which is hown on the PDF and screenshot provided.	1/5/2023	NULL



Case Number	Enquiry Details	Date Created	Response
201000311818	Hi, I am looking in to finding the history of this commercial lot property. Primarily, we are after past building permit applications whether approved or not and any other inquiry on file for this property in the past 20 years. Thank you, <a href="#">s.22(1)</a>	1/5/2023	Email Out : Jan 5 2023 1:03PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. The information you are looking for would be obtained through property research. Please proceed to the following website for a complete list of steps, forms and associated fees: <a href="https://vancouver.ca/home-property-development/request-property-research-and-copies-of-permits.aspx">Request property research and copies of permits</a>   City of Vancouver When your forms are ready, please direct them to: <a href="mailto:property.research@vancouver.ca">property.research@vancouver.ca</a> If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Graeme - DBL
201000311883	Demolish existing Structure Build new SFD I have all the documents ready for submittal. Can someone please contact me to discuss so I can ensure I submit them the proper way as there seems to be issues with the submissions. I have been contacting 311 since our initial submission on December 7th and have been unable to reach anyone. I received the do not reply email but then have to wait in queue again. Please call me as soon as possible so we can get this into the permit queue. <a href="#">s.22(1)</a>	1/5/2023	Email Out : Jan 10 2023 2:45PM Good Afternoon and thank you for your enquiry. I believe your two permits have now been accepted for intake. I have copied the email sent Jan 6 below. Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: DB-2023-00050 and DB-2023-00051. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application. Our system will alert you of new requests with an email from <a href="mailto:permits@vancouver.ca">permits@vancouver.ca</a> . These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. Please note that your application number will only show up in your online account when we begin working on your file. Depending on when you search for your application number in your online system, you may not see any results, even though your application is in our system. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number.
201000311887	Renovation of Existing Single Family house. Retention of character portion (front covered porch). Relocate within site area and expand towards rear to accomodate new living space.	1/5/2023	Email Out : Jan 27 2023 10:53AM **Please do not reply to this message. Replies are not monitored** Hello, Thank you for your development permit submission request via the City of Vancouver's enquiry / application request web form. As part of the initial development permit steps, an application number has been assigned in our system: DP-2023-00119. Note: this number is for reference only and will become an official application once the project coordinator has verified the package. Your request is now part of our processing queue. Within ten business days (depending on the overall volume of requests), the application will be assigned to a project coordinator. Note: you will receive an email notification once a project coordinator has been assigned. Please also note that your application number will not show up in our online system until the project coordinator begins working on your file; that is, depending on when you search for your application number in our online system, you may not see any results, even though your application is in our system. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your application or reference number. Thank you, DRB Team Email Out : Feb 1 2023 4:14PM **Please do not reply to this message. Replies are not monitored** Hello, A Project Coordinator has been assigned to DP-2023-00119. A Project Coordinator will be reaching out to you within the next ten business days to provide next steps. In order to finalize the intake process, the Project Coordinator will be requesting payment development permit fees and/or possible additional documents/plans. Please note that your application number will not show up in our online system until the project coordinator begins working on your file; that is, depending on when you search for your application number in our online system, you may not see any results, even though your application is in our system. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your application or reference number. Thank you, DRB Team
201000311902	Interior renovation to add one new office and two additional workstations	1/5/2023	NULL
201000311970	Hello, I want to submit the demo permit to complete the subdivision. Landscape group have complete the review for the proposed new house. Thanks <a href="#">s.22(1)</a>	1/5/2023	Email Out : Jan 16 2023 12:18PM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: BP-2023-00171. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' ( <a href="mailto:permits@vancouver.ca">permits@vancouver.ca</a> ). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf">Building Permit Online Account Guide</a> . If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your application or reference number. Thank you, Natalie Macpherson Office Support Clerk III   Renovation Centre Development, Buildings & Licensing   City of Vancouver
201000311983	Hello, I want to submit the demo permit to complete the subdivision. Landscape group have complete the review for the proposed new house. Thanks <a href="#">s.22(1)</a>	1/5/2023	Email Out : Jan 11 2023 4:17PM Hi <a href="#">s.22(1)</a> I am reviewing your application request for demolition to complete the subdivision at <a href="#">s.22(1)</a> and <a href="#">s.22(1)</a> I understand the new construction permits have already been opened and are being processed, and the Landscaping reviews have been completed. However, we still need the site plans and arborist report addressing demolition specifically. A separate Landscape review for the existing sites will be required. Please email the following documents to me directly at <a href="mailto:kelly.clark@vancouver.ca">kelly.clark@vancouver.ca</a> so you don't need to apply again online. - Site plan or survey of the existing sites showing tree barriers at all existing trees. - Arborist report commenting on all existing trees for demolition specifically, and indicating all trees to be retained for demolition. Tree management plan to show existing sites rather than proposed sites. Feel free to email me directly if you have questions. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Kelly Email Out : Jan 16 2023 1:22PM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: BP-2023-00168. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' ( <a href="mailto:permits@vancouver.ca">permits@vancouver.ca</a> ). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf">Building Permit Online Account Guide</a> . If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your application or reference number. Thank you, Natalie Macpherson Office Support Clerk III   Renovation Centre Development, Buildings & Licensing   City of Vancouver
201000312040	is there a legal suite in this property ?	1/5/2023	Email Out : Jan 5 2023 11:28AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To find out if a suite is legal or not, please proceed to the following website to request an approved use letter: <a href="https://vancouver.ca/home-property-development/request-property-research-and-copies-of-permits.aspx">Request property research and copies of permits</a>   City of Vancouver If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Graeme - DBL
201000312111	Hi Nicole Choi, Hope you are doing well. Please find attached prior-to documents for <a href="#">s.22(1)</a> project. Thanks,	1/5/2023	NULL

Case Number	Enquiry Details	Date Created	Response
201000312121	revision #3 DB-2019-04810	1/5/2023	Email Out : Jan 13 2023 8:52AM **Please do not reply. Replies are not monitored** Hello <a href="#">s.22(1)</a> Thank you for your building permit submission request via the City of Vancouver's online enquiry form. At this time, we are unable to open a Building Permit application as your application does not meet the minimum requirements to open a permit in our system. Below are items that are still outstanding before we can take in a revision. 1) The details from <a href="#">s.22(1)</a> will need to meet bulletin, <a href="https://vancouver.ca/files/cov/2018-001-environmental-separation-design-in-housing-and-small-buildings.pdf">https://vancouver.ca/files/cov/2018-001-environmental-separation-design-in-housing-and-small-buildings.pdf</a> 2) For the ease of locating information, drawings are typically not rearranged with the previous approved information on different pages and a different page numbering system. i.e. the roof plan on Revision #2 is located on page 02 of 05; where as it is relocated to ID-06. Note: the revised roofing plan (ID-06) does not match the one previously submitted nor does it correspond with the site conditions. What is occurring in this space? This is not clear on your revised drawings 3) The inspector has indicated that the basement headroom is 6'1" without flooring or GWB. The cross sectional drawings you have provided indicate that the headroom on the first floor is 6'8". You have not addressed the headroom issued on the revision application form, nor on the revised application drawings. How is this being resolved? This must be reflected on the architectural drawings. 4) The revised drawings make reference to VBBL 2018 (ID-03); however, VBBL 2014 takes precedent. You are advised to revise all references to VBBL 2014 on your application drawings. 5) Specify on the drawing which windows have been replaced and which ones are new under revision #3. Does the drawings provided by the architect apply to all windows? 6) The revision document indicates that the project cost will increase by \$86,000 and is for an attic upgrade; however, the notes on file has indicated that there is more work throughout the building than just the attic. You can remove previous bubbles representing previous revisions and add new bubbled areas with numbers referencing which item it represents that you are revising. 7) Two cross sectional drawings have been provided; however, you have not indicated which one applies, nor have referenced the items indicated by the Architect. 8) A revised Residential Energy Upgrade Proposal Document was not provided as a part of the revised application document. The revised scope of work is no longer reflective of the previously submitted document. 9) Is the Architect aware that there is a structural engineer involved in this project? An updated Structural Schedule B is required. 10) The Letters of assurances provided are considered incomplete as the CRP's initials are missing from the bottom right of the document. Next Steps Once you have all of the required documents, re-submit your application package using the Development and Building Services Centre <a href="https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx">enquiry form and quote your reference number. As part of our efforts to improve permit wait times, we have transitioned to a new system for electronic permit applications. Booking intake appointments and dropping off documents and drawings are no longer necessary. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Wayland, Service Center
201000312133	Underground storm inspection	1/5/2023	NULL
201000312150	I am the general contractor for a renovation being completed at the above address. The building permit (BP-2022-04214) was issued on December 16th. My plumber submitted his application on Nov 21st. Our issue is that his permit (PP-2022-03957) has not been released yet. The case worker for his file <a href="#">s.22(1)</a> We are falling behind schedule and would request that another case worker take a look at his file so the plumbing permit can be issued and we can carry on. Thank you in advance for your help.	1/5/2023	Email Out : Jan 5 2023 12:47PM Hello, Regarding your Enquiry case as below " I am the general contractor for a renovation being completed at the above address. The building permit (BP-2022-04214) was issued on December 16th. My plumber submitted his application on Nov 21st. Our issue is that his permit (PP-2022-03957) has not been released yet. The case worker for his file <a href="#">s.22(1)</a> We are falling behind schedule and would request that another case worker take a look at his file so the plumbing permit can be issued and we can carry on. Thank you for bringing this information to our attention. Please be advised PP-2022-03957 is now issued and you may proceed. Thanks. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/your-government/vancouver-building-bylaw.aspx#building-bylaw-contact">contact form and quote your reference number. Building Review Branch - Kamaljit Dhanoa
201000312179	Hello, I would like to apply for a permit. Please see the documents attached. I have applied for a business license 2 weeks ago, and did not receive it yet. BL request number : 201000283299 Thank you	1/5/2023	NULL
201000312232	They have been trying to contact the Current Process Owner, Jonathan Toronchuk, and would like to speak with him. The last response they received from him was by email on Aug 22, 2022. They have emailed him numerous times since August, including in Sept, Oct, Nov and on Dec 21, 2022. It is in regards to a letter they have been advised to get from BC Hydro but BC Hydro has said they couldn't provide the letter.	1/5/2023	NULL
201000312311	I received this from your offices. "Hello Candace, Thank you for contacting the City of Vancouver Development and Building Services Centre. I have requested our heritage department to look into your request regarding removal of the tile. Is the proposal to remove the tile, do the necessary repairs, then reinstall the original tile? Or are you looking to replace the tile with something different?" As we do not think the tile will be salvageable when removing it, they will likely need to replace it with a different material. If it must be tile, then we will need guidance on what type, color etc. would be acceptable. If another material would be allowed, then please advise. Candace Turner Property Manager of McMasters BCS2462 <a href="#">s.22(1)</a>	1/5/2023	Email Out : Jan 19 2023 11:16AM Good morning, A Heritage Permit is required for any alterations to the exterior and structure of the building. We are not able to assist you on determining what will be acceptable for replacement. Please engage with a heritage consultant to determine what conservation treatment is required based on condition assessment of the existing materials. You may contact Elijah at Elijah.Sabadlan@vancouver.ca (the Planner that addressed the initial inquiry). Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000312335	My client want to expand her daycare license from 8 children to 20, coastal health had given a permission to apply for DP. House is 5100sq ft. Please send me DP checklist, and any related documents, requirement. Also, please reply if registered architect will be required for this permit. Also, will be BP required after DP or it can be applied for at same time?	1/5/2023	Email Out : Jan 10 2023 4:56PM Good afternoon, Based on our system, max 8 childrens are approved. Please provide the memo from Vancouver's Coastal Health's Community Care Facility Licensing (CCFL) approving max 20 childrens. Please also contact our Social Policy and Projects department at <a href="mailto:childcare@vancouver.ca">childcare@vancouver.ca for clearance prior to DP to change the use and then a BP to change the occupancy. You will not be able to apply for DP and BP at the same time. An architect will be required for residential building containing five or more dwelling units. There is no requirement for an architect's services on a single-family dwelling, duplex, triplex or quadriplex of any size. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000312338	Responding to question attached from City of Vancouver. The answer is we will only be selling clothing and books at this location. That being said, can we operate as a Value Village Store here (secondhand store)	1/5/2023	Email Out : Jan 10 2023 3:11PM Good afternoon, As per email sent by Carolyn on Jan 6, 2023, the use will be acceptable as retail store if you are selling clothes and books only. You will be classified as secondhand store if you are selling used electronic equipment, audio or video equipment or accessories, computers, printers or fax machines, or bicycles, sports equipment, luggage, jewellery, cameras, musical equipment, or tools. If you are not retailing these items then you can make application for a combined development/building permit. If you ARE selling any of the above items, then a full development application will be required. The basement was previously approved as a hall, so a professional architect will be required for your application due to the change of occupancy. You will need to determine if you will be a retail store or secondhand store on the ground floor only, or both floor. Option 1 : If you are proposing retail store (clothes and books) on the main floor only (quickest option), please visit the following link for generic field review checklist: <a href="https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf"> https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf .For a detailed list of submission requirements, please visit Vancouver.ca/FieldReview . Option 2 : If you are proposing secondhand store on the main floor, please visit the following link for Development Permit checklist : <a href="https://vancouver.ca/files/cov/change-of-use-main-app.pdf"> https://vancouver.ca/files/cov/change-of-use-main-app.pdf Option 3 : If you are proposing retail store or secondhand store on both floors, please visit the following link for building permit checklist : <a href="https://vancouver.ca/files/cov/const-new-bldg-add-existing-bldg-app.pdf"> https://vancouver.ca/files/cov/const-new-bldg-add-existing-bldg-app.pdf & a Development Permit will follow if the Building Permit is accepted. please visit the following link for Development Permit checklist : <a href="https://vancouver.ca/files/cov/change-of-use-main-app.pdf"> https://vancouver.ca/files/cov/change-of-use-main-app.pdf We are currently accepting electronic submissions as there are no walk-ins or in person meetings. Please attach/drag all of your documents and drawings to our online enquiry form (www.vancouver.ca/building-development-support) when you have a complete application to apply. Once your project has been reviewed, we will provide you with an update your next steps. Please note, do not drop off hard-copy drawings and documents as they are not required during this stage but will be required at a later date before permit issuance. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000312351	We are looking for the permit review times for a commercial construction permit for a retail store @ <a href="#">s.22(1)</a> Also, what drawings are required for a permit? Thank you,	1/5/2023	Email Out : Jan 10 2023 3:23PM Good Afternoon <a href="#">s.22(1)</a> is the residential lobby address. Is this related to the demising of <a href="#">s.22(1)</a> If so, the permit application to demise the space is still in review. This demising permit should be closed before a First Tenant Improvement Application is made. Before we can advise on processing stream and permitting timelines, you should provide us with a specific unit (floorplan) of the space you are going into. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha

Case Number	Enquiry Details	Date Created	Response
201000312376	Case reference 201000277259 - 171 W 2nd Thank you for your response. My store would fall under the permitted use of "Neighbourhood Grocery Store" in the CD-1(531) zone. With correct permits and licensing, I assume zoning will allow me to sell some prepared foods made in house as well as produce and groceries. My primary question relates to parking requirements for this zone. Could you please tell me if there is adequate parking, loading and bicycle spaces at the subject property for this use? Address: 171 - W 2nd Ave. Vancouver Size: +/- 1,418 Sq. Ft. Monthly Rent: \$8,389.83 Store Front Exposure, rear loading bay access.	1/5/2023	Email Out : Jan 11 2023 11:11AM Good Morning I believe my colleague mentioned that a Neighbourhood Grocery Store may be considered. As this is a CD-1 zone, all uses are conditional and require planning approval. I have contacted the planning department with this proposal, and have been informed that a Neighbourhood Grocery Store will Not be supported in this space. Unfortunately I would suggest finding a location that is zoned to allow Grocery Stores. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number.
201000312404	I'm inquiring about adding some fencing around the perimeter of my new home. Located at s.22(1) It's a new home which is a heritage conversion house (a duplex) of a beautiful old house in Kits. I'm in the front half of the house with a large green space in front and gardens. s.22(1) I would like to add some perimeter fencing along the green space to the front and sides up of the house, close to the side walk. This would be in order to enclose the perimeter of my house to add security since it's very busy pedestrian walking area and people often end up walking on the grass close to my entrance way. Although the grass goes all the way to the side walk and we have irrigation in the ground near to the side walk. I think that there is a city set back toward the sidewalk but I'm not sure. There is a street pole in front near the corner so I think it may be near to this. I'm looking to get permission to install fencing around the perimeter green area close to the side walk. Enclosing to front garden of my house and adjoining to where my (duplex neighbour) patio begins along W 2nd. It would be uniform with the aluminum fencing that is used currently on the property. Or if the city prefer I could use picket or whatever is permitted or favorable to blend in and be in accordance with rules. Since we are part of a small strata but no one has an issue with it. For the most part I would like to add fencing since I'm finding many people are cutting across the lawn and walking their dogs in the plant beds and ruining the grass. I can see from the old street view they used to be a fence around the property that was about a foot over from the street lamp. We do of course maintain the landscaping professionally and will continue to do so. Please advise what I can do to get the ball rolling for permission for this project. and the next steps needed to move ahead with this. Thanks so much in advance for your assistance with this! s.22(1)	1/5/2023	Email Out : Jan 11 2023 9:11AM Good Morning and thank you for your enquiry. In order to erect a fence to protect the lawn, a permit will most likely be required. As this was a Character Retention property, the fence would need to match the retained character elements of the home. If you have a proposed fence design in mind, please submit a site plan showing the fence location and an elevation or images of the fence itself and your home so it can be reviewed. Once reviewed, we can let you know what if any permit would be required. As a 4 ft or less fence can often be built without a building permit, we may be able to process it with just a development permit to approve the design and location of the fence. Please note the fence can only be built on your property line or within your property. You can use <a href="https://maps.vancouver.ca"/>VanMaps to see roughly where that line is, but a survey is often required when building a fence. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number.
201000312448	I recently have resubmitted my application but have not heard back from anyone and now re-submitted again. The submission includes an amendment form, a site plan and a consent letter. Thanks	1/5/2023	NULL
201000312501	permit resubmission from mechanical engineer. Changes: adding a waterline	1/5/2023	Email Out : Jan 10 2023 9:35AM Good morning s.22(1) Please note that I have now completed my initial review of your requested Revision #1 to BP-2022-04704 for unit s.22(1) with the following Amendment Description added: Revision #1 to add a new waterline at the two (2) Nourishment Area as indicated on the revised Mechanical Drawings M0, M2, and M2.1, as submitted by Design Professional Deanna Yuen from Concrete Cashmere, as received on January 10, 2023, and related to Case Reference 201000312501. I have now uploaded the revised Mechanical Drawings to the Application Documents Tab for BP-2022-04704, and Office Support Clerk Natalie Macpherson would be registering this Revision #1 prior to assigning this to a Project Coordinator for processing. Thank you, and all the best for a busy and prosperous New Year for the Concrete Cashmere Team! Howie Chow Enquiry Centre Officer Development, Buildings, and Licensing City of Vancouver Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, [NAME/DEPARTMENT]
201000312523	Hello, Please see the attached forms to request a copy of the drawings on records for s.22(1) Please let me know if you have any questions. I look forward to hearing from you. Regards, s.22(1)	1/5/2023	NULL
201000312543	Dear Sir/Madam, We are going to lease the premise, but we would like to get pre-approval for a business license for our business to sign the lease agreement. CPU is a manufacturer and distributor of high-end custom windows, doors and curtain walls for the newly constructed residential and non-residential construction markets. Also, CPU sells high-end aluminum composite panels for the exterior cladding of the building. CPU will use the industrial space as follows: - Light manufacturing and assembly of aluminum windows, door and aluminum composite panels, - Showroom, - Office, - Warehouse.	1/5/2023	Email Out : Jan 11 2023 9:04AM Good Morning and thank you for your enquiry. From your description, the proposed use for the space is a combination of retail dealer and manufacturing. Manufacturing is a listed use, and if the retail takes up less than 33% of the space it can be considered accessory use. Permits will be required prior to issuing of a business license, but this will be taken care of as part of the alteration permits you take out to renovate the space. This site is <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-i-1.pdf">zoned I-1 which lists the outright and conditional uses. <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-section-2.pdf">Section 2 can be referred to for definitions of the allowed uses. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number
201000312566	I'm confused by the rules for using the field review process for getting a building permit. I want to renovate the fixtures and tile in the bathroom of my condo. Can I use the field review process?	1/5/2023	Email Out : Jan 10 2023 3:57PM Good Afternoon, Minor renovations that involve removing drywall to replace bathtub/ shower and tiles usually qualify for a Field Review Permit. However, before we can confirm the processing stream we would need to review the drawings first. Please visit: <a href="https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf">https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf for submission requirements. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000312574	Your online records indicate that you received an application for our renovation permit on November 29th. We are trying to update 2.5 of our 3.5 bathrooms. We appreciate that December is a busy month, but we are now into 10 months of jumping thru hoops to install 8 pot lights and to extend the plumbing on one tub (absolutely everything else is in the exact same footprint) Do we need to contact mayc Ken Sim about a 3 day permit approval? Help ... sorry our frustration is showing.	1/5/2023	Email Out : Jan 6 2023 3:25PM Hello s.22(1) The project for s.22(1) was assigned to Project Coordinator Jocardie Yu on November 30. Jocardie has been in contact with s.22(1) as he was the applicant on the Application Form included in your submission s.22(1) was contacted recently to drop off a hardcopy set of drawings to be stamped and forwarded to Inspections for a Field Inspection. You can contact Jocardie at <a href="mailto:jocardie.yu@vancouver.ca">jocardie.yu@vancouver.ca or reach out to s.22(1) regarding the updates he has received. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Natalie Macpherson Office Support Clerk III   Renovation Centre Development, Buildings & Licensing   City of Vancouver
201000312596	Hello, My name is Scott and I'm a plumbing contractor overseeing this renovation project. Majority of project is re and re but we will be adding a wall/pantry in the living room and removing a partial wall to open up the kitchen a little bit to see into the living room. Dropping the ceiling in kitchen and solarium to add in pot lights, and re and re in kitchen, and both bathrooms. I'm wondering how long it takes for the building permit from something like this to go through, and do you also require a strata approval letter or something alike prior to the permit application? I've attached the plans for the proposed renovation, if you could give me a call to discuss, that would be fantastic. Thanks again, Scott	1/5/2023	Email Out : Jan 12 2023 9:14AM Good Morning, Minor renovations like these are usually processed as a Field Review permit. Please refer to the submission checklist for complete drawing and document submissions: <a href="https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf">https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf. For strata titled buildings, a strata letter will be required. We also noticed that you are altering the enclosed balcony. Typically when enclosed balconies are constructed there should be an environmental separation between the living space and the exterior. Based on the information provided, it looks like the space is being converted to living space/ new finishes, pot lights, new doors. If this is the case, you will need to provide us with an analysis about the building separation to see if the building envelope is being impacted. Further review of your proposal will be required. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000312711	We have had no recent communication or direction in regards to our permit application of June 24, 2022	1/5/2023	Email Out : Jan 6 2023 3:40PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello! Would you please call 311 to book the inspection at your earliest convenience? Thank you! Best regards, Jessica Yeung If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, [NAME/DEPARTMENT]
201000312717	Does the pool permit application need to be made by the original applicant or the pool trade? What documents are required for the pool permit? This is for an outdoor pool.	1/5/2023	Email Out : Jan 10 2023 3:50PM Good Afternoon, The permit drawings for s.22(1) DP-2018-00098/ BP-2018-04010, show a swimming pool already or was there a permit amendment and this is not the case? Here is the swimming pool checklist: <a href="https://vancouver.ca/files/cov/in-ground_swimming_pools.pdf">https://vancouver.ca/files/cov/in-ground_swimming_pools.pdf this permit can be applied by anyone with the owners consent. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha

Case Number	Enquiry Details	Date Created	Response
201000312734	Waterproofing membrane replacement above the parkade.	1/5/2023	Email Out : Jan 12 2023 11:29AM Good morning s.22(1) Thank you for your ePlan Submission to the City of Vancouver Permits Office. I have reviewed your submission for: s.22(1) to exterior alterations for membrane repair on the roof over the underground parkade at this existing multiple dwelling building. Based on the scope, a development permit (minor amendment to the original development permit of this building) is required. You will need to wait until the DP is closed to be issued to submit the building permit application. Your previous submission under case 201000272134 has been reallocated to our Development Review Branch for the development permit. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Jamie Zhang Enquiry Centre Officer, Service Centre, Development Buildings and Licensing
201000312745	AS PER REVISION APPLICATION FORM	1/5/2023	NULL
201000312768	The previous builder was fired by the homeowner for very questionable workmanship. The builder pulled his warranty and the city put a stop work on the permit until a new builder with a warranty provider was found. We were approached and asked to take over the project, Arjan Holdings LTD was able to register the home in mid construction with a 2-5-10 Home Warranty with Pacific Home and we are now the Licensed Builders for this property. Our Inter-Municipal Business Licence - General Contractor licence number is 22-023889. I have also attached the registered HPO form in this submission, I just need to have the work stop order removed so we can continue building under that permit number that is issued for the home.	1/5/2023	NULL
201000312769	Hello, I am from Alka Pool Construction, builder wants us to apply for swimming pool permit for address s.22(1) We have an understanding that city of Vancouver only prefer original applicant who applied for building permit for the house to apply for permit. Could you please clarify ?	1/5/2023	Email Out : Jan 11 2023 8:55AM Good Morning, We had a similar enquiry from the design professional regarding the swimming pool at s.22(1) The DP and BP drawings showed a swimming pool. Usually if the pool is approved under the new house application, a separate swimming pool application is not required. Unless you were advised otherwise previously. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000312816	Citizen has been advised by their mortgage company that they require a new home registration form provided by the City of Vancouver. Citizen has already got the form from BC housing and other information but the bank specifically requires something provided by the City of Vancouver. Please inform citizen of how to access this form.	1/5/2023	NULL
201000312833	Hello Department, Good afternoon! We are resubmitting the application for the project s.22(1) Case reference 201000139506 This project has been reviewed by Aemelia Patterson & Samantha Yu in October and was waiting for the Engineering department's approval for the garage setback outside of the future 5' lane dedication. The approval email from the Engineering Department and all the documents and drawings are attached. The scope of Work:- •Construction of New Carport. Documents included: •Architectural Drawing •Application form (Signed) •Owner Undertaking (E1)(Signed) •Structural Drawing •Schedule B (Structural) •Survey •Engineering Department Approval email •City Email Please advise on the intake. Regards, s.22(1)	1/5/2023	Email Out : Jan 16 2023 1:38PM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: BP-2023-00222 . Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (permits@vancouver.ca). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf">Building Permit Online Account Guide . If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, Evett Villamin  Clerk III – Service Centre
201000312909	Hello City of Vancouver, I am following up in regards to a prior case reference: 201000250183. We are in the process of establishing s.17(1) Candice referred to that the zoning for s.17(1) potentially being supportive of a small-scale pharmacy license. (CD-1 / 588) We have submitted a business license application and I just wanted to get ahead of applying for the small-scale pharmacy license. Could you provide me with further steps for applying for a small-scale pharmacy license? Our business license application reference number is: 201000274849 Thank you,	1/5/2023	Email Out : Jan 11 2023 8:57AM Good morning, A development application is required for all small-scale pharmacies and approval cannot be guaranteed since a full review is required. Here is the checklist of requirements to make a development application for a new small scale pharmacy: https://vancouver.ca/files/cov/change-of-use-main-app.pdf Please use the following small scale pharmacy guidelines to ensure that your proposal meets the requirements: https://guidelines.vancouver.ca/guidelines-small-scale-pharmacy.pdf Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000312946	The Permit Fees for, demolition and build of the concrete detach retaining wall separating property line. Legal Notice file CF-2022-012308	1/5/2023	Email Out : Jan 11 2023 9:25AM Good morning, Building permit fees are based on the estimated cost of work, we can advise you once you have estimates. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000312958	I want to make a revision for the laneway house.	1/5/2023	NULL
201000312990	This request to make an appointment at City to determine if an equipment replacement project in Vancouver General Hospital can be processed via the Field Review permit process.	1/5/2023	Email Out : Jan 11 2023 9:22AM Good Morning and thank you for your enquiry. Please see this <a href="https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf">Field Review Checklist for information. In order to determine if a permit can be sent for field review, a description of the work proposed and ideally a set of preliminary plans would be required. Please note work to fire safety systems, or changes to washrooms in any A2 occupancy often goes through Build Review, but the inspector sometimes agrees to take them field review if enough information is provided for them to pre-screen. Please submit a new enquiry with a description of the scope of work and any proposed plans if available for us to review and if needed discuss with the inspector. Once we have that information and review, if needed an appointment can be scheduled. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number.
201000313038	Hello, Please find attached the application for an addition to an existing single-family dwelling. The latest comment on an off-street standard parking stall is now shown. Please note there is a planner for this project and comments from Planning should be part of this address. We hope any additional comments can be part of the plan review and that our application can be accepted. Regards,	1/5/2023	NULL
201000313053	Here is application for occupancy permit.	1/5/2023	NULL
201000313063	the red area below the exterior stairs is included in the FSR, and i would like to know if the light purple area should it also be included in the FSR? per Rm8 , 4.7.8, all floors, are measured to the extreme outer limits of the building, thus, the light purple area should not be included in the FSR.	1/5/2023	Email Out : Jan 11 2023 11:36AM Good Afternoon, As per 4.2(b) of the RM-8 District Schedule computation of floor area must include stairways, fire escapes, elevator shafts and other features that the Director of Planning considers similar... Also, further clarification can be found in the Balcony, deck, etc bulletin: https://bylaws.vancouver.ca/bulletin/bulletin-balconies-decks-entries.pdf as per 5- Roof decks &gt; 3rd bulletin &gt; FSR - where roof decks are accessed via exterior stairs those stairs will be counted in the floor area calculations. There have been some cases where the Director of Planning determines the proposal is not an increase to the "apparent bulk or massing" and may consider excluding the exterior stairs. However, the Director of Planning would review on a case by case. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000313105	Submitting an Operational Letter and Floor plan for our proposed use of the space as per Kirat at the DBL Service Center's request. We are on a very tight timeline with this inquiry and if approved we would like to sign our lease early next week. Thank you and happy new year!	1/5/2023	NULL

Case Number	Enquiry Details	Date Created	Response
201000313114	Suite 15/25/30 is currently a combined unit. We are applying for a partition wall between the two for an support office side and a light production/creative space. The application also includes a small kitchen and sink space.	1/5/2023	Email Out : Jan 17 2023 2:06PM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system:BP-2023-00258 . Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (permits@vancouver.ca). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf">Building Permit Online Account Guide . If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, Evett Villamin  Clerk III – Service Centre
201000313153	Change of legal operating name	1/5/2023	NULL
201000313156	Retain Use application for Dunbar Memorial Preschool. No renovations are being completed and no permits were needed. Case #201000216053	1/5/2023	NULL
201000313213	please direct me to the zoning bylaw that permits an elevated rear deck to be built so long as it is not higher than 2' (600mm) tall	1/5/2023	Email Out : Jan 11 2023 9:34AM Good morning, We refer to these as "patios" as long as they are less than 2 feet from grade at all points (not an average) and are uncovered. They need to be counted into impermeable materials site coverage, but do not need to count as building depth, deck area, or anything else. This is not specifically written in the by-law, it is an allowance that we grant regularly. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Caroly
201000313236	Building permit application for interior renovations plus addition to existing deck for rt3 zone	1/5/2023	Email Out : Jan 20 2023 1:29PM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. At this time, we are unable to open a Building Permit application as your application does not meet the minimum requirements to open a permit in our system. The proposed deck extension extends into the required 55.62' rear yard as per 3.1.2.17 of the RT-3 District Schedule. You may decide to reduce the extended deck size for an outright application or you can provide letters of support from both adjacent neighbors for the Director of Planning to further review. The following items will also need to be revised for further review: 1- Schedule E-1 could not be opened, you may want to try simplifying the document title without the use of symbols. 2- application form is blank 3- structural drawings could not be opened 4- landscape intake preclearance: Please refer to the intake submission checklist and ensure all on site, city trees are shown and indicate where construction access be taking place. If construction access will be from Union St, the city tree and all permit-sized trees (greater than or equal to 20 cm diameter trunk measured at breast height) in the front yard (Union St) would need to be shown on the site plan and shown as protected. Please answer the following with the scope of work outlined in this application; - Is there any ground penetration/excavation proposed within the canopy dripline or Critical Root Zone (CRZ)*, whichever greater, of existing permit sized on-site trees, neighbour's trees or street trees? - Will there be any storage of materials, equipment, or use of heavy machinery within the canopy dripline or Critical Root Zone (CRZ)*, whichever greater, of existing permit sized on-site trees, neighbour's trees or street trees? - Are any trees proposed to be removed? If any of above answers are Yes : – Applicant would need to show the trees and their trunk sizes on the site plan in relation to scope of work and may need an arborist report. Landscape/Arboricultural Review Prescreening will be provided, Landscape Review may be required * CRZ - refer to Protection of Trees Bylaw, Schedule A, for how to measure Critical Root Zone. Next Steps Review the Addition/ Reno application checklist <a href="https://vancouver.ca/files/cov/addition-reno-rs-zones.pdf">https://vancouver.ca/files/cov/addition-reno-rs-zones.pdf to ensure you have the required documents to submit a complete application package: For additional Building Permit checklists, please refer to our <a href="https://vancouver.ca/home-property-development/application-forms-and-checklists.aspx">Building and renovating forms, checklists, and bulletins page. Once you have all of the required documents, re-submit your entire application package using the Development and Building Services Centre <a href="https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx">enquiry form and quote your reference number. As part of our efforts to improve permit wait times, we have transitioned to a new system for electronic permit applications. Booking intake appointments and dropping off documents and drawings are no longer necessary. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000313251	just looking to understand , for a multi-unit residential building, if 100% of the BP fee must be paid at the time of application, or if a portion gets paid at application and the balance when the permit is ready to issue? Kindly let us know as helps with our cash flow planning. Many thanks, <a href="#">s.22(1)</a>	1/5/2023	Email Out : Jan 11 2023 9:44AM Good Morning and thank you for your enquiry. The building permit fee would be due in full upon permit application. When there is a demolition permit, the demolition deposit payment is delayed until time of work. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number.
201000313259	I am a new owner of the home and would like to see what plans the city has for the home to get a better understanding of it's history,	1/5/2023	Email Out : Jan 5 2023 3:49PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request to view, and possibly obtain copies of plans the City of Vancouver may have on file for th property in question, please proceed to the following website for a complete list of steps, forms and associated fees: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">Get copies of building plans   City of Vancouver Under step 3 you will find the application form and, if applicable, the authorization form to complete and submit in a new request. Also please ensure you have an online account set up with us (directions to do so on the same webpage). Once your request is received and next in our queue, an agent will reach out directly with the next steps. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000313280	I would like to request the original plans as we would like to do some renovations to the house and the engineer and architect have asked for the plans.	1/5/2023	Email Out : Jan 5 2023 3:50PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request to view, and possibly obtain copies of plans the City of Vancouver may have on file for the property in question, please proceed to the following website for a complete list of steps, forms and associated fees: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">Get copies of building plans   City of Vancouver Under step 3 you will find the application form and, if applicable, the authorization form to complete and submit in a new request. Also please ensure you have an online account set up with us (directions to do so on the same webpage). Once your request is received and next in our queue, an agent will reach out directly with the next steps. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000313325	Revisions to <a href="#">s.22(1)</a>	1/5/2023	NULL
201000313365	Hi there, we are looking to set up a Pre-Application Meeting regarding our project at 2623 E 29th Avenue. This is will be a multi-unit, net zero, character retention project, with an addition & infill. Please let us know what the next steps are in creating this pre-application meeting. Thank you	1/5/2023	Email Out : Jan 5 2023 4:18PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request for a pre-application review, please proceed to the following website: <a href="https://vancouver.ca/home-property-development/development-permit.aspx">Development permit   City of Vancouver Once there, scroll all the way to the bottom of the page until you see in bold letters " Request meeting with a planner" Enter the information requested and follow the prompts. Once received, a planner will reach out with the next steps. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000313392	I tried twice to submit a minor amendment for building permit; the first time I submitted, I understand I used the wrong permit #, and the second time I did not receive a notification of receipt. I'm trying to find out if my amendment was received by COV. Thanks.	1/5/2023	Email Out : Jan 6 2023 12:20PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. I can confirm revision requests through your online account were received on December 23rd for both permits. If you are needing an update on these requests, please email the project coordinator : paolo.volpi@vancouver.ca If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000313429	Hello Marisa, Please see attached picture to show the information about this project's drawings. the city no drawing to show the ex. building layout. but have some description. The fee is very expensive.The owner wants me to ask that those information is valuable for this permit check? Can you give us some advice? thank you!	1/5/2023	NULL

Case Number	Enquiry Details	Date Created	Response
201000313497	Corner sight rails have recently been installed, then removed and re installed for the corners of townhouse excavation area. The east boundary of the townhouse construction site has several adjacent trees that are being retained. The sight rail at the north east corner is located INSIDE the tree protection fencing. s.22(1) Can you please look into this and ensure that the sight rails are properly placed and in compliance? Thank you.	1/5/2023	NULL
201000313520	Demolition of current residence	1/5/2023	Email Out : Jan 11 2023 1:35PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. At this time, we are unable to open a Building Permit application as your application does not meet the minimum requirements to open a permit in our system. As per section 4.8.1.(g) of the Zoning & Development By-law, a development permit (DP) to demolish a house is required in the RS-1 zone. As per section 10.14.2, the demolition DP cannot be issued until the development permit and building permit for the NEW development are issuable. I do not see a Building Permit application in the system for the new development. Until the building permit is applied for, reviewed, and near issuance, we can not accept the demolition application. When the BP for the new development is near issuance and you are ready to resubmit the demolition application, there are some deficiencies in the current submission that need to be corrected: 1. Application form for demolition is missing. Here is a link to the blank form: <a href="https://vancouver.ca/files/cov/dev-build-app-form.pdf">https://vancouver.ca/files/cov/dev-build-app-form.pdf</a> The form must include the contact information and City of Vancouver or inter-municipal business license number of both the demolition contractor and the qualified professional. 2. The Contractor Declaration form is missing the owner's signature and printed name. 3. On the Schedule E-1 Owner's Undertaking Letter, the company name does NOT match the one on the land title. The form incorrectly states "Marcon W42 Properties Ltd". When the BP for the new development is near issuance, please submit the demolition application again through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number 201000313520. Thank you, Aemelia Patterson, Development and Building Service *****
201000313537	Demolition permit application for demolition of current residence	1/5/2023	Email Out : Jan 11 2023 1:39PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. At this time, we are unable to open a Building Permit application as your application does not meet the minimum requirements to open a permit in our system. As per section 4.8.1.(g) of the Zoning & Development By-law, a development permit (DP) to demolish a house is required in the RS-1 zone. As per section 10.14.2, the demolition DP cannot be issued until the development permit and building permit for the NEW development are issuable. I do not see a Building Permit application in the system for the new development. Until the building permit is applied for, reviewed, and near issuance, we can not accept the demolition application. When the BP for the new development is near issuance and you are ready to resubmit the demolition application, there are some deficiencies in the current submission that need to be corrected: 1. Application form for demolition is missing. Here is a link to the blank form: <a href="https://vancouver.ca/files/cov/dev-build-app-form.pdf">https://vancouver.ca/files/cov/dev-build-app-form.pdf</a> The form must include the contact information and City of Vancouver or inter-municipal business license number of both the demolition contractor and the qualified professional. 2. The Contractor Declaration form is missing the owner's signature and printed name. 3. On the Schedule E-1 Owner's Undertaking Letter, the company name does NOT match the one on the land title. The form incorrectly states "Marcon W42 Properties Ltd". When the BP for the new development is near issuance, please submit the demolition application again through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number 201000313537. Thank you, Aemelia Patterson, Development and Building Service *****
201000313542	Demolition permit application for demolition of current residence	1/5/2023	Email Out : Jan 11 2023 1:51PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. At this time, we are unable to open a Building Permit application as your application does not meet the minimum requirements to open a permit in our system. As per section 4.8.1.(g) of the Zoning & Development By-law, a development permit (DP) to demolish a house is required in the RS-1 zone. As per section 10.14.2, the demolition DP cannot be issued until the development permit and building permit for the NEW development are issuable. I do not see a Building Permit application in the system for the new development. Until the building permit is applied for, reviewed, and near issuance, we can not accept the demolition application. When the BP for the new development is near issuance and you are ready to resubmit the demolition application, there are some deficiencies in the current submission that need to be corrected: 1. Application form for demolition is missing. Here is a link to the blank form: <a href="https://vancouver.ca/files/cov/dev-build-app-form.pdf">https://vancouver.ca/files/cov/dev-build-app-form.pdf</a> The form must include the contact information and City of Vancouver or inter-municipal business license number of both the demolition contractor and the qualified professional. 2. The Contractor Declaration form is missing the owner's signature and printed name. 3. On the Schedule E-1 Owner's Undertaking Letter, the company name does NOT match the one on the land title. The form incorrectly states "Marcon W42 Properties Ltd". When the BP for the new development is near issuance, please submit the demolition application again through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number 201000313542. Thank you, Aemelia Patterson, Development and Building Service *****
201000313549	Change of use and BP Application for a Tenant Improvement for a veterinary clinic.	1/5/2023	Email Out : Jan 6 2023 12:17PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. Unfortunately, there is not enough information in order to assist you. All that was attached was a permit payment receipt. Can you please create a new request and ensure you include as much information and any questions you have so we can provide a more informed answer. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000313550	I am looking for the most recent floor plans for the building with addresses 1880-1888 Main St, in Vancouver, V5T3B7. s.22(1) Thank you!	1/5/2023	Email Out : Jan 6 2023 11:59AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request to view, and possibly obtain copies of plans the City of Vancouver may have on file for the property in question, please proceed to the following website for a complete list of steps, forms and associated fees: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">Get copies of building plans   City of Vancouver Under step 3 you will find the application form and, if applicable, the authorization form to complete and submit in a new request. Also please ensure you have an online account set up with us (directions to do so on the same webpage). Once your request is received and next in our queue, an agent will reach out directly with the next steps. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000313569	Assembly with neighboring sit s.22(1) to develop a 5-6 storey RR rental building.	1/5/2023	Email Out : Jan 11 2023 9:13AM Good Morning, For rezoning enquiries please contact rezoning@vancouver.ca or visit: <a href="https://vancouver.ca/home-property-development/rezoning-applications.aspx">https://vancouver.ca/home-property-development/rezoning-applications.aspx</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000313578	REVISION APPLICATION FOR s.22(1) DB-2022-01128	1/5/2023	NULL
201000313584	REVISION APPLICATION FOR s.22(1) DB-2022-01129	1/5/2023	NULL
201000313602	Parent and children consulting services	1/5/2023	Email Out : Jan 11 2023 9:55AM Good morning, Your use may be considered health care office, but it is not clear from your request of " Parent and children consulting services" Here is the definition of Health Care Office, if you fall under one of these categories then your use would be acceptable: Health Care Office The use of premises by professions in which persons exercise skill or judgement or provide service related to the preservation or improvement of the physical, mental, or emotional health of individuals, or the treatment or care of individuals who are injured, sick, disabled or infirm, including chiropractors, dentists, optometrists, physicians, surgeons, dental hygienists, dental technicians, denturists, dietitians, licensed practical nurses, massage therapists, midwives, naturopathic physicians, nurses (registered), nurse practitioners, occupational therapists, opticians, physical therapists, psychologists, registered psychiatric nurses, traditional Chinese medicine practitioners, acupuncturists, and other health care and social service practitioners including counsellors and herbalists, but does not include Beauty and Wellness Centre, Detoxification Centre, Health Enhancement Centre, Hospital, Laboratory, Social Service Centre, Community Care Facility, or Group Residence. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn

Case Number	Enquiry Details	Date Created	Response
201000313624	I'm looking at building a laneway and am wondering if I am able to have gas heating and cooling at the residence.	1/5/2023	Email Out : Jan 11 2023 9:56AM Good Morning and thank you for your enquiry. When building a new residential building, applicants can follow 3 paths to attain the required energy design requirements. IN most cases, electrical furnace and hot water heating appliances are required. Please see <a href="https://vancouver.ca/home-property-development/energy-efficiency-requirements-and-resources-for-homes.aspx">this Website for more information. If following the Prescriptive Path, all mechanical systems used for space heating and hot water are required to be electrically operated. (i.e. electric hot water heaters, boilers, and heat pumps). Natural gas systems are allowed only if following the Performance or Passive House paths, but must be efficient (90%+ thermal efficiency for hot water heaters, 92%+ AFUE for furnaces/makeup air units/boilers). Note, while gas systems are allowed in the Performance Path, there are still GHGI targets that must be met that could limit the total use of gas-fired equipment. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number.
201000313636	DEMOLITION APPLICATION: PROVIDING REVISED DOCUMENTS AS PER DEFICIENCY	1/5/2023	NULL
201000313682	Case reference 201000268579 Dear Aemelia Patterson, Development and Building Services Thank you so much for the response for our permit application and here are some clarifications for your questions noted in your email dated Dec. 22, 2022; 1- The existing gates to Garbage area and to Parkade will remain operational as before. There is enough space/clearance between the proposed new gate and existing gates as shown on the attached building plan. When the garbage removal process is ongoing, both garbage gate (manually operated) and new gate will remain open. Once the garbage removal is done, both gates will be closed. 2- In our opinion, this proposal should be considered as a "combined DB" and we will be happy to meet a City Officer on site for further description and explanation of the proposed gate.	1/5/2023	Email Out : Jan 12 2023 9:54AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hell <b>s.22(1)</b> Thank you for the additional information regarding the gate proposal. Staff cannot provide absolute confirmation or approval in advance of an application and a technical review, but as long as the proposal meets the by-law regulations, it is likely to be supported. Your next steps would be to prepare for and submit the permit application. The height and width clearance for the new gate as well as the existing gate to the required loading spaces must meet the requirements of the Parking By-law Section 5.5 Design Standards for Loading Spaces, which can be found online here: <a href="https://vancouver.ca/parkingbylaw">https://vancouver.ca/parkingbylaw</a> Full architectural drawings of the proposal will be required (site plan, partial floor plan, elevation drawing, details) as well as application documents. Please review this webpage for the application process, what to prepare and how to submit: <a href="https://vancouver.ca/fieldreview">https://vancouver.ca/fieldreview</a> If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Aemelia Patterson, Development and Building Services *****
201000313696	I want do an addition. I'd like to find out how much square footage I can add.	1/5/2023	Email Out : Jan 11 2023 11:58AM Good Morning and thank you for your enquiry. This property is <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rs-1.pdf">Zoned RS-1 . Please refer to the zoning bylaw for allowed FSR on the site. To confirm how large of an addition is allowed, to scale dimensioned plans of the home would be required to determine the current floorspace, and what sections of part 3 of the linked bylaw can be applied. Floor space is measured from the outside of the exterior wall to the outside of the exterior wall of all floors, basements or cellars. Please note that any proposed addition will need to meet setback, site coverage and floor space regulations for RS-1. I do note that a meeting was held with a planner in 2017, and at that time it was indicated that the non-conforming rear deck may need to be altered or removed to accommodate any addition. Plans will be needed for review before this can be confirmed, as the zoning bylaw has been updated since that meeting. I believe the maximum floor space applied to this site would be FSR: 0.2 + 130 sq.m. or approximately 225 sq.m., but a different FSR could be allowed depending on the existing building measurements. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number.
201000313707	please see revision application attached	1/5/2023	NULL
201000313728	Awning covering parking pad, enclosed parking, on top of existing double garage	1/5/2023	NULL
201000313731	Double garage, laneway house + awning covering parking pad	1/5/2023	NULL
201000313739	Enclosed parking stall, beside the double garage	1/5/2023	NULL
201000313741	Not one but two awnings enclosing the parking spaces, beside the double garage	1/5/2023	NULL
201000313746	We are the new builders of the following project. would like a copy of city approved plan to pass inspection. I have attached the building permit. We would like to have the whole set of plan.	1/5/2023	Email Out : Jan 6 2023 8:35AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. If you are looking to replace the approved drawings for this permit, then the applicant for this permit will need to request for a revision. Have the applicant who applied for this permit submit a revision application form requesting for replacement of lost approved plans: <a href="https://vancouver.ca/files/cov/building-permit-revision-application.pdf">Building Permit Revision Application Form (vancouver.ca) Please note there will most likely be associated fees for this request. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000313757	Submission for new laneway. Case #201000289820 Received an email saying your department did not receive ANY plans or documents which is not true. I submitted 9 documents (plans, structural, owners undertaking, etc.). I have reattached those documents here. Please see.	1/5/2023	Email Out : Jan 12 2023 9:26AM Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: DB-2023-00161 . Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application. Our system will alert you of new requests with an email from permits@vancouver.ca . These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. Please note that your application number will only show up in your online account when we begin working on your file. Depending on when you search for your application number in your online system, you may not see any results, even though your application is in our system. Don't Have an Online Permit Account? Please set up an account by visiting <a href="https://www.vancouver.ca/permits/apply">https://www.vancouver.ca/permits/apply</a> Instructions on creating an online permit account can be found <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">here . If you need further assistance, please contact 3-1-1 and quote your reference number. Thank you, Housing Review Branch
201000313770	Awning over parking pad	1/5/2023	NULL
201000313776	3 zone mini split heat pump installation	1/5/2023	Email Out : Jan 6 2023 10:56AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. If you are looking to apply for a heat pump, please proceed to the following two websites for a complete list of steps, processes, and links to apply: <a href="https://vancouver.ca/home-property-development/heat-pump.aspx">Heat pumps   City of Vancouver You will need to obtain a mechanical permit, which you would apply for here: <a href="https://vancouver.ca/home-property-development/mechanical-permit.aspx">Mechanical permit   City of Vancouver If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000313805	Looking for the floor plan fo <b>s.22(1)</b>	1/5/2023	Email Out : Jan 6 2023 12:03PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request to view, and possibly obtain copies of plans the City of Vancouver may have on file for the property in question, please proceed to the following website for a complete list of steps, forms and associated fees: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">Get copies of building plans   City of Vancouver Under step 3 you will find the application form and, if applicable, the authorization form to complete and submit in a new request. Also please ensure you have an online account set up with us (directions to do so on the same webpage). Once your request is received and next in our queue, an agent will reach out directly with the next steps. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000313819	Hello I am an interior designer working on a renovation of a home in Kerrisdale. New plumbing, moving walls, etc. the Zoning is rs5. The home will require all new interior doors (bedroom doors, bathroom doors, etc. The existing doors in this 100 year old house are 30" wide. Can you please advise what width the new interior doors should be? Can they remain 30"?	1/5/2023	Email Out : Jan 11 2023 11:17AM Good morning, Interior doors will need to be 2'-10" in order to have a minimum of 2'-8" clearance when in an open position. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn

Case Number	Enquiry Details	Date Created	Response
201000313822	<a href="#">s.22(1)</a> Hello, We are currently applying for a business license and were told the following by the Licence Representative... "The previous use of the space is retail, therefore a change of use to beauty salon is required. Your application has been sent to the zoning department for their review. They will contact you regarding the approval of the use, and what permits are required in order to change the use of the space." Neither the Licence Representative or us have been contacted by your department yet. Please advise.	1/5/2023	NULL
201000313826	My name is <a href="#">s.22(1)</a> the owner of <a href="#">s.22(1)</a> I am planning to do some renovation and would like to remove some walls in the kitchen and bathrooms. I am requesting the existing floor plan/drawing of the unit so my designer can create a new drawing based on the existing one, and we will apply for the changes, thanks!	1/5/2023	Email Out : Jan 6 2023 12:06PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request to view, and possibly obtain copies of plans the City of Vancouver may have on file for the property in question, please proceed to the following website for a complete list of steps, forms and associated fees: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx</a> >Get copies of building plans   City of Vancouver Under step 3 you will find the application form and, if applicable, the authorization form to complete and submit in a new request. Also please ensure you have an online account set up with us (directions to do so on the same webpage). Once your request is received and next in our queue, an agent will reach out directly with the next steps. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Graeme - DBL
201000288368	201000288368 - open case number. If there is an open warehouse - and a single tenant wants to now sub-lease to other tenants (now creating a multi-tenant warehouse condition), is there a way that the space is permitted not to be demised? The tenants will be temporary tenants - 2 years max. (One to be a typical storage warehouse & the other to service vehicles). I understand that the code is written noting tenancies must be demised - however, the question comes from a 'temporary tenant' condition.	1/6/2023	Email Out : Jan 11 2023 12:42PM Hi <a href="#">s.22(1)</a> Thanks for your inquiry. Regarding your question: "f there is an open warehouse - and a single tenant wants to now sub-lease to other tenants (now creating a multi-tenant warehouse condition), is there a way that the space is permitted not to be demised? The tenants will be temporary tenants - 2 years max. (One to be a typical storage warehouse & the other to service vehicles)." It will have to be demised to two different tenant spaces to comply with Building Bylaw, since the tenants and major occupancies will be different. Zoning By-law may allow temporary change of use, but not in Vancouver Building By-law. As long as different occupants occupy a space, it has to be demised and fire-separated to ensure the safety of both tenants/occupants. The only situations we allow as temporary are listed in 11.6.1.1.(2), Division B of VBBL: 2) Subject to the provisions of Article 1.6.7.3. of Division C, "temporary" in this Section means a) in relation to special event facilities, no more than two months, b) in relation to temporary buildings, no more than one year, and c) in relation to emergency shelters, no more than one year or a fixed term acceptable to the Chief Building Official. Hope this is clear. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/your-government/vancouver-building-bylaw.aspx#building-by-law-contact">contact form</a> and quote your reference number. Building Review Branch - Joy Chen
201000313890	Partial open half (roughly 35 inches) of the wall between the kitchen and living area, keeping the majority of the wall as is. Also open the adjoining side wall between the kitchen and dining room. Only opening a middle section, keeping cabinets above and below, to allow for an extension of the countertop.	1/6/2023	Email Out : Jan 10 2023 10:32AM Hello, I have reviewed your permit application request, and there are items that are missing and/or need to be revised in order to move forward. Please address the following items and re-submit a full application package online. This case file will now be closed. Please review the Field Review webpage ( <a href="https://vancouver.ca/home-property-development/field-review-inspection.aspx">https://vancouver.ca/home-property-development/field-review-inspection.aspx</a> ) - 2019 VBBL Schedule E-1 Owner's Undertaking Letter is missing ( <a href="https://vancouver.ca/files/cov/schedule-e-1-owners-undertaking-letter-building-by-law-2019.pdf">https://vancouver.ca/files/cov/schedule-e-1-owners-undertaking-letter-building-by-law-2019.pdf</a> ) - Strata letter to include the indemnity agreement. - Drawing set to include a site plan and key plan (see Field Review checklist for full list of required items). F or strata buildings, pages from the Land Title and Survey Authority (L TSA) strata plans may be acceptable in lieu of an architectural site plan: - Page showing entire site and building location; and - Page of the floor on which the unit is located, with the strata lot indicated - Drawing set to include the existing and proposed floor plan of the entire unit. If needed, request from the City of Vancouver the most recent approved plans to include in your application package. - If you are proposing a new beam, a signed/sealed comfort letter from a structural engineer is required (to either confirm that the wall being removed is not load bearing, and/or to confirm the beam design is sufficient). Please note that once we receive a full application package, there may be more deficiencies. If you have questions, please email me at <a href="mailto:kelly.clark@vancouver.ca">kelly.clark@vancouver.ca</a> . Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Kelly </html>
201000314003	Hello, I have applied for a permit a day earlier on Jan 5 ( request 201000312179) with some documents missed. Please disregard the previous application. This one should have everything included. Also, we are still waiting for a business license (request: 201000283299) Thank you	1/6/2023	Email Out : Jan 13 2023 3:58PM Good afternoon <a href="#">s.22(1)</a> I have now performed my initial review of your submitted Case Reference 201000314003, which is for a Building Permit (BP) to validate the Cannabis Store use that was 'Issued' under DP-2021-00736. As the proposed ground floor plan has now been revised as per REV No. 1, which is now different than what was accepted on the architect drawing A101 from DP-2021-00736, it has been determined that a Minor Amendment to DP-2021-00736 would be required. Also the submitted Schedule E-3 Lessee's Undertaking For Tenant Improvements is no longer a valid document for a Building Permit Application. The correct form would be the Schedule E-2 - Owner's And Tenant's Undertaking, which I have provided a link to a clear form below. <a href="https://vancouver.ca/files/cov/schedule-e-2-owners-and-tenants-undertaking-letter-building-by-law-2019.pdf">https://vancouver.ca/files/cov/schedule-e-2-owners-and-tenants-undertaking-letter-building-by-law-2019.pdf</a> Could you please create a new Case Reference number and submit the digital attachments for a Development and/or Building Application Form, a revised Operational Letter indicating the purpose of the revised Retail Area for City Cannabis Store, and a digital file with the REV No. 1 drawings? Please send this new Case Reference number to my email and I will review the application prior to Reallocating to the Development Review Branch queue for their intake and processing of the required Minor Amendment to DP-2021-00736. Please note that I have also discuss the future Building Permit Application with the Building Review Branch Project Coordinator Joy Chen that had reviewed the proposal under DP-2021-00736. She had advised that the Change of Major Occupancy for Small Suite if the total occupant load is limited to 60 persons, and that no upgrade is required since this building was constructed after 1999 as per sentence 11.2.1.2.(3). of the VBBL 2019. Therefore the future Building Permit could be processed through the Field Review Application stream. Thank you, and have an excellent weekend! Howie Chow Enquiry Centre Officer Development, Buildings, and Licensing City of Vancouver Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, [NAME/DEPARTMENT]
201000314014	Hi Thank you for the reply. I understand that we require building permit for this project. I want to know if we can go for field review alternative BP process to get the permit to save time. Thanks	1/6/2023	Email Out : Jan 13 2023 8:45AM Good morning, This location is located in the DD area on a street front that prefers some retail and services plans at ground level. The current use appears to be two retail food tenants. I have sent this to the Planning department and it was taken to a design review meeting. It was determined that Planning will not be able to support office use at this location. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Carolyn
201000314134	Hello The VFD came to the building recently for its annual inspection and informed us that the storage room in the parkade was not legal. The VFD Fire Prevention officer is Darren Musie, hoping I have his surname spelled correctly. His contact number is ( <a href="#">s.15(1)(i)</a> ) It is a cinder block walled storage room with 4 sprinkler heads inside this room. It has been here for 20+ years, and never before has it been an issue during any previous or past inspections. They are now saying that it needs to be removed, or at minimum a permit taken out for a storage. We do not understand why this is required after many years of this storage room being here. It was already here when the building was purchased many years ago. This inquiry is to find out what next steps need to be taken in order to solve this issue as quickly as possible. The building owner is hoping to keep the storage as it is, and upgrade what is necessary. My name is <a href="#">s.22(1)</a> and also <a href="#">s.22(1)</a> I have been given authorization to deal with this matter by the building owner. The owner is <a href="#">s.22(1)</a> He asked me to deal with this to find resolve. I can be contacted at <a href="#">s.22(1)</a> or email <a href="#">s.22(1)</a> I look forward to your reply or preferably a phone call. Thank you. <a href="#">s.22(1)</a>	1/6/2023	Email Out : Jan 11 2023 12:13PM Good Afternoon, If there was work previously done without permits, even 20+ years ago. Permits will be required to either validate or remove these alterations. Before we can advise on the process, please provide us with floor plans (clearly showing the location and dimension of the storage room). Pictures would also be great for discussion purposes. Once we have the additional information, we can then advise on how you can move forward with your application. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Samantha
201000314159	GOC4679742 ISED GCWP 21st Floor Library Square - 300 West Georgia St To alter the interior of an existing office to accommodate a new and different office layout. The intended use is office space (Group D occupancy). Please include applicant and applicant agent in all email correspondence as listed below: Applicant Name: <a href="#">s.22(1)</a> Applicant Email: <a href="#">s.22(1)</a> Applicant Agent Name: Tariq Amlani Applicant Agent Email: <a href="mailto:tariq.amlani@stantec.com">tariq.amlani@stantec.com</a> Regards, Tariq Amlani	1/6/2023	NULL



Case Number	Enquiry Details	Date Created	Response
201000314174	The Cambie Corridor Plan shows this lot as eligible for townhouse development. Would City consider a project that retains the existing SF house while adding an 3 or 4 unit infill townhouse development on the laneway? What would be permit process be? Would a rezoning application be required? Are there detailed design guidelines available? Would required on site parking be per the Parking Bylaw?	1/6/2023	Email Out : Jan 11 2023 1:16PM Good Afternoon and thank you for your enquiry. This site is currently <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rs-1.pdf">https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rs-1.pdf</a> Zoned RS-1 . In order to construct anything not listed in the RS-1 zoning, a rezoning would be required. If your proposed rezoning meets the intent of the Cambie Corridor Plan, the rezoning can be considered. Please review the <a href="https://vancouver.ca/home-property-development/rezoning-applications.aspx">https://vancouver.ca/home-property-development/rezoning-applications.aspx</a> Rezoning Website for information on process, or how to send your proposal in to book an initial meeting. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey</a> 2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">https://vancouver.ca/building-development-support</a> contact form and quote your reference number.
201000314179	DP permit issued Apply for related building permit	1/6/2023	Email Out : Jan 12 2023 11:07AM Good morning <a href="#">s.22(1)</a> Could you please make the Fee Payment of \$716.00 at your earliest convenience so that I could perform my Completeness Check? Also on your customer portal, your address is listed as <a href="#">s.22(1)</a> Is this address still applicable as your Development and/or Building Application Form indicates <a href="#">s.22(1)</a> <a href="#">s.22(1)</a> ? Please confirm. Thank you. Howie Chow Enquiry Centre Officer Development, Buildings, and Licensing City of Vancouver Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey</a> 2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">https://vancouver.ca/building-development-support</a> contact form and quote your reference number. Thank you, [NAME/DEPARTMENT] Email Out : Jan 12 2023 4:38PM Good afternoon <a href="#">s.22(1)</a> Thank you for making the Fee Payment earlier this afternoon. Please note that I had advised Office Support Clerk Natalie Macpherson of your application under BP-2023-00167 this afternoon and she had registered your project and have now assigned the Field Review processing to Project Coordinator Emily Kim. As I had advised you during our phone conversation this morning, current processing time for Field Review Applications are four (4) weeks. Best wishes for a busy and prosperous 2023! Howie Chow Enquiry Centre Officer Development, Buildings, and Licensing City of Vancouver Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey</a> 2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">https://vancouver.ca/building-development-support</a> contact form and quote your reference number. Thank you, [NAME/DEPARTMENT]
201000314238	asdfsdfasdf	1/6/2023	NULL
201000314259	To whom it may concern : My name is <a href="#">s.22(1)</a> and I'm working on behalf of future tenants <a href="#">s.22(1)</a> . We would like to open Ice cream shop , healthy juice , and cold sandwiches . At present time in this location 205 Carrall St. There's a retail boots and hats store , <a href="#">s.22(1)</a> To convert an existing space to an Ice cream shop will require a few changes like , plumbing , electrical work , some architectural millwork , painting , maybe new flooring, upgrade washroom , ??????1. Will the city allow light restaurants in this location?? Do we need to provide architectural plans of existing floor plans and new layout including coolers and other equipment ?? 3. Since this is a rather small renovation and we are planning to hire professional tradesmen , do we still need to hire a general contractor. ??? Contact: <a href="#">s.22(1)</a> Thank you .	1/6/2023	Email Out : Jan 11 2023 1:19PM Good afternoon, A building permit will be required for the tenant improvement work for a new tenant. Full drawings will be required for your building permit application. If washroom are being altered, new washrooms are required to comply with accessibility regulations for persons with disabilities. If your will have a maximum of 16 seats, then a designer or draftsman can prepare the drawings. If you are proposing more than 16 seats, then a professional architect will be required. Here is some information regarding the minimum submission requirements and how to make a building permit application: Vis <a href="https://vancouver.ca/fieldreview">https://vancouver.ca/fieldreview</a> <a href="https://vancouver.ca/FieldReview">https://vancouver.ca/FieldReview</a> for information on how to proceed. Please read the entire submission checklist to ensure your submission is complete. To submit your application, please visit <a href="https://vancouver.ca/Building-Development-Support">https://vancouver.ca/Building-Development-Support</a> <a href="https://vancouver.ca/Building-Development-Support">https://vancouver.ca/Building-Development-Support</a> . Generally, within 7-10 business days, we will pre-screen your application and will provide you with an update. Please note: hard-copy drawings and documents will be required at a later date before permit issuance (we will advise you on this accordingly, at the appropriate time). Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey</a> 2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">https://vancouver.ca/building-development-support</a> contact form and quote your reference number. Thank you,
201000314263	CASE NUMBER: 201000175558 Dear officer: We haven't heard back from you for 3 months. Please kindly give us an update. You may also call me directly at <a href="#">s.22(1)</a> Looking forward to speaking with you.	1/6/2023	Email Out : Jan 6 2023 10:25AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022</a> 2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. The case you made ( 201000175558) on November 1st, was replied to on November 3rd with the following information: From no-reply.DBLServicesCentre.COV@vancouver.ca Sent Nov 3 2022 08:11 (64 days ago) Subject POD Hotel Case reference 201000175558 Attachments Message Good Morning and thank you for your enquiry. Your proposed use is a Hotel use. When you find a property that may work, you can check its zoning on VanMaps Link. &lt;< <a href="https://maps.vancouver.ca/portal/apps/sites/#/vanmap/">https://maps.vancouver.ca/portal/apps/sites/#/vanmap/</a> background: inherit; text-decoration-line: none;">https://maps.vancouver.ca/portal/apps/sites/#/vanmap/ &gt; You can then use our Zoning Website &lt;< <a href="https://vancouver.ca/home-property-development/zoning-and-land-use-policies-document-library.aspx#regulation-zoning-regulations">https://vancouver.ca/home-property-development/zoning-and-land-use-policies-document-library.aspx#regulation-zoning-regulations</a> background: inherit; text-decoration-line: none;">https://vancouver.ca/home-property-development/zoning-and-land-use-policies-document-library.aspx#regulation-zoning-regulations &gt; to confirm if Hotel is a listed use. If a Zoning is noted as CD-1, you can always submit an enquiry asking if it allows hotel as well. Please note our Zoning website is currently undergoing maintenance so access to zoning bylaws may be limited for the next day or two. Hotel is considered a commercial use, so is more likely to be supported in commercial districts as opposed to industrial or residential. Thank you If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">https://vancouver.ca/building-development-support</a> contact form and quote your reference number. Thank you, Graeme - DBL
201000314304	Citizen submitted application for noise by-law exception permit this morning. They are requesting to have permit expedited as they would like to pour concrete this coming Monday. They sent in application to noiseexception@vancouver.ca from lorcan.tumity@elephonbuilders.com Please let citizen know if their requests can be accommodated.	1/6/2023	Email Out : Jan 6 2023 11:41AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022</a> 2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. All noise bylaw related enquiries must go through noiseexception@vancouver.ca If you have already emailed them requesting for your application to be expedited, then wait the department's response. Otherwise, send them an email requesting for your application to be expedited and the department will see what they can do. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">https://vancouver.ca/building-development-support</a> contact form and quote your reference number. Thank you, Graeme - DBL
201000314397	Good morning, We are the architects for the existing Blenz coffee at 2470 Commercial Drive <a href="#">s.17(1)</a> <a href="#">s.17(1)</a> Could we submit this BP digitally or must this be a hardcopy submission? How long will the review process be until it is approved? I thank you. Regards, Jo Santoso	1/6/2023	Email Out : Jan 11 2023 1:30PM Good Afternoon, For the proposed changes to the restaurant located at 2470 Commercial Dr, you will need to submit your application through the Services Centre first for zoning clearance first. Once zoning is cleared, your application will be sent to Building review Branch. Permit processing time based on last month was roughly 8-10 weeks when review of the application begins on top of 1 week until application intake. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey</a> 2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">https://vancouver.ca/building-development-support</a> contact form and quote your reference number. Thank you, Samantha
201000314411	Please include survey with digital seal to submission for BP	1/6/2023	NULL
201000314414	Hi there, I'm looking to make a purchase of a property that has approved occupancy for housekeeping units. But I can't find what the definition of a housekeeping unit is for City of Vancouver.	1/6/2023	Email Out : Jan 6 2023 11:20AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022</a> 2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. As per the Vancouver zoning bylaw a housekeeping unit is defined as follows: "A sleeping unit containing facilities for cooking". A sleeping unit is defined as follows "1 or more rooms equipped to be used for sleeping and sitting purposes". All zoning definitions can be found within this document here: <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-section-2.pdf">https://bylaws.vancouver.ca/zoning/zoning-by-law-section-2.pdf</a> Zoning and Development By-law: Section 2 (vancouver.ca) If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">https://vancouver.ca/building-development-support</a> contact form and quote your reference number. Thank you, Graeme - DBL
201000314454	Our client is the builder of a condominium. We require copies of the letters of assurance, Schedules, A, B, and C.	1/6/2023	Email Out : Jan 9 2023 9:39AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022</a> 2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request for copies of documents the City of Vancouver may have on file for the property in question, please follow the process laid out on the following website: <a href="https://vancouver.ca/home-property-development/request-property-research-and-copies-of-permits.aspx">https://vancouver.ca/home-property-development/request-property-research-and-copies-of-permits.aspx</a> Here you will find the list of steps, required forms, associated fees and contact information for this request. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">https://vancouver.ca/building-development-support</a> contact form and quote your reference number. Thank you, Graeme - DBL
201000314463	We are starting a renovation project at unit <a href="#">s.22(1)</a> of a 3 units strata. (Please see attached floor plan and picture). The scope of the work would be: INTERIOR -No interior layout alterations -Replace flooring and tiling. -Replace light fixtures and outlets. -Replace kitchen cabinets, plumbing and appliances. -Renovate bathrooms replacing all the plumbing fixtures and tiling. -Renovate interior stair, materials, and railing. -Renovate fireplace EXTERIOR -Replace all the windows (similar dimensions, framing, and colour) -Replace 2 poly-carbonate skylights (similar material and dimensions) QUESTIONS Do we need a EnerGuide evaluation and submit a Renovation Energy Upgrade Proposal? Do we need a plan of the entire strata or it is not necessary since the unit has and independent front door with its own address? Are there other requirements to get a Permit? Thanks for your time Andres Monzu Monzu+Hannah Design	1/6/2023	Email Out : Jan 11 2023 1:37PM Good afternoon, If the estimated cost of work is \$20,000 or more then a Renovation Energy Upgrade Proposal (REUP) will be required. Your site plan will need to include the whole building, but your floor plans can show the extent of this unit only like the existing plan you have included here. This appears to be a four storey, multiple dwelling building so a professional architect should be hired since work is proposed to the interior stair which would affect exiting. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey</a> 2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">https://vancouver.ca/building-development-support</a> contact form and quote your reference number. Thank you, Carolyn

Case Number	Enquiry Details	Date Created	Response
201000314489	Requestion all construction drawings: - Architectural - Structural - Mechanical - Electrical	1/6/2023	Email Out : Jan 6 2023 12:07PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request to view, and possibly obtain copies of plans the City of Vancouver may have on file for the property in question, please proceed to the following website for a complete list of steps, forms and associated fees: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">Get copies of building plans   City of Vancouver Under step 3 you will find the application form and, if applicable, the authorization form to complete and submit in a new request. Also please ensure you have an online account set up with us (directions to do so on the same webpage). Once your request is received and next in our queue, an agent will reach out directly with the next steps. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000314491	Hoping to get some clarification on details regarding this property. We are researching this property for a new owner to determine development potential. The RS-5 Zoning regulations in 3.1.1.1 (c) indicates that the DOP can increase FAR to 0.70 ( with max. Abv. Gd. Area @ .024 +1400sf). We have two questions regarding this : • As per 3.1.1.1 (b), these specifications would not impose limits on maximum area of any single floor, nor prevent portions of the basement from projecting beyond the first storey. (As would be required in 3.1.1.1(d) ) • How do we determine what criteria would need to be met in order for this FAR increase to be considered? Additionally, it was suggested by the Realtor that this property would potentially be designated as "character" I have submitted an assessment request online, however I thought you might also be able to comment. It seems clear that this is not a "character" property despite the original 1923 build date and due to the substantial renovation in the 1970's. (see images below) The objective would be to build a NewHome on the property, and just wanted to confirm that any "character" designation would not come up as a surprise down the road and prevent demolition on that criteria. Can you please confirm that character designation would not impact this potential. Many thanks for your help with these clarifications.	1/6/2023	Email Out : Jan 11 2023 1:35PM Good Afternoon and thank you for your enquiry. Section 3.1.1.1(c) is for a conditional approval after review by the Director of Planning, meaning it is decided on a case by case basis and requires a Development permit before a building permit can be applied for. If you are proposing a new construction, then this would often only be considered if the proposal offered something above a normal design towards the intent of the district schedule or site hardships impacted the use of the site. 3.1.1.1(d) is not discretionary. If a design meets these requirements then the 0.7 FSR from this regulation is granted. Per our records, this home has been assessed as having character merit. This means any future development has the option to proceed with a character retention and take advantage of the higher FSR available for Character Retentions. In <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rs-5.pdf">RS-5 Zoning, a house deemed to have character merit can be demolished and redeveloped without penalty, so this will not impact future development at this time. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number.
201000314508	TI for an art studio	1/6/2023	Email Out : Jan 26 2023 11:40AM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initi building permit steps, an application number has been assigned in our system: >BP-2023-00381 . Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (permits@vancouver.ca). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf">Building Permit Online Account Guide . If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, Building Review Branch
201000314523	renovations application. basement renovation.	1/6/2023	Email Out : Jan 12 2023 10:10AM **Please do not reply. Replies are not monitored** Hello <a href="#">S.22(1)</a> Thank you for your building permit submission request via the City of Vancouver's online enquiry form. At this time, we are unable to open a Building Permit application as your application does not meet the minimum requirements to open a permit in our system. Your permit application cannot be accepted due to deficiencie -Application form is missing the cost of work dollar value. -Owner's undertaking is missing, <a href="https://vancouver.ca/files/cov/schedule-e-1-owners-undertaking-letter-building-bylaw-2019.pdf">https://vancouver.ca/files/cov/schedule-e-1-owners-undertaking-letter-building-bylaw-2019.pdf</a> -Site Plan -REUP if cost of work is \$20,000 and above Next Steps Review the <a href="https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf">https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf</a> application checklist to ensure you have the required documents to submit a complete application package: For additional Building Permit checklists, please refer to our <a href="https://vancouver.ca/home-property-development/application-forms-and-checklists.aspx">Building and renovating forms, checklists, and bulletins page. Once you have all of the required documents, re-submit your application package using the Development and Building Services Centre <a href="https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx">enquiry form and quote your reference number. As part of our efforts to improve permit wait times, we have transitioned to a new system for electronic permit applications. Booking intake appointments and dropping off documents and drawings are no longer necessary. Don't Have an Online Permit Account? Please set up an account by visiting <a href="https://vancouver.ca/permits/apply">vancouver.ca/permits/apply Instructions on creating an online permit account can be found here: <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf Why do you need an Online Permit Account? An online permit account is necessary for you to be able to communicate and share documents with City staff. During the application process staff will ask questions or request additional documents to support the review of your application. You can also pay most permitting related fees online through your online permitting account. Once your permit is issued, you will have access to your issued permit and any drawings or documents that have been accepted. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Wayland, Service Center
201000314546	Applying for Building Permit	1/6/2023	Email Out : Jan 12 2023 11:23AM **Please do not reply. Replies are not monitored** Hello <a href="#">S.22(1)</a> Thank you for your building permit submission request via the City of Vancouver's online enquiry form. At this time, we are unable to open a Building Permit application as your application does not meet the minimum requirements to open a permit in our system. We cannot book a building permit intake appointment for you as the development permit DP-2020-00379 has an expiration date of August 2022. You can email Arlene to see if this can be extended, you can email her at arlene.tio@vancouver.ca. Once it gets extended, then you can attach everything to a new web form for permit intake.Next Steps Once you have all of the required documents, re-submit your application package using the Development and Building Services Centre <a href="https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx">enquiry form and quote your reference number. As part of our efforts to improve permit wait times, we have transitioned to a new system for electronic permit applications. Booking intake appointments and dropping off documents and drawings are no longer necessary. Don't Have an Online Permit Account? Please set up an account by visiting <a href="https://vancouver.ca/permits/apply">vancouver.ca/permits/apply Instructions on creating an online permit account can be found here: <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf Why do you need an Online Permit Account? An online permit account is necessary for you to be able to communicate and share documents with City staff. During the application process staff will ask questions or request additional documents to support the review of your application. You can also pay most permitting related fees online through your online permitting account. Once your permit is issued, you will have access to your issued permit and any drawings or documents that have been accepted. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Wayland, Service Center
201000314558	looking to remove a wall and change the kitchen out. Want to know if we should plan for summer or fall - based off how long the processing time of application is?	1/6/2023	Email Out : Jan 11 2023 2:22PM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, processing time for minor renovations have been consistent through out the year. A Minor Building Permit Application can take anywhere between 4-6 week depending on if all goes smooth. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - DBL Service Center
201000314585	Looking for Geo technical report for new construction and existing arch drawings for deconstruction.	1/6/2023	Email Out : Jan 6 2023 12:11PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request to view, and possibly obtain copies of plans the City of Vancouver may have on file for the property in question, please proceed to the following website for a complete list of steps, forms and associated fees: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">Get copies of building plans   City of Vancouver Under step 3 you will find the application form and, if applicable, the authorization form to complete and submit in a new request. Also please ensure you have an online account set up with us (directions to do so on the same webpage). Once your request is received and next in our queue, an agent will reach out directly with the next steps. Please note, we rarely would have a geo-technical report within building plan collections, property research may possibly have that document: <a href="https://vancouver.ca/home-property-development/request-property-research-and-copies-of-permits.aspx">Request property research and copies of permits   City of Vancouver If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL

Case Number	Enquiry Details	Date Created	Response
201000314591	Master Bathroom: -Install new vanity, toilet and floor tile -Cancel existing shower stall -Install new shower wall tiles to existing shower-tub fixture	1/6/2023	Email Out : Jan 13 2023 8:37AM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: BP-2023-00183 . Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (permits@vancouver.ca). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf">Building Permit Online Account Guide . If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, Evett Villamin  Clerk – Service Centre
201000314625	s.22(1) has called to inquire about next steps for a storm and sanitation sewer connection that is higher than what was approved on the permit/plan. He says that it is almost 3ft higher than what was indicated on the plan. Please contact.	1/6/2023	Email Out : Jan 11 2023 2:56PM Hello, Thank you for your request via the City of Vancouver's online enquiry form. Please contact our Engineering department directly at engineering.clientservices@vancouver.ca
201000314682	Blueprints for renovation quote	1/6/2023	Email Out : Jan 6 2023 12:12PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request to view, and possibly obtain copies of plans the City of Vancouver may have on file for the property in question, please proceed to the following website for a complete list of steps, forms and associated fees: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">Get copies of building plans   City of Vancouver Under step 3 you will find the application form and, if applicable, the authorization form to complete and submit in a new request. Also please ensure you have an online account set up with us (directions to do so on the same webpage). Once your request is received and next in our queue, an agent will reach out directly with the next steps. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000314695	From the space beside the garage to the 1st level	1/6/2023	Email Out : Jan 11 2023 2:33PM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, we would need to see floor plans to give you a better assessment. An addition of an exterior elevator would be considered an addition to the floor area. The floor area would need to work for the RS-1 zoning requirements here: https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rs-1.pdf See Section 3.2.1 Density and Floor Area for requirements. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - DBL Service Center
201000314732	Re submission of permit application for roof top, for existing shed and minor renovation linking to current building permit BP-2021-01750	1/6/2023	Email Out : Jan 12 2023 11:06AM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. At this time, we are unable to open a Building Permit application as your application does not meet the minimum requirements to open a permit in our system. A Development Permit (DP) is required prior to building permit application. Please note: A development permit application has no guarantee of approval and staff cannot provide absolute confirmation in advance of an application and a technical review. 1. As this site is already at the maximum allowable floor area permitted, the only way to add more floor area (for the shed) is to purchase some through a heritage density transfer. Please review this webpage for information on how to find density to purchase and the required forms to be completed and submitted with your DP application: https://vancouver.ca/home-property-development/density-incentives-for-developers.aspx. ** A "Letter A" form is required as part of the development permit submission: https://vancouver.ca/files/cov/letter-a-proof-of-required-density-development-application.pdf 2. Review the DP webpage for more information on the process: https://vancouver.ca/developmentpermit 3. Review the relevant DP submission checklist: https://vancouver.ca/files/cov/mixed-use-multiple-dwellings-and-rt-zones.pdf. Note: The drawings will need to include an updated technical data analysis for the building (e.g. existing vs proposed floor area totals). The drawings also need to include dimensions and elevations of the mechanical a/c units installed without permit. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Aemelia Patterson, Development and Building Services ***** Case ID: 201000314732 Case creation date: 1/6/2023, 11:38:05 AM s.22(1) Re submission of permit application for roof top, for existing shed and minor renovation linking to current building permit BP-2021-01750 If applicable, provide permit number(s): BP-2021-01750
201000314805	providing the requested owners undertaking and site plan showing replaced doors.	1/6/2023	Email Out : Jan 16 2023 3:11PM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: BP-2023-00225. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (permits@vancouver.ca). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf">Building Permit Online Account Guide . If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, Natalie Macpherson Office Support Clerk III   Renovation Centre Development, Buildings & Licensing   City of Vancouver
201000314849	Hello, I am following up on a building permit for a tenant improvement that was submitted online on December 9. The address is 2057 Commercial Drive. To date I have not received a reply, permit number or instructions for payment. The application is also not showing up on my online account. Please confirm you have received this permit application. If you have not received it, please clarify how to submit. I used this link: https://vancouver.ca/home-property-development/building-permit.aspx. Step 2B "Submit your application" button. Thank you.	1/6/2023	Email Out : Jan 6 2023 12:31PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. Please note your application has been received for 2057 Commercial Dr (you submitted the application the correct way) and you should have received a case ID number after submitting. Your case ID number is: 201000253536 I see the application is still being reviewed by the Enquiry Centre Officers. I have linked the cases and added a note that you are requesting an update on this application. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000314877	Can you please confirm that automotive sales and service is an permitted at this site? That's what it was used as by the previous two Tenants. Thanks in advance :)	1/6/2023	Email Out : Jan 6 2023 2:47PM Good afternoon, Currently a Vehicle Dealer is permitted. However, there is currently an application under review to rezone this site to a different zone which may not permit Vehicle Dealer. You may locate the application directed to the City's online permit search tool (www.vancouver.ca/permit-search). You can use an address, permit number, or date range to locate permits using the search tool, and there are no fees. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000314962	We are seeking feedback as to any perceived challenges in undertaking a project entailing demolition of two existing houses and replacement with a new community-based auxiliary building to support the programming of the adjacent New Life Chinese Lutheran Church at 6215 Main St. The project conforms to the existing zoning requirements, however meeting the parking requirements may be challenging on site; feedback on this issue would be beneficial prior to DP submission.	1/6/2023	Email Out : Jan 11 2023 2:11PM Good Afternoon and thank you for your enquiry. These sites are <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rt-2.pdf">zoned RT-2, and church uses are listed uses. Please review the <a href="https://guidelines.vancouver.ca/guidelines-church.pdf">Church Guidelines and the <a href="https://bylaws.vancouver.ca/bulletin/bulletin-churches.pdf">Church Bulletin for more information. As church uses are conditional, a Development permit for the two lots to change the use to church will be required. Please email PAR@vancouver.ca to discuss your proposal with a planner to confirm if it can be supported, and what other steps may be needed prior to submission. Please include your plans, as well as an <a href="https://vancouver.ca/files/cov/operational_letter_requirements.pdf">Operational Letter discussing how the parcels/spaces will interact. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number.

Case Number	Enquiry Details	Date Created	Response
201000315032	I work in Current Area Planning at the City of Surrey, <a href="#">s.17(1)</a> . It appears that the City of Vancouver is farther ahead when it comes to regulating enclosed balconies. We are looking to see if you have a template and/or wording that the CoV uses for these types of developments that we can incorporate into the RC. In particular, we are looking to prohibit conversion to habitable space and ensure appropriate life safety measures are in place. If possible, could I speak with a development planner and/or could someone send me a copy of the relevant wording that the CoV uses?	1/6/2023	Email Out : Jan 11 2023 1:59PM Good afternoon, There is nothing on the development permit wording to identify enclosed balconies. We get proposals frequently to incorporate them into living space and have to do a search each time to see if the building has any floor area to spare and if they were excluded from floor area. Generally, once there has been a request and the research has been done, we add a note under the building address warning that enclosed balconies cannot be incorporated into living space. Architects are generally aware of this, but unfortunately designers are not. We get a lot of these but we do not take the application in until they show the balcony matching the original approval. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Carolyn
201000315055	Hi, I am responding to case reference 201000288525 Please see my answers: -What is the generator being used for? Is life safety involved? the generator is used to maintain the correct temperature for the preservation of perishable goods. no life safety is involved. - Where is the generator being installed? The Generator will be located in the rear building with venting outside. - Are you proposing building alterations for generator installation? No, we are not proposing building alteration for generator installation. Our electrician has applied for the electrical permit a while ago (Permit No. 2022-10611), he was not specific enough to describe that there wouldn't be any alteration to the building for generator installation and therefore, he was asked for a building permit, I have attached the pdf asking for further information. I would appreciate it if you could please remove the building permit requirement from the electrical permit application in your system.	1/6/2023	Email Out : Jan 11 2023 2:08PM Good afternoon, If any new penetrations through walls, ceilings, or floors are required for your venting, then a building permit will be required. You are only exempt from building permit if the venting, wiring, ducting locations are all in the same location as existing penetrations. You should contact you plan checker directly if there is confusion at: greg.maxwell@vancouver.ca Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Carolyn
201000315062	Can this address's property to be redevelop? (as single family home, or as different types of zoning? Or can not be redevelop) Thank you very much	1/6/2023	Email Out : Jan 11 2023 2:59PM Good Afternoon, <a href="#">s.22(1)</a> is listed in Appendix A4 of the Heritage Conservation Area Official Development Plan (the last page) - Buildings existing prior to January 1, 1940 is protected heritage property. Please refer to the following link for additional information: <a href="https://bylaws.vancouver.ca/odp/HCA_1to7.pdf">https://bylaws.vancouver.ca/odp/HCA_1to7.pdf</a> . Information regarding demolition of Protected Heritage Property can be found under 1.11.1 (in the above link), it would be subject to review by the Director of Planning and no guarantees of approval. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Samantha
201000315077	As requested, please see attached the Schedule E-2	1/6/2023	Email Out : Jan 16 2023 2:41PM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: BP-2023-00223. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (permits@vancouver.ca). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf">Building Permit Online Account Guide</a> . If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your application or reference number. Thank you, Natalie Macpherson Office Support Clerk III   Renovation Centre Development, Buildings & Licensing   City of Vancouver
201000315175	All Drawings (arch, mech, elec, struct) request have previously been submitted. Making new submission along with the Authorization form. Attached.	1/6/2023	NULL
201000315195	Attention: Claudia Hicks Case reference 201000172823. The Development Permit Minor Amendment is <a href="#">s.17(1)</a> as per Liquor and Cannabis Regulation requirements. Please refer to the drawing A1.10 for revision clouds identifying the revision to the Lounge. The lounge size is consistent with the size that was permitted under the original DP-2021-00196 application and the areas are identified on drawing A0.01 and has also been revision clouded for your reference.	1/6/2023	Email Out : Jan 19 2023 10:24AM **Please do not reply to this message. Replies are not monitored** Hello, Thank you for your development permit submission request via the City of Vancouver's enquiry / application request web form. As part of the initial development permit steps, an application number has been assigned in our system: DP-2023-00079. Note: this number is for reference only and will become an official application once the project coordinator has verified the package. Your request is now part of our processing queue. Within ten business days (depending on the overall volume of requests), the application will be assigned to a project coordinator. Note: you will receive an email notification once a project coordinator has been assigned. Please also note that your application number will not show up in our online system until the project coordinator begins working on your file; that is, depending on when you search for your application number in our online system, you may not see any results, even though your application is in our system. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your application or reference number. Thank you, DRB Team Email Out : Jan 26 2023 9:53AM **Please do not reply to this message. Replies are not monitored** Hello, A Project Coordinator has been assigned to DP-2023-00079. A Project Coordinator has already reached out to you today with next steps. In order to finalize the intake process, the Project Coordinator will be requesting payment of development permit fees and has requested additional document. Please note that your application number should now show up in our online system as the project coordinator began working on your file already. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your application or reference number. Thank you, DRB Team
201000315215	Hi. Thanks again for your time. Following up on my previous question (case Ref: 201000304175). If I were to build a 10x10shed without a foundation on cement blocks, could I use available remaining sq ft from my house to make this larger? I have 20sqft remaining as per my fsr. Can I build a slightly larger shed (120sqft)? Or would the entire 120 count against the home if I go beyond 100sqft? Thanks again. <a href="#">s.22(1)</a>	1/6/2023	Email Out : Jan 11 2023 3:10PM Good Afternoon, Permits will be required when the shed is more than 10 sq.m., we would count the entire area of the shed into the total floor area. As you have mentioned, there is very limited floor area remaining on this site. If the proposal does not comply with the Zoning by-law, you would need to apply for a Development Permit Refusal with no guarantees of approval. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Samantha
201000315276	1) There is existing gas on site (cooktop & two fireplaces) we need confirmation we can keep gas in the unit? We plan to order a new gas cooktop & two gas fireplaces for this renovation. 2) Can the clients have a hot tub on the upper deck off the master bedroom? 3) Can we drop (in areas) and finish the ceiling in clients basement/garage area? - see photos	1/6/2023	Email Out : Jan 11 2023 2:17PM Good afternoon, There is no restriction to prohibit you from keeping a gas powered cooktop of fireplaces. Condominiums generally don't allow hot tubs on decks, you should consult with your strata and a structural engineer regarding whether or not it can be done. If both think it may be acceptable, then you can send us proposals so that we can have the Planning department see if it can be considered. A full proposal would be required for any dropped ceiling, note that minimum parking space clear height is 2m, so we would not be able to consider less than that. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Carolyn
201000315302	Update to submission with signed Owner Undertaking form Contact is <a href="#">s.22(1)</a>	1/6/2023	NULL
201000315309	request a copy of site plan, structure drawing	1/6/2023	NULL
201000315320	Case #201000288589 Ok that makes sense. So if I am looking to start a used car dealership. What specific planning, zoning, and zoning designations will permit the use of a property for a used automotive dealership? I am trying to find a property to lease but I am unsure of the zoning requirements needed. If you can call me at 6047836071 it would be appreciated.	1/6/2023	Email Out : Jan 9 2023 10:45AM Good morning, Unfortunately, we have over 800 zoning districts and can not provide a list of zone that has Vehicle Dealer as a listed use as it's not available. We will have to manually search each zoning districts to determine if Vehicle Dealer is a listed use. Therefore, we do not have the man power to provide such service. You will have to manually review over 800 zoning districts to determine if Vehicle Dealer is a listed use. Typically Vehicle Dealer is a conditional use if listed. Therefore, a Development permit ( zoning requirements) will be required to determine if it can be approved. Further review will be required during permit stage. We do not perform technical review and determine approval without a permit. The decision is dependent on the zone, neighbour, community, impact, your design, parking and etc. Please visit the following link for the list & classifications of Zoning Districts : <a href="https://bylaws.vancouver.ca/zoning/Sec09.pdf">https://bylaws.vancouver.ca/zoning/Sec09.pdf</a> Depending on your property's zoning designation, please review the applicable district schedule here: <a href="https://vancouver.ca/home-property-development/zoning-and-land-use-policies-document-library.aspx#regulation">https://vancouver.ca/home-property-development/zoning-and-land-use-policies-document-library.aspx#regulation</a> Please visit the following link to assist you on how to use the Zoning and Development By-law : <a href="https://vancouver.ca/files/cov/zoning-and-development-by-law-user-guide.pdf">https://vancouver.ca/files/cov/zoning-and-development-by-law-user-guide.pdf</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, CY

Case Number	Enquiry Details	Date Created	Response
201000315358	For Field Review. It was requested that the drawings be submitted to landscape planning prior to permit submission (which is now complete - case# 201000287037). Their response: Hi s.22(1) Thank you for contacting the City of Vancouver. If the only trees on-site are the City boulevard trees, no arborist report is required. Please ensure tree barriers are indicated for the street trees and that trees are included and indicated on the site plan. Please refer to attached landscape review graphic guide. A detailed review will be completed at a later review stage where further comments may be provided. Please ensure TPZ sizes reflect the values stated in the Tree Protection by-law. If you need further assistance or to provide more information, please submit another enquiry through our contact form and quote your reference number. Thank you, Tiffany Chin - Development, Buildings, and Licensing	1/6/2023	NULL
201000315363	Hello, we live next to the property listed above. We're s.22(1) The property next door recently sold, my guess is to a developer. Surveyors were out in the past weeks and it appears that the fence is one foot over the property line and in fact the house is built too close to the property line. The garage belonging to s.22(1) is actually on the property line. We've been paying tax on what should be a 33' lot which is in fact only 32' due to the above issue. Our guess is that the house is going to be torn down, so just wanting to know if I am allowed access to development plans or given a way of contacting the new owner. As you can appreciate, we'd like to make sure the previous mistake is corrected and not repeated. Perhaps we can register a letter to the development permit to make sure the new property falls within its allowable envelope. See pic attached, the pink ribbon on the ground is the recently surveyed property line. Done by Target Land Surveying.	1/6/2023	Email Out : Jan 11 2023 2:30PM Good Afternoon and thank you for your enquiry. Any new development will have setbacks based on an updated survey. If a Development requires relaxations that could impact neighbouring properties, a notification will usually be sent out requesting feedback. The plans themselves are the property of the developer and parcel owner so are not normally releasable. This area is <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rt-5.pdf">Zoned RT-5 . Please refer to the linked bylaw for setback information. Side yards are required to be 10% of the site width. In this case that would be approximately 1 m. I have also put a note on the parcel indicating your comment asking for future development to respect the property line and setback of the zoning. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number.
201000315392	request contractor name change for the demo permit BP-2022-04458 from North Sea Contracting Ltd. to Kingsman Excavating Ltd.	1/6/2023	NULL
201000315398	For field review. It was requested that we initially send the plans into Landscape Planning first which has now been completed (case reference #201000287037) Their response: Hi s.22(1) Thank you for contacting the City of Vancouver. If the only trees on-site are the City boulevard trees, no arborist report is required. Please ensure tree barriers are indicated for the street trees and that trees are included and indicated on the site plan. Please refer to attached landscape review graphic guide. A detailed review will be completed at a later review stage where further comments may be provided. Please ensure TPZ sizes reflect the values stated in the Tree Protection by-law. If you need further assistance or to provide more information, please submit another enquiry through our contact form and quote your reference number. Thank you, Tiffany Chin - Development, Buildings, and Licensing --- Also my apologies if this is a duplicate - the first submission glitched out.	1/6/2023	Email Out : Jan 12 2023 4:45PM Good afternoon s.22(1) Thank you for your ePlan Submission to the City of Vancouver Permits Office. I have reviewed your submission for: s.22(1) to exterior and interior alterations to this existing Single Detached House. The following items need to be addressed, before we can re-review your permit intake application: 1. Provide Renovation Upgrade Proposal Form for project value of \$20000 or more: please refer to the webpage below for your information: https://vancouver.ca/home-property-development/energy-requirements-for-single-family-home-renovations.aspx 2. basement: - Please confirm if the furnace/HWT in the closet within the bedroom in the front is gas fueled, if yes, they cannot be located within a bedroom. - Provide wall assemblies for the new wall: show insulation for the bedroom converted from the crawl space. 3. site plan: provide proposed setbacks(front, side and rear yard): it is noted that the proposed deck doesn't comply with the RS-1 District Schedule in terms of rear yard and building depth: we will need to check with Planning if the relaxation can be considered once the above information is provided. If Planning is not supporting the deck, a development permit is required and there will be no guarantee of approval. Link to RS-1 District Schedule: https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rs-1.pdf Alternatively, you can restore the deck to a 4'x8' landing as approved in the original construction permit DB405733 4. provide impermeable area (eg. sidewalk, driveway) and impermeable area calculations: refer to the bulletin for your information: https://bylaws.vancouver.ca/bulletin/bulletin-rs-districts-impermeable-materials-site-coverage.pdf 5. upper floor: one of the bedroom facing south missing window. A window is required for a bedroom, please confirm if the window has been removed, if not, please revise the floor plan and elevation to include the window. 6. Schedule B for structural and geotechnical is required for the crawl space conversion 7. Owner's Undertaking Letter E-1: missing owner's signature and make sure the print name match the owner's name on title. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** To reapply, please submit all required drawings and documents via the online form here: <a href="https://vancouver.ca/building-development-support">https://vancouver.ca/building-development-support If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Jamie Zhang Enquiry Centre Officer, Service Centre, Development Buildings and Licensing
201000315427	Citizen needs to speak with their permit coordinator for permit DP-2022-00812. Until recently, citizen has been emailing with Jeevan Bal (jeevan.bal@vancouver.ca). Today, the email auto replied stating it is not in service and they can't seem to be reached by phone. Citizen is requesting to speak with another coordinator regarding this permit.	1/6/2023	Email Out : Jan 11 2023 4:29PM **Please do not reply to this message. Replies are not monitored** Hello s.22(1) The Project Coordinator for project DP-2022-00812 at s.22(1) has been reassigned to Jonathan Toronchuk. You can reach him at: <ul> <li>jonathan.toronchuk@vancouver.ca </li>604.829.9627 </ul> If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, DRB Team
201000315438	I am reaching out on behalf of my client. They have property at s.22(1) and its neighbour site s.22(1) The properties both lines s.22(1) I would like to combine the properties and develop a 6 storey residential building. I am curious about what zoning would allow this, as well as an approximate timeline for when construction could begin.	1/6/2023	Email Out : Jan 9 2023 12:06PM Good morning, It will be rezoned to a CD-1. A new CD-1 will be created by through a Rezoning application if supportive. Please visit the following link for Rezoning : https://vancouver.ca/home-property-development/how-rezoning-works.aspx Please contact the Rezoning Centre at rezoning@vancouver.ca to inquire if it can be supportive and their timeline. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000315440	Following up to previous inquiry: Case reference 201000306503 s.22(1) Category A in the heritage register Owner would like to renovate the interior of their house. They are on a tight schedule and would prefer to avoid a lengthy development permit process and go straight to building permit. Please confirm if anything in the attached scope of work or proposed drawings would trigger a need for a DP approval process. Let me know if any additional information is required to make an accurate judgment.	1/6/2023	Email Out : Jan 9 2023 9:08AM Good morning, Removing and replacing the garage doors and skylight are exterior work that will trigger a Development Permit. A Heritage Alteration Permit may also be required. I have forward to our Heritage team to determine if a Heritage Alteration Permit will be required as well. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY Email Out : Jan 9 2023 9:44AM Good morning, As per our Heritage team : visually changing any of the exterior at all would trigger a Heritage Alteration Permit ( thus a Development Permit). Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000315444	Hi, I want to install a washer and dryer in s.22(1) would like to inquire about the detailed process and timeline. If anyone from the office could give me a quick call for the info as I have a few questions that would be great. Thank you. s.22(1)	1/6/2023	Email Out : Jan 9 2023 8:51AM Good morning, Plumbing permit and electrical permit could take up to 5 business days for issuance. Please visit the following link for plumbing permit application :https://vancouver.ca/home-property-development/plumbing-and-gas-permits.aspx Please visit the following link for electrical permit application : https://vancouver.ca/home-property-development/electrical-permit.aspx ->A building permit is required if you are adding, altering "> or removing any walls (new or existing), exterior work, creating new spaces/rooms, structural repairs, and etc. The permit will take up to 7 weeks from date of intake acceptance. We are currently accepting electronic submissions for field reviews as there are no walk-ins or in person meetings. Please attach/drag all of your documents and drawings to our online enquiry form (www.vancouver.ca/building-development-support) when you have a complete application to apply. For a detailed list of submission requirements, please visit Vancouver.ca/FieldReview . Please visit the following link for generic field review checklist: <a href="https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf">https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf Once your project has been reviewed, we will provide you with an update in the following days. Please note, do not drop off hard-copy drawings and documents as they are not required during this stage but will be required at a later date before permit issuance. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000315482	hi , i am inquiring about deconstruction requirements, my house is built 1947 it falls under you recycle and reuse requirements, my question is what of those materials i must salvage or reuse when i do deconstruction?	1/6/2023	Email Out : Jan 11 2023 2:43PM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, please see the following guidelines for salvage or reuse: https://vancouver.ca/files/cov/green-salvage-guide.pdf You may also visit the following webpage for more information: https://vancouver.ca/home-property-development/demolition-permit-with-recycling-requirements.aspx#know Please see the following Demolition Checklist for permit requirements here: https://vancouver.ca/files/cov/demolition-checklist.pdf Overall, your demolition contractor should do the required removal of material. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - DBL Service Center

Case Number	Enquiry Details	Date Created	Response
201000315493	Residential House Renovation.	1/6/2023	<p>Email Out : Jan 27 2023 12:18PM Hello, Thank you for your submissions to the City of Vancouver. I have reviewed your drawings and can not accept your proposal for intake as per the following items: &lt;ul&gt; &lt;li&gt;Application Form is not signed &lt;/li&gt;REUP requires update as per the new electric space &amp; hot water heating requirements: <a href="https://vancouver.ca/files/cov/renovation-energy-upgrade-proposal-form-checklist.XLSM">https://vancouver.ca/files/cov/renovation-energy-upgrade-proposal-form-checklist.XLSM</a> &lt;li&gt;Show the parking spots on the Site Plan &lt;/li&gt;Dimension the access path from the street to the suite entry and any protrusions encroaching onto the access path. The path can not be broken as show in the site plan. I get about 2'-9" for this path it should be 860mm wide Fire Department Access, see Part 11 Table 11.4.3.1. Fire Safety Requirements for Ancillary Residential Unit Conversions here:<a href="https://free.bcpublications.ca/civix/document/id/public/vbbl2019/961443798">https://free.bcpublications.ca/civix/document/id/public/vbbl2019/961443798</a> &lt;li&gt;Show finished floor elevations (height of floor in relation to grade); Show the grades at the corned of the building on the Elevations as well &lt;/li&gt;Show the pad footings on the Architecture Plans as well, it can be in dotted lines &lt;/ul&gt; When the above changes have been done, please submit them online through our contact form for intake review. Please take our &lt;a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey"&gt;2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our &lt;a href="https://vancouver.ca/building-development-support"&gt;contact form and quote your reference number. Thank you, Kirat - Development, Building and Licensing</p>
201000315504	BUILDING PERMIT APPLICATION	1/6/2023	<p>Email Out : Jan 12 2023 9:52AM Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: DB-2023-03949. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application. Our system will alert you of new requests with an email from <a href="mailto:permits@vancouver.ca">permits@vancouver.ca</a>. These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. Please note that your application number will only show up in your online account when we begin working on your file. Depending on when you search for your application number in your online system, you may not see any results, even though your application is in our system. Don't Have an Online Permit Account? Please set up an account by visiting <a href="https://www.vancouver.ca/permits/apply">https://www.vancouver.ca/permits/apply</a> Instructions on creating an online permit account can be found &lt;a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf"&gt;here . If you need further assistance, please contact 3-1-1 and quote your reference number. Thank you, Housing Review Branch</p>
201000315605	This is just a general inquiry about maximum building heights in Vancouver for highrises, in three parts. The context is your zones that allow for the tallest buildings in the city. (1) Could I, hypothetically, apply for a building 200 storeys high, make the argument for it, have it carefully considered by planning and, if approved, get a permit for it, or is there a ceiling above which applications will simply not be considered? (2) What currently is the tallest, by storeys, residential building in Vancouver and the tallest commercial building in the city Thanks for this.	1/6/2023	<p>Email Out : Jan 11 2023 2:23PM Good afternoon, Certain sites may have the option to rezone to allow for more height than current by-laws allow. All rezoning requests/approval are site specific and should be sent directly to: <a href="mailto:rezoning@vancouver.ca">rezoning@vancouver.ca</a> Unfortunately, we do not compile lists of buildings by height so we are unable to inform you which may be the tallest buildings. For buildings that are new, we may be able to look up the permit and inform you what height was approved for a specific property address. Please take our &lt;a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey"&gt;2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our &lt;a href="https://vancouver.ca/building-development-support"&gt;contact form and quote your reference number. Thank you, Carolyn</p>
201000315610	This BP was applied for July 17,2022 but was rejected requiring DPMA which was approved in Dec 22. This is the replacement BP app that is supposed to be done as a Field Review	1/6/2023	<p>Email Out : Jan 16 2023 3:43PM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: BP-2023-00226. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (<a href="mailto:permits@vancouver.ca">permits@vancouver.ca</a>). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the &lt;a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf"&gt;Building Permit Online Account Guide . If you need further assistance or to provide more information, please submit another enquiry through our &lt;a href="https://vancouver.ca/building-development-support"&gt;contact form and quote your application or reference number. Thank you, Natalie Macpherson Office Support Clerk III   Renovation Centre Development, Buildings &amp; Licensing   City of Vancouver</p>
201000315650	LANE WAY HOUSE APPLICATION	1/6/2023	<p>Email Out : Jan 12 2023 9:53AM Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: DB-2023-03950. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application. Our system will alert you of new requests with an email from <a href="mailto:permits@vancouver.ca">permits@vancouver.ca</a>. These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. Please note that your application number will only show up in your online account when we begin working on your file. Depending on when you search for your application number in your online system, you may not see any results, even though your application is in our system. Don't Have an Online Permit Account? &lt;ul&gt; &lt;li&gt;Please set up an account by visiting <a href="https://www.vancouver.ca/permits/apply">https://www.vancouver.ca/permits/apply</a> &lt;/li&gt;Instructions on creating an online permit account can be found &lt;a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf"&gt;here . &lt;/ul&gt; If you need further assistance, please contact 3-1-1 and quote your reference number. Thank you, Housing Review Branch</p>
201000315654	REVISION OF <b>s.22(1)</b> DB-2022-01013	1/6/2023	NULL

Case Number	Enquiry Details	Date Created	Response
201000315748	<p>Please refer to Case reference 201000299301. I have read through the zoning regulation as below for our RT-8 Zoning, it does not seem to have anything related to the question: what part of the building need to be kept original if it need to be rebuilt? <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rt-8.pdf">https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rt-8.pdf</a> Also, what you mentioned for "Heritage C building," which is also vague not answering my question. I would appreciate if you can direct my request to Heritage group to answer my question. C (Contextual or character)The site represents a building that contributes to the historic character of an area or streetscape, usually found in groupings of more than one building, but may also be of individual importance. Thanks, <a href="#">s.22(1)</a></p> <p>Good afternoon, The building was built in 1925, and was later renovated to contain 4 dwelling units, we have permits on file for that. It is Heritage C building. All exterior alterations would need to be reviewed by the Heritage Department. If the existing building were to burn completely down, a new building would need to meet current zoning regulations. Please send future requests through the regular portal. Carolyn <a href="https://vancouver.ca/building-development-support">https://vancouver.ca/building-development-support</a> From: <a href="#">s.22(1)</a> Sent: Friday, January 6, 2023 10:55 AM To: Sudiro, Carolyn &lt;carolyn.sudiro@vancouver.ca&gt; Subject: [EXT] RE: Case reference 201000299301 City of Vancouver security warning: Do not click on links or open attachments unless you were expecting the email and know the content is safe. Hi Carolyn, Thanks for coming back to me below! I found your email from city directory. As for your response below, we are not so much concern about the interior renovations; instead, we are looking for the exterior of the building or fully rebuilt for insurance purpose. Also, <a href="#">s.22(1)</a></p> <p><a href="#">s.22(1)</a> Address: <a href="#">s.22(1)</a> If you or heritage group (I am assuming they are responsible for that) below can help look into details for my building, that would be much appreciated. The question is: what part of the building need to be kept original if it need to be rebuilt? Thanks, <a href="#">s.22(1)</a> Sent from Mail [go.microsoft.com] for Windows From: no-reply.DBLServicesCentre.COV@vancouver.ca Sent: Friday, January 6, 2023 AM 10:06 To <a href="#">s.22(1)</a> Subject: Case reference 201000299301 Good morning, Our records indicate that the building at <a href="#">s.22(1)</a> was built in 1925. Heritage status normally only affects the exterior of the building, so there are usually not any issues if you would like to apply for interior renovations that so not affect the exterior. Please take our 2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our contact form and quote your reference number. Thank you, Carolyn</p>	1/6/2023	NULL
201000315780	<p>I want to make sure this address is zoned for a beauty salon / spa. I am looking to leasing this space for a retail shop with a spa room for facials.</p> <p>Location: <a href="#">s.22(1)</a></p>	1/6/2023	<p>Email Out : Jan 11 2023 2:44PM Good Afternoon and thank you for your enquiry. The building located at 695 E 19th is <a href="https://bylaws.vancouver.ca/consolidated/12744.PDF">Zoned CD-1(746)</a> . Beauty and Wellness Centre and retail Store are both listed uses so can be considered. Facial services fall within our definition of Beauty and Wellness Centre. Please note that all commercial units in this building are Retail Shell space, as such permits will be required prior to a business license being issued. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey</a> to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number.</p>
201000315794	<p><a href="#">s.22(1)</a> The request is to have Strata Lots <a href="#">s.22(1)</a> have back the original street numbers. They are <a href="#">s.22(1)</a> respectively. <a href="#">s.22(1)</a></p> <p><a href="#">s.22(1)</a> Thank you.</p>	1/6/2023	<p>Email Out : Jan 6 2023 3:52PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey</a> to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. Please follow the process for address changes here: <a href="https://vancouver.ca/home-property-development/change-your-property-building-or-suite-address.aspx">https://vancouver.ca/home-property-development/change-your-property-building-or-suite-address.aspx</a> Once you have reviewed the page and completed an application form: Submit by email <a href="mailto:address.coordinator@vancouver.ca">address.coordinator@vancouver.ca</a> your: Application Owner's authorization form (if required) If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Graeme - DBL</p>
201000315796	<p>Hello , My name is <a href="#">s.22(1)</a> and I would like to know if it is possible to chance the zoning of <a href="#">s.22(1)</a> hich is a Rt5 zoning at the moment to a C-1 zoning. I ask this because the neighborhood is changing and is in need of a corner commercial area. Thank you for your time.</p>	1/6/2023	<p>Email Out : Jan 11 2023 2:35PM Good afternoon, All rezoning requests should be sent directly to the Rezoning department at: rezoning@vancouver.ca Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey</a> to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Carolyn</p>
201000315884	<p>On 27th October 2022 I wrote to the City to express my concern over the building of a games court on the west side yard of the above captioned property ( see photo below ). <a href="#">s.22(1)</a></p> <p><a href="#">s.22(1)</a> To create space for this games court three mature magnolia trees were cut down. These trees were planted as required by the City, to provide screening against a raised terrace that was part of a Development/Building Permit issued in 2014. I object to this new games court on the grounds of noise. <a href="#">s.22(1)</a></p> <p><a href="#">s.22(1)</a> I am distressed by the cutting down of the magnolia trees. These were essential to the screening of the raised terrace permitted in 2014. I suspect that the games court contravenes side yard setback requirements for corner lots. Games courts are not permitted in side yards. And I have no doubt that the hard surface of the games court exacerbates the drainage problems typical of Firs Shaughnessy properties. These drainage problems led to the requirement for a Storm Water Retention Tank to be installed on a Shaughnessy property if the hard surface is increased by 1% or more. Following my 27th October 2022 correspondence with the City a Case Reference was given to this matter, #201000164637. I would be grateful if the City would advise me now on the status of this matter. Thank you, <a href="#">s.22(1)</a></p>	1/6/2023	<p>Email Out : Jan 11 2023 2:43PM Good afternoon, The building inspector has been out to the site and advised that a development application will be required. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey</a> to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Carolyn</p>
201000315907	<p>Hi there, We are updating our showroom at 910 main street. It includes: install new track lights in the ceiling; relocate 2 fire sprinkler heads, paint the floor and wall. Please advise if the trade permit is enough or we need a building permit as well.</p>	1/6/2023	<p>Email Out : Jan 11 2023 2:48PM Good afternoon, If the track lighting and sprinkler relocation will require new penetrations through the ceiling for re-routed wiring and/or piping, then a building permit will be required. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey</a> to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Carolyn</p>
201000315917	<p>Coquitlam College Tenant Improvement / Major Renovation. Change of use from Group D to Group A-2. Code Report included for alternative solutions.</p>	1/6/2023	<p>Email Out : Jan 19 2023 11:49AM **Please do not reply to this message. Replies are not monitored** Hello, Thank you for your development permit submission request via the City of Vancouver's enquiry / application request web form. As part of the initial development permit steps, an application number has been assigned in our system: DP-2023-00080 . Note: this number is for reference only and will become an official application once the project coordinator has verified the package. Your request is now part of our processing queue. Within ten business days (depending on the overall volume of requests), the application will be assigned to a project coordinator. Note: you will receive an email notification once a project coordinator has been assigned. Please also note that your application number will not show up in our online system until the project coordinator begins working on your file; that is, depending on when you search for your application number in our online system, you may not see any results, even though your application is in our system. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your application or reference number. Thank you, DRB Team Email Out : Jan 26 2023 9:56AM **Please do not reply to this message. Replies are not monitored** Hello, A Project Coordinator has been assigned to DP-2023-00080 . A Project Coordinator will be reaching out to you within the next ten business days to provide next steps. In order to finalize the intake process, the Project Coordinator will be requesting payment of development permit fees and/or possible additional documents/plans. Please note that your application number will not show up in our online system until the project coordinator begins working on your file; that is, depending on when you search for your application number in our online system, you may not see any results, even though your application is in our system. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your application or reference number. Thank you, DRB Team</p>

Case Number	Enquiry Details	Date Created	Response
201000315927	My client received a letter from City to obtain the required permit for the alteration done for above address. Wondering if you can check this file number and let me know what kind of permit I need to apply? I prepared Engineering drawing ready for this, I just want know how I can submit Engineer drawing. Should I fill out building permit first to start with? If you can advise the procedure, that would be great. Thank you.	1/6/2023	Email Out : Jan 11 2023 4:31PM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, you should get a building permit. Also, please include the following items in your building permit submission package: 1) Application form: <a href="https://vancouver.ca/files/cov/dev-build-app-form.pdf">https://vancouver.ca/files/cov/dev-build-app-form.pdf</a> 2) Please fill out the form that best fits your scenario. If you are the only owner fill the Schedule E-1 and if the Owner and the Tenant are applying please fill out the Schedule E-2 form a. Schedule E-1 Form: <a href="https://vancouver.ca/files/cov/schedule-e-1-owners-undertaking-letter-building-bylaw-2019.pdf">https://vancouver.ca/files/cov/schedule-e-1-owners-undertaking-letter-building-bylaw-2019.pdf</a> b. Schedule E-2 Form: <a href="https://vancouver.ca/files/cov/schedule-e-2-owners-and-tenants-undertaking-letter-building-bylaw-2019.pdf">https://vancouver.ca/files/cov/schedule-e-2-owners-and-tenants-undertaking-letter-building-bylaw-2019.pdf</a> Please submit all documents through out online portal here for intake review: <a href="https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx">https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - DBL Service Center
201000315986	Hi There, We had submitted a permit previously but was rejected and it was missing some info. Case 201000176429 We have gone back to our engineer and drafter and revised as required. For the deck, are we able to seek a relaxation on depth? Thank you <a href="#">s.22(1)</a>	1/6/2023	Email Out : Jan 12 2023 4:37PM **Please do not reply. Replies are not monitored** Hello <a href="#">s.22(1)</a> Thank you for your building permit submission request via the City of Vancouver's online enquiry form. At this time, we are unable to open a Building Permit application as your application does not meet the minimum requirements to open a permit in our system. This permit application cannot be accepted as there are deficiencies. Here is the checklist of requirements, <a href="https://vancouver.ca/files/cov/addition-reno-rs-zones.pdf">https://vancouver.ca/files/cov/addition-reno-rs-zones.pdf</a> . -Application form is missing; <a href="https://vancouver.ca/files/cov/dev-build-app-form.pdf">https://vancouver.ca/files/cov/dev-build-app-form.pdf</a> -Owner's undertaking letter; <a href="https://vancouver.ca/files/cov/schedule-e-1-owners-undertaking-letter-building-bylaw-2019.pdf">https://vancouver.ca/files/cov/schedule-e-1-owners-undertaking-letter-building-bylaw-2019.pdf</a> - House renovation is missing the floor area calculations to add the extra floor area of the garage - Deck relaxation is determined during the review process of the permit so cannot answer this now - REUP for the house reno is missing as work seems to be over \$20,000.00 - For the garage portion of the drawings, the items on this checklist needs to be included, <a href="https://vancouver.ca/files/cov/garage-guide-and-submission-checklist.pdf">https://vancouver.ca/files/cov/garage-guide-and-submission-checklist.pdf</a> - The garage should not be included in the REUP, but the cost should be included with the house on the application form. Next Steps Review the <a href="https://vancouver.ca/files/cov/addition-reno-rs-zones.pdf">https://vancouver.ca/files/cov/addition-reno-rs-zones.pdf</a> application checklist and <a href="https://vancouver.ca/files/cov/garage-guide-and-submission-checklist.pdf">https://vancouver.ca/files/cov/garage-guide-and-submission-checklist.pdf</a> to ensure you have the required documents to submit a complete application package: For additional Building Permit checklists, please refer to our <a href="https://vancouver.ca/home-property-development/application-forms-and-checklists.aspx">Building and renovating forms, checklists, and bulletins page. Once you have all of the required documents, re-submit your application package using the Development and Building Services Centre <a href="https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx">enquiry form and quote your reference number. As part of our efforts to improve permit wait times, we have transitioned to a new system for electronic permit applications. Booking intake appointments and dropping off documents and drawings are no longer necessary. Don't Have an Online Permit Account? Please set up an account by visiting <a href="https://vancouver.ca/permits/apply">vancouver.ca/permits/apply Instructions on creating an online permit account can be found here: <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf Why do you need an Online Permit Account? An online permit account is necessary for you to be able to communicate and share documents with City staff. During the application process staff will ask questions or request additional documents to support the review of your application. You can also pay most permitting related fees online through your online permitting account. Once your permit is issued, you will have access to your issued permit and any drawings or documents that have been accepted. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Wayland, Service Center
201000316002	Re: Case reference 201000281050	1/6/2023	Email Out : Jan 9 2023 8:51AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request to view and possibly obtain copies of building plans the City of Vancouver may have on file, please follow the process for a complete list of steps, forms and associated fees for this request: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx</a> Under step 3 you will find the application and authorization form to complete for this request. Also ensure you have an online account set up with us (directions to do so on the same website). Once your forms are ready, submit them in a new request. Once your request is next in our queue, an agent will reach out directly with the next steps. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000316007	To clarify your last response, please confirm this project requires a Building Permit only, which can be processed via field review. Also, there was a building code question included in the last inquiry: " The exercise room is currently located in the hot tub room. Are you aware of any building code prohibition against this?"	1/6/2023	Email Out : Jan 12 2023 3:44PM Hello <a href="#">s.22(1)</a> I do not see any code related issues or prohibitions against having the hot tub in your exercise room. The only issue that may be a concern is with humidity and ventilation in the space if you are removing the door completely to the neighboring gym area. Your application would be processed as a BP (Building Permit) through the Field Review stream. You need the following items for your Permit: 1) Building Application form: <a href="https://vancouver.ca/files/cov/dev-build-app-form.pdf">https://vancouver.ca/files/cov/dev-build-app-form.pdf</a> 2) Strata letter confirming and allowing the alterations proposed. 3) E-1 Owner's Undertaking letter (Can be filled out by the Strata as this is work being proposed in the common space). Owner's undertaking letter link: <a href="https://vancouver.ca/files/cov/schedule-e-1-owners-undertaking-letter-building-bylaw-2019.pdf">https://vancouver.ca/files/cov/schedule-e-1-owners-undertaking-letter-building-bylaw-2019.pdf</a> 4) Architectural Drawings and proposed work. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Manuel Meier
201000316011	I am aware that this location is zoned C-3A. And it states outright use for fitness location. I know the previous owners were a retail outlet. So if I wanted to open a fitness business in this location does that mean outright approval for fitness centre? And that I would be able to go to the city and get a fitness business centre licence immediately with no inspections? Or would I have to do a change of use since the prior business was retail? Thank you for your time.	1/6/2023	Email Out : Jan 13 2023 1:25PM Hello <a href="#">s.22(1)</a> If you want to use the space <a href="#">s.22(1)</a> as a fitness center without having to do a change of use from Retail (D occupancy) to Fitness Center (A-2 occupancy) you would have to provide a letter of operation and note that your occupancy of the space will never exceed 30 persons when in use. This is allowed in the VBBL under section 3.1.2.6. However, if your occupancy load will exceed 30 persons in the space then you will need a Building Permit to change the use of the space. As Fitness Center is outright in your zone C-3A If you provide a letter of operation as a part of your business license application (with the details mentioned above), and you are not proposing any alterations you can get your business license to operate a Fitness Center in your space. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Manuel Meier
201000316040	Demolition of existing house and building a new Net Zero duplex with 2 car garage.	1/6/2023	Email Out : Feb 28 2023 9:46AM Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: DB-2023-00763. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application. Our system will alert you of new requests with an email from <a href="mailto:permits@vancouver.ca">permits@vancouver.ca</a> . These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. Please note that your application number will only show up in your online account when we begin working on your file. Depending on when you search for your application number in your online system, you may not see any results, even though your application is in our system. Don't Have an Online Permit Account? Please set up an account by visiting <a href="https://www.vancouver.ca/permits/apply">https://www.vancouver.ca/permits/apply</a> Instructions on creating an online permit account can be found " <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf</a> " here. If you need further assistance, please contact 3-1-1 and quote your reference number. Thank you, Housing Review Branch
201000316052	We are proposing BP revisions to our project at <a href="#">s.22(1)</a> please refer to list provided for full description. Revisions include: mechanical changes, window reductions, addition of an outdoor sink, and assembly changes.	1/6/2023	NULL
201000316063	Ref: 201000160401 Could you please advise how the 'E2 upgrade' plans are to be included in my building permit application? Can they be indicated/labelled/marked up on the floor plans? Thanks	1/6/2023	Email Out : Jan 13 2023 2:16PM Hello <a href="#">s.22(1)</a> You would label your E2 upgrade somewhere on the first page of your application drawings something along the lines of "Chosen energy upgrade - E2 energy efficient lighting" is acceptable. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Manuel Meier



Case Number	Enquiry Details	Date Created	Response
201000316087	01. WASHRM AND SHED HAVE BEEN PROPOSED 02. NEW SURFACE PARKING PAD HAS BEEN PROPOSED 03. SECONDARY SUITE HAS BEEN PROPOSED	1/6/2023	<p>Email Out : Jan 31 2023 3:40PM Good afternoon, Thank you for your ePlan Submission to the City of Vancouver Permits Office. I have reviewed your submission for <b>s.22(1)</b> to exterior and interior alterations to change the use from Single Detached House to Single Detached House with Secondary Suite and addition to the existing detached one-car garage. The overall dimensions of the provided layout of this house do not match the approved plans of DP 17764: it appears that the provided floor area have been increased compared to the original approved plans, please see the attached plan for your information The following items need to be addressed, before we can re-review your permit intake application: 1. Addition to the garage including a washroom and the covered area. The washroom needs to be two-piece, please remove the shower - The laundry needs to be located in insulated space, please confirm if the garage is insulated, if not, please relocate the laundry to the insulated space. - The area of the washroom, the covered area and the laundry area needs to be counted into the floor area of the main house. 2. Provide floor area calculations 3. Provide site coverage calculations 40% of the site area including the proposed washroom and the covered area: please refer to the bulletin for your information: <a href="https://bylaws.vancouver.ca/bulletin/bulletin-rs-districts-impermeable-materials-site-coverage.pdf">https://bylaws.vancouver.ca/bulletin/bulletin-rs-districts-impermeable-materials-site-coverage.pdf</a> 4. Structural drawings &amp; Schedule B is required for the aluminum structure including post and roof cover. 5. Provide Renovation Energy Upgrade Proposal Form (REUP) for project value of \$25000 as provided on the application form: refer to the webpage for your information: <a href="https://vancouver.ca/home-property-development/energy-requirements-for-single-family-home-renovations.aspx">https://vancouver.ca/home-property-development/energy-requirements-for-single-family-home-renovations.aspx</a> - project value is \$25000 6. Please confirm with the followings for us to determine if landscape review is required. - Is there any ground penetration/excavation proposed within the canopy dripline or Critical Root Zone (CRZ)*, whichever greater, of existing permit sized on-site trees, neighbour's trees or street trees? - Will there be any storage of materials, equipment, or use of heavy machinery within the canopy dripline or Critical Root Zone (CRZ)*, whichever greater, of existing permit sized on-site trees, neighbour's trees or street trees? - Are any trees proposed to be removed? * CRZ - refer to Protection of Trees Bylaw, Schedule A, for how to measure Critical Root Zone. <a href="https://bylaws.vancouver.ca/tree/scheda.pdf">https://bylaws.vancouver.ca/tree/scheda.pdf</a> If you answered YES to any of the questions above, a pre-screening with the Landscape Group is required prior to application. For Landscape Group pre-screening, please submit your request through the link below: <a href="https://urldefense.com/v3/__https://van311.ca/services/landscape-planning-question_!!G4oVokrRG-lm!-W8o4RYZtOip312JmGkcxM8bv3kij63DJEihPUnsYzd0K6_x57GSOldtP1PL_rdoXhrKw\$* target=_blank">https://urldefense.com/v3/__https://van311.ca/services/landscape-planning-question_!!G4oVokrRG-lm!-W8o4RYZtOip312JmGkcxM8bv3kij63DJEihPUnsYzd0K6_x57GSOldtP1PL_rdoXhrKw\$* target=_blank</a> To reapply, please submit all required drawings and documents via the online form here: <a href="https://vancouver.ca/building-development-support">https://vancouver.ca/building-development-support</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey</a> to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Jamie Zhang Enquiry Centre Officer, Service Centre, Development Buildings and Licensing</p>
201000316103	Hi our property is part of a 4 unit heritage conversion. Was a front gateway or road facing feature (trellis) part of the requirement for plan approval	1/6/2023	<p>Email Out : Jan 13 2023 3:16PM Hello <b>s.22(1)</b> Your question regarding the front gateway trellis feature would be best answered by the Project Coordinator for the currently open Development Perm DP-2021-01091 Jonathan Toronchuk who you can email directly at <a href="mailto:jonathan.toronchuk@vancouver.ca">jonathan.toronchuk@vancouver.ca</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey</a> to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Manuel Meier</p>
201000316117	Reference number 201 000 301 973 Hi Carolyn thank you for your response I am submitting more pictures as you requested we also have other supporting documents if needed covering discussions with the developer architect building envelope consultant and contractors. The problem we are trying to solve has also being documented in our AGM minutes and the numerous complaints from individual apartment owners. It has been a long journey to find a solution to solve this problem We also have more acoustic samples of the rain noise but we're not able to upload them due to a different format so we could deliver them to the planning department inform of a USB stick or we could make them available to you <b>s.15(1)(l)</b> if you need me to present this case in person it can be arranged too We are submitting 14 photos: 1 photo: bird's-eye view architectural drawing of a floor in the building (The noise making ledges are located on the north, east and south walls and marked in red) 2 photos: west wall, there are no ledges here as each floor has a balcony 2 photos: north wall, the ledges cover the whole length of the wall every second floor 2 photos: east wall, the ledges are located on the right hand side of the wall every second floor 2 photos: south wall, the ledges are located on the left hand side of the wall every second floor 2 photos: side close ups of a pressure cap (tiny ledge) 3 photos: side close ups of a ledge The proposal is simple: Remove the ledges on 12 levels Replace them with pressure caps (tiny ledges) of grey color The change of colour is to recognize the design intent of the original architect to provide a visual accent on the exterior of the building. We are proposing to replace a shape accent with a colour accent. It is very easy to visualize the proposed change. If you look at the submitted photos you will see the white segments sticking out 6,5" from the exterior wall, going around every second floor on the three elevations of the building: north, east and south. These segments (ledges) will be removed and replaced with grey pressure caps. After this procedure each floor will have pressure caps of identical size (sticking out 1" of the exterior wall) filling the gap between the curtain wall windows. Half of the floors will have white pressure caps (the existing pressure caps). The other half of the floors, alternating, will have grey pressure caps (the new pressure caps). This, in our opinion, will provide an attractive visual accent while solving both problems as explained in our first inquiry (rain noise and shifting). Because the ledges are not part of the building envelope their removal and replacement with pressure caps will not have any impact on the building envelope as per the original building envelope consultant Matthew Pel from Morrison Hershfield. Kindly let me know if I can be off any further assistance, On behalf of Flatiron Strata Council <b>s.22(1)</b> strata president Flatiron BCS 3178 1277 Melville St <b>s.22(1)</b>	1/6/2023	<p>Email Out : Jan 16 2023 4:06PM Hello <b>s.22(1)</b> I have run your proposed alterations by the Planning Department and they support your proposed alterations the Building Louvers/Ledges. Please apply for a permit from the following link: <a href="https://van311.ca/services/building-and-development-question">https://van311.ca/services/building-and-development-question</a> With the following documents: 1) Permit application form: <a href="https://vancouver.ca/files/cov/dev-build-app-form.pdf">https://vancouver.ca/files/cov/dev-build-app-form.pdf</a> 2) E-1 owner's undertaking letter : <a href="https://vancouver.ca/files/cov/schedule-e-1-owners-undertaking-letter-building-by-law-2019.pdf">https://vancouver.ca/files/cov/schedule-e-1-owners-undertaking-letter-building-by-law-2019.pdf</a> 3) Strata Letter outlining the accepted alterations by the Strata. 4) Architectural Drawings with the proposed changes.(Plans, Elevations and Architectural Details) 5) Please provide a Signed and Dated letter from an envelope consultant noting that the proposed changes will not impact the building envelope. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey</a> to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Manuel Meier</p>
201000316140	I would like to obtain a copy of the last approved permit drawings for our property, permit # BP808070, dated March 24, 1987.	1/6/2023	NULL
201000316163	PLEASE CANCEL THE REVISION APPLICATION UNDER THE CASE NO: 201000311076	1/6/2023	NULL
201000316190	Request plan/drawings to determine maintenance services for the building structure	1/6/2023	NULL
201000316232	Revised plan submission for the proposed rear deck at property <b>s.22(1)</b>	1/7/2023	NULL
201000316312	<b>s.22(1)</b> requesting site plan, floor plan, plumbing detail	1/7/2023	NULL
201000316343	requesting PDF copies of all floor plans, elevations, structural, and landscaping / mechanical (if possible)	1/7/2023	NULL
201000316389	I'd like to speak to someone and get some help in what to do regarding a letter I received from the City advising I have to apply for permits.	1/7/2023	<p>Email Out : Jan 11 2023 3:14PM Good Afternoon and thank you for your enquiry. I have you scheduled to come in <b>s.22(1)</b> to meet with myself (Daniel). I will be at Desk J, and the concierge at the front desk will direct you when you arrive. We are located at 515 W 10th Avenue (NW Corner of 10th at Cambie) Based on the file notes, a Building Permit is required to validate the finished basement, as per our records the basement is approved as unfinished. <a href="https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf">https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf</a> This Field Review checklist can be used for submission requirements. Either you, or an agent of your choice can handle the permit submission. A permit submission will require to scale Dimensioned floorplans of the basement only. A Site plan will also be required. A drafts person can often prepare them for you (or a measuring company). The alternative to validating the changes is to remove them. This would still require a building permit to remove the basement finishing and reverting it to an unfinished basement. This seems less likely as your choice. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey</a> to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number.</p>

Case Number	Enquiry Details	Date Created	Response
201000316491	<a href="#">s.22(1)</a> hey have trees and hedges planted very close to our property which have allowed squirrels to invade or roofline and now in our attic. This poses a huge disturbance and fire hazard to us. They refuse to take any responsibility for their planting which has grown out of control. We just need something in writing stating that it is their responsibility. Please help us. Thank you very much. <a href="#">s.22(1)</a>	1/7/2023	NULL
201000316679	Re: BP-2022-04665 Site conditions required some changes and alterations as reflected in this attached revision set of drawings by the Architect Alex Cruz	1/7/2023	Email Out : Jan 11 2023 9:37AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hi <a href="#">s.22(1)</a> or this revision application you are missing the revision application form. <a href="https://vancouver.ca/files/cov/building-permit-revision-application.pdf">https://vancouver.ca/files/cov/building-permit-revision-application.pdf</a> You can upload it to the permit through your online account. I will pass this revision to a clerk to assign to a project coordinator to process. The coordinator will contact you when the fees are due. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Wayland, Service Center
201000316779	Unit 110 Hello, I was told to submit to floor plans to see if we could apply for a special inspection. We are not altering anything in the space. The hand sink and the utility sink were installed by the previous tenant. The only addition we are making is the shampoo station Please see attached.	1/7/2023	Email Out : Jan 16 2023 4:28PM Hello <a href="#">s.22(1)</a> Please apply for an IA (Special Inspection) from the following link: <a href="https://vancouver.ca/home-property-development/special-inspection.aspx">https://vancouver.ca/home-property-development/special-inspection.aspx</a> for your change of use from Retail to Beauty Salon. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Manuel Meier
201000317262	We are looking for the applicable building plans so that we may restore the unit to its original approved plans, or apply for a permit given the unapproved changes from previous tenants.	1/8/2023	NULL
201000317287	Ref : 201000244096 Please advise of status of application	1/8/2023	NULL
201000317323	acb	1/8/2023	NULL
201000317387	Need historical drawings pertaining to this address <a href="#">s.22(1)</a> Archivolt.ca <a href="#">s.22(1)</a>	1/8/2023	NULL
201000317411	Building permit revision application	1/8/2023	NULL
201000317540	Hello This is my first time using this request system. I would like to know which department would help me to find out whether I can install a pre built tiny modular home on my Vancouver lot with an existing 1950's home. I have a 20'x30' garage which would be demolished and replaced with a pre built modular like Hewing Haus in Abbotsford. Is there a person who could outline next steps, provide permit info and generally help me learn the process? Thank you very much. <a href="#">s.22(1)</a>	1/8/2023	Email Out : Jan 11 2023 3:06PM Good afternoon, Your site is located in RS-1 and has a rear lane, so it qualifies for a laneway house. A new laneway house would need to meet all Zoning and Building By-law regulations for the City of Vancouver, so your proposed drawings would need to prove compliance even though you are proposing a modular building. Laneway house regulations begin on page 7 of section 11 of the Zoning and Development By-law: <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-section-11.pdf">https://bylaws.vancouver.ca/zoning/zoning-by-law-section-11.pdf</a> The following link outlines the steps and requirements and steps for a new laneway house: <a href="https://vancouver.ca/home-property-development/build-a-new-house-or-laneway-house.aspx">https://vancouver.ca/home-property-development/build-a-new-house-or-laneway-house.aspx</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Carolyn
201000317621	Main house revision #2 application.	1/8/2023	NULL
201000317704	request main house plans and elevations	1/8/2023	NULL
201000317719	Strctrual Drawing/Schedule B/Schedule C-B dated Jan. 6, 2023 Previously submitted in Dec. 2022 Signed Application Form Letter of Owner's Undertaking	1/8/2023	Email Out : Jan 18 2023 12:58PM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. At this time, we are unable to open a Building Permit application as your application does not meet the minimum requirements to open a permit in our system. 1- missing Owners Undertaking Letter: <a href="https://vancouver.ca/files/cov/schedule-e-1-owners-undertaking-letter-building-by-law-2019.pdf">https://vancouver.ca/files/cov/schedule-e-1-owners-undertaking-letter-building-by-law-2019.pdf</a> If the work is done by the landlord 2- application form to be signed. When you are ready to resubmit, please attach all documents and drawings into one case. This includes (Architectural/ Structural Drawings, strata letter, app form, owners undertaking letter, etc.) If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Samantha
201000317733	Hi, I am looking for general DP/BP application guidance. More specifically, I want to understand the scheduling of the different permits required for a C-2 zoned strata multifamily project. I would like to know: 1. What permit is required to start demolition/excavation? (DP, BP, or Separate Permit) 2. If a separate permit is required: a) What documents are required as part of the application for the permit? Please provide any PDF's or links available. b) Is DP approval a prerequisite for submission of the application, or can you submit it along with your DP application? c) What is the current (or generally) delay between DP submission and approval of the application? 3. What is the current (or generally) delay time between DP submission and DP approval? 4. What is the current (or generally) delay between BP submission and BP approval? Kind Regards, <a href="#">s.22(1)</a>	1/8/2023	Email Out : Jan 17 2023 9:58AM Hello <a href="#">s.22(1)</a> Please find the answers to your enquiry below in red. 1. What permit is required to start demolition/excavation? (DP, BP, or Separate Permit) In General You will require a BP and DP to construct before your demo permit can be issued. The excavations will be a part of your BP to construct. 2. If a separate permit is required: a) What documents are required as part of the application for the permit? Please provide any PDF's or links available. Here is a link to the Development Permit Checklist: <a href="https://vancouver.ca/files/cov/dev-permit-app-major.pdf">https://vancouver.ca/files/cov/dev-permit-app-major.pdf</a> Here is a link to the Building Permit Checklists (depends on your project): <a href="https://vancouver.ca/home-property-development/application-forms-and-checklists.aspx">https://vancouver.ca/home-property-development/application-forms-and-checklists.aspx</a> Demolition permit checklist: <a href="https://vancouver.ca/files/cov/demolition-checklist.pdf">https://vancouver.ca/files/cov/demolition-checklist.pdf</a> b) Is DP approval a prerequisite for submission of the application, or can you submit it along with your DP application? No a DP approval is not a prerequisite for your submission you can apply all at once, your demo permit will just be on hold until your DP is issued. c) What is the current (or generally) delay between submission and approval of the application? 10-12 Weeks 3. What is the current (or generally) delay time between DP submission and DP approval? 10-12 Weeks 4. What is the current (or generally) delay between BP submission and BP approval? 8-10 Weeks Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Manuel Meier
201000317744	Hello; Following modifications has been done as instructed: 1.The laneway house upper floor is moved to set back at least 2 feet from the wall below. 2.The upper floor deck on LWH moved to not face the side yard. 3.Surface parking adjacent to the laneway house is denoted as gravel. 4.The secondary suite of the main house must clearly is denoted on the plans as to its entire area. 5.The balcony of the master bedroom is not encroach into the rear yard requirement. Attached please find the updated drawings. One set for the main house and one set for the LWH. Thank you.	1/8/2023	Email Out : Jan 20 2023 11:28AM Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. At this time, we are unable to open a Building Permit application as you have not met the minimum zoning and building bylaw requirements in order to support your application. The laneway house does not meet the requirements of Section 11.3.8.15 of the Zoning Bylaw regarding upper floor setbacks. The interior doors do not meet the minimum door width sizes of 2'10" Next Steps Booking intake appointments are no longer necessary. As part of our efforts to improve permit wait times, we have transitioned to a new system for electronic permit applications. Review and complete the following materials to ensure you have the required documents to submit a complete application package: <a href="https://vancouver.ca/files/cov/dev-build-outright-1and2family.pdf">https://vancouver.ca/files/cov/dev-build-outright-1and2family.pdf</a> >Application form <a href="https://vancouver.ca/files/cov/1and2familyoutright.pdf">https://vancouver.ca/files/cov/1and2familyoutright.pdf</a> >Application checklist Once you have all of the required documents, submit your application package using the Development and Building Services Centre enquiry form: <a href="https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx">https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx</a> Don't Have an Online Permit Account? Please set up an account <a href="https://www.vancouver.ca/permits/apply">https://www.vancouver.ca/permits/apply</a> >here Instructions on creating an online permit account can be found <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf</a> >here If you need further assistance, please contact 3-1-1 and quote your reference number.
201000317752	Greetings, <a href="#">s.22(1)</a> would like to make a minor revision to the plans: 1. Add power for a back up generator 2. Add power for hot tub on roof We would also like to confirm that the AC unit shown on the approved building permit plans will be installed. The new house will be air conditioned. (The electrician tried to pull the permit for the AC power and someone told him the AC wasn't on the permit. It should be as it is shown on the approved permit plans). Thank you, <a href="#">s.22(1)</a>	1/8/2023	NULL
201000317765	We are living in what was rented to us as a two bedroom however I checked BC Assessment and it is a one bedroom. The what was converted cheaply into a two bedroom is dangerous and has no fire alarm etc.	1/8/2023	Email Out : Jan 11 2023 3:16PM Good afternoon, Your complaint has been forwarded to the Inspections department, so they will be contacting you directly to arrange an inspection. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Carolyn
201000317833	if it is a character house	1/8/2023	Email Out : Jan 17 2023 10:19AM Hello <a href="#">s.22(1)</a> Yes, <a href="#">s.22(1)</a> is considered a Character Merit house as it has retained the below listed items since it was built in 1940. 1) Original massing and roof form. 2) Original front porch or veranda. 3) 50% or more of its typical period correct window openings with its original location, size and shape. 4) 50% or more of its original casings or trims. 5) 2 or more period details or decorative elements. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Manuel Meier

Case Number	Enquiry Details	Date Created	Response
201000317853	please see revision application for s.22(1) The building plans, structural, and revision application are attached	1/8/2023	NULL
			Email Out : Jan 13 2023 1:24PM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. At this time, we are unable to open a Building Permit application as your application does not meet the minimum requirements to open a permit in our system. 1- the provided engineered demo plan is still showing excavation work. Excavation work will be reviewed under the CP BP permit. Demolition applications through the services centre is to grade only. 2- Since 3625 is a parking lot, there is no demo application to grade required. However a demolition application is required for 3639 Kingsway. Please revise all documents and drawings to capture the correct address for the application - 3639 Kingsway. 3- application form scope of work to indicate demo to grade only. 4- missing site plan, refer to the below attached Demo Checklist for submission requirements 5- As you have been previously advised, Lalli Development has a general contractor business license. The demo declaration form is to be signed by a demo contractor. If Lalli has a demo license, please let us know the license number or company so we can check our system to ensure we have the most up to date information. 6- Demo declaration form cannot be signed by the same individual (owners rep and contractor) should be two individuals. Next Steps Review the Demo Application checklist: <a href="https://vancouver.ca/files/cov/demolition-checklist.pdf">https://vancouver.ca/files/cov/demolition-checklist.pdf</a> to ensure you have the required documents to submit a complete application package: For additional Building Permit checklists, please refer to our <a href="https://vancouver.ca/home-property-development/application-forms-and-checklists.aspx">https://vancouver.ca/home-property-development/application-forms-and-checklists.aspx</a> >Building and renovating forms, checklists, and bulletins page. Once you have all of the required documents, re-submit your application package using the Development and Building Services Centre <a href="https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx">https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx</a> >enquiry form and quote your reference number. As part of our efforts to improve permit wait times, we have transitioned to a new system for electronic permit applications. Booking intake appointments and dropping off documents and drawings are no longer necessary. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">https://vancouver.ca/building-development-support</a> >contact form and quote your reference number. Thank you, Samantha Email Out : Jan 26 2023 10:08AM Hello, Thank you for contacting the City of Vancouver. Email Sent Jan 13th **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. At this time, we are unable to open a Building Permit application as your application does not meet the minimum requirements to open a permit in our system. 1- the provided engineered demo plan is still showing excavation work. Excavation work will be reviewed under the CP BP permit. Demolition applications through the services centre is to grade only. 2- Since 3625 is a parking lot, there is no demo application to grade required. However, a demolition application is required for 3639 Kingsway. Please revise all documents and drawings to capture the correct address for the application - 3639 Kingsway. 3- application form scope of work to indicate demo to grade only. 4- missing site plan, refer to the below attached Demo Checklist for submission requirements 5- As you have been previously advised, Lalli Development has a general contractor business license. The demo declaration form is to be signed by a demo contractor. If Lalli has a demo license, please let us know the license number or company so we can check our system to ensure we have the most up to date information. 6- Demo declaration form cannot be signed by the same individual (owners rep and contractor) should be two individuals. Next Steps Review the Demo Application checklist: <a href="https://vancouver.ca/files/cov/demolition-checklist.pdf">https://vancouver.ca/files/cov/demolition-checklist.pdf</a> to ensure you have the required documents to submit a complete application package: For additional Building Permit checklists, please refer to our Building and renovating forms, checklists, and bulletins &lt; &lt; <a href="https://vancouver.ca/home-property-development/application-forms-and-checklists.aspx" >https://vancouver.ca/home-property-development/application-forms-and-checklists.aspx &gt; &gt; page. Once you have all of the required documents, re-submit your application package using the Development and Building Services Centreenquiry form &lt; <a href="https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx" >https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx &gt; and quote your reference number. As part of our efforts to improve permit wait times, we have transitioned to a new system for electronic permit applications. Booking intake appointments and dropping off documents and drawings are no longer necessary. If you need further assistance or to provide more information, please submit another enquiry through ourcontact form &lt; <a href="https://vancouver.ca/building-development-support" >https://vancouver.ca/building-development-support &gt; and quote your reference number. Thank you, Samantha Please do not reply to this message. If you require further assistance we invite you to visit our website at <a href="https://vancouver.ca">vancouver.ca To report an issue or request a service, use our < href="https://vancouver.ca/van311.aspx">Van311 app . For more information on City online services, tools and mobile apps, visit <a href="https://vancouver.ca/online-services.aspx">vancouver.ca/online-services You may also contact us at: <strong>3-1-1</strong> (within Vancouver) / <strong>604-873-7000</strong> (outside Vancouver) We are open to take your call from 7:00 am to 10:00 pm, 7 days/week, 365 days/year (including holidays). We also offer interpretation services in over 170 languages. Regards, Kelly City of Vancouver 3-1-1 Contact Centre Please do not reply to this email message.
201000317854	demo a small building aslo lalli Development is the GC and Contractor for demolition we have demo alot of project all over vancouver last 25 years	1/8/2023	
201000317855	Hello! I would love to know whether this space located at 519 W Pender Street is FEASIBLE for operating a Cannabis retail store or not? As per my knowledge, it meets all the municipal requirements, such as 300m apart from school, community centres and other competitions. PLEASE FOLLOW UP AS PER YOUR EARLIEST CONVENIENCE. Thank you s.22(1)	1/8/2023	Email Out : Jan 17 2023 11:10AM Hello s.22(1) No, 519 W Pender is not a Feasible location to operate a Cannabis Store. It is within 300m of 3 other issued Cannabis Stores 1) 440 Richard Street 2) 555 Dunsmuir Street 3) 407 W Cordova Street This location is also within 300m of 3 other schools which are considered sensitive areas. 1) Alexander Academy - 688 W Hastings Street. 2) Columbia Academy - 570 Dunsmuir Street. 3) Sino Bright School BC - 328 Water Street. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Manuel Meier
201000317874	Hi, I would like a meeting to review development options at this property. I had correspondence with Carolyn at the Enquiry Centre and it was suggested that I set up a meeting in person. What times are available on s.22(1) I prefer either earlier morning or mid day please/ thanks s.22(1)	1/8/2023	Email Out : Jan 11 2023 3:25PM Good Afternoon and thank you for your enquiry. Please email daniel.langevin@vancouver.ca a copy of your proposed plans and I can review them then send you the initial feedback. If needed we can then book an appointment to discuss in person. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number.
201000317893	hello City of Vancouver, I'm looking to relocate my denture clinic (Health Office) and want to know if the following addresses allow Health Office. -1263 Nanaimo Street -1269 Nanaimo Street	1/9/2023	Email Out : Jan 17 2023 11:19AM Hello s.22(1) 1263 Nanaimo Street and 1269 Nanaimo Street are both in C-1 zones. Health care office is a listed use in this Zone as a Conditional use. You would be required to get a DP (Development Permit) for you to be able to get a Health Care Office business license in this location. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Manuel Meier
201000317921	Could I please have a copy or information on the Traffic Management Plan for the Senakw development in Kits Point?	1/9/2023	NULL
201000317978	we are submitting a revision to the building permit for the laneway house to mirror the second floor plan of the laneway house to allow for the entry to the unit to be on the west side of the balcony so that the balcony becomes more usable space and is not only a walkway to the entry. we also fit a water tank closet into the kitchen layout.	1/9/2023	NULL
201000318028	I'm looking for an update to finalize my permit to bill the customer. The electrical is complete and I had submitted photos of the work for review. I spoke to someone at length about the project and mentioned the boxes were locked as they are accessible to the public. When the inspector arrived he failed based on inaccessible. I didn't receive a call to discuss or meet on site for access. More recently understand that there is a discrepancy about the container that is being powered on site that is beyond my electrical installation. I would like to have an update so I know if any further action is required on my part so I can close out my permit, and finalize my bill to th customer. I have tried to reach out to Bryan Joyce regarding the matter a couple of times with no response.	1/9/2023	NULL
201000318088	We are looking for a document or link containing signage and awning guidelines for shops along Robson street, for a new tenant locate at 1155 Robson street.	1/9/2023	Email Out : Jan 11 2023 3:19PM Good afternoon, For information regarding signage and awnings, please contact our SIGN department directly by emailing: sign.permits@vancouver.ca Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000318149	Hello, I am renovating a multi family site in downtown vancouver. No structural changes. We are patching up drywall, new cabinets, bathroom, flooring etc. Do we need a permit for above work?	1/9/2023	Email Out : Jan 11 2023 3:24PM Good afternoon, A building permit is triggered whenever drywall is removed (such as when removing and replacing a tub or shower), or if there will be any new penetrations through floor, walls, or ceiling for electrical or plumbing alterations. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn

Case Number	Enquiry Details	Date Created	Response
201000318173	<a href="#">s.22(1)</a> annot use the computer. Needs to come in person to make an application for a plumbing permit. Please contact to arrange.	1/9/2023	NULL
201000318220	I would like to find out how I can Authorize an unauthorized unit? I also would like to perform a safety inspection in the unit since there are currently too many people living in the unit and stuff is blocking all passages making it unsafe.	1/9/2023	Email Out : Jan 11 2023 4:44PM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, if you would like to authorize an unauthorized unit you would need to get the required permits depending on your scope of work. Your permit would cover all Building Code requirements which would cover your safety concern. Please see the following checklist for permit requirements: <a href="https://vancouver.ca/files/cov/addition-reno-rs-zones.pdf">https://vancouver.ca/files/cov/addition-reno-rs-zones.pdf</a> It would be best to hire an architect or design professional who can help you put all your documents together. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - Development Building and Licensing
201000318230	Hi, following up to the response you sent on Jan 6 2023, your staff responded the second floor a <a href="#">s.22(1)</a> was a single residential suite. Why does it say "was"? I am looking for something that says it "is" a single residential suite. Thank you.	1/9/2023	NULL
201000318244	DB-2021-06488 (issued Jun 10 2022)(open status). To re-number the newly renovated space from 3332 Main St to 3336 Main St. Received pre-approval from Addressing for the address change. Note: This form is being submitted by Christine Rarama from the Addressing team on behalf of the owners to expedite their request. Their original request was submitted to 3-1-1 and their request was to sent to our department in error.	1/9/2023	Email Out : Jan 16 2023 11:50AM Good morning <a href="#">s.22(1)</a> I have just reviewed your requested Revision Application which is detailed as: DB-2021-06488 (issued Jun 10 2022)(open status). To re-number the newly renovated space from 3332 Main St to 3336 Main St. Received pre-approval from Addressing for the address change. Note: This form is being submitted by Christine Rarama from the Addressing team on behalf of the owners to expedite their request. Their original request was submitted to 3-1-1 and their request was to sent to our department in error. I will Cc. Current Process Owner and Project Coordinator Hamid Mahpour and he would advise you if a formal Revision #1 would be required to DB-2021-06488. Thank you, and all the best for a busy and prosperous 2023! Howie Chov Enquiry Centre Officer Development, Buildings, and Licensing City of Vancouver <a href="#">s.22(1)</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, [NAME/DEPARTMENT]
201000318309	Submission of revision for current project in interior work of office building	1/9/2023	NULL
201000318323	Hello! This property is on the market for sale. My client would like to know if the land could be subdivided and have two homes built with two laneway homes? Any info provided would be much appreciated!	1/9/2023	Email Out : Jan 11 2023 3:32PM Good Afternoon, <a href="#">s.22(1)</a> is a RS-1 zone, laneway house is a listed use in conjunction with a single detached house or single detached house with secondary suite served by an open lane. However, the proposal will still need to meet the zoning and building by-law. Here are some links to assist you with your enquiry: -RS-1 District Schedule: <a href="http://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rs-1.pdf">http://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rs-1.pdf</a> -Section 11.3.8 - Laneway house guidelines: <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-section-11.pdf">https://bylaws.vancouver.ca/zoning/zoning-by-law-section-11.pdf</a> -Lanewayhouse how to guide: <a href="https://bylaws.vancouver.ca/bulletin/bulletin-laneway-housing-guide.pdf">https://bylaws.vancouver.ca/bulletin/bulletin-laneway-housing-guide.pdf</a> For subdivision enquiries, please contact subdivision@vancouver.ca or visit: <a href="https://vancouver.ca/home-property-development/apply-to-subdivide-properties.aspx">https://vancouver.ca/home-property-development/apply-to-subdivide-properties.aspx</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000318338	We are looking to renovate the house because there are quite a few things that are breaking due to the age of the house. We need blueprints so we can get a quote from our contractor/engineer	1/9/2023	NULL
201000318373	Application for Re-Piping regarding stop work order	1/9/2023	Email Out : Jan 11 2023 10:08AM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the init building permit steps, an application number has been assigned in our system: ">BP-2023-00131 . Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (permits@vancouver.ca). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf">Building Permit Online Account Guide . If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, Building Review Branch
201000318421	Looking for building plans for this property. I am the owner. I would like to follow up on Sewer & Water Connection Permit Application SW-2022-00442. We submitted the application on April 13, 2022, and submitted the requested site plan on December 13, 2022. In past experience, it has only taken a few days to have the site plan reviewed, so I wanted to follow up with it, and make sure there was no errors uploading/receiving it (it was done from the permit portal) as we have not heard anything back yet. Thank you	1/9/2023	Email Out : Jan 9 2023 11:32AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request to view, and possibly obtain plans the City of Vancouver may have on file, please follow the process laid out on the following website for a complete list of steps, forms and associated fees: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx</a> Under step 3 you will find the required forms. Also ensure you have an online account set up with us (directions to do so on the same webpage). Once ready, resubmit you request with the form(s) attached and once received and your request is next in the queue, an agent will reach out directly with the next steps. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000318489	Whole house map or old plan	1/9/2023	NULL
201000318517	Following up to previous enquiry by <a href="#">s.22(1)</a> Case reference 201000247803 <a href="#">s.22(1)</a> would like to add an interior stair to link their strata unit to the common property space beneath. Attached is a sketch showing a prelim design concept. Please advise if there will be any issues or unique considerations that will hinder or prevent a building permit from being approved.	1/9/2023	Email Out : Jan 11 2023 3:39PM Good afternoon, Any proposal to alter, demise, add private stairs from only your suite to the common rec-room would require a full development application. This was excluded from floor area so any alterations require a full review. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, [NAME/DEPARTMENT]
201000318547	We are seeking to submit a permit to rectify work done without permit. I have submitted an application but was told I need more information. I would like to speak with someone in the planning department about the DP that is required.	1/9/2023	Email Out : Jan 11 2023 4:06PM Good Afternoon and thank you for your enquiry. In order to meet with a planner, please visit <a href="https://vancouver.ca/home-property-development/development-permit.aspx">this website . It contains the contact form for requesting a planning appointment. Based on the previously submitted plans, the application may not be approved as the caretaker building is over the 75 sq.m. that is allowed by the current zoning bylaw. The 'Toilet' structure is also located in the required side yard of the property and may need to be relocated. Once you have your plans prepared, a planner can discuss your options with you. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number.
201000318592	revision to DB-2022-03371	1/9/2023	NULL
201000318659	Restaurant applies Patron Participation permit.	1/9/2023	Email Out : Jan 9 2023 11:26AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. Unfortunately, we don't have enough information to go on to best assist you. Can you please provide attachments or specific questions you may have in a new webform request. Once received, we will be able to better assist you. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL

Case Number	Enquiry Details	Date Created	Response
201000318718	Hi there, enquiring about using 8228 granville st as a retail unit? Want to make sure we'll be approved before we make an offer. Let me know if there are any other considerations? Hope I'm submitting the request to the right place, if not, can you point me in the right direction? thanks!	1/9/2023	Email Out : Jan 10 2023 9:35AM Good morning Retail use could be supportive at this CD-1 (206) zone. However, a Development permit will be required to determine if it can be change for retail use and it's not guarantee approval. Please visit the following link for Development Permit checklist : <a href="https://vancouver.ca/files/cov/change-of-use-main-app.pdf">https://vancouver.ca/files/cov/change-of-use-main-app.pdf</a> A Building permit will also be required to propose alterations. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000318722	To check if existing carport is up to the building code	1/9/2023	Email Out : Jan 9 2023 11:33AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request to view, and possibly obtain plans the City of Vancouver may have on file, please follow the process laid out on the following website for a complete list of steps, forms and associated fees: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx</a> Under step 3 you will find the required forms. Also ensure you have an online account set up with us (directions to do so on the same webpage). Once ready, resubmit you request with the form(s) attached and once received and your request is next in the queue, an agent will reach out directly with the next steps. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000318844	Check for building plan Check for original allowable buildable size	1/9/2023	Email Out : Jan 10 2023 10:18AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request to view and possibly obtain copies of building plans the City of Vancouver may have on file, please follow the process laid out on the following website for a complete list of steps, forms and associated fees: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx Under step 3 you will find the application form, and if applicable, authorization form, to complete and submit in your request. Please also ensure you have an online account set up with us (directions to do so on the same website). Once your request is submitted an agent will reach out directly with the next steps once you're next in the queue. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000318877	RE: <a href="#">s.22(1)</a> Hi there, We have a client who will be using <a href="#">s.22(1)</a> as their head office. Can you please confirm if it's permitted under the current zoning? Thank you, <a href="#">s.22(1)</a>	1/9/2023	Email Out : Jan 10 2023 9:51AM Good morning, An office use can be supportive. A permit will be required to propose any alterations. You may proceed with a business license application if you are not proposing any alterations. If a permit is required, please attach/drag all of your documents and drawings to our online enquiry form ( <a href="http://www.vancouver.ca/building-development-support">www.vancouver.ca/building-development-support</a> ) when you have a complete application to apply. We are currently accepting electronic submissions as there are no walk-ins or in person meetings. For a detailed list of submission requirements, please visit <a href="https://vancouver.ca/FieldReview">Vancouver.ca/FieldReview</a> . Please visit the following link for generic field review checklist: <a href="https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf"> https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf Once your project has been reviewed, we will provide you with an update in the following days. Please note, do not drop off hard-copy drawings and documents as they are not required during this stage but will be required at a later date before permit issuance. Please visit the following link for business licence: <a href="https://vancouver.ca/doing-business/get-a-business-licence.aspx">https://vancouver.ca/doing-business/get-a-business-licence.aspx</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000318919	We have received multiple enquiries from Realtors about this property and a :new Rezoning " potential. It is currently zoned RS1 and they mention the possibility of RT zoning on major arterial route <a href="#">s.22(1)</a> We would like to know what they are referring to and what the minimum property size would be required to gain this zoning...I am thinking it would take several lots together to gain this...FYI the lots in the <a href="#">s.22(1)</a> on the north side are all about 225 ft deep and +/- 50 ft wide Thanks <a href="#">s.22(1)</a>	1/9/2023	Email Out : Jan 11 2023 3:51PM Good Afternoon, <a href="#">s.22(1)</a> is currently a RS-1 zone, please refer to the RS-1 District Schedule for listed uses: <a href="http://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rs-1.pdf">http://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rs-1.pdf</a> To get more information on what is happening/ housing options in lower density areas, you can visit: <a href="https://vancouver.ca/people-programs/housing-options-in-lower-density-areas.aspx#redirect">https://vancouver.ca/people-programs/housing-options-in-lower-density-areas.aspx#redirect</a> ar sign up for housing updates. For all other enquiries related to rezoning, please contact <a href="mailto:rezoning@vancouver.ca">rezoning@vancouver.ca</a> or visit: <a href="https://vancouver.ca/home-property-development/rezoning-applications.aspx">https://vancouver.ca/home-property-development/rezoning-applications.aspx</a> . Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored**If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000318953	Change of use from office to Retail	1/9/2023	NULL
201000318985	use for child care facility/ Daycare. there is no outdoor space; however, there is a walking distance to the park and elementary school nearby.	1/9/2023	Email Out : Jan 11 2023 4:17PM Good afternoon, You will need to contact Vancouver Coastal Health to inspect the location and determine if the distance to the outdoor play area can be considered. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000319055	Good morning, I am an auditor and was wondering if in the province of Vancouver sump pump permits are required for agricultural zoning?	1/9/2023	Email Out : Jan 10 2023 11:43AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. The City of Vancouver only has authority over our specific jurisdiction (the City of Vancouver) and thus have no information for the province nor Chilliwack in particular. Please contact your local municipality or the Province of British Columbia. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000319134	Is it possible to build a multi dwelling on this site? (this form has been submitted by Addressing on behalf of the author)	1/9/2023	Email Out : Jan 10 2023 4:40PM Good afternoon, <a href="#">s.22(1)</a> is zoned in First Shaughnessy District Schedule which does not have Multiple Dwelling as a listed use ; therefore, it's not permitted. Multiple Conversion Dwelling is a listed use if the conversion is of a principal building that is protected heritage property that is conserved. Please visit the following link for First Shaughnessy District Schedule : <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-fsd.pdf">https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-fsd.pdf</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000319140	Hi, we are in the process of preparing our renovation permit. Our client is getting impatient with our timeline, I just wanted to check what your average wait time for an apartment renovation permit application is. It is a pretty basic renovation, demo of one wall. Please let me know. Thanks!	1/9/2023	Email Out : Jan 10 2023 10:12AM Good morning, Our field review permit applications (quickest stream) are all processed and reviewed based on date received. It will not be review based on the extent of the scope of work. Field review application will take up to 7 weeks from date of intake acceptance. Our intake submission are up to 2 weeks. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000319155	Our restaurant applies for patron participation permit. We need to confirm with the Zoning Group to see if our business location will allow a Restaurant Class 2 Establishment. Currently, our business licence is a Restaurant Class 1 Establishment. Thank you	1/9/2023	Email Out : Jan 10 2023 10:41AM Good morning, 3302 MAIN ST is in C-2 zone which supports Restaurant - Class 2 but it's not guarantee approval and to be determine during permit review stage. Please visit the following link for C-2 District Schedule: <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-c-2.pdf">https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-c-2.pdf</a> Please visit the following link for Development permit checklist : <a href="https://vancouver.ca/files/cov/change-of-use-main-app.pdf">https://vancouver.ca/files/cov/change-of-use-main-app.pdf</a> We will need to know your scope of work (if you are changing occupant load, kitchen equipment/hood, any reno, and etc) to determine the application process and if a Building permit will also be required. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000319160	I am having a heat pump system installed and want to know if it can be installed on the west side yard of my property as opposed to the front or back yard area? <a href="#">s.22(1)</a>	1/9/2023	Email Out : Jan 10 2023 11:25AM Good morning, Heat pump are to be located as far away from the property line as possible, avoiding the side yard in favour of the front or rear yard. Therefore, your proposal may not be supportive. We will have to review your location and unit dimensions to provide an affirmative response. Heat pump guide : <a href="https://vancouver.ca/files/cov/heat-pump-noise-guide.pdf">https://vancouver.ca/files/cov/heat-pump-noise-guide.pdf</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY

Case Number	Enquiry Details	Date Created	Response
201000319174	Unable to find my company name under the 'contractor' while trying to book a permit for a current job site.	1/9/2023	Email Out : Jan 16 2023 2:35PM Hello, Regarding the case enquiry as below " Unable to find my company name under the 'contractor' while trying to book a permit for a current job site." If this your first time applying for a City of Vancouver online trades permit, you may not have a contractor account in our system yet. Please provide all of the following items: 1. Picture of your 2022 Inter-Municipal Business License 2. Picture of a valid certificate of qualification (CGA #) 3. Picture of a valid contractor license (LGA #) Once provided, we will then create a contractor account for you. Please email me your information at kamaljit.dhanoa@vancouver.ca Your business will only show up in the search results once this is done. Hope this helps. Thanks. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/your-government/vancouver-building-by-law.aspx#building-by-law-contact">contact form and quote your reference number. Building Review Branch - Kamaljit Dhanoa
201000319207	Reapply the sewer permit. This house requires an additional sanitary and storm connections depth. If possible, I'd like to apply for the sanitary and storm connections invert elevation is 251.3'. Thank you!	1/9/2023	Email Out : Jan 10 2023 2:51PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To reapply for a sewer permit, please contact the engineering department directly: 5th floor, Crossroads507 West Broadway (at Cambie St)Vancouver, BCV5Z 0B4 Hours Monday to Friday (except holidays)8:30am to 4pm, by appointment only Phone: 604-871-6730 <a href="mailto:Engineering.ClientServices@vancouver.ca">Engineering.ClientServices@vancouver.ca If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000319252	Hi there, I hope 2023 is going fabulous for you so far! I am a developer and I hire general contractor to complete my projects. I have two questions: 1. If I want to terminate contract with "general contractor" what would the case going to look like? Do I need to hire another "general contractor"? 2. As a developer who hires "general contractor" if I want to build my projects myself what type of license do I need to have in order to build my projects? Do I need to become my own "general contractor" and start hiring trades? Kindest, <b>s.22(1)</b>	1/9/2023	Email Out : Jan 11 2023 4:08PM Good Afternoon, Every building/ trades permit needs to have a contractor with an active business license. In the event that they are no longer working on the job, a revision to a building permit or a new trades permit by the new contractor will be required. All businesses in Vancouver require a license to operate: https://vancouver.ca/doing-business/get-a-business-licence.aspx to see what business license you will need please visit: https://vancouver.ca/doing-business/types-of-businesses.aspx Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000319260	Citizen is installing generators for various properties in the City of Vancouver. They are requesting to know if an electrical permit is all that is required, or do they require an additional building permit of some kind. Please contact <b>s.22(1)</b> Citizen states generators are mostly from company Generac.	1/9/2023	Email Out : Jan 11 2023 4:20PM Good Afternoon and thank you for your enquiry. Permits will usually be required for Installing generators. If it is located inside a building permit is required, and if it is being installed outside then a development permit is required. Submitting a site & floor plan and spec sheets for a project will be reviewed to determine likely processing stream for the required permits. There are VBBL regulations in terms to locations, windows, fire safety and Zoning will need to review any installations outside of the building. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number.
201000319307	Hello enquiry Centre, We are resubmitting the application according to the email from the City Case reference 201000276040 Scope of work; The unit was previously approved as a restaurant shell. we are proposing to convert the unit into a hair salon. The scope of work includes, but no limited to: · install new lights on the ceiling · replacing / fixing some flooring · interior walls alteration · installing new plumbing Documents attached •Architectural Drawing •Application form (Signed) •Owner Undertaking (E1)(Signed) •Energy Checklist (Excel Version) •Strata Letter (Signed) •VCH approved drawing •Street memo (VCH) •Mechanical Drawing •Schedule-B •Lighting Compliance Please Advise on the application. Regards <b>s.22(1)</b>	1/9/2023	Email Out : Jan 17 2023 1:54PM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: DB-2023-00257. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (permits@vancouver.ca). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf">Building Permit Online Account Guide . If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Natalie Macpherson Office Support Clerk III   Renovation Centre Development, Buildings & Licensing   City of Vancouver
201000319335	Minor Renovations + Change of Use in suite 101 - 1200 Hornby St. Project Includes: - Demolition and new partition walls - Patch and repair of finish surfaces	1/9/2023	Email Out : Jan 13 2023 5:12PM Good afternoon <b>s.22(1)</b> I have now completed my initial review of your submitted Case Reference 201000319335 for the proposed change of use from the existing Photofinishing or Photograph Laboratory dba. Stephen's Photolab Ltd. to the new Doggie Daycare 'similar to an Animal Clinic' use with ancillary Retail Store at unit #101. I had noticed that the future permit would require a Strata Approval Letter as this is Strata Lot 1 District Lot 541 Strata Plan LMS760. Also I had noticed that <b>s.22(1)</b> had applied for DP-2022-00813 on October 13, 2022, which was subsequently 'Cancelled' on November 9, 2022. Could you please confirm why this was 'Cancelled'. In reviewing a past POSSE note, it was determined that this corner site is located in the Downtown - subarea N, which also have a limitation on corner sites where up to 2,500 sq. ft. of retail, retail-commercial, and services uses are permitted. The note stated that the existing Restaurant at 1244 Hornby Street is approximately 1,174 sq.ft. and the City's record indicates that unit #101-1200 Hornby Street is approximately 1,354 sq.ft., which would be a total of 2,528 sq.ft. which is 28 sq.ft. over the permitted for a corner site. Could you please confirm if <b>s.22(1)</b> or yourself would be applying for a new Development Permit (DP) in the future? Or is this Case Reference 201000319335 intended for the new DP? Please clarify. Thank you, and all the best for a busy and prosperous 2023! Howie Chow Enquiry Centre Officer Development, Buildings, and Licensing City of Vancouver Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, [NAME/DEPARTMENT]
			Email Out : Jan 17 2023 11:34AM Good morning <b>s.22(1)</b> I am <b>s.22(1)</b> , so I will give you a phone call to discuss this around 11:50 am. Would this be a time that you're available to discuss. Thank you. Howie Chow Enquiry Centre Officer Development, Buildings, and Licensing City of Vancouver Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, [NAME/DEPARTMENT]
			Email Out : Jan 17 2023 2:48PM Good afternoon <b>s.22(1)</b> Here is the paragraph at the top of Page 4 for the Downtown District in the Official Development Plan By-laws: The Director of Planning or the Development Permit Board, as the case may be, may relax any of the provisions of this Plan where literal enforcement would result in unnecessary hardship in carrying out any restoration or renovation of buildings or sites on the Vancouver Heritage Register adopted by Council and in effect at the time of application for relaxation under this section. Any development permit issued shall specify the heritage aspects of the building or site that merit the relaxation authorized by this section. Before granting any relaxation, the Director of Planning or the Development Permit Board shall: (a) consider any advice from the Vancouver Heritage Commission or any other body established by Council for this purpose defining the aspects of the building or site that give it heritage merit and advising on the proposed conservation work; (b) notify such adjacent property owners and tenants as deemed necessary, consider the responses received, and if there is significant objection, refer the matter to Council for advice; and (c) consider the provisions of this Plan and all applicable policies and guidelines adopted by Council. As we had discussed, please determine what the gross floor area that was originally indicated as 1,354 sq.ft. minus the vent shaft that shouldn't be part of the proposed principal Doggie Daycare as a 'similar to' Animal Clinic use with ancillary Retail at unit #101. If this floor area along with the existing 1,174 sq.ft. for the existing Restaurant-Class 1 use at 1244 Hornby Street still exceed the maximum 2,500 sq.ft. as indicated on the Downtown District Map 2 - Retail Uses, for Ground floor retail, retail-commercial and services uses prohibited, except: (a) in corner sites where up to 2,500 sq.ft. of retail, retail-commercial, and services uses are permitted. Then perhaps the Director of Planning could determined if there is a unnecessary hardship based on the paragraph above. Thank you, Howie Chow Enquiry Centre Officer Development, Buildings, and Licensing City of Vancouver Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, [NAME/DEPARTMENT]
			Email Out : Jan 17 2023 5:09PM Good afternoon <b>s.22(1)</b> I have already Reallocated your Case Reference 201000319335 to the Development Review Branch earlier today. I have also just taken a look at the submitted Architectural Drawings and since there was no indication of the previously mentioned 1,354 sq.ft. on the Proposed Floor Plan, but was on the A0.00 drawing, you could send me the updated drawing file and I will upload this as an attachment to a new Case Note. Thank you, Howie Chow Enquiry Centre Officer Development, Buildings, and Licensing City of Vancouver Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, [NAME/DEPARTMENT]

Case Number	Enquiry Details	Date Created	Response
			CONTINUED FROM ABOVE
			<p>Email Out : Jan 18 2023 10:45AM Good mornin <a href="#">s.22(1)</a> Unfortunately the timelines for the various processing work group are set by the Managers based on their current ongoing work loads, so as of December 2022 the timeline for Development Permits for minor commercial projects are set at 12 to 14 weeks. It appears that the responsibility remains with a potential applicant to submit an application with enough time to allow for the processing of their application. The processing timelines have been the same during the 2nd half of 2022 due to the increase in permitting activity from the beginning of the year. Thank you, Howie Chow Enquiry Centre Officer Development, Buildings, and Licensing City of Vancouver Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey</a> to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, [NAME/DEPARTMENT] Email Out : Jan 19 2023 1:59PM **Please do not reply to this message. Replies are not monitored** Hello, Thank you for your development permit submission request via the City of Vancouver's enquiry / application request web form. As part of the initial development permit steps, an application number has been assigned in our system: DP-2023-00083 . Note: this number is for reference only and will become an official application once the project coordinator has verified the package. Your request is now part of our processing queue. Within ten business days (depending on the overall volume of requests), the application will assigned to a project coordinator. Note: you will receive an email notification once a project coordinator has been assigned. Please also note that your application number will not show up in our online system until the project coordinator begins working on your file; that is, depending on when you search for your application number in our online system, you may not see any results, even though your application is in our system. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your application or reference number. Thank you, DRB Team Email Out : Jan 23 2023 9:46AM Good morning <a href="#">s.22(1)</a> Please note that DP-2023-00083 was created on January 19, 2023, as the E-mail Out with Case Reference 201000319335 would have advised on that date. I have now uploaded the revised Architectural Drawings which includes that indicated 1,319.5 sq.ft. proposed Doggie Daycare with ancillary Retail Store at unit #101, and I have Superseded that original submitted Architectural Drawings which were uploaded on January 19, 2023, to the Application Documents Tab for DP-2023-00083. Supervisor Joe Bosnjak is currently indicated as the Current Process Owner for DP-2023-00083 until this application is assigned to a Project Coordinator. I have just reviewed your submitted Operational Letter for <a href="#">s.17(1)</a> and it should be noted that unit #101 is not requiring a rezoning of the existing tenant space, as this is a proposed change of use from the approved Photography Laboratory to the new Doggie Daycare as a 'similar to' Animal Clinic with ancillary Retail Store use. Please note that the future assigned Project Coordinator may require an updated Operational Letter. I will also include this email as an E-mail Out for Case Reference 201000319335 as future reference on all past communication regarding your proposed Development Application. Thank you, font-family: Huxtable, serif; Howie Chow Enquiry Centre Officer Development, Buildings, and Licensing City of Vancouver Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey</a> to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, [NAME/DEPARTMENT] Email Out : Jan 26 2023 10:02AM **Please do not reply to this message. Replies are not monitored** Hello, A Project Coordinator has been assigned to DP-2023-00083 . A Project Coordinator will be reaching out to you within the next ten business days to provide next steps. In order to finalize the intake process, the Project Coordinator will be requesting payment of development permit fees and/or possible additional documents/plans. Please note that your application number will not show up in our online system until the project coordinator begins working on your file; that is, depending on when you search for your application number in our online system, you may not see any results, even though your application is in our system. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your application or reference number. Thank you, DRB Team</p>
201000319363	Please confirm if this building and unit which was built in 2009 have received a final occupancy permit?	1/9/2023	<p>Email Out : Jan 11 2023 4:21PM Good Afternoon, It looks like there was an Occupancy Permit issued in 2011 fo <a href="#">s.22(1)</a> If you would like to obtain copies or more information, please contact Property Information: <a href="https://vancouver.ca/home-property-development/request-property-research-and-copies-of-permits.aspx#review-services">https://vancouver.ca/home-property-development/request-property-research-and-copies-of-permits.aspx#review-services</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey</a> to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Samantha</p>
201000319386	Good Day, I would like to confirm whether if a laneway house can be built on this property? Based on review of Section 11 of the zoning by-laws, it would appear that a laneway house can be built given the lot size and the other requirements but I want to confirm that I am not missing anything.	1/9/2023	<p>Email Out : Jan 11 2023 4:24PM Good afternoon, This site qualifies for a laneway house of 584 square feet. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey</a> to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, [NAME/DEPARTMENT]</p>
201000319393	Citizen is in the process of applying for a plumbing permit via online posse account. They are trying to apply for piping only, and enter minimal pipe length. Please contact citizen as they need direction as to how to proceed with online application.	1/9/2023	NULL
201000319435	I am planning to rent a building (sprinklered) located in an I-2 zone in East Vancouver. My use would be for the parking of vehicles inside the building. Vehicle storage only. Is this possible in the I-2 zone?	1/9/2023	<p>Email Out : Jan 11 2023 4:28PM Good Afternoon and thank you for your enquiry. From the description, this could be considered a <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-section-2.pdf">Parking Garage</a> per Section 2 . I-2 zoning does list Parking Uses, so this could be considered. Please note permits would be required for a change in use and change in major occupancy for the unit. As this is a conditional use, without address, floorplan and operational letter we can not get planning feedback on likely-hood of approval. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey</a> to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number.</p>
201000319442	Would a change of use be required to operate a pet grooming business in this space?	1/9/2023	<p>Email Out : Jan 11 2023 4:36PM Good afternoon and thank you for your enquiry. Please refer to this bulletin for <a href="https://bylaws.vancouver.ca/bulletin/bulletin-animal-grooming.pdf">Pet Grooming</a> . If your proposed location meets the requirements to be considered a Beauty Salon (But for Animals), then the permit requirements will be simpler. Please note regardless of above, a permit will most likely be required for this space to change the occupancy from existing Retail (E) to Service Use (D). If no alterations are required, a special inspection may be allowed instead, but floorplans and operational letter would be required before this determination could be made. Thank you Daniel Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey</a> to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number.</p>
201000319477	Hello, Can you confirm if this property is eligible to build a coach house? Thank you.	1/9/2023	<p>Email Out : Jan 12 2023 11:28AM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, <a href="#">s.22(1)</a> is located within the RT-5 zone. This zone does allow for a laneway house if all zoning requirements are met. Please see the RT-5 District Schedule here: <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rt-5.pdf">https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rt-5.pdf</a> Please see Section 11.3.8 Laneway House here for all requirements: <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-section-11.pdf">https://bylaws.vancouver.ca/zoning/zoning-by-law-section-11.pdf</a> Here is a Laneway House guideline: <a href="https://vancouver.ca/people-programs/laneway-houses-and-secondary-suites.aspx">https://vancouver.ca/people-programs/laneway-houses-and-secondary-suites.aspx</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey</a> to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Kirat - Development Building and Licensing</p>
201000319478	Building plan request. In person application. Paper application in Building Plan Tray.	1/9/2023	NULL

Case Number	Enquiry Details	Date Created	Response
201000319490	1 FD + 1 2nd Suite + 2 car detached garage	1/9/2023	Email Out : Jan 20 2023 11:31AM Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. At this time, we are unable to open a Building Permit application as you have not met the minimum zoning requirements in order to support your application. The secondary suite measures approximately 319 sqft as measured from the interior wall surfaces of the unit. Next Steps Booking intake appointments are no longer necessary. As part of our efforts to improve permit wait times, we have transitioned to a new system for electronic permit applications. Review and complete the following materials to ensure you have the required documents to submit a complete application package: <a href="https://vancouver.ca/files/cov/dev-build-outright-1and2family.pdf">Application form <a href="https://vancouver.ca/files/cov/1and2familyoutright.pdf">Application checklist Once you have all of the required documents, submit your application package using the Development and Building Services Centre enquiry form: <a href="https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx">https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx</a> Don't Have an Online Permit Account? Please set up an account <a href="https://www.vancouver.ca/permits/apply">here Instructions on creating an online permit account can be found <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">here If you need further assistance, please contact 3-1-1 and quote your reference number.
201000319542	Very old asphalt shingles	1/9/2023	Email Out : Jan 12 2023 11:36AM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, if you are replacing or touching the plywood structure under the shingles you would require a permit. However, if you are only replacing the shingles and will not be altering the structure you would not require a permit. It would be considered an aesthetic change that should match the original roof. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - Development Building and Licensing
201000319561	Hi. I am a homeowner. I wish to speak with someone about allowing a development permit in exchange for heritage preservation of my house. s.22(1)	1/9/2023	Email Out : Jan 12 2023 8:55AM Good morning, s.22(1) is a character house with no heritage designation. You will have to consult with the heritage team of their decisions. Under the Vancouver Charter, Council has the power to protect our valuable heritage sites from demolition or unsympathetic alterations. Further consultation with heritage group staff is necessary at Maxine.Schleger@vancouver.ca . Character houses are not protected and redevelopment is permitted. When a character house is retained, home owners have the opportunity to: Add additional floor area to their existing home Convert their home into multiple units known as a Multiple Conversion Dwelling Build an infill – a smaller detached home typically located in the rear yard where the garage would normally go on a single-family lot Rent or strata-title dwelling units in the infill or Multiple Conversion Dwelling. Please visit the following link for character home retention : <a href="https://vancouver.ca/home-property-development/retain-your-character-house.asp">https://vancouver.ca/home-property-development/retain-your-character-house.asp</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000319614	case file 201000188601, 201000230866 Greetings, As requested, the tree barriers are shown as well as the water line size to the hot tub. All other permit documents have been submitted. Is there are project coordinator for this permit? Can we please get a update on the city waterline upgrade? Thank you, s.22(1)	1/9/2023	Email Out : Jan 17 2023 10:03AM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: BP-2023-00242. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (permits@vancouver.ca). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf">Building Permit Online Account Guide . If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, Natalie Macpherson Office Support Clerk III   Renovation Centre Development, Buildings & Licensing   City of Vancouver
201000319615	Dear Sir or Madam, I have a question about my crawlspace alteration. The Building Permit was issued in early October 2022. According to my application, most of the existing crawlspace will be converted into the basement, and only 45.94 square feet of the crawlspace will remain. The reason I didn't include this area in the basement is that the permitted basement floor area is less than 0.25 lot area (which is 1149.90sqft), otherwise the total basement area would be 1184.42 sqft (34.52 sqft over the permitted area). However s.22(1) and it should be converted into the basement as well. In this way, the den will be enlarged and will have a closet and will be more comfortable. Although the basement floor area is a bit over the limit, the overall floor area of the entire house will still be less than permitted and have no negative impact on the surrounding. Could you tell me if it is possible to request a Building Permit amendment based on s.22(1) Please see attached partial drawings for your reference. Thank you very much! All the best, s.22(1)	1/9/2023	Email Out : Jan 25 2023 12:24PM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, I ran this by my Manager and she is ok with relaxing the crawl space. Please move forward by applying for a Revision to the DB in file. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - Development, Building and Licensing
201000319666	Concrete Repair in Parkade as follows: 1. Slab Top Surface Concrete Delamination Repair on suspended levels of parkade, roughly 13,000 sq. ft. 2. Full Depth Concrete Delamination Repair on suspended levels of parkade, roughly 4,000 sq. ft. 3. Slab Soffit Concrete Delamination Repair on suspended levels of parkade, roughly 3,000 sq. ft. 4. Vertical Surface Concrete Delamination Repair on all levels of parkade, roughly 200 sq. ft.	1/9/2023	Email Out : Jan 17 2023 11:39AM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: BP-2023-00251. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (permits@vancouver.ca). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf">Building Permit Online Account Guide . If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, Natalie Macpherson Office Support Clerk III   Renovation Centre Development, Buildings & Licensing   City of Vancouver
201000319700	Can you please advise if an Occupancy Permit (or Provisional Occupancy) has been issued for 1133 Melville Street, Vancouver	1/9/2023	Email Out : Jan 10 2023 10:56AM Good morning, A partial Occupancy Permit OC-2022-01098 was issued. Further detail could be located on our website under OC-2022-01098. The City has a free online permit search tool that can be used to find information and status related to Building Permits, Development Permits, Trades Permits and other City permits issued between 2016 and the present. General inquiries about permit applications, inspections and issued/completed permits can be directed to the City's online permit search tool ( <a href="http://www.vancouver.ca/permit-search">www.vancouver.ca/permit-search</a> ). You can use an address, permit number, or date range to locate permits using the search tool, and there are no fees. For information related to permits issued prior to 2016 or other information/records that are not available through the online permit search, you will need to submit a Property Research Request. Please note that there are fees associated with obtaining this information. You can learn more about our Property Research Services, the application process and the associated fees, on our website: <a href="https://vancouver.ca/property-research">https://vancouver.ca/property-research</a> . Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. CY
201000319715	test	1/9/2023	NULL



Case Number	Enquiry Details	Date Created	Response
201000319727	We would like to have access to distribution plans to compare measures. Thank, Regards.	1/9/2023	Email Out : Jan 10 2023 10:21AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. We will need more information in order to assist you with regards to "distribution plans". To request view and possibly obtain copies of building plans the City of Vancouver may have on file, please follow the process laid out on the following website for a complete list of steps, forms and associated fees: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx Under step 3 you will find the application form, and if applicable, authorization form, to complete and submit in your request. Please also ensure you have an online account set up with us (directions to do so on the same website). Once your request is submitted an agent will reach out directly with the next steps once you're next in the queue. If you are looking for something other than plans for a private or commercial property, you may need to contact the engineering department or property research, depending on what you are exactly looking for. <a href="mailto:Engineering.ClientServices@vancouver.ca">Engineering.ClientServices@vancouver.ca Property.research@vancouver.ca If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000319729	Drawing for s.22(1) both Original shell space and current. Client wants both drawings before demolition.	1/9/2023	Email Out : Jan 10 2023 10:19AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request to view and possibly obtain copies of building plans the City of Vancouver may have on file, please follow the process laid out on the following website for a complete list of steps, forms and associated fees: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx Under step 3 you will find the application form, and if applicable, authorization form, to complete and submit in your request. Please also ensure you have an online account set up with us (directions to do so on the same website). Once your request is submitted an agent will reach out directly with the next steps once you're next in the queue. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000319758	Appointment for demolition permit and walk through on how to submit a demolition permit and what is required.	1/9/2023	Email Out : Jan 12 2023 9:22AM Good Morning, Are you trying to do an interior demolition to s.22(1) (the removal of finishes, millwork, etc. with a future Tenant Improvement) or are you enquiring about demolishing the entire building at s.22(1) Please keep in mind these two are very different permit applications. Depending on the permit you are trying to apply for, here are some resources. If it is a Tenant Improvement interior demo/ renovation, these are usually processed as a Field Review Permit: https://vancouver.ca/home-property-development/field-review-inspection.aspx#/redirect. Submission checklist can be found under Step 2. For the demo of the entire building, here is the checklist: https://vancouver.ca/files/cov/demolition-checklist.pdf We can schedule you in to come speak to an Enquiry Centre Officer, but your application will have to be submitted online - as we have moved to Electronic Permit Applications now: https://vancouver.ca/home-property-development/electronic-permit-applications.aspx Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000319776	I am the general contractor for this upcoming project and I will be reducing my CGL insurance policy liability limit from \$5M to \$2M.	1/9/2023	NULL
201000319781	Lawson Lundell LLP Structural drawings showing interconnecting stairs details 14th floor to 17th floor	1/9/2023	NULL
201000319789	Can you please advise what the FSR is for this property. It has a Character Merit designation so I also need to know if this affects the FSR.	1/9/2023	Email Out : Jan 10 2023 4:44PM Good afternoon, s.22(1) is a Character house. We are not able to provide your requested information without authorization and fees. To assist with the processing of your request, please fill out the attached application form and authorization form (if required) located on https://vancouver.ca/home-property-development/request-property-research-and-copies-of-permits.aspx , and submit to property.research@vancouver.ca . Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000319795	Online portal won't recognize shared property address and even though proper information seemingly selected, and error of "You must enter a valid address" is returned.	1/9/2023	NULL
201000319897	we need to extend our kitchen on the main floor. it would be about 400 sq. feet in total. will you permit this? we have not done anything except dream about it	1/9/2023	Email Out : Jan 12 2023 10:01AM Good Morning, It is very hard to say if a permit is required without drawings. Typically if you are doing electrical work, relocating plumbing/ gas, removing walls, altering/ fixing drywall then a building permit is required. Please refer to: https://vancouver.ca/home-property-development/when-you-need-a-permit.aspx to see when permits are required. If you want to provide us with more information/ preliminary drawings on the scope of work, we would be able to advise further. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000319915	We are planning to take over the existing Sandwich & Coffee shop at Burrard Street and turn it into a Vietnamese Submarine shop. There is an existing hood fan in the shop right now without the stove/oven (refer to attached pictures for your info). The question is: We are planning to install the stove below the existing hood fan for heating food and for staff cooking lunch/dinner. Building strata will allow us, if the City of Vancouver approves for the stove to be installed. Please respond to us as soon as possible in order for us to proceed with the change hand paper work. If you have any question, please contact us at s.22(1) or via email s.22(1) Thank you very much and hopefully to hear from you shortly. Best Regards, s.22(1)	1/9/2023	Email Out : Jan 12 2023 10:58AM Good Morning, Permits will be required to change cooking equipment in this existing retail limited food. Before we can advise on processing stream, please provide us with: - Operational Letter (https://vancouver.ca/files/cov/operational_letter_requirements.pdf) -Floor Plan (with equipment list and equipment specs) -menu Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored**If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000319929	1. What type of application is required for renovating this strata commercial property. 2. Can this property be used as a sales office/presentation centre?	1/9/2023	Email Out : Jan 12 2023 11:50AM Good Morning, Based on our records, 3012 Arbutus St is last approved as a School for Arts or Self Improvement. Type of permit application depends on what the proposed use/ occupancy and extent of renovation is. A presentation Centre (office - real estate) is a listed use in C-2 District Schedule: https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-c-2.pdf. Permits will be required if alterations are being proposed. These minor renovations usually qualify for a Field Review Permit: https://vancouver.ca/home-property-development/field-review-inspection.aspx#/redirect Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000319947	I am a realtor helping a client buy a house in Vancouver. They are looking for older houses that have potential for a legal basement suite and/or laneway home. Could you advise if the legal basement suite and/or laneway square footage will be limited to the total FSR for the property. For example, if we are looking in RS-1 zoning, that allows for .6 FSR, and house is already .6, would it be possible to still add a laneway provided other requirements are met?	1/9/2023	Email Out : Jan 12 2023 12:01PM Good Afternoon, Laneway house floor area and main house floor area are calculated separately. Please refer to the housing options brochure in most RS zones: https://vancouver.ca/files/cov/housing-options-in-most-rs-zones-brochure.pdf Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000319994	Hi there, We are in the process of applying for a building permit for a single detached house renovation. The house has been renovate in stages- the last renovation was completed in 2019 under permit number BP-2019-02396. When submitting the application for the new building permit do we need to resubmit the Renovation Upgrade prepared by the Energy Advisor back on the 2019 permit? Or can you just pull the form that was submitted on the BP-2019-02396 permit. We would like to use the same upgrade form as its within the 4 year timeline. Also, do we need to re-submit the Site Plans from the 2019 permit (as nothing has changed) or can you pull it from the 2019 permit? Thirdly- same question for the Cross-sections. Do we need to re-submit it or can you pull it from the 2019 permit files? So essentially my question is, can you refer to permit number BP-2019-02396. when looking for these details (energy upgrade proposal, site plans, sections etc). Or do we need to re-submit these documents as part of the new project? The current phase will include only a interior renovation on the main floor of the house- new kitchen, dining room, and fireplace. New electrical pot lights put into the kitchen. Thanks for your time. s.22(1)	1/9/2023	Email Out : Jan 12 2023 11:14AM Good morning, You will need to provide everything again as we treat each permit independently. We are not able to extract documents or drawing from another permit but you may submit the Site Plans and/or Cross-sections from the 2019 permit if nothing has changed. An EnerGuide is not required if your total project value is under \$20k. If the EnerGuide report was completed within 4 years, we would accept that report. But you will still need to do the air sealing and attic upgrades if your project is over \$75k. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY

Case Number	Enquiry Details	Date Created	Response
201000320001	Hello My name is <b>s.22(1)</b> I wanted to ask couple questions regards to permit before I proceed with my new business plan. We are trying to build shop in shop business model, where we sell the Korean street food inside the bubble tea shop. We are planning to use electric waffle machine to bake the product. As I spoke with the Vancouver coastal health inspector on the phone we been advise to contact the permit department of Vancouver. Is it possible to sublease partial square foot of the shop and operate ? Thank you.	1/9/2023	Email Out : Jan 12 2023 10:25AM Good morning, We need the exact address to review of how the " bubble tea shop" was approved, and what type of waffle machine . Does your foods that produce smoke or grease-laden vapours? If you will be cooking foods that produce smoke or grease-laden vapours, proper kitchen ventilation and fire protection equipment are required. Existing space may have only been approved to cook food that did not create greasy fumes. A Development permit and building permit will be required if you are proposing Restaurant, and/or new kitchen ventilation or any alterations. Applying for a building permit allow us to review your planned kitchen ventilation and fire protection systems, and inspect them during installation to ensure that the existing or new kitchen has the right equipment, like exhaust hoods, ecology units, and automatic fire-extinguishing equipment, to safely ventilate greasy fumes and put out fires. Depending on your menu, you may need to install or upgrade your kitchen ventilation and fire protection equipment. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000320014	Hello, wondering is it possible to have the 2 residential units on 2nd floor to be changed into commercial use, for example, a restaurant sitting area? If so what will be the application process? Thank you	1/9/2023	Email Out : Jan 12 2023 9:37AM Good morning, A proposal to change the entire building to restaurant can be considered for zoning, but a loading relaxation would be required for a change of use to restaurant so a development application would be necessary for that with no guarantee of approval. If approved, a building permit would be required for a change of major occupancy which would require significant building code upgrades and a professional architect would be required to determine the required upgrades. It is advised that you engage an architect to perform a building analysis prior to proceeding to determine if the required building upgrades would be prohibitive for you. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000320024	Hello, we are working on a Presentation Center at 1445 West Georgia under file application DP-2021-00202. The temporary use date outlined in the Development Permit has a termination date of May 31, 2023. Based on the existing uncertainties of the market conditions and associated impact to our project sales launch campaign, we would like to gently request an extension to our Development Permit for an additional 2 years. It is our understanding that an extension may be provided in writing by the Director of Planning. Please let me know if there is any additional information needed for the requested extension. Thanks and look forward to hearing from a City representative.	1/9/2023	Email Out : Jan 23 2023 9:19AM Good morning <b>s.22(1)</b> hanks for your enquiry. Please contact our permit extension clerk Arlene Tio (arlene.tio@vancouver.ca) to request Development Permit Extension. Development Permit Extension or Renewal Application Form <a href="https://vancouver.ca/files/cov/dev-permit-extension-renewal-app.pdf">https://vancouver.ca/files/cov/dev-permit-extension-renewal-app.pdf</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Jamie Zhang Enquiry Centre Officer, Service Centre , Development Buildings and Licensing
201000320059	Site plan, floor plans & elevations	1/9/2023	Email Out : Jan 10 2023 10:22AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request to view and possibly obtain copies of building plans the City of Vancouver may have on file, please follow the process laid out on the following website for a complete list of steps, forms and associated fees: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx Under step 3 you will find the application form, to complete and submit in your request. Please also ensure you have an online account set up with us (directions to do so on the same website). Once your request is submitted an agent will reach out directly with the next steps once you're next in the queue. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000320077	Floor Plan	1/9/2023	NULL
201000320112	We are looking at changing the company that is listed on the above referenced building permit. 1. How long should we expect this change will take? 2. Can we continue work on the property while the permit is being switched over. Thank you for any assistance on this matter. Best regards, <b>s.22(1)</b>	1/9/2023	Email Out : Jan 12 2023 11:51AM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, if you are wanting to change the contractor on the permit in file you will require to submit a revision application. We will require the following: 1) Revision Application Form : <a href="https://vancouver.ca/files/cov/building-permit-revision-application.pdf">https://vancouver.ca/files/cov/building-permit-revision-application.pdf</a> 2) A letter from the previous contractor stating it is ok for the new contract to take over 3) Any revised documents required. For example if the old contractor had signed the Application Form we will need a new Application Form signed by the new contractor. Change in contractor doesn't take too long as long as you submit all required documents it will be reviewed within 2 weeks time. Please submit through our online portal here: <a href="https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx">https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - Development Building and Licensing
201000320127	This is a second request for digital copies of record drawings for this address - previous request Case number: 201000276957	1/9/2023	NULL
201000320170	1. What is the trigger for a Demo Permit? 2. Can any of the individual lots be disconnected and or demolished when they are individual vacant?	1/9/2023	Email Out : Jan 12 2023 2:15PM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, if you are wanting to demolish all buildings on these sites you will require a Demolition Permit for each site. Please see the following checklist for Demolition Permit requirements: <a href="https://vancouver.ca/files/cov/demolition-checklist.pdf">https://vancouver.ca/files/cov/demolition-checklist.pdf</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - Development Building and Licensing
201000320207	Looking for Development permit drawings from this project. The Link by Hungerford	1/9/2023	Email Out : Jan 10 2023 10:23AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request to view and possibly obtain copies of plans the City of Vancouver may have on file, please follow the process laid out on the following website for a complete list of steps, forms and associated fees: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx Under step 3 you will find the application form, and if applicable, authorization form, to complete and submit in your request. Please also ensure you have an online account set up with us (directions to do so on the same website). Once your request is submitted an agent will reach out directly with the next steps once you're next in the queue. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000320220	Add a new garage at the back of the open area of the property, access through the back alley. Add a new permeable deck with hot tub on the rear yard.	1/9/2023	Email Out : Jan 17 2023 12:14PM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: BP-2023-00252. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. <h3>Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (permits@vancouver.ca). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. <h3>Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf">Building Permit Online Account Guide . If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, Natalie Macpherson Office Support Clerk III   Renovation Centre Development, Buildings & Licensing   City of Vancouver
201000320253	Field Review Building Permit Application under the FIT Program	1/9/2023	NULL
201000320275	Field Review Building Permit Application under the FIT Program	1/9/2023	NULL
201000320311	Follow-up request to amend and extend permit in order to find suitable tenant	1/9/2023	NULL

Case Number	Enquiry Details	Date Created	Response
201000320338	I am an architect in Vancouver and I working with my client on a renovation at s.22(1) am looking to find out the FSR approved for Building Permit BU 443402. Please let me know the steps to get the approved FSR for this address.	1/9/2023	Email Out : Jan 18 2023 1:36PM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, I have sent your request to the Service Center. You may purchase a scanned copy of the original approved plans for B 443402 to review what was approved. Please stay posted. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - Development, Building and Licensing Email Out : Jan 18 2023 2:18PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request to view and possibly obtain building plans the City of Vancouver may have on file, please proceed to the following website for a complete of steps, processes and associated fees: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">Get copies of building plans   City of Vancouver Under step 3 you will find the application and authorization forms to complete and submit in a new request. Once received and your request is next in the queue, an agent will reach out directly with the next steps. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000320339	I contacted the rezoning office and they recommended I contact you regarding operating a health care clinic at s.22(1) Vancouver, BC. I'm told that the property at s.22(1) is zoned RS-1. The Rezoning Center recommended that I contact the Development and Building Services Centre to determine whether the clinic I would like to operate can be considered under the existing RS-1 zoning (without having to proceed through the rezoning process). Thank you	1/9/2023	Email Out : Jan 12 2023 2:33PM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, health care office use is not a listed use in the RS-1 zone. Therefore is not allowed in this zone. Please see the RS-1 District Schedule here: https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rs-1.pdf Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - Development Building and Licensing
201000320386	The suite was flooded due to no fault of the tenant or landlord. The insurance company needs to replace the majority of the flooring and 2ft of drywall in two small areas. Does this require a permit?	1/9/2023	Email Out : Jan 12 2023 2:37PM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, if you are cutting into the walls and removing drywall a permit will be required. Please see the following link for more information for when a permit is required: https://vancouver.ca/home-property-development/when-you-need-a-permit.aspx Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centr-Customer-Survey">2 minute <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - Development Building and Licensing
201000320398	Hi there, What are the next steps for demo.	1/9/2023	Email Out : Jan 12 2023 9:40AM Hello, Thank you for your inquiry via the City of Vancouver's online enquiry form. Please have your Qualified Professional complete the rest of the Salvage and Abatement work, including submitting all the required documents to the Environmental Protection branch prior to any further permit issuances on this project.
201000320461	Hi I am enquiring about any permit requirement to run an online e-commerce store (selling products on Amazon). No products will be stored in the premises as they will be shipped directly from the manufacturer and the business owners do not come in contact with the products. The business will be completely carried out on a laptop/mobile device at the business owners' residence address s.22(1)	1/9/2023	Email Out : Jan 12 2023 3:18PM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, you will require a business license to run your business. You can get a home based license. Please see the following link to apply for your business license: https://vancouver.ca/doing-business/contact-business-licence-office.aspx Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - Development Building and Licensing
201000320525	Requesting permit file information for existing 2-storey + underground parkade at related address as per the attached application.	1/9/2023	NULL
201000320551	Hi there, I am planning on relocating my car Dealership from Surrey to Vancouver and I am looking at a property to lease. I looked under the C-2 Zoning bylaw and it said vehicle dealers are approved conditionally. Can you please let me know for sure if I can use this address for my dealership. Thanks	1/9/2023	Email Out : Jan 12 2023 9:45AM Good morning, Vehicle dealer would be acceptable at this location as long as all vehicles for sale are parked inside the building and no repair services will be offered. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000320560	I would like to know if any architectural drawings of any kind are on file for this house.	1/9/2023	Email Out : Jan 10 2023 10:28AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request to view and possibly obtain copies of building plans the City of Vancouver may have on file, please follow the process laid out on the following website for a complete list of steps, forms and associated fees: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx Once the initial researching and processing fee has been cleared as per the website, we would do the research and let you know if plans exist for the property in question. Under step 3 you will find the application form, and if applicable, authorization form, to complete and submit in your request. Please also ensure you have an online account set up with us (directions to do so on the same website). Once your request is submitted an agent will reach out directly with the next steps once you're next in the queue. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000320572	Hi, This property is zoned C-2. It allows for automobile dealership conditionally. I have a client that operates a dealership and wants to know if he will be able to get permits and a business licence to operate here. Please let me know as soon as you can. Thanks, s.22(1)	1/9/2023	Email Out : Jan 12 2023 9:47AM Good morning, Vehicle dealer would be acceptable at this location as long as all vehicles for sale are parked inside the building and no repair services will be offered. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, [NAME/DEPARTMENT]
201000320628	I received an email from City of Vancouver Permits on Jan 4 stating additional information will need to be provided for BP-2022-05586 & BP-2022-05587. I've been in communication with the project coordinator, but I haven't submitted the info yet and when I logged into my online account, the status has been changed to "submitted" and I'm not able to upload the files. How can I upload the files? I still have some questions related to the additional info, so how can I contact the project coordinator?	1/9/2023	Email Out : Jan 10 2023 12:41PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. You are able to submit documents via a new webform request (like how you submitted this question) by attaching the documents at the bottom of a new webform and quoting your permit numbers. You can also contact your project coordinator for your permits directly to ask your additional questions: tina.jawandha@vancouver.ca If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000320676	Request building plans for the entire building for insurance appraisal purposes	1/9/2023	NULL
201000320685	I have been submitting requests and complaints for months and been using van311 for weeks and I honestly do not have a clue what is going on. The requests just say assigned to inspector but it never changes. The obvious questions are who is the inspector? when will they attend? what has happened so far? this forum is incredibly frustrating and I feel like Im communicating with a bot that has gone silent. this is very disappointing and just a waste of my time. If this building burns down the presing question will be who is respomsaible? who did not act? why did this happen and what can be done to prevent it from happening again? The answers seem obvious to me, but what do I know? #dejected	1/9/2023	NULL
201000320693	Tenant improvement: interior renovation for Health care office.	1/10/2023	NULL
201000320700	Looking to retrieve plans for 4th floor at 688 W Hastings.	1/10/2023	NULL

Case Number	Enquiry Details	Date Created	Response
201000320704	Replacing 2 windows with doors using existing window space.	1/10/2023	Email Out : Jan 13 2023 4:45PM **Please do not reply. Replies are not monitored** Hell s.22(1) Thank you for your building permit submission request via the City of Vancouver's online enquiry form. At this time, we are unable to open a Building Permit application as your application does not meet the minimum requirements to open a permit in our system. This permit application cannot be taken in due to deficiencies. - Application form does not have a scope of work dollar value. -Your scope of work letter states labour is free, the building bylaw regulates permit fees to be charged on labour, materials, cost of plans, etc. We will need three quotes from different contractors for us to compare to determine the cost of work. -Your drawings still show the enclosed deck, this is floor area addition and you will need more information to include the floor area of this house. The existing house is already over the floor area allowed, if you want to keep you will need to apply for a development permit, we will refuse it. Then you need to pay around \$2,300.00 and take your chances at the Board of Variance with no guarantees. Here is the checklist for this type of addition, <a href="https://vancouver.ca/files/cov/addition-reno-rs-zones.pdf">https://vancouver.ca/files/cov/addition-reno-rs-zones.pdf</a> . Next Steps Review the <a href="https://vancouver.ca/files/cov/addition-reno-rs-zones.pdf">https://vancouver.ca/files/cov/addition-reno-rs-zones.pdf</a> application checklist to ensure you have the required documents to submit a complete application package: For additional Building Permit checklists, please refer to our <a href="https://vancouver.ca/home-property-development/application-forms-and-checklists.aspx">Building and renovating forms, checklists, and bulletins page. Once you have all of the required documents, re-submit your application package using the Development and Building Services Centre <a href="https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx">enquiry form and quote your reference number. As part of our efforts to improve permit wait times, we have transitioned to a new system for electronic permit applications. Booking intake appointment and dropping off documents and drawings are no longer necessary. Don't Have an Online Permit Account? Please set up an account by visiting <a href="https://vancouver.ca/permits/apply">vancouver.ca/permits/apply Instructions on creating an online permit account can be found here: <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf Why do you need an Online Permit Account? An online permit account is necessary for you to be able to communicate and share documents with City staff. During the application process staff will ask questions or request additional documents to support the review of your application. You can also pay most permitting related fees online through your online permitting account. Once your permit is issued, you will have access to your issued permit and any drawings or documents that have been accepted. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Wayland, Service Center
201000320728	I can not amend this permit but need to add this pump letter to the permit	1/10/2023	NULL
201000320750	FIT PROGRAM- TIPS DESK BP application for minor work. Field review is fine. All paper work attached	1/10/2023	NULL
201000320842	Is a permit required for an above ground pool in the back yard?	1/10/2023	Email Out : Jan 12 2023 10:03AM Good morning, A building permit is required for all swimming pools. We only have a checklist for in-ground pools, but other than excavation and engineering drawings, the requirements for submission would be the same. Here is the swimming pool checklist: <a href="https://vancouver.ca/files/cov/in-ground_swimming_pools.pdf">https://vancouver.ca/files/cov/in-ground_swimming_pools.pdf</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000320902	re-issue drawings and schedules for permit application: Add a steel security gate to existing heritage building to discourage loitering litter and graffiti at main entry to bank.	1/10/2023	NULL
201000320938	ALL FLOOR PLANS RELATED TO THE BUILDING -I HAVE ATTACHED THE SCHEDULE #REF1 AS WELL WHICH IS SIGNED BY THE BUILDING OWNER	1/10/2023	NULL
201000320956	I am interested in combining the two units into one strata lot in which my family can live. The addresses are s.22(1) There is a large adjoining wall which we would ideally like to open up completely, or at minimum, put a door. What do I need to do next? Do I need plans, and, if so, where do I get the plans. I am looking for guidance on how to get started and the steps we need to go through. Thank you!	1/10/2023	Email Out : Jan 10 2023 2:11PM Good afternoon, A permit will be required to combine the units. We may or may not have approved drawings on file. If there is no drawings on file, you will have to prepare the drawings or hire a drafter to prepare the drawings on your behalf. To assist with the processing of your request, please fill out the attached application form and authorization form (if required) located on <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx</a> , and submit to our online enquiry form ( <a href="http://www.vancouver.ca/building-development-support">www.vancouver.ca/building-development-support</a> ) Please note there is a minimum non-refundable fee of \$46.50 required at the time of application before staff will begin processing your request. The fee is for the time spent researching and retrieving the requested microfiche. We also cannot guarantee we will be able to produce the required fiche or information. If you do not have an online account with the City, please set one up at <a href="http://vancouver.ca/permits/apply">vancouver.ca/permits/apply</a> . Please visit the following link for instruction of how to create online account : <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf</a> If we are able to locate microfiche for the desired location, additional fees will apply and staff will advise you of the fee prior to completing the request. To create an online account : <a href="https://vancouver.ca/files/cov/operating-permit-application-instructions.pdf">https://vancouver.ca/files/cov/operating-permit-application-instructions.pdf</a> We are currently accepting electronic submissions as there are no walk-ins or in person meetings. Please attach/drag all of your documents and drawings to our online enquiry form ( <a href="http://www.vancouver.ca/building-development-support">www.vancouver.ca/building-development-support</a> ) when you have a complete application to apply. For a detailed list of submission requirements, please visit <a href="http://Vancouver.ca/FieldReview">Vancouver.ca/FieldReview</a> . Please visit the following link for generic field review checklist: <a href="https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf">https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf Once your project has been reviewed, we will provide you with an update in the following days. Please note, do not drop off hard-copy drawings and documents as they are not required during this stage but will be required at a later date before permit issuance. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000320969	Citizen would like to receive some updates about the status of the permits for her laneway home. Citizen would like to know if there is anything else that needs to be completed on her part to get the permit going. Citizen has called project coordinator many times but has not received a response back. She says that she is ready to make payment for any fees, if applicable. Please contact.	1/10/2023	NULL
201000321056	Hello, Subdivision and Strata department has informed my client that they are no able to strata title the house and new infill house as th house is no fully upgraded. Client has advised the the house was fully upgraded per VBBL but not documented (particularly envelope thermal value). Seismic upgrade was completed and we have attached the letter from the engineer. Please do advise what is the process to have the house approved as upgraded. Client will speak to the inspector as he was aware of the upgrades and hoping to get a letter from him. Do let us know what is required from us. I assume we will need to resubmit updated plans and documents showing all the upgrades? Thanks.	1/10/2023	NULL
201000321059	Hi, I would like to add this completed Energy report to my File. Thank you, s.22(1)	1/10/2023	NULL
201000321100	I would like to request an update on the BP submission to s.22(1)	1/10/2023	Email Out : Jan 12 2023 10:16AM Good morning, This application was opened on December 21st of last year. The application is in "submitted" status, the project coordinator will contact you directly with updates. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000321108	Hello, Good morning! I am following up on the revision application we submitted. case reference number is 201000275363 Could you please update the status of the application? Regards, s.22(1)	1/10/2023	NULL
201000321132	CCFL received a Licence Application for a Group Childcare School Age for 24 children. There is 1 underground parking space for staff at this location. This address had a previous Licence Application for a preschool program in 2022 that was unable to move forward due to a lack of parking.	1/10/2023	NULL
201000321133	my property and site is on s.22(1) however, my site depth is 31.6m less than requirement 33.5m but frontage is 50m more than requirement 45m. can we still rezoning to 12 storey FSR 4.0 or 20 storey rental tower FSR 6.5? Thanks	1/10/2023	Email Out : Jan 12 2023 10:18AM Good morning, If your site does not meet the size requirements, you will need to enquire directly with the Rezoning department to see if there are any options for you by emailing them at <a href="mailto:rezoning@vancouver.ca">rezoning@vancouver.ca</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn

Case Number	Enquiry Details	Date Created	Response
201000321185	hi there im looking for the mechanical plans and electronically if you have them for the above address and there are : LMS2867-Kingsgate Manor: 736 - 772 Kingsway Vancouver, BC V5V 3C1 thx <a href="#">s.22(1)</a>	1/10/2023	Email Out : Jan 10 2023 12:11PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. To request to view and possibly obtain copies of building plans the City of Vancouver may have on file, please follow the process laid out on the following website for a complete list of steps, forms and associated fees: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx</a> Under step 3 you will find the application form, and if applicable, authorization form, to complete and submit in your request. Please also ensure you have an online account set up with us (directions to do so on the same website). Once your request is submitted an agent will reach out directly with the next steps once you're next in the queue. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Graeme - DBL
201000321272	One of the documents we require is the Pre application for engineering public servicing and water connections. This should show all the sewer and water connections. Is this something you are able to send me?	1/10/2023	Email Out : Jan 10 2023 10:49AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello, Thanks for your enquiry. Our department rarely, if ever, have any plans regarding sewer and water. I would recommend contacting the engineering department via <a href="mailto:engineering.clientservices@vancouver.ca">engineering.clientservices@vancouver.ca</a> or by using this website: <a href="https://vancouver.ca/home-property-development/find-your-water-or-sewer-connection.aspx">https://vancouver.ca/home-property-development/find-your-water-or-sewer-connection.aspx</a> If you still wish to proceed with obtaining any plans we have on file (typically they are elevations, floor plans, etc). then please follow the process laid out on the following website for a complete list of steps, forms and associated fees: <a href="https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx">https://vancouver.ca/home-property-development/get-copies-of-building-plans.aspx</a> If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Graeme - DBL
201000321288	Hi, We would like to know if we may increase the FSR of our accessory building (garage) by deducting it from the remaining main house FSR, since we are not using all of it? Thank you for your help	1/10/2023	Email Out : Jan 12 2023 10:23AM Good morning, Since <a href="#">DP-2022-00890</a> is currently in review for the accessory building, you will need to enquire with your project coordinator who is already familiar with the site and floor area calculations. It appears that your proposal includes floor area so you should wait for the results of the full review Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Carolyn
201000321336	Applying for Minor DP Amendment and then BP Amendment for same project.	1/10/2023	Email Out : Jan 27 2023 11:54AM **Please do not reply to this message. Replies are not monitored** Hello, Thank you for your development permit submission request via the City of Vancouver's enquiry / application request web form. As part of the initial development permit steps, an application number has been assigned in our system: DP-2023-00121. Note: this number is for reference only and will become an official application once the project coordinator has verified the package. Your request is now part of our processing queue. Within ten business days (depending on the overall volume of requests), the application will be assigned to a project coordinator. Note: you will receive an email notification once a project coordinator has been assigned. Please also note that your application number will not show up in our online system until the project coordinator begins working on your file; that is, depending on when you search for your application number in our online system, you may not see any results, even though your application is in our system. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your application or reference number. Thank you, DRB Team Email Out : Feb 1 2023 4:24PM **Please do not reply to this message. Replies are not monitored** Hello, A Project Coordinator has been assigned to DP-2023-00121. A Project Coordinator will be reaching out to you within the next ten business days to provide next steps. In order to finalize the intake process, the Project Coordinator will be requesting payment development permit fees and/or possible additional documents/plans. Please note that your application number will not show up in our online system until the project coordinator begins working on your file; that is, depending on when you search for your application number in our online system, you may not see any results, even though your application is in our system. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your application or reference number. Thank you, DRB Team
201000321389	Want to build a basketball court approx 20'x40' with small retaining walls to create a level playing surface. Are there any city concerns c permits required?	1/10/2023	Email Out : Jan 12 2023 10:43AM Good morning, The development on this site has an approved landscape plan. In order to alter the approved landscaping and install a basketball court, a development application with a revised landscape plan will be required. I will attach the checklist of requirements and application form below: <a href="https://vancouver.ca/files/cov/minor-amendment-to-dp.pdf">https://vancouver.ca/files/cov/minor-amendment-to-dp.pdf</a> <a href="https://vancouver.ca/files/cov/dev-build-app-form.pdf">https://vancouver.ca/files/cov/dev-build-app-form.pdf</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Carolyn
201000321390	Currently <a href="#">s.22(1)</a> We have been issued a by-law ticket stating this space is not being used for its intended development permit NO. DE415185. Is this space available for rezoning as an art space collective or under the current zoning what permit would be need to apply for? The by-law states this space is being used as a motor vehicle repair shop, which is not the case.	1/10/2023	Email Out : Jan 12 2023 11:17AM Good morning, The approved use of <a href="#">s.22(1)</a> is storage warehouse only. The photos from the District Building Inspector appear to clearly show that vehicle repair is taking place here. All uses other than storage warehouse require more parking and parking is already short on this site. Development permit number DE415185 specifically changed the basement to storage only due to parking a shortfall. For any change of use a full development application will be required, and approval cannot be guaranteed. Here is the change of use checklist and application form if you would like to make application: <a href="https://vancouver.ca/files/cov/change-of-use-main-app.pdf">https://vancouver.ca/files/cov/change-of-use-main-app.pdf</a> <a href="https://vancouver.ca/files/cov/dev-build-app-form.pdf">https://vancouver.ca/files/cov/dev-build-app-form.pdf</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2</a> minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form</a> and quote your reference number. Thank you, Carolyn

Case Number	Enquiry Details	Date Created	Response
			Email Out : Jan 18 2023 10:21AM Good morning, Thanks for your submission for: 540 Thurlow Street to exterior alterations to install a temporary facade curtain wall visual mock-up on the top level (level 13) of the above ground parkade -Building 2 (Parkade) on this site. A full development is required based on the scope. The address provided in the application form was incorrect. Please provide a revised application from with the correct address of 540 Thurlow Street. This case has been reallocated to Development Review Branch (DRB) queue. They will contact you for the next step once they review your application package. You can submit the revised application form at that time. It is noted that a Building permit is required once the development permit is issued. Please refer to the checklist below for your information to prepare the permit package. BU checklist : <a href="https://vancouver.ca/files/cov/renovation-commercial-building-checklist.pdf">https://vancouver.ca/files/cov/renovation-commercial-building-checklist.pdf</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Jamie Zhang Enquiry Centre Officer, Service Centre, Development Buildings and Licensing
			Email Out : Jan 19 2023 3:09PM **Please do not reply to this message. Replies are not monitored** Hello, Thank you for your development permit submission request via the City of Vancouver's enquiry / application request web form. As part of the initial development permit steps, an application number has been assigned in our system: DP-2023-00087. Note: this number is for reference only and will become an official application once the project coordinator has verified the package. Your request is now part of our processing queue. Within ten business days (depending on the overall volume of requests), the application will assigned to a project coordinator. Note: you will receive an email notification once a project coordinator has been assigned. Please also note that your application number will not show up in our online system until the project coordinator begins working on your file; that is, depending on when you search for your application number in our online system, you may not see any results, even though your application is in our system. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, DRB Team -----Original Message----- From: no-reply.DBLServicesCentre.COV@vancouver.ca Sent: Jan 18, 2023 10:21:54 AM To <a href="mailto:s.22(1)@vancouver.ca">s.22(1)</a> Subject: Case reference 201000321398 Good morning, Thanks for your submission for: 540 Thurlow Street to exterior alterations to install a temporary facade curtain wall visual mock-up on the top level (level 13) of the above ground parkade -Building 2 (Parkade) on this site. A full development is required based on the scope. The address provided in the application form was incorrect. Please provide a revised application from with the correct address of 540 Thurlow Street. This case has been reallocated to Development Review Branch (DRB) queue. They will contact you for the next step once they review your application package. You can submit the revised application form at that time. It is noted that a Building permit is required once the development permit is issued. Please refer to the checklist below for your information to prepare the permit package. BU checklist : <a href="https://vancouver.ca/files/cov/renovation-commercial-building-checklist.pdf">https://vancouver.ca/files/cov/renovation-commercial-building-checklist.pdf</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Jamie Zhang Enquiry Centre Officer, Service Centre, Development Buildings and Licensing
			Email Out : Jan 20 2023 10:56AM Good morning, Even temporary alterations require development approval and a development permit to ensure that there is a time-limited approval on them. Some things may not be approved even temporarily so a full review is required. Your information has already been forwarded to Planning for review. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000321398	Field Review application for temporary construction of a Facade Curtain Wall Visual Mock-up on the north-west corner of the Thurlow Parkade	1/10/2023	Email Out : Jan 26 2023 10:08AM **Please do not reply to this message. Replies are not monitored** Hello, A Project Coordinator has been assigned to DP-2023-00087. A Project Coordinator will be reaching out to you within the next ten business days to provide next steps. In order to finalize the intake process, the Project Coordinator will be requesting payment of development permit fees and/or possible additional documents/plans. Please note that your application number will not show up in our online system until the project coordinator begins working on your file; that is, depending on when you search for your application number in our online system, you may not see any results, even though your application is in our system. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, DRB Team
201000321435	Licensing received a License Application for a Group Childcare School Age for 20 children at the above address. This is the second inquiry as by mistake I send the first inquiry using my personal e-mail rather than my work e-mail. First inquiry number is 201000321132. Please forward any correspondence to the e-mail address below. There is 1 underground parking space for staff at this location. This address had a previous Licence Application for a preschool program in 2022 that was unable to move forward due to a lack of parking. Please inform both the applicant and myself of next steps.	1/10/2023	NULL
201000321496	Citizen would like to know when construction work will start for the 300-400 block of W 41st Ave. Specifically 357, 375, 391 and 407 W 41st Ave. The entire block is slated to come down but <a href="mailto:s.22(1)@vancouver.ca">s.22(1)</a> Citizen would also like to know if all houses in the area were set to be redeveloped and there's only one house left standing, is it true that the last house cannot be expropriated by the city? A phone call follow up is preferred.	1/10/2023	Email Out : Jan 12 2023 12:18PM Good afternoons <a href="mailto:s.22(1)@vancouver.ca">s.22(1)</a> Per our phone call I have attached the two photos as promised. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000321517	Existing single family building renovation and vertical addition Building permit application for the Housing renovation centre.	1/10/2023	NULL
201000321520	get copies of building plans, eg, site plan, floor plans & elevations	1/10/2023	Email Out : Jan 10 2023 11:33AM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** Hello <a href="mailto:s.22(1)@vancouver.ca">s.22(1)</a> Thanks for your request. Unfortunately your application form is still missing from your request (it may not have been attached before submitting) although I can confirm you have an active online account. Please complete the attached document and submit in a new request. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000321523	Case reference 201000319155 - 3302 MAIN ST Dear CY, Great to know that <a href="mailto:s.22(1)@vancouver.ca">s.22(1)</a> is in C-2 zone which supports Restaurant Class 2. Would you please advise what is required to Change The Use of the space from: a Class 1 to: a Class 2 Establishment? We are applying patron participation license. We plan to provide a simple karaoke service to patrons. We will not change occupant load, kitchen equipment/hood, any reno, etc. Thanks <a href="mailto:s.22(1)@vancouver.ca">s.22(1)</a>	1/10/2023	Email Out : Jan 12 2023 11:40AM Good morning, We are currently accepting electronic submissions as there are no walk-ins or in person meetings. Please attach/drag all of your documents and drawings to our online enquiry form ( <a href="http://www.vancouver.ca/building-development-support">www.vancouver.ca/building-development-support</a> ) when you have a complete application to apply. Please visit the following link for Development Permit Amendment checklist : <a href="https://vancouver.ca/files/cov/change-of-use-main-app.pdf">https://vancouver.ca/files/cov/change-of-use-main-app.pdf</a> Once your project has been reviewed, we will provide you with an update on the next steps. Please note, do not drop off hard-copy drawings and documents as they are not required during this stage but will be required at a later date before permit issuance. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000321647	BP amendment to add scope to reinstate spray applied fire resistive material to underside of ceiling and support columns where it was removed during abatement process. Attachments should include: Building Permit Revision Application Schedule S-B Signed and Sealed by Structural Engineer for Field Review Schedule S-C Signed and Sealed by Structural Engineer for Field Review. and - Architectural Drawing A106 Fire Resistive Material Location and Requirements Signed and Sealed.	1/10/2023	NULL
201000321726	We are installing a barrier free accessible ramp in the front lobby and new store front windows and doors at the main entrance.	1/10/2023	Email Out : Jan 12 2023 3:23PM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, you will required a building permit to address the alterations. Please see the following checklist for permit requirements: <a href="https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf">https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - Development Building and Licensing
201000321745	get copies of building plans	1/10/2023	NULL
201000321754	Full sets of As-built architectural, structural, mechanical and electrical drawings building A( 4 floors, basement ) and building B (3 floors, basement)	1/10/2023	NULL

Case Number	Enquiry Details	Date Created	Response
201000321785	i would like know if the address -1320 Davie st, is in a proper zoning to apply for a cannabis retail store?	1/10/2023	Email Out : Jan 12 2023 1:54PM Good afternoon, 1320 Davie st is zoned in RM-5D which does not permit cannabis retail store. Cannabis store are not supportive in Residential zones (RS, RT, RM, FM districts) You will need to locate a Commercial or CD-1 zone that could support your proposed use. Please visit the following link for RM-5D District Schedule: <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rm-5-all-districts.pdf">https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rm-5-all-districts.pdf</a> Please visit the following link for the list & classifications of Zoning Districts : <a href="https://bylaws.vancouver.ca/zoning/Sec09.pdf">https://bylaws.vancouver.ca/zoning/Sec09.pdf</a> Depending on your property's zoning designation, please review the applicable district schedule here: <a href="https://vancouver.ca/home-property-development/zoning-and-land-use-policies-document-library.aspx#regulation">https://vancouver.ca/home-property-development/zoning-and-land-use-policies-document-library.aspx#regulation</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000321788	Please confirm the current C1 zoning for this location. We have a client that would like to rezone this for C1 Health Services and office: (Denture clinic) if that is needed for this location as they are interested in purchasing this space. Please confirm the process to rezone for this address and the permit fee and paperwork that is needed for this application.	1/10/2023	Email Out : Jan 12 2023 12:44PM Good afternoon, 1269 NANAIMO ST is zoned in C-1 which could support a Health Care Office. A Development permit will be required to determine if it can be approved. The permit fee is dependent on your floor area and if you are proposing conditional items. We need the floor area to provide a quote. For an accessory building or accessory use to a principal building or principal use already existing, or for an alteration, relaxation, or change of use to an existing building: (a) where the permit would be issued as an outright approval or as a conditional approval pursuant to Section 5.2.3 of the Zoning and Development By-law: Each 100 m² of gross floor area or part thereof is \$862.00 (Maximum fee \$6,900.00) (b) where the permit would be issued as a conditional approval, except as provided in Section 4(a): Each 100 m² of gross floor area or part thereof \$1,250.00 (Maximum fee \$8,940.00) (c) Where the change of use does not require a comprehensive development review or minor amendment is \$438.00 For an application which proceeds to the Development Permit Board: (a) instead of the fees referred to in Sections 1 to 4: Each 100 m² of gross floor area or part up to 15 000 m² is \$1,600.00 Each additional 100 m² of gross floor area or part over 15 000 m² is \$306.00 (b) instead of the fees referred to in Section 5: Each 200 m² of site area or part up to 1 000 m² is \$1,010.00 Each additional 200 m² of site or part is \$489.00 See page 2 & 3 of the fee schedule here : <a href="https://vancouver.ca/files/cov/vancouver-development-building-permit-fees.pdf">https://vancouver.ca/files/cov/vancouver-development-building-permit-fees.pdf</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY Email Out : Jan 12 2023 4:46PM Good afternoon, My apology on an error. A Development permit will be required to determine if it can be approved if the space is over 300m2. If the space is under 300m2 and you are not proposing any alterations, you may apply for a special inspection permit to change the use to a Health Care Office. special inspection application : <a href="https://vancouver.ca/home-property-development/special-inspection.aspx">https://vancouver.ca/home-property-development/special-inspection.aspx</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000321833	i would like know if the address -195 Columbia st, is in a proper zoning to apply for a cannabis retail store?	1/10/2023	Email Out : Jan 12 2023 1:23PM Good afternoon, Although 195 Columbia is in a zone that can consider cannabis retail, this location is too close to a community centre and two other cannabis retail stores. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000321874	i would like to know if the address - 2140 Hastings st, is in a proper zoning for a cannabis retail store?	1/10/2023	Email Out : Jan 12 2023 1:27PM Good afternoon, This zone can permit cannabis retail, but this location is too close to 5 schools and an approved cannabis store. You can call 311 and they can walk you through the process of searching locations for compliance on your computer yourself, so you can find your answer right away. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000321909	Please confirm that this (Gastown) business address can be used for a hair/beauty salon & any qualifying conditions that may need to be met. thank you	1/10/2023	Email Out : Jan 12 2023 3:06PM Good Afternoon, Based on our records, 195 Columbia St is approved as retail shell. Beauty salon is a listed conditional use in HA-2 zone. If you are proposing alterations (finishes, installation of sanitary sinks, etc.) you will have to apply for a permit to change the use and occupancy of the space. These applications are usually processed as a Field Review: <a href="https://vancouver.ca/home-property-development/field-review-inspection.aspx">https://vancouver.ca/home-property-development/field-review-inspection.aspx</a> . Please refer to step 2 for submission requirements. Once you have completed your Tenant Improvement Permit, you can then apply for a business license and occupancy permit to occupy the space: <a href="https://vancouver.ca/doing-business/get-a-business-licence.aspx">https://vancouver.ca/doing-business/get-a-business-licence.aspx</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000321919	i would like to know if the address - 139 Keefer st, is in a proper zoning for a cannabis retail store?	1/10/2023	Email Out : Jan 12 2023 1:31PM Good afternoon, This location is too close to 2 community centres and another cannabis retail store. Again, you can call 311 and they can advise you how to look this up. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000321952	Field review permit application Interior upper bath and laundry renovation. Add heat pump to home - location to be front corner of house in front of porch.	1/10/2023	Email Out : Jan 13 2023 3:53PM Good afternoon, Thank you for your ePlan Submission to the City of Vancouver Permits Office. I have reviewed your submission for: 2426 W 7th Ave , to interior alterations to renovate the upper floor of the existing single detached house (front building) on this site. The following items need to be addressed, before we can re-review your permit intake application: 1. Provide Renovation Energy Upgrade Proposal Form (REUP) for project value of \$20000: Please refer to the webpage for your information: <a href="https://vancouver.ca/home-property-development/energy-requirements-for-single-family-home-renovations.aspx">https://vancouver.ca/home-property-development/energy-requirements-for-single-family-home-renovations.aspx</a> 2. A mechanical permit is required for the proposed heat pump: Please visit the webpage below for your information on how to apply: <a href="https://vancouver.ca/home-property-development/mechanical-permit.aspx#existing-buildings">https://vancouver.ca/home-property-development/mechanical-permit.aspx#existing-buildings</a> To reapply, please submit all required drawings and documents via the online form here: <a href="https://vancouver.ca/building-development-support">https://vancouver.ca/building-development-support Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Jamie Zhang Enquiry Centre Officer, Service Centre , Development Buildings and Licensing
201000322051	hi there, im applying for the new business licence for s.22(1) Previously business license is s.22(1) I'm not changing anything from the previous license or zoning. What else information do you need from me? s.22(1)	1/10/2023	Email Out : Jan 12 2023 3:21PM Good Afternoon, Zoning would be fine for a new retail limited food tenant (16 seats or less) at 186 Keefer Place. However, permits will be required if you are proposing new kitchen ventilation or any alterations. Please also keep in mind that the existing kitchen may have only been approved to cook food that did not create greasy fumes. Depending on your menu, you may need to install or upgrade your kitchen ventilation and fire protection equipment. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha Email Out : Feb 1 2023 3:42PM Hello, Thank you for contacting the City of Vancouver. Please see thread email from DBL. Please do not reply to this message. If you require further assistance we invite you to visit our website at <a href="https://vancouver.ca">vancouver.ca To report an issue or request a service, use our <a href="https://vancouver.ca/van311.aspx">Van311 app . For more information on City online services, tools and mobile apps, visit <a href="https://vancouver.ca/online-services.aspx">vancouver.ca/online-services You may also contact us at: 3-1-1 (within Vancouver) / 604-873-7000 (outside Vancouver) We are open to take your call from 7:00 am to 10:00 pm, 7 days/week, 36 days/year (including holidays). We also offer interpretation services in over 170 languages. Regards, Veronika City of Vancouver 3-1-1 Contact Centre Please do not reply to this email message. -----Original Message----- From: no-reply.DBLServicesCentre.COV@vancouver.ca Sent: Jan 12, 2023 3:21:23 PM To: s.22(1) subject: Case reference 201000322051 - 186 Keefer Place Good Afternoon, Zoning would be fine for a new retail limited food tenant (16 seats or less) at 186 Keefer Place. However, permits will be required if you are proposing new kitchen ventilation or any alterations. Please also keep in mind that the existing kitchen may have only been approved to cook food that did not create greasy fumes. Depending on your menu, you may need to install or upgrade your kitchen ventilation and fire protection equipment. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha





Case Number	Enquiry Details	Date Created	Response
201000322356	Hello We have a Wholesale Dealer Business license and are looking at moving our business to the above address. We sell natural paints and coatings along with other green products to the trade. Can you let me know if this address will work.	1/10/2023	Email Out : Jan 12 2023 3:31PM Good afternoon, Wholesale Dealer could be supportive. We need further information and floor plan to determine if you need a permit. Will there be walk-in customers or only wholesale to companies? Will you be proposing any alterations to the space? Will the floor area for storage space exceeds the floor area for showroom or display space. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000322371	Greetings, We are working on an approved renovation and the contractor would like to install a sump pump. Can you please help me with the process to have the storm and sewer lines located? Thank you! <a href="#">s.22(1)</a>	1/10/2023	NULL
201000322381	Greetings, Just following up on the garage permit application that has been made for this property. Has a project coordinator been assigned? Many thanks, <a href="#">s.22(1)</a>	1/10/2023	Email Out : Jan 12 2023 4:00PM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, Enquiry Center Office, Samantha, had responded to your case on January 10, 2023 with the following comments: "Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. At this time, we are unable to open a Building Permit application as your application does not meet the minimum requirements to open a permit in our system. Based on the information provided, the pergola, garbage enclosure and area in the garage that is not used for parking is counted into the main house FSR and the Conditional Application will be processed through Housing Renovation Centre. Based on a preliminary screening of your submission, the following items will need to be addressed f further review: 1- Wall adjacent to the overhead garage door (East side) to be no more than 2' otherwise it is counted into FSR 2- garage enclosure and garage is counted into the accessory building width, and the total width is currently over 3-garbage enclosure and garage and pergola are counted into the main house FSR. Please make sure to show all details, elevations, dimensions of all these structures. 4- site coverage and site impermeability calculations/ overlay plan is required as it would appear that the calculation on our end does not match the calculations noted on the drawing 5- check building grades to ensure it is consistent with the survey. if it does not match, you need to note existing and proposed grade 6- full house plans with FSR calculations required to determine permitted building addition. A Character house may achieve max 0.75 as noted in the RS-5 District Schedule, but further review of your proposal is required by the Director of Planning. 7- the new "building addition" of the main house should not be shown on this application, since this scope of work is not related to this application. 8- Refer to the building addition checklist for complete submission requirements." Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - Development Building and Licensing
201000322386	Request to access (view) city drawing and document records.	1/10/2023	NULL
201000322410	Requesting a preliminary design planner.	1/10/2023	Email Out : Jan 10 2023 2:09PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hey <a href="#">s.22(1)</a> Thanks for your enquiry. To request a meeting with a development planner to review a proposal in advance of a development permit application, please email PAR@vancouver.ca or by visiting https://vancouver.ca/home-property-development/development-permit.aspx and scrolling all the way to the bottom of the page until you see "Request a meeting with a planner". Fill out the information there and submit. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Graeme - DBL
201000322413	Vehicular Traffic Coating Renewal Project at level P1 of above address. Working with Capital Maintenance Division, Real Estate and Facilities Management (COV). Screenshot of extent of work attached. Please provide details if BP is required.	1/10/2023	NULL
201000322433	Hi. We (August Brewing Inc.) were issued DP-2021-01005 in January of 2022. We have been limited to closing hours of 10pm, 7 days a week, but have been told to reach out to the Enquiries office to request an amendment to the DP to allow us to remain open until Midnight on Thursday, Friday and Saturday nights. This will be in line with other breweries in the city. Please advise.	1/10/2023	Email Out : Jan 17 2023 4:56PM Good afternoon, A Minor Amendment to an issued Development Permit will be required to change the hours and it's not guarantee approval. Please visit the following link for Development Permit Amendment checklist : https://vancouver.ca/files/cov/minor-amendment-to-dp.pdf We are currently accepting electronic submissions as there are no walk-ins or in person meetings. Please attach/drag all of your documents to our online enquiry form (www.vancouver.ca/building-development-support) when you have a complete application to apply. Once your project has been reviewed, we will provide you with an update on the next steps. Please note, do not drop off hard-copy drawings and documents as they are not required. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000322434	What are the specific building requirements from the City of V. when creating child care? For example, installation of art sink the main area.	1/10/2023	Email Out : Jan 12 2023 3:45PM Good afternoon, Daycare requirements are included in the Childcare Design Guidelines on our website, here is a link to the document: https://guidelines.vancouver.ca/guidelines-childcare-design.pdf And here is a link to our page "Steps to Establish a Childcare Centre" https://vancouver.ca/people-programs/developing-a-childcare-centre.aspx Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000322546	building duplex on this property	1/10/2023	Email Out : Jan 12 2023 10:13AM Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: DB-2023-00164. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application. Our system will alert you of new requests with an email from permits@vancouver.ca . These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. Please note that your application number will only show up in your online account when we begin working on your file. Depending on when you search for your application number in your online system, you may not see any results, even though your application is in our system. Don't Have an Online Permit Account? Please set up an account by visiting https://www.vancouver.ca/permits/apply Instructions on creating an online permit account can be found <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">here . If you need further assistance, please contact 3-1-1 and quote your reference number. Thank you, Housing Review Branch
201000322560	This site is close to False creek NEU service area. Is it mandatory to connect the district energy system?	1/10/2023	Email Out : Jan 12 2023 3:50PM Good afternoon, This question should also be sent to: rezoning@vancouver.ca since rezoning is required. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, [Carolyn
201000322570	Citizen would like to confirm his properties zoning. As per the digital zoning map it shows as RT-6 zoning, however citizen says because of the Broadway Plan this is incorrect. Citizen did not provide an email.	1/10/2023	Email Out : Jan 12 2023 4:09PM Good afternoon <a href="#">s.22(1)</a> It looks as though based on your site width you could only qualify for 3-6 storeys. The existing building is a Municipally Designated Heritage building so all proposals would need approval from the Heritage department. Here is the Broadway rezoning plan as promised, your site is in the MRTB area which begins on page 255 and has a table of development options on page 256: https://guidelines.vancouver.ca/policy-plan-broadway.pdf Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000322581	This project did not proceed and the permit has been cancelled. We are enquiring on the refund forthcoming based on this. Please contact <a href="#">s.22(1)</a> Thank you.	1/10/2023	NULL

Case Number	Enquiry Details	Date Created	Response
201000322592	DPMA application - Updated manufacturing area to include brewing and mixing of pre-distilled spirits with ancillary tasting room.	1/10/2023	Email Out : Jan 27 2023 12:03PM **Please do not reply to this message. Replies are not monitored** Hello, Thank you for your development permit submission request via the City of Vancouver's enquiry / application request web form. As part of the initial development permit steps, an application number has been assigned in our system: DP-2023-00122. Note: this number is for reference only and will become an official application once the project coordinator has verified the package. Your request is now part of our processing queue. Within ten business days (depending on the overall volume of requests), the application will be assigned to a project coordinator. Note: you will receive an email notification once a project coordinator has been assigned. Please also note that your application number will not show up in our online system until the project coordinator begins working on your file; that is, depending on when you search for your application number in our online system, you may not see any results, even though your application is in our system. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, DRB Team Email Out : Feb 1 2023 4:30PM **Please do not reply to this message. Replies are not monitored** Hello, A Project Coordinator has been assigned to DP-2023-00122. A Project Coordinator will be reaching out to you within the next ten business days to provide next steps. In order to finalize the intake process, the Project Coordinator will be requesting payment development permit fees and/or possible additional documents/plans. Please note that your application number will not show up in our online system until the project coordinator begins working on your file; that is, depending on when you search for your application number in our online system, you may not see any results, even though your application is in our system. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, DRB Team
201000322615	Restoration to interior of house due to fire damage.	1/10/2023	Email Out : Jan 25 2023 12:19PM Good afternoon Thank you for your ePlan Submission to the City of Vancouver Permits Office. I have reviewed your submission for: <a href="#">s.22(1)</a> to exterior and interior alterations for fire damage repairs to this existing Single Detached House. The following items need to be addressed, before we can re-review your permit intake application: 1. Provide Schedule B - Structural: <a href="https://vancouver.ca/files/cov/schedule-b-assurance-professional-design-field-review-building-bylaw-2019.pdf">https://vancouver.ca/files/cov/schedule-b-assurance-professional-design-field-review-building-bylaw-2019.pdf</a> 2. Compared the provided plans and the approved plans per DP35765 (please see the attachments), the following items were done without approval: - aluminum cover over the existing sundeck - secondary suite in the basement If you want to validate the work, the followings are required: - show construction details for the roof: a structural engineer is required for the aluminum roof - show deck area and site coverage calculations - refer to RS-1 District Schedule and Deck Bulletin for your information: <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rs-1.pdf">https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rs-1.pdf</a> <a href="https://bylaws.vancouver.ca/bulletin/bulletin-balconies-decks-entries.pdf">https://bylaws.vancouver.ca/bulletin/bulletin-balconies-decks-entries.pdf</a> - show code compliance for the secondary suite - please refer to the secondary suite webpage for your information: <a href="https://vancouver.ca/home-property-development/creating-a-secondary-suite.aspx">https://vancouver.ca/home-property-development/creating-a-secondary-suite.aspx</a> Or alternatively, you can revise the drawings to show the removal of unauthorized work including the roof cover and kitchen in the basement. 3. The windows facing the side yards have been changed compared to the approved plans, provide spatial calculations for the window changes to ensure the unprotected openings meets the requirements per Table 9.10.15.4. <a href="https://free.bcpublications.ca/civix/document/id/public/vbbl2019/808803992">https://free.bcpublications.ca/civix/document/id/public/vbbl2019/808803992</a> 4. Please clarify the trees on the rear yard: trees shown on the rear yard with tree protection barriers are not shown on the provided survey plan Please also confirm with the followings for us to determine if landscape review is required. - Is there any ground penetration/excavation proposed within the canopy dripline or Critical Root Zone (CRZ)*, whichever greater, of existing permit sized on-site trees, neighbour's trees or street trees? - Will there be any storage of materials, equipment, or use of heavy machinery within the canopy dripline or Critical Root Zone (CRZ)*, whichever greater, of existing permit sized on-site trees, neighbour's trees or street trees? - Are any trees proposed to be removed? * CRZ - refer to Protection of Trees Bylaw, Schedule A, for how to measure Critical Root Zone. <a href="https://bylaws.vancouver.ca/tree/scheda.pdf" target="_blank">https://bylaws.vancouver.ca/tree/scheda.pdf If you answered YES to any of the questions above, a pre-screening with the Landscape Group is required prior to application. For Landscape Group pre-screening, please submit your request through the link below: <a href="https://urldefense.com/v3/_https://van311.ca/services/landscape-planning-question_!!G4oVokrRG-lm!-W8o4RYZtOip312JmGkcxM8bv3kjj63DJEihPUnsYzdz0K6_x57GSOldtP1PL_r9doXHrKw\$" target="_blank">https://van311.ca/services/landscape-planning-question [van311.ca] 5. Please provide the construction details for the front covered porch landing over the storage room: per the approved plan, the landing was constructed as concrete slab. 6. The wall labels are not inconsistent with the wall assemblies on the sections, please revise - eg. missing 'W5' wall assembly, 'W1A' was labelled incorrectly on the sections. To reapply, please submit all required drawings and documents via the online form here: <a href="https://vancouver.ca/building-development-support">https://vancouver.ca/building-development-support Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Development Buildings and Licensing - Jamie Zhang
201000322640	Trying to add Mech Drawings and Letters to BP-2021-01709	1/10/2023	NULL
201000322664	want to view the latest architectural drawings including site plans, building plans and elevations.	1/10/2023	NULL
201000322674	DP Minor Amendment: 1.Interior modifications Unit A and B: Transform the Crawl Space to an Accessible Crawl space. Originally not accessible. (sheet A06, A17, A18) 2.Interior modifications Unit A and B: New access hatch to crawl space. (sheet A08, A17) 3.Interior modifications Unit B at 2nd floor: Bathroom and Bedroom 1 sizes slightly changed. (sheet A10, A17, A18) 4.Interior modifications Unit E at main floor: Powder room sizes slightly changed. (sheet A20, A24) 5.Interior modifications Unit E at 2nd floor: Bathroom and Laundry closet sizes slightly changed. (sheet A20, A24) 6.Interior modifications Unit E at 2nd floor: Extend joists above stairs. (sheet A20, A24) 7.New concrete wall and concrete pad to support electrical meters. (A02, O02)	1/10/2023	NULL
201000322710	DP Minor Amendment: 1.Interior modifications Unit A and B: Transform the Crawl Space to an Accessible Crawl space. Originally not accessible. (sheet A06, A17, A18) 2.Interior modifications Unit A and B: New access hatch to crawl space. (sheet A08, A17) 3.Interior modifications Unit B at 2nd floor: Bathroom and Bedroom 1 sizes slightly changed. (sheet A10, A17, A18) 4.Interior modifications Unit E at main floor: Powder room sizes slightly changed. (sheet A20, A24) 5.Interior modifications Unit E at 2nd floor: Bathroom and Laundry closet sizes slightly changed. (sheet A20, A24) 6.Interior modifications Unit E at 2nd floor: Extend joists above stairs. (sheet A20, A24) 7.New concrete wall and concrete pad to support electrical meters. (A02, O02)	1/10/2023	Email Out : Jan 27 2023 12:48PM **Please do not reply to this message. Replies are not monitored** Hello, Thank you for your development permit submission request via the City of Vancouver's enquiry / application request web form. As part of the initial development permit steps, an application number has been assigned in our system: DP-2023-00123. Note: this number is for reference only and will become an official application once the project coordinator has verified the package. Your request is now part of our processing queue. Within ten business days (depending on the overall volume of requests), the application will be assigned to a project coordinator. Note: you will receive an email notification once a project coordinator has been assigned. Please also note that your application number will not show up in our online system until the project coordinator begins working on your file; that is, depending on when you search for your application number in our online system, you may not see any results, even though your application is in our system. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, DRB Team Email Out : Feb 1 2023 4:38PM **Please do not reply to this message. Replies are not monitored** Hello, A Project Coordinator has been assigned to DP-2023-00123. A Project Coordinator will be reaching out to you within the next ten business days to provide next steps. In order to finalize the intake process, the Project Coordinator will be requesting payment development permit fees and/or possible additional documents/plans. Please note that your application number will not show up in our online system until the project coordinator begins working on your file; that is, depending on when you search for your application number in our online system, you may not see any results, even though your application is in our system. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, DRB Team
201000322722	Quoting last automated email: -----START ----- There has been an update to your Building Permit application BP-2022-05415 to <a href="#">s.22(1)</a> Your permit has been issued. Log into your online account using the link below for further details. Your issued permit document(s) are available to view and download under "Documents". If an inspection is required, click "Request Inspection" as the "Next Action". One paper set of City of Vancouver-approved drawings (full-sized and to scale), displaying the City accepted stamp, is to be made available for viewing at the jobsite for City Inspectors. Where approved drawings are issued by the city as paper documents, these will be available for pick up 48 hours following issuance from the Development and Building Services Centre. Refer here for location, hours and contact details. ----- END ----- Am I supposed to pick up paper drawings, eluded to in the last paragraph? Did Development and Building Services do an "issuance"? I sent Vanessa Le that question 3 Jan 2023. As of today, 10 Jan, no reply. Is Vanessa <a href="#">s.22(1)</a>	1/10/2023	Email Out : Jan 10 2023 3:24PM Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** Hello <a href="#">s.22(1)</a> thanks for your enquiry. I have double checked and can confirm that your permit for <a href="#">s.22(1)</a> / BP-2022-05415 is available for hard copy pickup anytime during our normal office business hours at the Services Centre (515 W 10th) <a href="#">s.22(3)(d)</a> but, apologies. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you Graeme - DBL

Case Number	Enquiry Details	Date Created	Response
201000322728	Can a duplex be built on this lot? It's zoned RT-2 but i'm not sure the lot size is large enough. Please confirm	1/10/2023	Email Out : Jan 12 2023 4:17PM Good Afternoon, The Director of Planning is unable to permit a relaxation of site area below 3800 sq ft. It is suggested that you appeal this regulation to the Board of Variance. However prior to doing so, the Board will be asking that you make a permit application to the Housing Review Branch with the explicit request to appeal that regulation in your application. The Board will not accept a direct appeal without first having the Housing Branch recommend the appeal to be heard. Please refer to the RT-2 District Schedule for more information: <a href="https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rt-2.pdf">https://bylaws.vancouver.ca/zoning/zoning-by-law-district-schedule-rt-2.pdf</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Samantha
201000322758	We applied for a DE Minor Amendment to the issued Development Permit DP-2017-00970 on August 12, 2022 and haven't received any correspondence yet. Would you be able to let us know when this amendment might be approved? Thanks,	1/10/2023	Email Out : Jan 11 2023 11:38AM H s.22(1) We've noted a recent status enquiry you sent in regards to a DP minor amendment to s.22(1) ( DP-2017-00970 ). We would like to know if you have received case # when you submitted the amendment request in August last year. We have found no amendment submission under this address. **You can always submit your online application for permit amendment using the same portal you used for the original permit submission: <a href="https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx">Contact the Development and Building Services Centre   City of Vancouver Please right click and open the above link to reach the online portal for Development, Building & Licensing. Kind Regards, Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey-2022">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Jack - Services Centre
201000322774	We require Engineering drawings for 1038 CANADA PLACE to find Sequence of Operations in order to complete smoke control measures testing for the building.	1/10/2023	NULL
201000322781	CCFL is in receipt of an application for Multi-Age child care with a proposed increase in total capacity from 6 to 8 children. The childcare is currently provided in the basement of the house, including an activity area, washroom, nap room, and art and craft area. The applicant proposes to use the upstairs living room area by adding more space for other educational activities for the children. The childcare entrance remains the same through the rear ground floor of the house.	1/10/2023	NULL
201000322790	The BP application was previously approved. but the owner didn't pickup the permit within the expiration time. We were told to re-submit the BP application. and the plan checker agreed to process a new application under the faster "SIPS" stream (similar to field review, except the PC issue the permit directly instead of the inspector after a field review inspection). Please refer to the attached email	1/10/2023	Email Out : Jan 17 2023 3:09PM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: DB-2023-00260. Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (permits@vancouver.ca). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf">Building Permit Online Account Guide . If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, Natalie Macpherson Office Support Clerk III   Renovation Centre Development, Buildings & Licensing   City of Vancouver
201000322818	Hi there, reference number 201000318718. We recently inquired about zoning usage for 8228 granville st to use for retail and were told we need a development permit. We recently submitted a similar request for location 5303 joyce, but the process was to bring an inspector out without requiring a permit. wondering what is different about the two locations? is 8228 granville currently zoned as an office right now? just want to make sure i'm following the right process. thank you!	1/10/2023	NULL
201000322854	Building permit application for interior renovations to top floor and the addition of 3 skylights.	1/10/2023	Email Out : Jan 17 2023 10:42AM Good morning s.22(1) Thank you for your ePlan Submission to the City of Vancouver Permits Office. I have reviewed your submission for: s.22(1) to exterior and interior alterations to the upper floor of this existing Multiple Conversion Dwelling (Secondary suite) on this site. The following items need to be addressed, before we can re-review your permit intake application: 1. Provide a signed and sealed letter from a structural engineer to confirm if the alterations will impact the structural integrity of the existing roof structure Or provide structural drawings and schedule B 2. Provide construction details for the installation of the skylight 3. Owner's Undertaking Letter E-1 cannot be opened, please rename the file by removing all the symbols in the file name. To reapply, please submit all required drawings and documents via the online form here: <a href="https://vancouver.ca/building-development-support">https://vancouver.ca/building-development-support Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Jamie Zhang Enquiry Centre Officer, Service Centre, Development Buildings and Licensing
201000322857	We need to lift a refrigerator through a third storey window, and will need to use a small crane to do so. I wanted to confirm that this would be doable with a street use permit, and to see what the timeline for approval would be. Please let me know when you have a moment. Thank you	1/10/2023	Email Out : Jan 12 2023 4:27PM Good afternoon, As long as the window opening is large enough that you don't need to remove and rebuild any wall, then streets approval is all you need. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000322862	I would like all plans on file for my house.	1/10/2023	NULL
201000322876	Tenant Improvement - field review Building permit	1/10/2023	NULL
201000322882	Hello - Please find our application attached for 3858 & 3868 Rupert Street. If available, we would like to pay for overtime review to expedite the process. Thank you.	1/10/2023	Email Out : Jan 16 2023 1:50PM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: [DB-2023-00221] . Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (permits@vancouver.ca). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf">Building Permit Online Account Guide . If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, Building Review Branch
201000322884	Hello, Can a retail use be allowed on the bottom floor of the building here? It is currently being advertised as available for lease as an office space but the zoning bylaw indicates (zoning DD) that commercial uses can be permitted here. Just seeking some clarification. Thank you and I look forward to hearing back from you. Regards, s.22(1)	1/10/2023	Email Out : Jan 12 2023 4:34PM Hello, Thank you for contacting the City of Vancouver. As per your inquiry, if the existing use is for office use and you want to go into the space as a retail use you will require a "Special Inspection" to confirm building code requirements. Typically, there should be 2 layers of gypsum wall board on either sides of the suite if there are adjacent units. A Special Inspection is a quick process, you can follow the steps here to get your inspection done: <a href="https://vancouver.ca/home-property-development/special-inspection.aspx">https://vancouver.ca/home-property-development/special-inspection.aspx</a> Do note if the inspector finds work that maybe require you will need to get a permit to address it. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Kirat - Development Building and Licensing

Case Number	Enquiry Details	Date Created	Response
201000323042	Hi there, We're planning an envelope repair on a rental apartment building. The building is quite close to its property line and as we are working with surveyors to come up with a plan, we'd like to know what the city will be looking for when it comes to survey specifics. The surveyors say typical surveys for permit applications are to the nearest 0.1 feet, but since we are working with very tight property lines we are wondering if this tolerance will be acceptable to the city upon permit application and closing. Thank you, <a href="#">s.22(1)</a>	1/10/2023	Email Out : Jan 13 2023 9:01AM Good morning, The dimensions on the survey plan should be accurate and could be in imperial or metric but the distances to be in feet or meter with hundredths (2 decimals). Elevation drawings are not provided by Surveyor but you will need to provide elevation drawings with the property line and setback dimensions from the cladding to property line will be required. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000323052	Case reference 201000237302 <<Sunken entries are only permitted for the lowest floor if it is no deeper than 4.9 feet into the ground. This is regardless if there is a suite in the lowest floor or not. The regulation specifically states "basements" not "cellars". Basements may not be deeper than 4.9ft into the ground. Any floor deeper into the ground are considered cellars and thusly, no exterior entrances may be permitted from that floor. >> This is my third inquiries regarding this. I believethose are valid for if secondary suite proposed, otherwise not. I was asking my previous inquiries by-law references. Please reply.	1/10/2023	Email Out : Jan 20 2023 11:37AM Hello, Thank you for your inquiry via the City of Vancouver's online enquiry form. The Planning Department has been implementing this rule for secondary suites being less than 5 feet into the ground for many years. Suites are not permitted in cellars. As the depth of the lowest floor is greater than 5 ft into the ground, no bedrooms or exterior entrances to that floor are permitted as well. This position has been confirmed by the Director of Planning. Please review Section 10.20.3 of the Zoning Bylaw for reference.
201000323068	Site plans, house plans, building plans	1/10/2023	NULL
201000323077	Application for Building Permit for Tenant Improvement - for conversion of existing 5 unit multiple conversion into a 4 unit multiple conversion by restoring attic space and demolition of accessory building at rear.	1/10/2023	Email Out : Jan 16 2023 11:42AM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initi building permit steps, an application number has been assigned in our system: [BP-2023-00215] . Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (permits@vancouver.ca). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf">Building Permit Online Account Guide . If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, Building Review Branch
201000323084	Caller would like to know whether or not they require a permit to remove the grass lawn in their front yard to replace it with stone walkways.	1/10/2023	Email Out : Jan 13 2023 9:00AM Good morning, The maximum amount of impermeable materials for this site is 60% of your site area. Impermeable materials include all buildings, sidewalks, decks, etc... As long as you do not exceed the allowable impermeable area for your site, no permit will be required. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000323087	Minor renovation for the bakery store. Same floor plan lay out. Kitchen equipment replacement. Existing kitchen layout to remain. New Type II hood with general HVAN ducting for Class 2 kitchen.	1/10/2023	Email Out : Jan 27 2023 3:57PM Good afternoon <a href="#">s.22(1)</a> Thank you for your ePlan Submission to the City of Vancouver Permits Office. I have reviewed your submission for: 600 Dunsmuir Street , to exterior and interior alterations to provide tenant improvements to this existing restaurant Class 1 for a new bakery in this existing Municipally designated Vancouver Heritage Register 'C' Building. The following items need to be addressed, before we can re-review your permit intake application: 1. Provide menu and a letter of operation: Please refer to the requirements of operational letter for your reference: <a href="https://vancouver.ca/files/cov/operational_letter_requirements.pdf">https://vancouver.ca/files/cov/operational_letter_requirements.pdf</a> 2. Provide K-3 form to confirm if the cooking is creating grease: <a href="https://vancouver.ca/files/cov/k3-grease-vapours-commitment.pdf">https://vancouver.ca/files/cov/k3-grease-vapours-commitment.pdf</a> 3. floor plan - W2 appears to separate the seating area and the rest of the space, please clarify and provide wall assemblies 4. Planning's comments regarding the proposed 12"x14" grille in the exterior wall facing Seymour Street Given the heritage designation and HRA, heritage is not supportive of the proposed grill on the heritage façade facing the public realm, even if it is concealed by the existing awning. Planning's advice is to provide kitchen exhaust toward the lane with minimum 12' height clearance to limit odours from the public realm, adjacent businesses and residences or demonstrate another solution that is not impacting the heritage façade along Seymour and Dunsmuir streets. 5. Schedule D and B is required for the proposed alterations to building envelope: Refer to the bulletin below for your information: <a href="https://vancouver.ca/files/cov/2003-008-extent-of-building-envelope-review.pdf">https://vancouver.ca/files/cov/2003-008-extent-of-building-envelope-review.pdf</a> To reapply, please submit all required drawings and documents via the online form here: <a href="https://vancouver.ca/building-development-support">https://vancouver.ca/building-development-support Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning. **Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Jamie Zhang Enquiry Centre Officer, Service Centre , Development Buildings and Licensing
201000323122	Caller is restaurant owner who wants to know what the next steps are for the change of use at this location. There is only cosmetic changes to the location.	1/10/2023	Email Out : Jan 13 2023 9:30AM Good morning, If you are referring to a change of use from retail limited food tenant (Group E) to Restaurant (Group A-2) as per DP-2022-00760, a Building Permit will be required. Please visit the following link for the building permit checklist : <a href="https://vancouver.ca/files/cov/const-new-bldg-add-existing-bldg-app.pdf">https://vancouver.ca/files/cov/const-new-bldg-add-existing-bldg-app.pdf</a> We are currently accepting electronic submissions as there are no walk-ins or in person meetings. Please attach/drag all of your documents and drawings to our online enquiry form ( <a href="http://www.vancouver.ca/building-development-support">www.vancouver.ca/building-development-support</a> ) when you have a complete application to app Once your project has been reviewed, we will provide you with an update with intake appointment date or re-submission requirements. Please note, do not drop off hard-copy drawings and documents as they are not required during this stage but may be required at a later date before permit issuance. If you are not changing the use to a Restaurant, please provide the proposed use to provide an affirmative response. A Building and/or Development permit will be required and dependent on the proposed use. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000323124	I was wondering if the property could be zoned for multi-family including a coach house.	1/10/2023	Email Out : Jan 13 2023 9:36AM Good morning, Multiple dwelling is not a listed use under the FSD district schedule, and rezoning can only be considered on sites complying with the following: (a) do not contain protected heritage property; (b) do not contain buildings that, in the opinion of the Director of Planning, have heritage character or heritage value; <strong style="color: #ff0000;">(c) are located on West King Edward Avenue, Granville Street or West 16th Avenue; and (d) have a rear lane Unfortunately, you are not located on a street than can be rezoned. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000323186	reference:201000285531	1/10/2023	Email Out : Jan 17 2023 9:58AM **Please do not reply. Replies are not monitored** Hello <a href="#">s.22(1)</a> Thank you for your building permit submission request via the City of Vancouver's online enquiry form. At this time, we are unable to open a Building Permit application as your application does not meet the minimum requirements to open a permit in our system. This permit application still has deficiencies therefore a permit cannot be opened. - The site plan you provided has an architect firm on the side bar, you will have to remove the side bar as this architect has not provided these drawings for you. Instead of the site plan you can use the strata site plan. - Key plan is just the strata plan with the level 22 -floor plans existing and proposed needs to be the whole unit before and after, you submitted level 22 highlighted areas with is the electrical plan with an engineering firm on the side bar, you will need to remove this side bar in order to use this drawing Next Steps Review the [ <a href="https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf">https://vancouver.ca/files/cov/field-review-and-tips-minor-renovation-bp-checklist.pdf</a> ] application checklist to ensure you have the required documents to submit a complete application package: For additional Building Permit checklists, please refer to our <a href="https://vancouver.ca/home-property-development/application-forms-and-checklists.aspx">Building and renovating forms, checklists, and bulletins page. Once you have all of the required documents, re-submit your application package using the Development and Building Services Centre <a href="https://vancouver.ca/home-property-development/contact-development-buildings-services-centre.aspx">enquiry form and quote your reference number. As part of our efforts to improve permit wait times, we have transitioned to a new system for electronic permit applications. Booking intake appointments and dropping off documents and drawings are no longer necessary. Don't Have an Online Permit Account? Please set up an account by visiting <a href="https://vancouver.ca/permits/apply">vancouver.ca/permits/apply Instructions on creating an online permit account can be found here: <a href="https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf">https://vancouver.ca/files/cov/creating-an-online-account-guide.pdf Why do you need an Online Permit Account? An online permit account is necessary for you to be able to communicate and share documents with City staff. During the application process staff will ask questions or request additional documents to support the review of your application. You can also pay most permitting related fees online through your online permitting account. Once your permit is issued, you will have access to your issued permit and any drawings or documents that have been accepted. If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Wayland, Service Center

Case Number	Enquiry Details	Date Created	Response
201000323225	RE: s.22(1) Hi there, s.22(1) is currently occupied by an older building with residential rental suites, and s.22(1) s occupied by an industrial / office building. The current zoning for both buildings is I-1. Based on the location and the current use of a portion of this property, would the city consider rezoning to include mainly residential housing? Thank you, s.22(1)	1/10/2023	Email Out : Jan 13 2023 9:39AM Good morning, Please contact the Rezoning Centre at rezoning@vancouver.ca for you enquiry. Please visit the following link for rezoning : <a href="https://vancouver.ca/home-property-development/rezoning-applications.aspx">https://vancouver.ca/home-property-development/rezoning-applications.aspx</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, CY
201000323230	Buildings plans for addresses: 5255 Heather Street 4949 Heather Street 5201 Heather Street 657 West 37th Avenue 707 West 37th Avenue	1/10/2023	NULL
201000323241	I wanted to know if this property allows for sports/recreational usage.	1/10/2023	Email Out : Jan 13 2023 9:46AM Good morning, Unfortunately 54 E 4th is located in the zone I-1 which does not list fitness centre as an allowable use, so we are not able to consider the use at this location. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000323256	For the properties at: 2415-2483 East 26th Avenue, what is the maximum development density that would be permitted on this property and would it be for rental, condo, or townhouse use? Would MIRHPP or any other rental programs be permitted on this site? Please call me a s.22(1) Many thanks!	1/10/2023	Email Out : Jan 13 2023 9:53AM Good morning, Multiple dwelling can be considered under the current zone which is CD-1(210) attached below: <a href="https://cd1-bylaws.vancouver.ca/cd-1(210).PDF">https://cd1-bylaws.vancouver.ca/cd-1(210).PDF</a> For enquiries regarding rezoning for higher density, please contact the Rezoning department directly at: rezoning@vancouver.ca Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000323361	Building permit application for minor renovation - commercial tenant improvement. Existing: Bakery to New: Bakery *Vancouver Coastal Health Approval enclosed.	1/10/2023	Email Out : Jan 17 2023 11:49AM **Please do not reply. Replies are not monitored** Hello, Thank you for your building permit submission request via the City of Vancouver's online enquiry form. As part of the initial building permit steps, an application number has been assigned in our system: *BP-2023-00250 . Please note that this number is for reference only and will only become an official application once the Project Coordinator has verified the package. Next Steps Your request is now part of our processing queue. We will be reviewing your application package for completeness and may request additional documents to support your application via your online permit account. Our system will alert you of new requests with an email from 'City of Vancouver Permits' (permits@vancouver.ca). These emails will also contain instructions and information for your permit application. Please check your junk or spam folder, in case the emails end up there. Once all required application documents have been submitted and fees paid, we will conduct a detailed review of your application. There is no longer a need to drop off hardcopy versions of your documents. Reviewing your application via your Online Permit Account Please note that depending on when you search for your application number in your online account, you may not see any results, even though your application is in our system. Your application number will only show up in your online account when we begin working on your file. For more information on your online account and interacting with City staff refer to the <a href="https://vancouver.ca/files/cov/building-permit-online-account-guide.pdf">Building Permit Online Account Guide . If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your application or reference number. Thank you, Building Review Branch
201000323413	Can this space be used for sports/recreational usage?	1/10/2023	Email Out : Jan 13 2023 9:59AM Good morning, Fitness centre use cannot be considered under I-4 zoning so we are not able to consider this location. Here is a link to the Zoning and Development By-Law. You are able to look up the zone and see which uses can be considered in each zone. If the use is not listed it cannot be considered. <a href="https://vancouver.ca/home-property-development/zoning-and-land-use-policies-document-library.aspx#regulation">https://vancouver.ca/home-property-development/zoning-and-land-use-policies-document-library.aspx#regulation</a> Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000323449	Hi. I am a general contractor. I have been asked to do a face lift for this pizza place in kitsilano. Now, we would like to learn more about what is required in terms of permits for different items on the list the client has provided me. We believe we will need trades permit for electrical (at least), but where is the line drawn for what is considered minor (and doesn't need building permits) and what does. Are there reno budget thresholds which could mean adding washrooms or other major upgrades etc? We have the intention on getting all required drawings and permits needed but the client could consider dropping parts of the scope should it require too much headache/other upgrades (especially the washroom requirement - there is simply no room for one). So is it possible to meet an inspector/plancher or other person who can give us some initial guidance on what we can expect and what is needed in terms of permits etc? Please contact me over phone or email. Thank you, s.22(1)	1/10/2023	Email Out : Jan 13 2023 10:12AM Good morning, If any drywall will be removed (for services), any walls altered, relocated, or any new kitchen equipment is proposed then a building permit will be required. If you let us know a more complete scope of work we can advise you what would be required. Please take our <a href="https://survey.vancouver.ca/s3/DBL-Services-Centre-Customer-Survey">2 minute survey to tell us about your experience, your feedback will help inform our future planning.**Please do not reply. Replies are not monitored** If you need further assistance or to provide more information, please submit another enquiry through our <a href="https://vancouver.ca/building-development-support">contact form and quote your reference number. Thank you, Carolyn
201000323492	DB-2021-06566 existing construction work apply for layout revision.	1/10/2023	NULL
201000323496	I can't find all the files	1/10/2023	NULL