

File No.: 04-1000-20-2023-204

September 14, 2023

s.22(1)

Dear

s.22(1)

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am writing regarding your request of April 6, 2023 under the ***Freedom of Information and Protection of Privacy Act*** for:

**Records (such as emails, reports, briefing notes, memos, text messages, recorded meetings, calendar invites and phone calls) discussing 1) an operational plan to clear the Hastings Street encampment on April 5 and 6, 2023 and 2) communicating the plan to the public (excluding media records). Date range: March 30, 2023 to April 5, 2023.**

All responsive records are attached. Some information in the records has been severed (blacked out) under s.13(1), s.15(1)(a), s.15(1)(l), s.19(1), and s.22(1) of the Act. You can read or download these sections here:

[http://www.bclaws.ca/EPLibraries/bclaws\\_new/document/ID/freeside/96165\\_00](http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00).

Under section 52 of the Act, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, [info@oipc.bc.ca](mailto:info@oipc.bc.ca) or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (#04-1000-20-2023-204); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,

*[Signed by Cobi Falconer]*

**Cobi Falconer, MAS, MLIS, CIPP/C**  
**Director, Access to Information & Privacy**

[cobi.falconer@vancouver.ca](mailto:cobi.falconer@vancouver.ca)

453 W. 12th Avenue Vancouver BC V5Y 1V4

If you have any questions, please email us at [foi@vancouver.ca](mailto:foi@vancouver.ca) and we will respond to you as soon as possible. Alternatively, you can call the FOI Case Manager at 604-871-6584.

Encl. (Response Package)

:ma

From: ["McDermott, Jonathan" <Jonathan.McDermott@vancouver.ca>](mailto:Jonathan.McDermott@vancouver.ca)

To: ["McDermott, Jonathan" <Jonathan.McDermott@vancouver.ca>](mailto:Jonathan.McDermott@vancouver.ca)

Date: 4/5/2023 6:36:16 AM

Subject: ACCS - HHS - Hastings Destructuring Operational Plan - March 2023 DRAFT

Attachments: ACCS - HHS - Hastings Destructuring Operational Plan - March 2023 DRAFT.pdf

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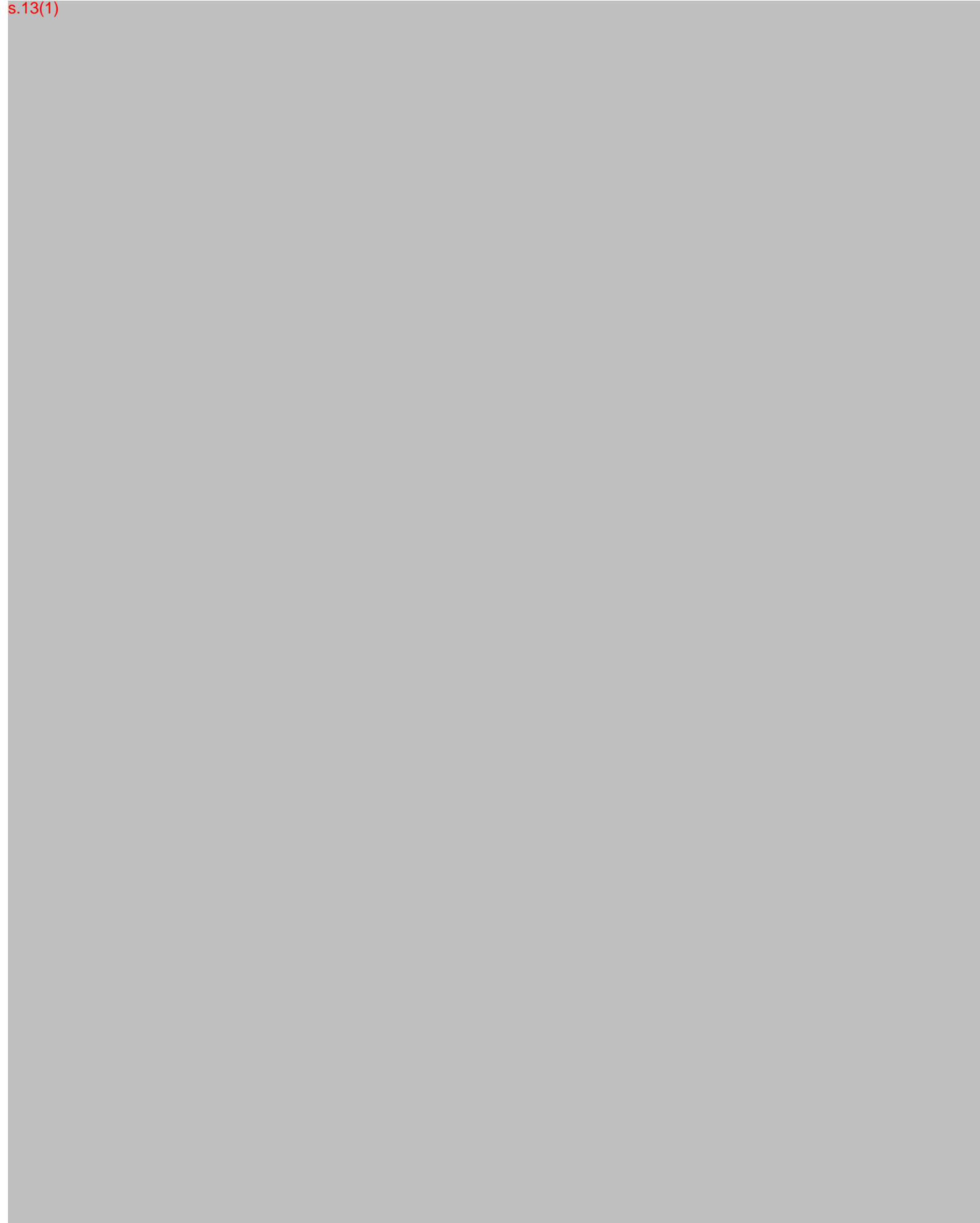


















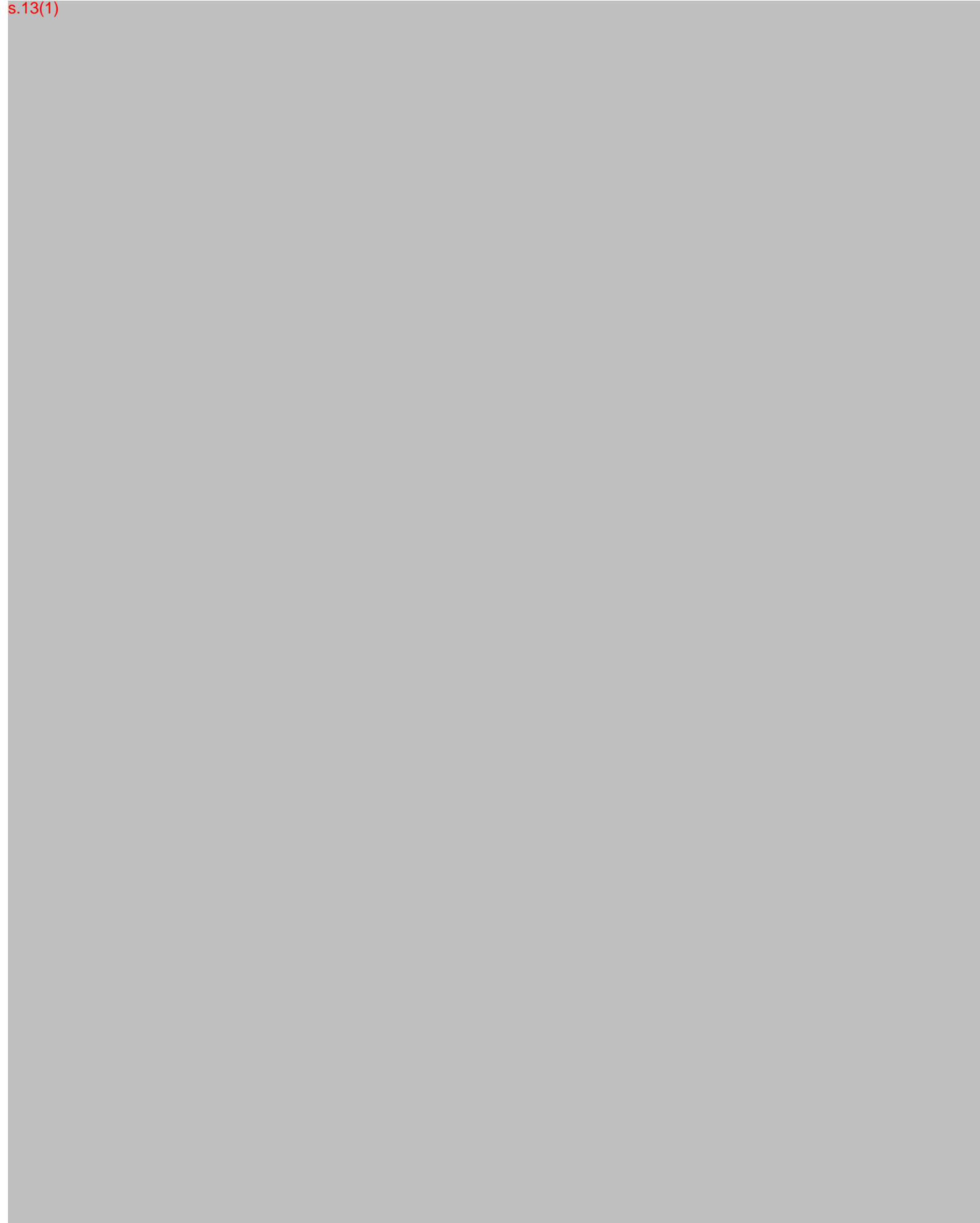




























From: ["MacKinnon, Stephanie" <Stephanie.MacKinnon@vancouver.ca>](mailto:Stephanie.MacKinnon@vancouver.ca)  
 To: ["Lupick, Dustin" <Dustin.Lupick@vancouver.ca>](mailto:Dustin.Lupick@vancouver.ca)  
["McDermott, Jonathan" <Jonathan.McDermott@vancouver.ca>](mailto:Jonathan.McDermott@vancouver.ca)  
 Date: 4/4/2023 10:14:46 AM  
 Subject: ACTION - Hastings Situation Report Update - March 28 - April 3

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Hi Dustin,

Please see the metrics for the previous week. The structure count will be updated at 1pm.

Let me know if you have any questions.

Thanks,  
 Steph

#	Objective	Status / Target	Risks / Issues / Comments (Mar
2	De-structuring Operations		
	1. Destructuring at priority sites (provide highlights issues or risks from key areas of interest e.g. Regent Hotel, Balmoral Hotel, Market, other priority sites etc.)	Ongoing	Completed removal events of st <ul style="list-style-type: none"> <li>- 300 blk Dunlevy Ave (ES)</li> <li>- 300 blk Main St (WS/ES)</li> <li>300 blk Columbia St (WS)</li> <li>000 blk E Hastings (NS)</li> </ul>
	2. Other activities that improve general conditions (e.g. power washing, storage, etc.)	Ongoing	<ul style="list-style-type: none"> <li>- Great work being comp</li> </ul> Impossible out on the st washing, litter picking ar

#### Priority Site Outcomes

Date	Outcome
March 28 <sup>th</sup>	000 blk E Hastings (NS) and 400 Dunlevy Ave <ul style="list-style-type: none"> <li>- 6 impounds (belongings were taken into temporary storage)</li> <li>- On the Unit blk E Hastings the crew focused on the west side, specifically clearing the entrance to Providence Crosstown Clinic</li> </ul>
March 29 <sup>th</sup>	300 blk Main St (WS/ES) <ul style="list-style-type: none"> <li>- 3 impounds (belongings were taken into temporary storage)</li> <li>- 1 structure remained, occupant was working on putting belongings into carts</li> <li>- Advocate groups were present</li> </ul>
March 31 <sup>st</sup>	300 blk Columbia St (WS/ES) <ul style="list-style-type: none"> <li>- 6 impounds (belongings were taken into temporary storage)</li> <li>- Cleared patio on the East Side of Columbia St</li> <li>- Advocate groups were present</li> </ul>

## B: Metrics

Please input the metrics below for the stipulated dates.

De-construction Metrics	28-Mar	29-Mar	30-Mar	31-Mar	1-Apr	2-Apr	3-Apr
# of priority sites cleared (X/X)	21/21	21/21	21/21	21/21	21/21	21/21	21/21
# of tents and structures taken down	7	3	1	7	0	1	3
# of new structures have appeared between Abbott & Gore	0	3	4	0	0	2	1
# of carts distributed by Sanitation	19	10	0	15	0	0	0
# of propane tanks removed	1	13	3	11	7	7	13
# of Evelyn Saller meal tickets distributed by ENG teams	5	10	2	4	0	5	0
Tonnage of material removed	2100	3160	3360	4350	2400	4270	2730
# of Operations Workers (i.e. ops workers, drivers, etc.) deployed for Urban Issues by ENG (may include areas outside Hastings operational area)	14	12	11	9	9	9	10
# of Supervisors deployed in-field by ENG (i.e. sub-foreman)	4	6	5	5	4	4	4
# of Managers deployed in-field by ENG (i.e. exempt)	1	1	1	1	1	1	1
# of VFRS Inspectors deployed	2	2	2	2	2	2	2

# Electrical Service Information Form

Date: (DD/MM/YY)	Service address (full address and postal code if available)	
Project name		
Legal description		
BC Hydro Reference #		
Anticipated energization date:		

## Owner information

Name	Mailing address
Email address	Address line 2
Phone/Cell #	GST#

Technical contact persons	Name	Email address	Phone no.
Electrical contractor			
Electrical consultants			
General contractor			

## Building and electrical details

Building state: <input type="checkbox"/> New <input type="checkbox"/> Existing	Proposed use of building:
Permanent service <input type="checkbox"/> Temporary service <input type="checkbox"/>	
Number of hours of operation per day:	
Number of operational days per week:	
Main switch size: _____ amps	Code peak demand: _____ kW
80% rated <input type="checkbox"/> 100% rated (BC Hydro approval required) <input type="checkbox"/>	Your Designer may inquire further about your computation for the code demand
Voltage: _____ volts	Average operating demand: _____ kW
Largest motor: _____ hp	Time of day of peak demand: <input type="checkbox"/> AM <input type="checkbox"/> PM
Fire pump: <input type="checkbox"/> No <input type="checkbox"/> Yes – Size _____	
Building heated by: <input type="checkbox"/> Gas <input type="checkbox"/> Electric <input type="checkbox"/> Heat pump – Locked Rotor Amp _____ A <input type="checkbox"/> Electric furnace <input type="checkbox"/> Other	
On-site customer-owned generation: <input type="checkbox"/> No <input type="checkbox"/> Yes—open transition <input type="checkbox"/> Yes—closed transition	
Requested service type: Overhead <input type="checkbox"/> Underground <input type="checkbox"/>	

Load details	Existing (if applicable)	New
Electric heating load	kW	kW
Lighting load	kW	kW
Heat pump including geothermal	kW	kW
Air conditioning motor load	kW	kW
Electric vehicle charging load	kW	kW
Other motor load	kW	kW
Other load	kW	kW
Total connected load	kW	kW
Proposed future load		kW



**From:** [Lupick, Dustin](#)  
**To:** [Tran, Tan](#); [LEE, Rich](#); [Gailus, Ali](#); [WHYSKER, Tanya](#); [CHAPMAN, Don](#); [Meers, Dave](#); [Renning, Rob](#); [Caitlin.Etherington@vch.ca](#); [Stephane.Partridge@vch.ca](#); [Elizabeth.Holliday@vch.ca](#); [Verena.Weigle@vch.ca](#); [Melles, Bruk](#); [Zupan, Mike](#); [Lam, Phoenix](#); [Tait, Godfrey](#); [Shames, Albert](#); [Scollard, Taryn](#); [Sidwell, Amy](#); [Parker, Lisa](#); [Zak, MaryClare](#); [Lepps, Betty](#); [Peterson, Darren](#); [Singh, Sandra](#); [Mauboules, Celine](#); [Rana, Preet](#); [McDermott, Jonathan](#); [Amrolia, Armin](#); [Baker, Sue](#); [Heidi Hartman](#); [Allison Dunnet](#); [wyalenci@bchousing.org](#); [Carmen Hall](#); [Nicole O'Connor](#); [Moss, Bob](#); [Mochrie, Paul](#); [LaClaire, Lon](#); [Pontikis, Maria](#); [Trudeau, Matthew](#)  
**Subject:** CONFIDENTIAL - Situation Report - March 21-27  
**Date:** Thursday, March 30, 2023 12:41:37 AM  
**Attachments:** [2023-03-28 - Situation Report - Hastings Destructuring.pdf](#)

Hi everyone,  
Please see attached situation report for March 21-27.

## Outlook at Situational Awareness

### Sanitation

#### Impoundments

March 21st	<p>000 blk W Hastings (South Side) and 400 blk E Hastings (South Side)</p> <ul style="list-style-type: none"> <li>Five (5) impounds (personal belongings were taken into temporary storage)</li> <li>Two (2) structures were left on 400 blk E Hastings (South Side), occupants were still working on getting belongings into storage carts</li> </ul>
March 24th	<p>300 blk Gore Ave (West Side)</p> <ul style="list-style-type: none"> <li>Three (3) impounds (personal belongings were taken into temporary storage)</li> <li>Street was cleared and all structures were removed</li> <li>Advocate groups were present</li> </ul>

Removal notices provided to the following locations to revisit the sites.

- 300 blk Dunlevy Ave (East Side)
- 300 Main St (West Side/ East Side)
- 300 Columbia St (West Side /East Side)

As of March 28th, there are **85** structures remaining along Hastings St. There has been an overall steady increase since early February.

- Average **3,620 kg** material removed per day
- Mission Possible continues street cleaning contract with positive results (power washing, litter picking and cleaning)

### Parks:

- Fifty-two (52) Tents in North Area of Crab Park, two tents identified in other DTES parks
- Continue to working with campers re guidelines and processes in the park and continue to attend once per week
- Currently 10-15 individuals staying in Crab Park overnight
- Increase in number of tents as spring approaches

## Significant Changes/ Updates

### VFRS:

- Thirty four (34) Outdoor fires along and around Hastings Street encampment responded to by Strathcona and DTES Fire Halls between March 21st- March 27th.

VFRS Metrics	Mar 21	Mar 22	Mar 23	Mar 24	Mar 25	Mar 26	Mar 27
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# of outdoor fires responded to by Fire Halls 1: Strathcona, and #2: DTES	6	5	2	4	4	5	8
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Note: There were three additional fires responded to by FH 8: Yaletown in and around the downtown south area

- Three (3) significant fires over weekend; 500 block E.Hastings and one on Pender Street; both under investigation with VPD for cause
- Increase in intentionally set outdoor fires

## ACCS:

- **Six** individuals housed during reporting period; **16** additional individuals accepted offers of shelter during reporting period. Individuals who are accepting an offer of shelter have often previously accepted shelter offers.
- Currently **20** active allocations; **20** of the **8** are waiting for room to be ready after accepting offer.
- Outreach were out on weekend both days connecting with individuals

## VCH:

- Bi-weekly outreach metrics regarding the number of clients seen during health walks. Reporting is for multiple days; data does not indicate unique individuals.

VCH Metrics	
Outreach Days	March 13 <sup>th</sup> , 16 <sup>th</sup> , 20 <sup>th</sup> and 23 <sup>rd</sup>
Number of Connections	267
Number of referrals to teams	15
Number of direct clinical care provided	22

## Additional Shelter Info

- Specific shelters are holding beds for individuals from Hastings and Crab Park through a direct referral process.
- Process: BC Housing connects with shelter providers daily and informs the City's Homelessness Services Outreach Team where there are bed vacancies. If outreach identifies individuals that have accepted a shelter offer, they will notify BC Housing and contact shelter provider to access the bed.
- In addition to the 20 beds at 875 Terminal, there are eight additional sites that are holding beds specifically for Hastings and Crab Park, as outlined below:

Provider	Shelter	Beds Available	Beds held until
<b>PHS</b>	New Fountain Shelter	As available	10 PM
<b>CBG</b>	1 <sup>st</sup> Ave	As available	3 PM
<b>CBG</b>	Metson	As available	3 PM
<b>CBG</b>	Hornby	As available	3 PM
<b>First United</b>	First United (Women's side)	As available	3PM
<b>VAFCS</b>	1660 E. Hastings	30 beds	2 PM
<b>Lu'ma Native Housing Society</b>	Klahowya Tillicum Lalum	20 beds	n/a
<b>Lookout *NEW*</b>	Yukon Shelter	As available	3 PM

<b>Lookout *NEW*</b>	Al Mitchell Shelter	As available	3 PM
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**Dustin Lupick**

Social Planner

Housing and Homelessness Services | Arts, Culture & Community Services

City of Vancouver

Office: 604-404-0230

Pronouns: he/him/his

*Acknowledging that I work and live on the unceded territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and səlilwətaʔ (Tsleil-Waututh) nations.*

# Situation Report

<b>Event Name</b>	<b>Hastings De-Structuring</b>
<b>Date</b>	March 28, 2023 (Week 25)
<b>Time</b>	N/A
<b>Reporting Period</b>	March 21 – March 27
<b>EOC Activation Level</b>	N/A
<b>EMBC Task #</b>	N/A
<b>Reviewed By</b>	Dustin Lupick, Social Planner
<b>Authorized by</b>	Bruc Melles, Director, Homelessness Services

***This document may be distributed within your municipality or agency***

This document may not be distributed outside of your agency.

<b>ACCS CONTACT INFO</b>	<b>Email: <a href="mailto:bruk.melles@vancouver.ca">bruk.melles@vancouver.ca</a></b>
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## Sanitation

- Impoundments

March 21st	000 blk W Hastings (South Side) and 400 blk E Hastings (South Side) <ul style="list-style-type: none"> <li>Five (5) impounds (personal belongings were taken into temporary storage)</li> <li>Two (2) structures were left on 400 blk E Hastings (South Side), occupants were still working on getting belongings into storage carts</li> </ul>
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- VFRS:**

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VFRS Metrics	Mar 21	Mar 22	Mar 23	Mar 24	Mar 25	Mar 26	Mar 27
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  - Currently 20 active allocations; 8 of the 20 are waiting for room to be ready after accepting offer.
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- VCH:**

- Bi-weekly outreach metrics regarding the number of clients seen during health walks. Reporting is for multiple days; data does not indicate unique individuals.

VCH Metrics	
Outreach Days	March 13 <sup>th</sup> , 16 <sup>th</sup> , 20 <sup>th</sup> and 23 <sup>rd</sup>
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## Weekly Metric (March 21-27)

### Destructuring

21/21

# of priority sites cleared

March 21-27

Total (Since Aug 17)

21

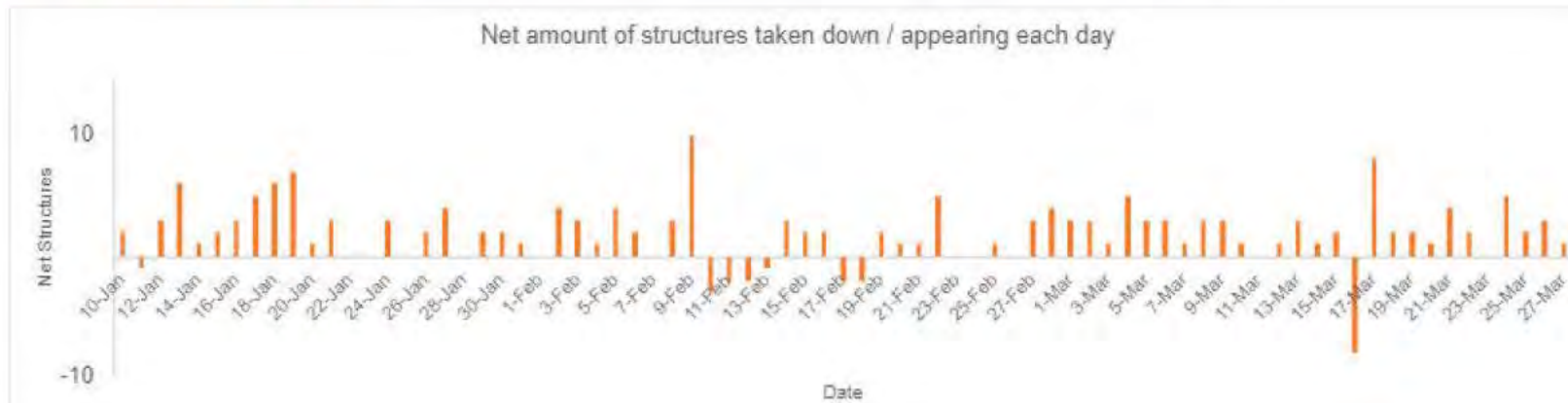
615

# of tents and structures taken down

4

207

# of new tents and structures on Hastings (b/w Abbott & Gore)



### Structures and people in parks

	For Mar 27	
	Structures	People
Andy Livingstone Park	1	1
Crab Park	0	N/A
Oppenheimer Park	1	0
Strathcona Park	0	0
McLean Park	0	0
Pigeon Park	0	0
Other Parks	0	0



Updated Mar 28st, 2023

85



## Map Legend



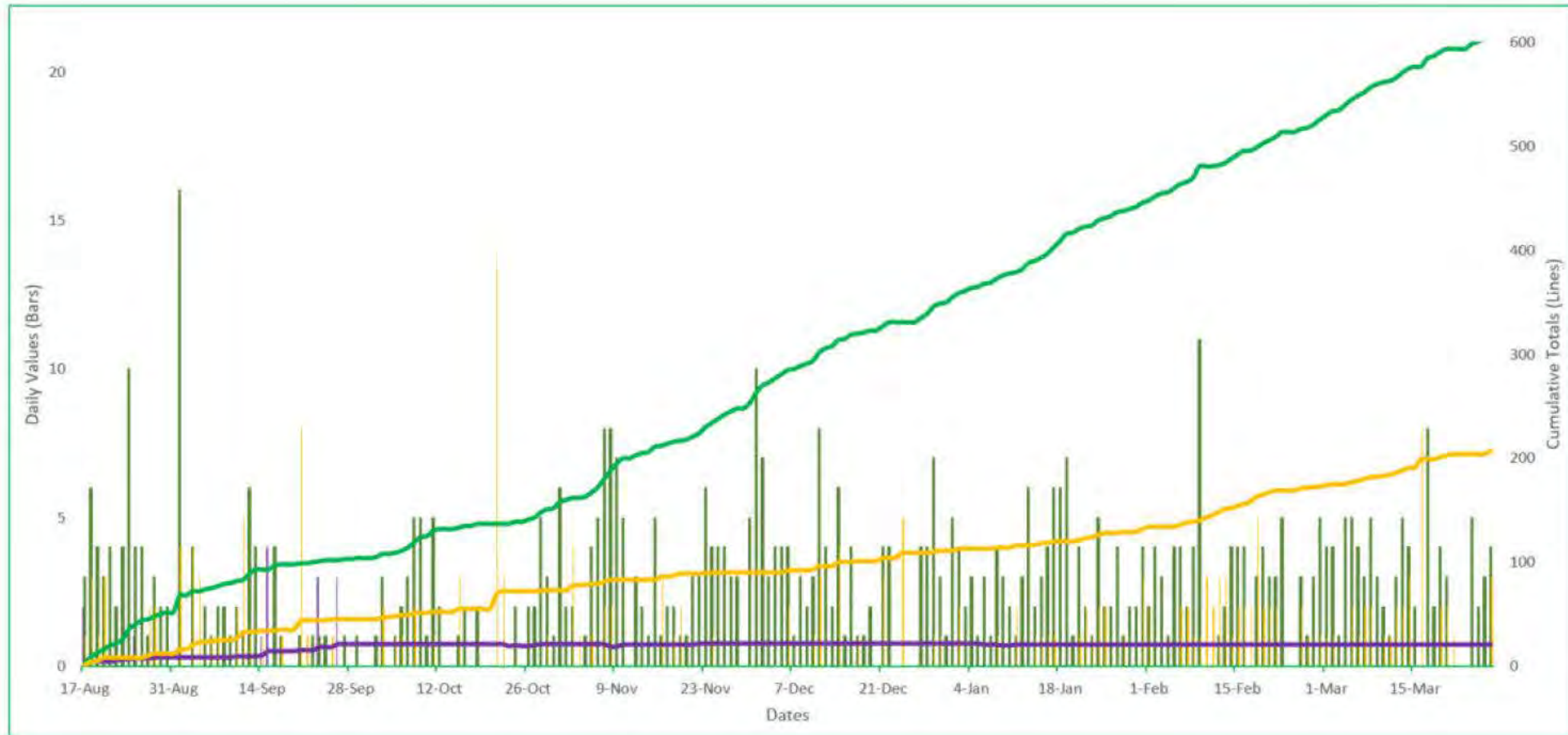
*This map shows structures within the operational area as captured by the structures mapping team periodically. The number of structures shown on this map may not match the total of the daily removed/erected structures reported by Engineering crews and shown elsewhere. The periodic snapshot captured by the structures mapping team shown here should be understood as the definitive number of structures remaining.*





# Cumulative and Daily Metrics Tracking

Visual representation of deconstructing operations expressed by daily values (left y-axis; bars) and cumulative momentum of progress (right y-axis; trend lines).



*\*Note: The number of priority sites changes frequently as the operation evolves*

## Shelter Beds

Average 10  
Available spaces  
each day

*This data represents the range of shelter spaces available daily. The data will fluctuate as people move in/out of shelters. There are spaces that have been reserved at one shelter for individuals who are currently staying outside on Hastings Street; they are accessed through direct referral from the City's Outreach team. Individuals who are staying in a shelter with reserved beds may stay for a short or long time. Individuals may leave a shelter due to receiving housing, returning to unsheltered homelessness, or many other reasons. There are plans to increase shelter capacity.*

152  
Accepted\*  
(Aug 17- March 28)

*This data represents the total number of people who have been connected to a shelter space. Outreach staff contact the shelter, reserve a bed for individuals, and support individuals with intake at the shelter. Individual stays or length of stay are not tracked by City Outreach staff. While a cumulative number is reported, it does not necessarily reflect the number of people currently staying in shelter as people may leave or transition out of shelter.*

Carnegie Outreach	Mar 21	Mar 22	Mar 23	Mar 24	Mar 25	Mar 26	Mar 27
Accepted offers of shelter*	0	2	5	0	3	6	0

\*This does not represent unique accepted offers of shelter. The same individuals may accept multiple offers of shelter.



# Housing Metrics Snapshot – Current State

	Active	Cumulative	Data current to March 28	Defintion of Cumulative is data between July 25th and reporting date
Number of people needing housing/shelter	109	448	Active: The number of individuals in needs of housing/shelter on reporting date.	Cumulative: The number of individuals that have at any point been in need of housing/shelter since July 25. If someone cycles in and out of housing/shelter they are only counted one time.
<b>Allocations:</b> Present housing units available for occupancy	14	Unclear	Active: The current number of housing rooms/units available for occupancy as of the reporting date.	Cumulative: The number of housing rooms/units that have been brought forward to the allocations table since July 25.
<b>Allocations:</b> Unit has been brought to allocation table as ready but is currently in question due to the service provider not able to tenant the unit for a variety of reasons	6	Unclear	Active: Rooms are currently delayed either due to repairs not being completed or other reasons provided by the service provider.	
<b>TOTAL ALLOCATIONS in process. Includes units ready for occupancy and 'units in question'</b>	<b>20</b>	<b>114</b>	Active: The current number of individuals who have been allocated an available room/unit as of reporting date. This number cannot be higher than present rooms/units available as all allocations are tied directly to a unit.	Cumulative: The number of individuals who have been allocated a housing room/unit since the process began July 25th (regardless of outcome).
<i>Allocations waiting for housing provider <b>ROOM READINESS</b> input/interview</i>	7	N/A	Active: Individuals that have been allocated housing room/unit and are waiting to meet the service provider and have a housing interview as of reporting date.	N/A
<i>Allocations waiting for more information on client from Outreach before interview</i>	0	N/A	Active: Individuals that have been allocated a housing room/unit and conducted an interview. Carnegie is providing service provider with more information regarding the client.	N/A
<i>Allocations waiting for client to attend interview</i>	5	N/A	Active: Individuals that have been allocated a room/unit and are currently waiting to have an interview with housing provider	N/A
<i>Interview offers being considered by clients</i>	0	N/A	Active: Individuals that conducted an interview, are considering if they want to move into specific housing room/unit.	N/A
<i>Allocation offers being considered by clients</i>	0	N/A	Active: Individuals who have already had a succesful interview and are currently deciding if they want to move into the specific housing room/unit.	N/A
<i>Units offers accepted, waiting for room to be ready</i>	6	N/A	Active: The number of clients that accepted a housing room/unit during reporting period, but have NOT moved in yet.	N/A
<i>Unit offers accepted, client has keys, rent paid, waiting for client to move in</i>	2	N/A	Active: The number of clients that accepted a housing room/unit during reporting period, but have NOT moved in yet.	N/A

	During Reporting Period	Cumulative (Since July 25)	Data during reporting period	Defintion of Cumulative is data between July 25th and reporting date
Housing rooms/units offers made to clients by housing provider	6	105	Active: The number of people who have received housing offers from service provider as of the reporting period date	The number of housing rooms/units that have been offered to a client by a housing provider
Housing rooms/units offer rejections (client)	0	18	Active: The number of housing rooms/units that were rejected by a client during reporting period	The number of housing rooms/units that a client has rejected after receiving an offer from a housing provider
Housing rooms/units offers accepted, moved in	6	87	Active: The number of clients that accepted a housing room/unit during reporting period, but have moved in yet. There has been a historical error in placements where one person has been recorded as having moved in, when this was not the case. This count has reduced the overall number by one which we now believe to be correct.	The number of housing rooms/units where a client has accepted and offer, and client HAS moved in.
Housing room/unit offer rejections resulting in clients needing re-allocation (housing provider or BCH)	2	56	Active: The number of clients that did not obtain housing/ unit at some point during the process during reporting period. Their file will be returned to allocations table.	The number of clients that did not obtain housing/ unit at some point during the process during reporting period. Their file will be returned to allocations table.



## Destructuring

De-construction Metrics	Mar 21	Mar 22	Mar 23	Mar 24	Mar 25	Mar 26	Mar 27	Total (Since Aug 17)
# of priority sites cleared	21/21	21/21	21/21	21/21	21/21	21/21	21/21	21/21
# of tents and structures taken down	5	2	0	5	2	3	4	615
# of new tents and structures on Hastings between Abbott and Gore	1	0	0	0	0	0	3	207
Tonnage of material removed (kg)	3770	2990	4160	4170	4115	3005	3150	683,720 kg
# propane tanks removed	4	15	4	10	4	7	4	1,627
# of Evelyne Saller meal tickets distributed by ENG teams	6	10	4	10	4	4	0	1,088
# of carts distributed by Sanitation	5	0	0	16	2	2	0	462
# of Operations Workers (i.e. ops workers, drivers, etc.) deployed for Urban Issues by ENG (may include areas outside Hastings operational area)	9	8	6	10	7	7	10	N/A
# of Supervisors deployed in-field by ENG (i.e. sub-foreman)	5	4	2	6	5	5	4	N/A
# of Managers deployed in-field by ENG (i.e. exempt)	1	1	1	1	1	1	1	N/A
# of VFRS Inspectors deployed	4	2	3	3	0	0	3	N/A



## Monitoring Parks

	New Sheltering In DTES Parks (Weekly)															
	Andy Livingstone Park		Crab Park		Oppenheimer Park		Strathcona Park		McLean Park		Pigeon Park		Other parks		Total	
Date	Structures	People	Structures	People	Structures	People	Structures	People	Structures	People	Structures	People	Structures	People	Structures	People
Jan 2	0	1	12	N/A	0	0	0	0	0	0	1	0	0	0	13	1
Jan 9	0	0	10	N/A	0	0	0	0	0	0	0	0	0	0	10	0
Jan 16	0	0	7	N/A	0	0	0	0	0	0	0	0	1	0	8	0
Jan 23	1	1	0	N/A	1	0	1	0	0	0	1	0	1	0	5	0
Jan 30	0	0	0	N/A	0	0	0	0	1	0	1	0	0	0	2	0
Feb 6	0	0	0	N/A	0	0	0	0	0	0	2	0	0	3	2	3
Feb 13	2	6	0	N/A	1	0	0	0	0	1	1	0	2	3	6	10
Feb 20	1	0	0	N/A	0	0	0	0	0	1	0	0	0	0	1	1
Feb 27	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0	0
March 7	1	1	1	N/A	0	0	0	0	0	0	0	0	0	1	2	2
March 13	0	0	1	N/A	0	1	0	0	0	0	0	0	0	4	1	5
March 20	0	0	0	N/A	0	0	0	0	0	0	0	0	2	5	2	5
March 27	1	1	0	N/A	1	0	0	0	0	0	0	0	0	0	2	1



Support type	Location	Status
Outreach operations	N/A	Operational
Storage in partnership with the Aboriginal Front Door Society	390 Main	Operational
Storage in partnership with Atira	101 Cordova	Operational
Short term storage in partnership with PHS	27 W Hastings	Pending
Long term storage (CoV)	987 Cordova	Operational
Drop in space	320 Alexander	Semi-Operational
Automated Public Toilet (APT)	Pigeon Park	Operational
Kiosk for APT	Pigeon Park	Operational
Mobile Washroom Trailer	Gore & Hastings	Delayed

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**From:** [Lupick, Dustin](#)  
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**Subject:** CONFIDENTIAL - Situation Report - March 28 - April 3  
**Date:** Tuesday, April 4, 2023 9:41:56 PM  
**Attachments:** [2023-04-04 - Situation Report - Hastings Deconstructing.pdf](#)

Hi everyone,

Please see attached situation report for March 28- April 3<sup>rd</sup>.

## Outlook at Situational Awareness

### Sanitation

#### Impoundments

March 28th	000 blk E Hastings (North Side) and 300 Dunlevy Ave ;□ Six (6) impounds (belongings were taken into temporary storage) ;□ On the Unit blk E Hastings the crew focused on the west side, specifically clearing the entrance to Providence Crosstown Clinic
March 29th	300 blk Main St (West Side/ East Side) ;□ Three (3) impounds (belongings were taken into temporary storage) ;□ One (1) structure remained; occupant was working on putting belongings into carts ;□ Advocate groups were present
March 31st	300 blk Columbia St (West Side/ East Side) ;□ Six (6) impounds (belongings were taken into temporary storage) ;□ Cleared patio on the East Side of Columbia St ;□ Advocate groups were present

;□ As of April 4th, there are **81** structures remaining along Hastings St.

;□ Average **3,200 kg** material removed per day

### Parks:

;□ Forty-eight (48) Tents in North Area of Crab Park, two tents identified in other DTES parks

;□ Currently 10-15 individuals staying in Crab Park overnight

## Significant Changes/ Updates

### VFRS:

;□ Twenty-four (24) Outdoor fires along and around Hastings Street encampment responded to by Strathcona and DTES Fire Halls between March 28th- April 3<sup>rd</sup>.

VFRS Metrics	Mar 28	Mar 29	Mar 30	Mar 31	April 1	April 2	April 3
# of outdoor fires responded to by Fire Halls 1: Strathcona, and #2: DTES	5	4	4	4	2	2	3



Note: There were eight additional fires responded to by FH 8: Yaletown in and around the downtown south area

**ACCS:**

- Four (4) individuals housed during reporting period; 14 additional individuals accepted offers of shelter during reporting period. Individuals who are accepting an offer of shelter have often previously accepted shelter offers.
- Currently **20** active allocations; **six** of the **20** are waiting for room to be ready after accepting offer.
- Outreach were out on weekend both days connecting with individuals

Thanks,

Dustin

**Dustin Lupick**

Social Planner

Housing and Homelessness Services | Arts, Culture & Community Services

City of Vancouver

Office: 604-404-0230

Pronouns: he/him/his

*Acknowledging that I work and live on the unceded territories of the xʷməθkʷə́yam (Musqueam), Skwxwú7mesh (Squamish), and səlilwətaʔ (Tsleil-Waututh) nations.*

# Situation Report

<b>Event Name</b>	<b>Hastings De-Structuring</b>
<b>Date</b>	April 4, 2023 (Week 26)
<b>Time</b>	N/A
<b>Reporting Period</b>	March 28 – April 3
<b>EOC Activation Level</b>	N/A
<b>EMBC Task #</b>	N/A
<b>Reviewed By</b>	Dustin Lupick, Social Planner
<b>Authorized by</b>	Bruk Melles, Director, Homelessness Services

***This document may be distributed within your municipality or agency***

This document may not be distributed outside of your agency.

<b>ACCS CONTACT INFO</b>	<b>Email: <a href="mailto:bruk.melles@vancouver.ca">bruk.melles@vancouver.ca</a></b>
--------------------------	--

## Sanitation

- Impoundments

March 28th	000 blk E Hastings (North Side) and 300 Dunlevy Ave <ul style="list-style-type: none"> <li>Six (6) impounds (belongings were taken into temporary storage)</li> <li>On the Unit blk E Hastings the crew focused on the west side, specifically clearing the entrance to Providence Crosstown Clinic</li> </ul>
March 29th	300 blk Main St (West Side/ East Side) <ul style="list-style-type: none"> <li>Three (3) impounds (belongings were taken into temporary storage)</li> <li>One (1) structure remained; occupant was working on putting belongings into carts</li> <li>Advocate groups were present</li> </ul>
March 31st	300 blk Columbia St (WS/ES) <ul style="list-style-type: none"> <li>Six (6) impounds (belongings were taken into temporary storage)</li> <li>Cleared patio on the East Side of Columbia St</li> <li>Advocate groups were present</li> </ul>

- As of April 4th, there are **81** structures remaining along Hastings St.
- Average **3,200 kg** material removed per day

## Parks:

- Forty-eight (48) Tents in North Area of Crab Park, two tents identified in other DTES parks
- Currently 10-15 individuals staying in Crab Park overnight

- VFRS:**

- Twenty-four (24) Outdoor fires along and around Hastings Street encampment responded to by Strathcona and DTES Fire Halls between March 28th- April 3rd.

VFRS Metrics	Mar 28	Mar 29	Mar 30	Mar 31	April 1	April 2	April 3
# of outdoor fires responded to by Fire Halls 1: Strathcona, and #2: DTES	5	4	4	4	2	2	3

Note: There were eight additional fires responded to by FH 8: Yaletown in and around the downtown south area

- ACCS:**

- Four (4) individuals housed during reporting period; 14 additional individuals accepted offers of shelter during reporting period. Individuals who are accepting an offer of shelter have often previously accepted shelter offers.
- Currently 20 active allocations; six of the 20 are waiting for room to be ready after accepting offer.
- Outreach were out on weekend both days connecting with individuals



- Specific shelters are holding beds for individuals from Hastings and Crab Park through a direct referral process.
- Process: BC Housing connects with shelter providers daily and informs the City's Homelessness Services Outreach Team where there are bed vacancies. If outreach identifies individuals that have accepted a shelter offer, they will notify BC Housing and contact shelter provider to access the bed.
- In addition to the 20 beds at 875 Terminal, there are eight additional sites that are holding beds specifically for Hastings and Crab Park, as outlined below:

Provider	Shelter	Beds Available	Beds held until
<b>PHS</b>	New Fountain Shelter	As available	10 PM
<b>CBG</b>	1 <sup>st</sup> Ave	As available	3 PM
<b>CBG</b>	Metson	As available	3 PM
<b>CBG</b>	Hornby	As available	3 PM
<b>First United</b>	First United (Women's side)	As available	3PM
<b>VAFCS</b>	1660 E. Hastings	30 beds	2 PM
<b>Lu'ma Native Housing Society</b>	Klahowya Tillicum Lalum	20 beds	n/a
<b>Lookout</b>	Yukon Shelter	As available	3 PM
<b>Lookout</b>	Al Mitchell Shelter	As available	3 PM

## Weekly Metric (March 28- April 3)

### Destructuring

21/21

# of priority sites cleared

March 28 - April 3

Total (Since Aug 17)

22

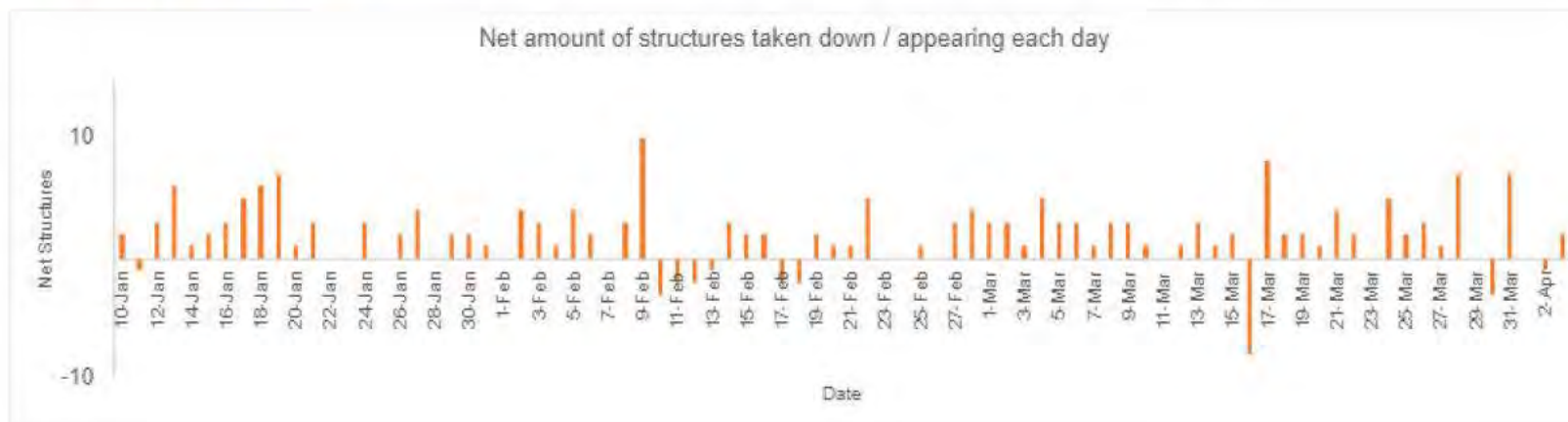
637

# of tents and structures taken down

10

217

# of new tents and structures on Hastings (b/w Abbott & Gore)



### Structures and people in parks

	For Apr 3	
	Structures	People
Andy Livingstone Park	0	N/A
Crab Park	0	N/A
Oppenheimer Park	1	N/A
Strathcona Park	0	N/A
McLean Park	0	N/A
Pigeon Park	0	N/A
Other Parks	1	N/A



Updated April 4th, 2023

81



## Map Legend

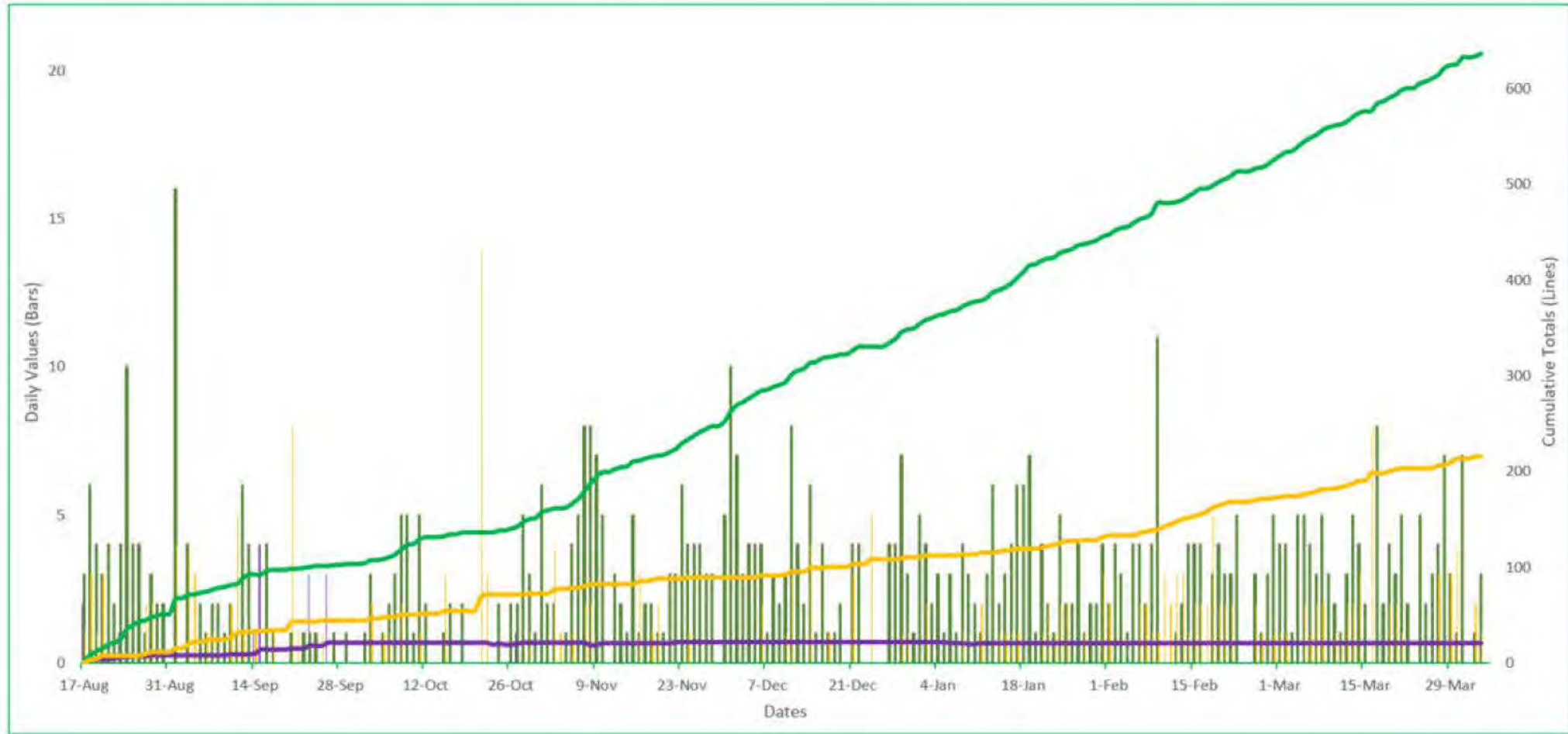
- Small Medium Large
- Enclosed Tent
- Canopy / Structure
- Vending Only
- Tarp
- Umbrella
- Fire Department Connection
- Fire Hydrant

*This map shows structures within the operational area as captured by the structures mapping team periodically. The number of structures shown on this map may not match the total of the daily removed/erected structures reported by Engineering crews and shown elsewhere. The periodic snapshot captured by the structures mapping team shown here should be understood as the definitive number of structures remaining.*



# Cumulative and Daily Metrics Tracking

Visual representation of deconstructing operations expressed by daily values (left y-axis; bars) and cumulative momentum of progress (right y-axis; trend lines).



*\*Note: The number of priority sites changes frequently as the operation evolves*



## Shelter Beds

Average 13  
Available spaces  
each day

*This data represents the range of shelter spaces available daily. The data will fluctuate as people move in/out of shelters. There are spaces that have been reserved at one shelter for individuals who are currently staying outside on Hastings Street; they are accessed through direct referral from the City's Outreach team. Individuals who are staying in a shelter with reserved beds may stay for a short or long time. Individuals may leave a shelter due to receiving housing, returning to unsheltered homelessness, or many other reasons. There are plans to increase shelter capacity.*

166  
Accepted\*  
(Aug 17- April 3)

*This data represents the total number of people who have been connected to a shelter space. Outreach staff contact the shelter, reserve a bed for individuals, and support individuals with intake at the shelter. Individual stays or length of stay are not tracked by City Outreach staff. While a cumulative number is reported, it does not necessarily reflect the number of people currently staying in shelter as people may leave or transition out of shelter.*

Carnegie Outreach	Mar 28	Mar 29	Mar 30	Mar 31	April 1	April 2	April 3
Accepted offers of shelter*	0	2	4	4	2	1	1

\*This does not represent unique accepted offers of shelter. The same individuals may accept multiple offers of shelter.



# Housing Metrics Snapshot – Current State

	Active	Cumulative	Data current to April 4	Definition of Cumulative is data between July 25th and reporting date
Number of people needing housing/shelter	128	467	Active: The number of individuals in needs of housing/shelter on reporting date.	Cumulative: The number of individuals that have at any point been in need of housing/shelter since July 25. If someone cycles in and out of housing/shelter they are only counted one time.
<b>Allocations:</b> Present housing units available for occupancy	17	Unclear	Active: The current number of housing rooms/units available for occupancy as of the reporting date.	Cumulative: The number of housing rooms/units that have been brought forward to the allocations table since July 25.
<b>Allocations:</b> Unit has been brought to allocation table as ready but is currently in question due to the service provider not able to tenant the unit for a variety of reasons	3	Unclear	Active: Rooms are currently delayed either due to repairs not being completed or other reasons provided by the service provider.	
<b>TOTAL ALLOCATIONS in process. Includes units ready for occupancy and 'units in question'</b>	<b>20</b>	<b>119</b>	Active: The current number of individuals who have been allocated an available room/unit as of reporting date. This number cannot be higher than present rooms/units available as all allocations are tied directly to a unit.	Cumulative: The number of individuals who have been allocated a housing room/unit since the process began July 25th (regardless of outcome).
<i>Allocations waiting for housing provider ROOM READINESS input/interview</i>	10	N/A	Active: Individuals that have been allocated housing room/unit and are waiting to meet the service provider and have a housing interview as of reporting date.	N/A
<i>Allocations waiting for more information on client from Outreach before interview</i>	1	N/A	Active: Individuals that have been allocated a housing room/unit and conducted an interview. Carnegie is providing service provider with more information regarding the client.	N/A
<i>Allocations waiting for client to attend interview</i>	2	N/A	Active: Individuals that have been allocated a room/unit and are currently waiting to have an interview with housing provider	N/A
<i>Interview offers being considered by clients</i>	1	N/A	Active: Individuals that conducted an interview, are considering if they want to move into specific housing room/unit.	N/A
<i>Allocation offers being considered by clients</i>	0	N/A	Active: Individuals who have already had a successful interview and are currently deciding if they want to move into the specific housing room/unit	N/A
<i>Units offers accepted, waiting for room to be ready</i>	6	N/A	Active: The number of clients that accepted a housing room/unit during reporting period, but have NOT moved in yet.	The number of housing rooms/units where a client has accepted and offer, but HAS NOT moved in yet.
	During Reporting Period	Cumulative (Since July 25)	Data during reporting period	Definition of Cumulative is data between July 25th and reporting date
Housing rooms/units offers made to clients by housing provider	4	109	Active: The number of people who have received housing offers from service provider as of the reporting period date	The number of housing rooms/units that have been offered to a client by a housing provider
Housing rooms/units offer rejections (client)	0	18	Active: The number of housing rooms/units that were rejected by a client during reporting period	The number of housing rooms/units that a client has rejected after receiving an offer from a housing provider
Housing rooms/units offers accepted, moved in	4	91	Active: The number of clients that accepted a housing room/unit during reporting period and client HAS moved in.	The number of housing rooms/units where a client has accepted and offer, and client HAS moved in.
Housing room/unit offer rejections resulting in clients needing re-allocation (housing provider or BCH)	1	57	Active: The number of clients that did not obtain housing/ unit at some point during the process during reporting period. Their file will be returned to allocations table.	The number of clients that did not obtain housing/ unit at some point during the process during reporting period. Their file will be returned to allocations table.



## Destructuring

De-construction Metrics	Mar 28	Mar 29	Mar 30	Mar 31	April 1	April 2	April 3	Total (Since Aug 17)
# of priority sites cleared	21/21	21/21	21/21	21/21	21/21	21/21	21/21	21/21
# of tents and structures taken down	7	3	1	7	0	1	3	637
# of new tents and structures on Hastings between Abbott and Gore	0	3	4	0	0	2	1	217
Tonnage of material removed (kg)	2100	3160	3360	4350	2400	4270	2730	706,090 kg
# propane tanks removed	1	13	3	11	7	7	13	1,727
# of Evelyne Saller meal tickets distributed by ENG teams	5	10	2	4	0	5	0	1,114
# of carts distributed by Sanitation	19	10	0	15	0	0	0	506
# of Operations Workers (i.e. ops workers, drivers, etc.) deployed for Urban Issues by ENG (may include areas outside Hastings operational area)	14	12	11	9	9	9	10	N/A
# of Supervisors deployed in-field by ENG (i.e. sub-foreman)	4	6	5	5	4	4	4	N/A
# of Managers deployed in-field by ENG (i.e. exempt)	1	1	1	1	1	1	1	N/A
# of VFRS Inspectors deployed	2	2	2	2	2	2	2	N/A



## Monitoring Parks

	New Sheltering In DTES Parks (Weekly)															
	Andy Livingstone Park		Crab Park		Oppenheimer Park		Strathcona Park		McLean Park		Pigeon Park		Other parks		Total	
Date	Structures	People	Structures	People	Structures	People	Structures	People	Structures	People	Structures	People	Structures	People	Structures	People
Jan 9	0	0	10	N/A	0	0	0	0	0	0	0	0	0	0	10	0
Jan 16	0	0	7	N/A	0	0	0	0	0	0	0	0	1	0	8	0
Jan 23	1	1	0	N/A	1	0	1	0	0	0	1	0	1	0	5	0
Jan 30	0	0	0	N/A	0	0	0	0	1	0	1	0	0	0	2	0
Feb 6	0	0	0	N/A	0	0	0	0	0	0	2	0	0	3	2	3
Feb 13	2	6	0	N/A	1	0	0	0	0	1	1	0	2	3	6	10
Feb 20	1	0	0	N/A	0	0	0	0	0	1	0	0	0	0	1	1
Feb 27	0	0	0	N/A	0	0	0	0	0	0	0	0	0	0	0	0
March 7	1	1	1	N/A	0	0	0	0	0	0	0	0	0	1	2	2
March 13	0	0	1	N/A	0	1	0	0	0	0	0	0	0	4	1	5
March 20	0	0	0	N/A	0	0	0	0	0	0	0	0	2	5	2	5
March 27	1	1	0	N/A	1	0	0	0	0	0	0	0	0	0	2	1
April 3	0	N/A	0	N/A	1	N/A	0	N/A	0	N/A	0	N/A	1	N/A	2	N/A



Support type	Location	Status
Outreach operations	N/A	Operational
Storage in partnership with the Aboriginal Front Door Society	390 Main	Operational
Storage in partnership with Atira	101 Cordova	Operational
Short term storage in partnership with PHS	27 W Hastings	Pending
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Kiosk for APT	Pigeon Park	Operational
Mobile Washroom Trailer	Gore & Hastings	Delayed

End of document

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["YEE, Colleen" <colleen.yee@vpd.ca>](mailto:colleen.yee@vpd.ca)

Date: 4/5/2023 9:00:27 AM

Subject: DOC Sit Rep #1 Hastings Street Decampment- 20230405

Attachments: VPD DOC SITREP 1 - Hastings Street Decampment - 20230405.pdf

---

Please see attached Sit Rep 1.

Sergeant Ryan Kenny

Planning Chief -Departmental Operations Centre

VANCOUVER POLICE DEPARTMENT |

*Beyond the Call*

DOC: 604-717-9505

C: [s.15\(1\)\(l\)](#) | E: [ryan.kenny@vpd.ca](mailto:ryan.kenny@vpd.ca)

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# VPD Department Operations Centre Situation Report

## Silver Command

*The purpose of this form is to summarize new and ongoing details of the emergency event as they pertain to the VPD Department Operations Centre (DOC); to be completed at end of each ops period*

*Indicate N/A if field is not applicable*

### 1. INCIDENT

Event Name: Decampment - Day 1

GO#: 23- 50928

Date: 2023-04-05

Time: 0900 hrs

Operational Period: 1

EMBC Task # (if applic): N/A

s.15(1)(a)

COV Incident # (if applic): N/A

Current Weather: 6C, cloudy

Forecasted Weather: High of 10C, 10% chance of rain

### SITUATION – Hastings Decampment

#### OPS Period 1 (0500hrs-0900hrs)

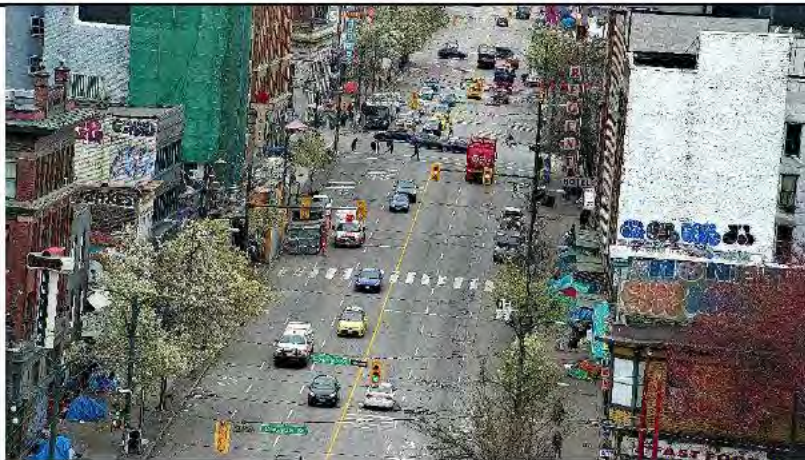
#### Operations Update:

- Event ending Phase 1 – Pre-Event;
- VPD members in place according to Operational Plan, s.15(1)(a)
- Tent Count in key areas @ 0715hrs (VPD):
  - Unit East Hastings: 15 structures, 12 possibly occupied
  - 100 East Hastings: 24 structures, 19 possibly occupied
  - 200 East Hastings: 5 structures, all possibly occupied



Total of 81 structures in the zone, per CoV on April 4, 2023





VPD@0816hrs

#### City of Vancouver:

- Urban Issues Team : 50 staff staged, (46 Engineering, 4 VFRS)
- Liaison Team: 4 staff
- s.15(1)(l)

#### CIC:

s.15(1)(a)

#### EHS:

- Two general medical calls in the area

#### Media:

- Monitoring on going, nothing noteworthy or indicating police movements.

Next SITREP at 1000hrs or as necessary.

## 2. APPROVALS

Reviewed by: Sgt Ryan KENNY

Position: DOC Planning Chief

Authorized by: Insp Elvis BELLIA

Position: DOC Silver Commander

## 3. DISTRIBUTION

Internal		External
s.15(1)(a)		<input checked="" type="checkbox"/> COV: VPD LIAISON IN OPS <input checked="" type="checkbox"/> EHS: LIAISON IN OPS <input checked="" type="checkbox"/> Others: VFRS

*This document may be distributed within the VPD*

*Any distribution outside of VPD requires prior approval from the DOC Silver Commander*

#### DOC CONTACT INFO

Email: ryan.kenny@vpd.ca Phone: 604-717-9505 Fax:

# Current State: Engineering

Prior to 2012, Urban issues work was originally allocated to the Street Operations branch

As the problem of structures and encampments grew within the City, the Sanitation Operations branch was called in to offer additional support and resources

Today, two teams within Engineering Services respond to Urban issues work in different ways

## Street Operations:

- Structure removal only
- Use pick-up trucks (requires multiple trips)
- Shifts: M-F and weekend OT
- Downtown Parks and locations City-wide (except Viaducts)
- Urban issues program budget and cost tracking / reporting

## Sanitation Operations:

- Structure removal and site clean-up
- Use large capacity garbage trucks (less trips = more time in the field)
- Shifts: Weekends only. No OT charged.
- Hastings and Viaducts only
- More robust process for data collection and tracking



# Current State: Engineering



## Challenges of the Existing Approach

- Risk for duplication of response to the same call (#s from Mike?)
- Two streams for 311, direct calls and internal requests
- Doubling on data collection and reporting efforts
- Separate teams under different management
- Stakeholder confusion as a result of inconsistent approaches to:
  - Work done onsite and staff training
  - Interpretation of the bylaw
  - Managing complaints and service requests



## Benefits of Urban Issues Reorganization

- Removes the need to call a separate crew for site clean up
- Single point of contact for all requests and responses to media
- Immediate deployment of crews regardless of request location
- Improved ability to be nimble in changing conditions
- Cost savings from eliminating overtime charges (approx. \$140K/year)
- Right-sizing of fleet for greater efficiencies
- Consistency in scope of work, approach, and expectations
- Streamlining data collection, target setting and reporting

From: "Pontikis, Maria" <Maria.Pontikis@vancouver.ca>

To: "Mochrie, Paul" <Paul.Mochrie@vancouver.ca>

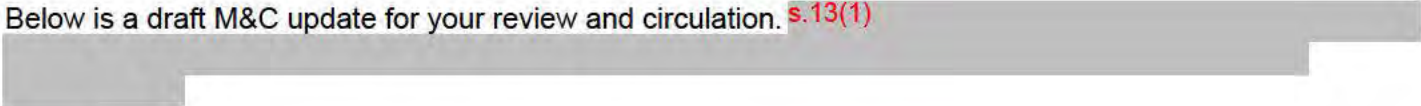
Date: 4/5/2023 1:48:36 PM

Subject: FOR CMO REVIEW: East Hastings Update for M&C

---

Hi Paul,

Below is a draft M&C update for your review and circulation. s.13(1)

A large rectangular area of the document is redacted with a solid grey fill, obscuring several lines of text.

Thank you,  
Maria

s.13(1)

A very large rectangular area of the document is redacted with a solid grey fill, covering the majority of the lower half of the page.

From: "Jasper, Kirsten" <Kirsten.Jasper@vancouver.ca>  
To: "Scollard, Taryn" <taryn.scollard@vancouver.ca>  
Date: 4/5/2023 10:57:35 AM  
Subject: FW: Supplies for next Wednesday/Thursday - s.15(1)(l)

---

From: Zupan, Mike <mike.zupan@vancouver.ca>  
Sent: Thursday, March 30, 2023 10:58 AM  
To: Jasper, Kirsten <Kirsten.Jasper@vancouver.ca>  
Subject: RE: Supplies for next Wednesday/Thursday - s.15(1)(l)  
Importance: High

Charge number for E. Hastings:

EER1084975

Mike

---

From: Jasper, Kirsten <Kirsten.Jasper@vancouver.ca>  
Sent: Thursday, March 30, 2023 10:56 AM  
To: Tolnai, Dave <Dave.Tolnai@vancouver.ca>; Zupan, Mike <mike.zupan@vancouver.ca>; Chapman, Evan <Evan.Chapman@vancouver.ca>  
Cc: Stevens, Daniel <Daniel.Stevens@vancouver.ca>; Clark, Elizabeth <Elizabeth.Clark@vancouver.ca>  
Subject: RE: Supplies for next Wednesday/Thursday - s.15(1)(l)

This is in hand.

We are working with Evan Chapman on a number of items below. Need to do a quick site visit later today once Mike gets the keys

My email to Evan as of this morning:

1. Evan - pls call Millenium to see if they can provide same and arrange delivery/install for early next week (Monday) and if they will accept P-Card. We may need to confirm tent size/dimension after site visit today.
2. Evan - pls call Shalanna at Supersave and arrange delivery also for Monday
3. Evan - ditto for A&B Rentals
4. VEMA will coordinate misc supplies; Evan coordinating with FMS for backup generator if needed pending site visit today
5. VEMA will coordinate with Emelle's catering for lunch service at s.15(1)(l) and NY DOC. Will switch order to Mike's P-Card once I get it. Evan will be POC for s.15(1)(l) and we'll copy you on the email with the caterer. KJ will be POC for DOC delivery.
  - a. VEMA will coordinate pickup of snacks and drinks via Costco/SuperSave at both locations

Thanks  
KJ

---

From: Jasper, Kirsten  
Sent: Wednesday, March 29, 2023 3:47 PM  
To: Tolnai, Dave <Dave.Tolnai@vancouver.ca>  
Cc: Zupan, Mike <mike.zupan@vancouver.ca>; Stevens, Daniel <Daniel.Stevens@vancouver.ca>  
Subject: RE: Supplies for next Wednesday/Thursday - s.15(1)(l)

Hi Dave – we'll get back to you by EOD or tomorrow morning what we can take of your plate. Please send through an order

no. that we can charge to.

Thanks – talk soon  
Kirsten

---

From: Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>  
Sent: Wednesday, March 29, 2023 3:41 PM  
To: Jasper, Kirsten <[Kirsten.Jasper@vancouver.ca](mailto:Kirsten.Jasper@vancouver.ca)>  
Cc: Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>  
Subject: Supplies for next Wednesday/Thursday - s.15(1)(l)

Kirsten:

On behalf of Mike. s.15(1)(l)  
Wednesday/Thursday. We are wondering if you are able to help with securing, delivering and setting up the following:

- Tent – similar to what is at Na onal Yard
- 2 porta potties
- 2 hand wash stations
- 4 Tables
- 20 Chairs
- Whiteboard + Markers
- Mobile Wifi
- Power/charging capabilities
- Sandwiches, snacks and drinks for 50 people each day

If you could please let us know what is possible and what isn't, that would be great.

Thanks!  
Dave

From: ["Singh, Sandra" <Sandra.Singh@vancouver.ca>](mailto:Sandra.Singh@vancouver.ca)  
To: ["LaClaire, Lon" <lon.laclaire@vancouver.ca>](mailto:lon.laclaire@vancouver.ca)  
["CHAPMAN, Don" <don.chapman@vpd.ca>](mailto:don.chapman@vpd.ca)  
["Scollard, Taryn" <taryn.scollard@vancouver.ca>](mailto:taryn.scollard@vancouver.ca)  
["McDermott, Jonathan" <Jonathan.McDermott@vancouver.ca>](mailto:Jonathan.McDermott@vancouver.ca)  
["Mauboules, Celine" <celine.mauboules@vancouver.ca>](mailto:celine.mauboules@vancouver.ca)  
["Pontikis, Maria" <Maria.Pontikis@vancouver.ca>](mailto:Maria.Pontikis@vancouver.ca)  
["MacKenzie, Angela" <Angela.MacKenzie@vancouver.ca>](mailto:Angela.MacKenzie@vancouver.ca)  
["Zupan, Mike" <mike.zupan@vancouver.ca>](mailto:mike.zupan@vancouver.ca)  
["Lam, Phoenix" <Phoenix.Lam@vancouver.ca>](mailto:Phoenix.Lam@vancouver.ca)  
Date: 3/30/2023 6:41:49 PM  
Subject: FW: Update: Schedule for Phase 2

---

As discussed

---

From: Singh, Sandra  
Sent: Thursday, March 30, 2023 5:57 PM  
To: Will, Meghan OHCS:EX <Meghan.Will@gov.bc.ca>; Dale McMann <dmcman@bchousing.org>; Heidi Hartman (hhartman@bchousing.org) <hhartman@bchousing.org>; Etherington, Caitlin [VCH] <Caitlin.Etherington@vch.ca>  
Cc: Mauboules, Celine (celine.mauboules@vancouver.ca) <celine.mauboules@vancouver.ca>  
Subject: Update: Schedule for Phase 2  
Importance: High

Dear Meghan, Dale, Heidi, Allison, and Caitlin,

Yesterday and today, we have heard some information from within the encampment zone that indicates that there is some awareness of our planned schedule. VPD is assessing the situation and it is possible that we may need to adjust our schedule for moving to address the high risk sites. Accordingly, timing for when we move to this next phase is now uncertain, although we still recognize the high public and staff safety risk combined with the accelerating regrowth of the encampment necessitates timely action.

For now, we would request that BC Housing continue to accelerate work to ready rooms, seek to identify and plan to hold as many shelter spaces vacant as possible, and activate the EWR spaces if feasible so we are ready with sufficient shelter spaces when we need to advance to the next phase given the continued urgency to bring the encampment to a close. As well, Homelessness Services staff will continue to share information about people in the encampment by name with BC Housing and SDPR to support ongoing work and to ensure readiness for when we move to the next phase.

As requested, I have also scheduled us some time tomorrow afternoon that I hope works for you.

Sandra

Sandra Singh | General Manager  
Arts, Culture & Community Services  
604.871.6858 | [sandra.singh@vancouver.ca](mailto:sandra.singh@vancouver.ca)  
Pronouns: she/her

Assistant: Sarah Pickstone  
Phone: (604) 873-7408  
E-mail: [sarah.pickstone@vancouver.ca](mailto:sarah.pickstone@vancouver.ca)

*The City of Vancouver acknowledges the unceded homelands of the x'm k'y'm (Musqueam), S'wxwú7mesh (Squamish), and Sel'íl witulh (Tseil-Waututh) Nations*



From: ["McDermott, Jonathan" <Jonathan.McDermott@vancouver.ca>](mailto:Jonathan.McDermott@vancouver.ca)

To: ["McDermott, Jonathan" <Jonathan.McDermott@vancouver.ca>](mailto:Jonathan.McDermott@vancouver.ca)

Date: 4/5/2023 6:37:45 AM

Subject: Hastings Response Coordination.pptx

Attachments: Hastings Response Coordination.pdf

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From: ["Tolnai, Dave" <Dave.Tolnai@vancouver.ca>](mailto:Dave.Tolnai@vancouver.ca)

To: ["MacKinnon, Stephanie" <Stephanie.MacKinnon@vancouver.ca>](mailto:Stephanie.MacKinnon@vancouver.ca)

["Chapman, Evan" <Evan.Chapman@vancouver.ca>](mailto:Evan.Chapman@vancouver.ca)

["Zupan, Mike" <mike.zupan@vancouver.ca>](mailto:mike.zupan@vancouver.ca)

["Chima, Parvinder" <Parvinder.Chima@vancouver.ca>](mailto:Parvinder.Chima@vancouver.ca)

["Clark, Rick" <Rick.Clark@vancouver.ca>](mailto:Rick.Clark@vancouver.ca)

Date: 3/30/2023 4:05:12 PM

Subject: Hastings Side Cart Documentation

---

Hi Everybody:

Jonathan spoke with David in Parking Enforcement. They have agreed to take on the documentation on the Hastings side of things. So:

- 1) Issue tickets as per plan
- 2) Apply labels, numbers and names on carts as required
- 3) Document on list cart numbers, etc.

This frees us up from having our people doing this work and allows us to put more people on direct labour. We can talk about how this impacts our counts tomorrow.

Stephanie – Can you please share with David your procedure? I expect he might have questions, but I'm sure there's at least a few meetings where we can touch base with him.

Thanks,  
Dave

From: ["McDermott, Jonathan" <Jonathan.McDermott@vancouver.ca>](mailto:Jonathan.McDermott@vancouver.ca)

To: ["McDermott, Jonathan" <Jonathan.McDermott@vancouver.ca>](mailto:Jonathan.McDermott@vancouver.ca)

Date: 4/5/2023 6:38:29 AM

Subject: Hastings\_StructureMap\_withLabels\_2023-04-04.pptx

Attachments: Hastings\_StructureMap\_withLabels\_2023-04-04.pdf

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From: "Clark, Rick" <Rick.Clark@vancouver.ca>  
To: "MacKinnon, Stephanie" <Stephanie.MacKinnon@vancouver.ca>  
Date: 4/5/2023 8:58:58 PM  
Subject: Labour for Thursday

Here you go..

	Mike			
	Paul			
	s.19(1)		s.19(1)	
Position	Team 1	Team 2	Team 3	Team 4
Subforeman	s.19(1)			
Packer Driver				
Cube Van #1 Driver				
Cube Van #2 Driver				
Labourer #1				
Labourer #2				
Labourer #3				
Labourer #4				
Sweeper				
Flusher				

Thanks,  
Rick

Rick Clark | Superintendent | Afternoon Street Cleaning  
Sanitation Services | City of Vancouver  
10:00am to 8:30pm | Wednesday to Saturday

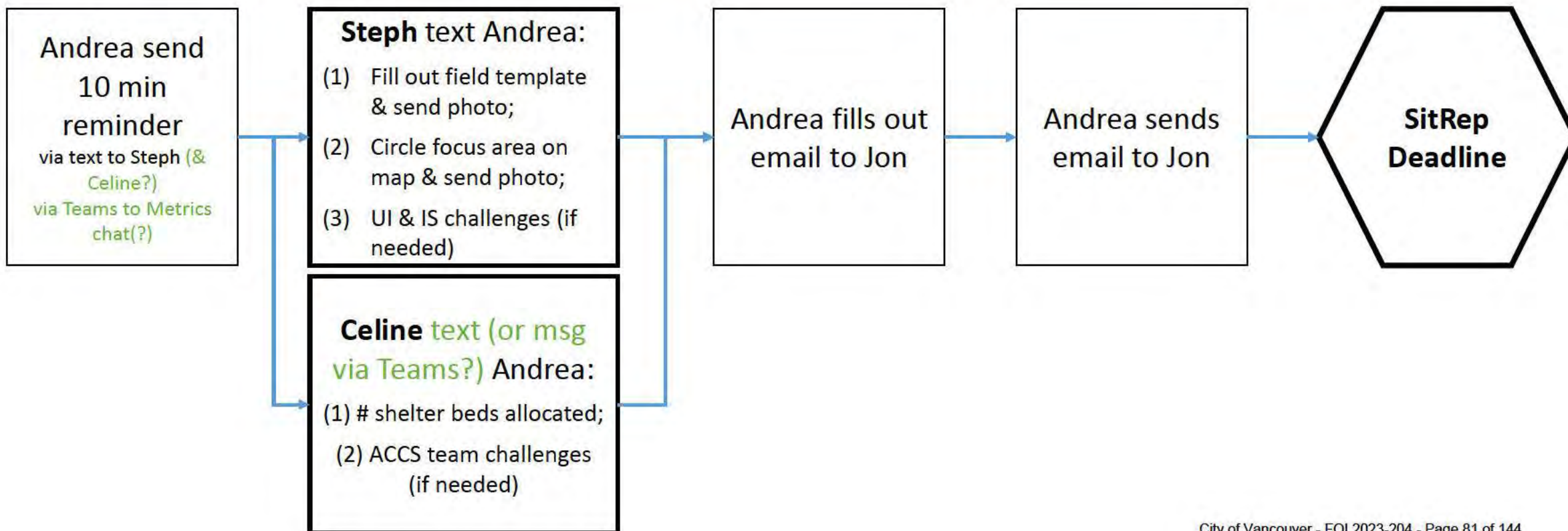
[rick.clark@vancouver.ca](mailto:rick.clark@vancouver.ca)  
s.15(1)(l)



## Metrics for SitRep - Process Flow with Deadlines

Deadlines (tbc):

10:20am	10:30am	10:50am	11am
12:20pm	12:30pm	12:50pm	1pm
2:20pm	2:30pm	2:50pm	3pm
4:20pm	4:30pm	4:50pm	5pm



From: "LaClaire, Lon" <lon.laclaire@vancouver.ca>  
To: "Singh, Sandra" <Sandra.Singh@vancouver.ca>  
"Tait, Godfrey" <Godfrey.Tait@vancouver.ca>  
Date: 4/3/2023 8:36:15 AM  
Subject: RE: \*\*FOR REVIEW by Monday noon\*\*: Draft media release - Hastings

---

Looks good to me.  
Thanks

---

From: Singh, Sandra <Sandra.Singh@vancouver.ca>  
Sent: Sunday, April 2, 2023 12:36 PM  
To: Tait, Godfrey <Godfrey.Tait@vancouver.ca>; LaClaire, Lon <lon.laclaire@vancouver.ca>  
Cc: Lam, Phoenix <Phoenix.Lam@vancouver.ca>; Mauboules, Celine <celine.mauboules@vancouver.ca>; Zak, MaryClare <MaryClare.Zak@vancouver.ca>; McDermott, Jonathan <Jonathan.McDermott@vancouver.ca>; Zupan, Mike <mike.zupan@vancouver.ca>; Scollard, Taryn <taryn.scollard@vancouver.ca>; Harvie, Taryn <Taryn.Harvie@vancouver.ca>; Pontikis, Maria <Maria.Pontikis@vancouver.ca>; MacKenzie, Angela <Angela.MacKenzie@vancouver.ca>  
Subject: RE: \*\*FOR REVIEW by Monday noon\*\*: Draft media release - Hastings

Thanks Godfrey – looks good. I just dropped in one sugges on - tracked

---

From: Tait, Godfrey <Godfrey.Tait@vancouver.ca>  
Sent: Friday, March 31, 2023 3:25 PM  
To: Singh, Sandra <Sandra.Singh@vancouver.ca>; LaClaire, Lon <lon.laclaire@vancouver.ca>  
Cc: Lam, Phoenix <Phoenix.Lam@vancouver.ca>; Mauboules, Celine <celine.mauboules@vancouver.ca>; Zak, MaryClare <MaryClare.Zak@vancouver.ca>; McDermott, Jonathan <Jonathan.McDermott@vancouver.ca>; Zupan, Mike <mike.zupan@vancouver.ca>; Scollard, Taryn <taryn.scollard@vancouver.ca>; Harvie, Taryn <Taryn.Harvie@vancouver.ca>; Pontikis, Maria <Maria.Pontikis@vancouver.ca>; MacKenzie, Angela <Angela.MacKenzie@vancouver.ca>  
Subject: \*\*FOR REVIEW by Monday noon\*\*: Draft media release - Hastings  
Importance: High

Hi Sandra and Lon ,

For your review [here is the draft media release](#) on Hastings. This has been reviewed by Celine, MaryClare, Jon and Mike.

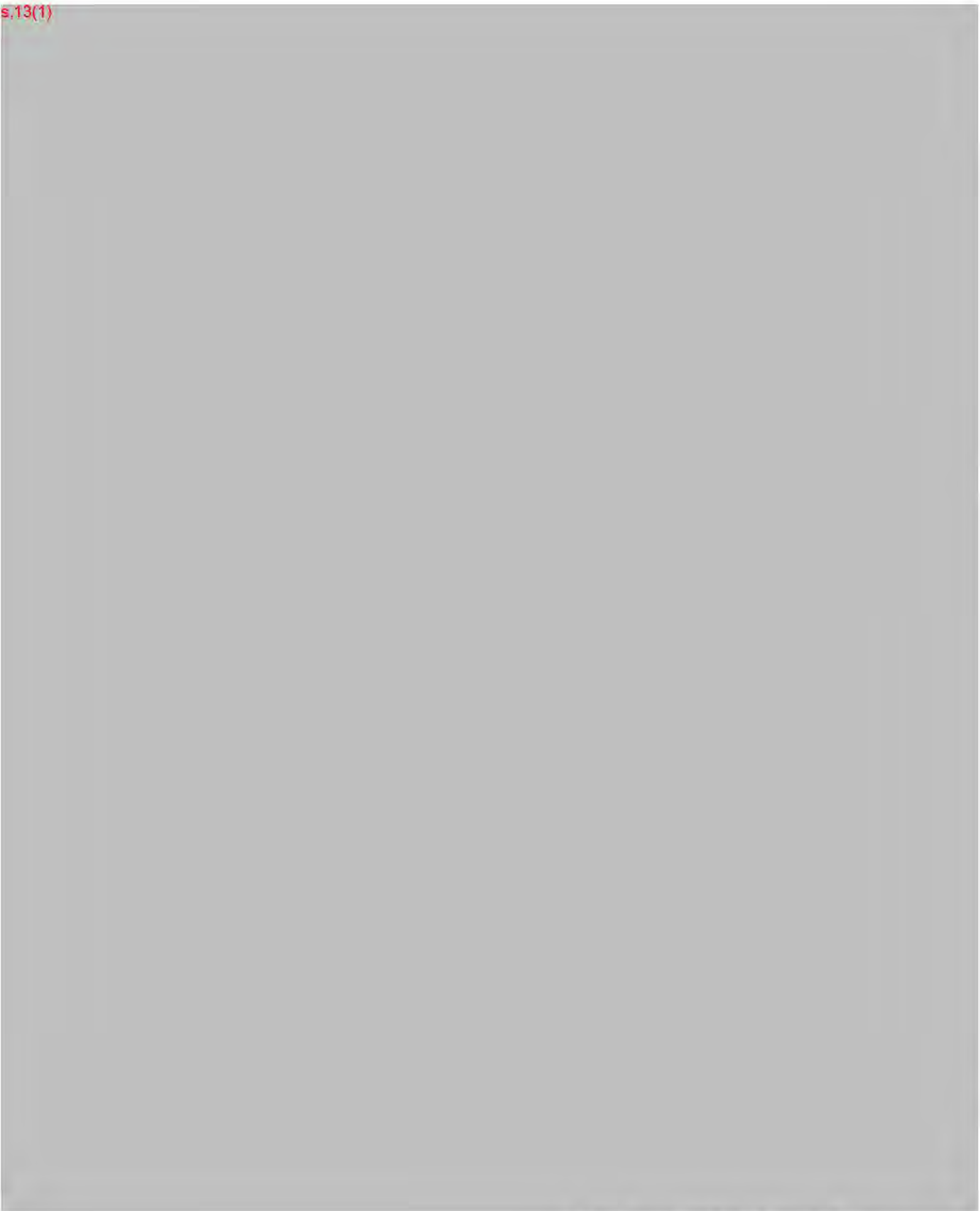
If you could please include any changes via tracked edits, that would be appreciated.

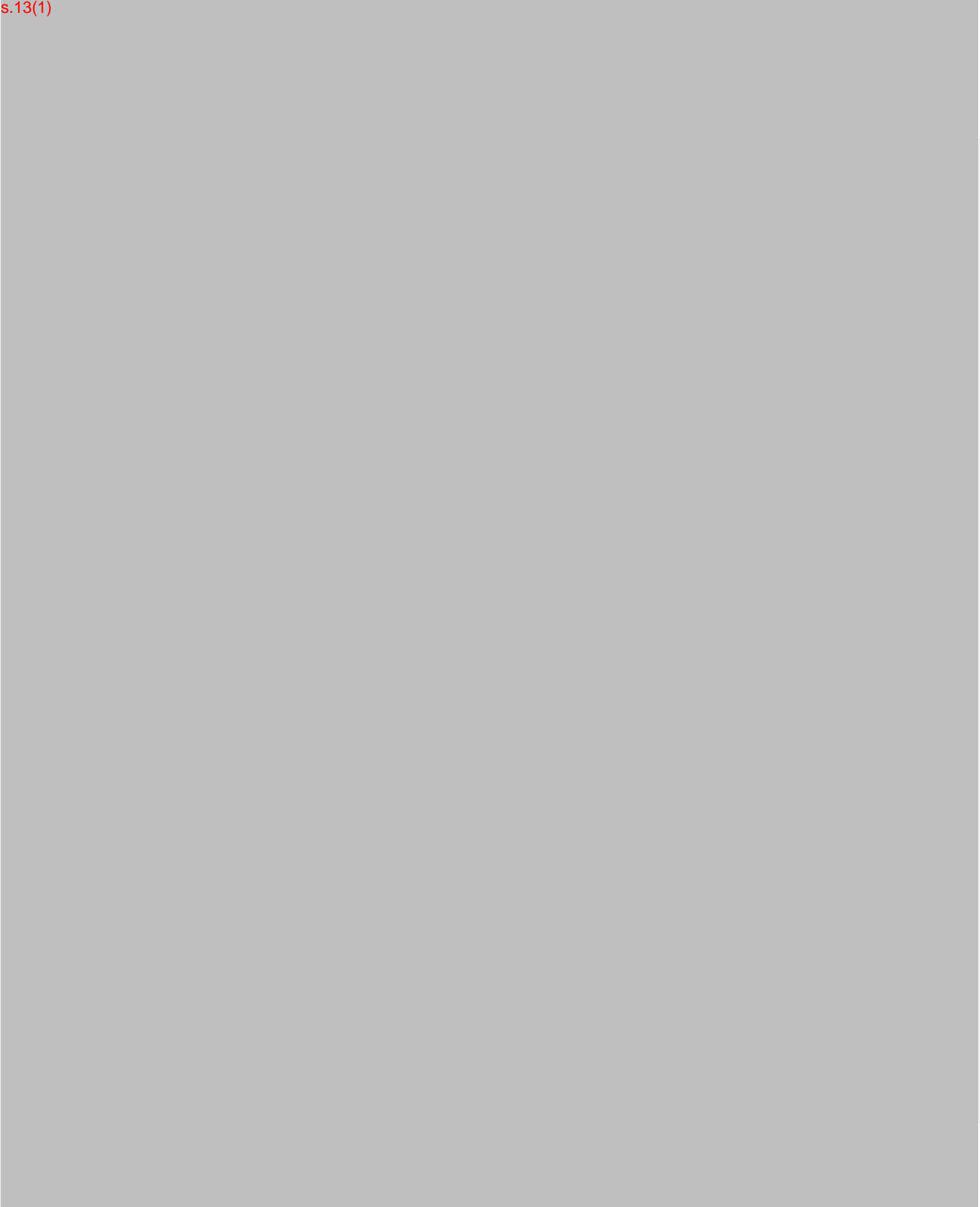
Thank you,

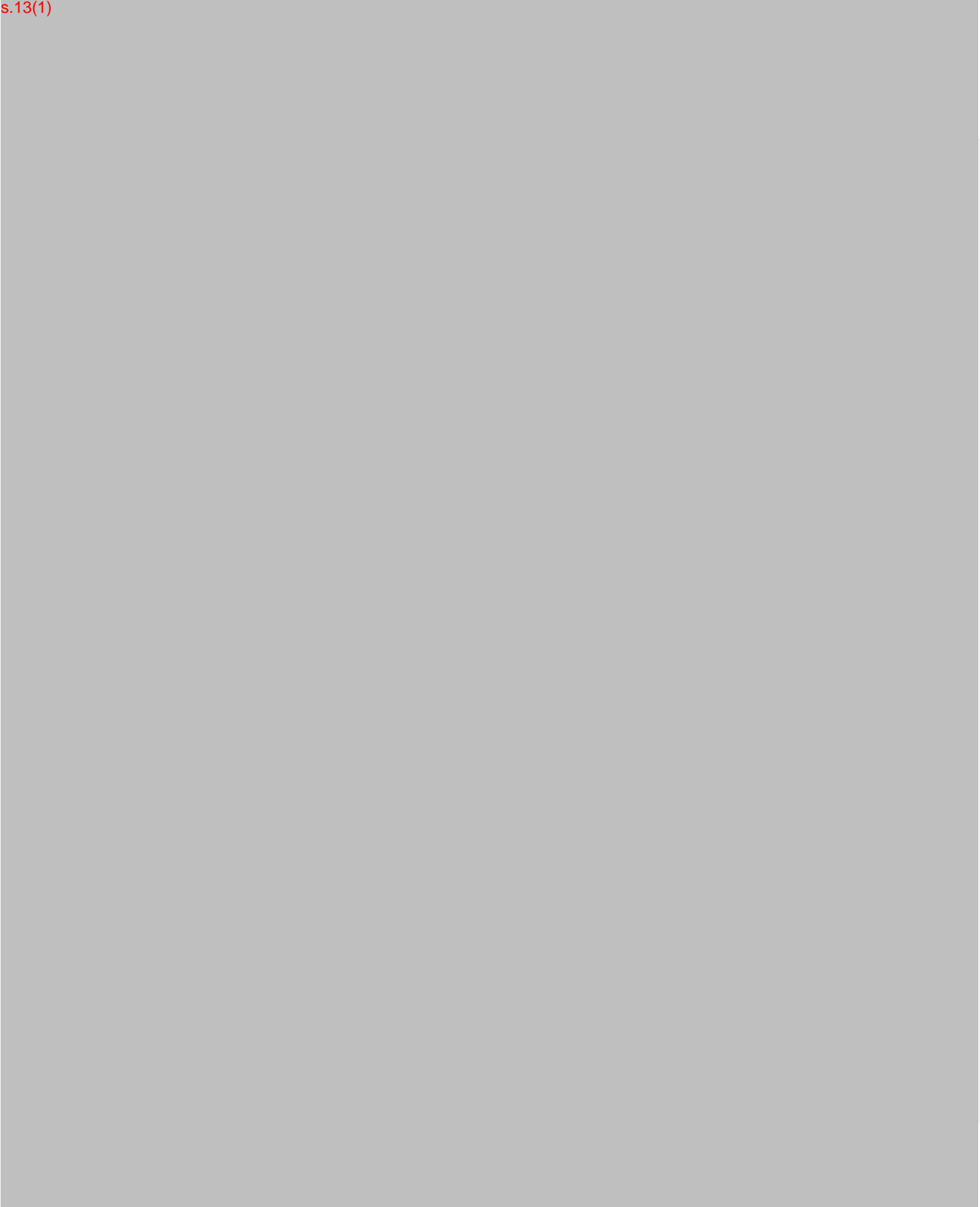
Godfrey

Godfrey Tait  
Communications Manager | Engineering Services  
Civic Engagement & Communications  
c 604.754.8943











From: ["Zupan, Mike" <mike.zupan@vancouver.ca>](mailto:mike.zupan@vancouver.ca)  
To: ["CHAPMAN, Don" <don.chapman@vpd.ca>](mailto:don.chapman@vpd.ca)  
["McDermott, Jonathan" <Jonathan.McDermott@vancouver.ca>](mailto:Jonathan.McDermott@vancouver.ca)  
Date: 4/3/2023 8:20:14 AM  
Subject: Re: Confirmation of Contact Information

---

Great. Thanks Don.

---

**From:** CHAPMAN, Don <don.chapman@vpd.ca>  
**Sent:** Monday, April 3, 2023 8:16:12 AM  
**To:** Zupan, Mike <mike.zupan@vancouver.ca>; McDermott, Jonathan <Jonathan.McDermott@vancouver.ca>  
**Cc:** Keller, Mike <mike.keller@vpd.ca>  
**Subject:** RE: Confirmation of Contact Information

Got it....thanks Mike and we have Jonathan in our DOC to liaise with so things should run smooth..

Don

---

From: Zupan, Mike <mike.zupan@vancouver.ca>  
Sent: Monday, April 3, 2023 8:13 AM  
To: CHAPMAN, Don <don.chapman@vpd.ca>; McDermott, Jonathan <Jonathan.McDermott@vancouver.ca>  
Cc: KELLER, Mike <mike.keller@vpd.ca>  
Subject: RE: Confirmation of Contact Information

Morning Don.

s.19(1) will be overseeing work groups in the field, so probably not the best to directly call them. As far as our structure goes, I'll be in the field as Ops lead which I believe is the equivalent as your Bronze Commander.

In order to streamline I think requests from the DOC could be directed to me and I work with Paul Hogan to execute (Paul will report into me and he oversees s.19(1) etc). Any advice here from you and Mike would be appreciated as well.

Mike

Mike Zupan  
Manager, Sanitation Services  
Engineering Services | CITY OF VANCOUVER  
t. 604-326-4706 | m. s.15(1)(l)

---

From: CHAPMAN, Don <don.chapman@vpd.ca>  
Sent: Monday, April 03, 2023 7:28 AM  
To: Zupan, Mike <mike.zupan@vancouver.ca>; McDermott, Jonathan <Jonathan.McDermott@vancouver.ca>  
Cc: Keller, Mike <mike.keller@vpd.ca>  
Subject: Confirmation of Contact Information

Good Morning Mike and Jonathan,

Our EOPS people are placing the final touches on our Ops Plan and they would like to confirm some on file contact information that they have. Can you confirm that Rick Clark and Pary Cheema are the ENG-

Sanitation contacts that our DOC would be calling if required? (see below). If not, can you provide alternate info.

I've Cc'd Mike Keller on this from EOPS as he is the mastermind behind our Ops Plan.

Thanks

Don

CITY SUPPORTS			
ENG – Sanitation Afternoon Sup't (10am-8:30pm)	COV	s.19(1)	s.15(1)(l)
		s.19(1)	s.15(1)(l)

From: "Singh, Sandra" <Sandra.Singh@vancouver.ca>  
To: "McDermott, Jonathan" <Jonathan.McDermott@vancouver.ca>  
Date: 4/2/2023 12:15:04 PM  
Subject: RE: Construction activities

---

Hi Jon and Don,

Re: below, one thing to note – for VCH, VCH funds Onsite, Insite, and the OPS. So if VCH are being notified at 8 am, they will be wanting to notify OPS, Insite, and Onsite all at 8 am as well.

Unless the VCH/PHC is restricted to Car 87/88 and they will keep it confidential?

Don, perhaps something to be discussed with them on Monday morning when you meet about notifications for whatever day we move forward. Either they will need to be instructed to not tell their service sites until we have issued the notification, or we need to delay telling them until 9:00 am

Sandra

---

From: McDermott, Jonathan <Jonathan.McDermott@vancouver.ca>  
Sent: Friday, March 31, 2023 3:28 PM  
To: Singh, Sandra <Sandra.Singh@vancouver.ca>  
Cc: Scollard, Taryn <taryn.scollard@vancouver.ca>  
Subject: FW: Construction activities

Fyi – we'll need to stay the course with same day no fica on as originally planned under **Partners** below.

## Day-of notifications & updates

Update	Lead	Timing
Partners – BCEHS, CMBC, VCH/PHC	VPD DOC	~8am (-1h before start)
Mayor, Council, CLT	CEC	~9am (-30m before start)
Partners – AFD, OPS, Province & BCH*, ALT, Balmoral, Atira, DEWC, inSite (PHS), CCRN?	ACCS	~9am (start)

I'll let Mark S know he needs to keep it under wraps.

---

From: McDermott, Jonathan  
Sent: Friday, March 31, 2023 2:54 PM  
To: CHAPMAN, Don <don.chapman@vpd.ca>  
Cc: BELLIA, Elvis <elvis.bellia@vpd.ca>; WEIDMAN, Dale <dale.weidman@vpd.ca>; HEARD, Michael <Mike.HEARD@vpd.ca>; Kenney, Jim <jim.kenney@vpd.ca>; Tran, Tan <tan.tran@vpd.ca>; NEUMAN, Jeff <jeff.neuman@vpd.ca>; MacDonald, Keith <Keith.MacDonald@vpd.ca>; BLONDEAU, Nathan <NATE.BLONDEAU@vpd.ca>  
Subject: RE: Construction activities

All that sounds totally reasonable to me. Thanks Don  
Jon

---

From: CHAPMAN, Don <don.chapman@vpd.ca>  
Sent: Friday, March 31, 2023 2:04 PM  
To: McDermott, Jonathan <Jonathan.McDermott@vancouver.ca>  
Cc: BELLIA, Elvis <elvis.bellia@vpd.ca>; WEIDMAN, Dale <dale.weidman@vpd.ca>; HEARD, Michael <Mike.HEARD@vpd.ca>; Kenney, Jim <jim.kenney@vpd.ca>; Tran, Tan <tan.tran@vpd.ca>; NEUMAN, Jeff <jeff.neuman@vpd.ca>; MacDonald, Keith <Keith.MacDonald@vpd.ca>; BLONDEAU, Nathan <NATE.BLONDEAU@vpd.ca>  
Subject: RE: Construction activities

Hi Jonathan,

s.15(1)(a)

Presently we can't determine the time of day that specific blocks may be effected, however the plan is to have the laneways remain open so that workers and deliveries can still be made. Any significant construction movements and/or deliveries that have to be made on April 5 or 6 will have to be vetted that day through consultation with our Command Group and that is something that you could help to facilitate while you are in the DOC.

Thx

Don

---

From: McDermott, Jonathan <[Jonathan.McDermott@vancouver.ca](mailto:Jonathan.McDermott@vancouver.ca)>  
Sent: Friday, March 31, 2023 1:16 PM  
To: CHAPMAN, Don <[don.chapman@vpd.ca](mailto:don.chapman@vpd.ca)>  
Subject: Construction activities

Hi Don

Give me a call if it's easier to chat.

What are your thoughts on event day impacts to the variety of active construction projects on Hastings?

One example, which is a City project, is the work being done on the Balmoral site, there's upwards of 30 people onsite and they've got a section of 100blk E Hastings closed off for waste bins, staging, parking, security, cranes, deliveries, etc. Lots of activity.

There's a number of other similar big sites on and off Hastings that come to mind that are a hub of construction activity, including Hastings @Colombia, 130 E Cordova, etc.

Thinking about notification which could range from: No notification, notification on event day, or some advance notification for City vs non-city projects, or a combination of one or all of these?

Jon

s.15(1)(l)

Jonathan McDermott, P.Eng (he/him)  
Acting Director, Solid Waste Management  
Engineering Services | City of Vancouver  
[jonathan.mcdermott@vancouver.ca](mailto:jonathan.mcdermott@vancouver.ca)  
604.871.6241



The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the x'm k'y'm (Musqueam), S'wxwú7mesh (Squamish), and s'lilw'á (Tseil-Waututh) Nations

From: "Singh, Sandra" <Sandra.Singh@vancouver.ca>  
To: "McDermott, Jonathan" <Jonathan.McDermott@vancouver.ca>  
Date: 4/5/2023 3:34:43 PM  
Subject: RE: metrics as of 3pm

---

Ty!

---

From: McDermott, Jonathan <Jonathan.McDermott@vancouver.ca>  
Sent: Wednesday, April 5, 2023 3:34 PM  
To: Singh, Sandra <Sandra.Singh@vancouver.ca>  
Subject: metrics as of 3pm

Metrics

	For this time period	Cumulative
# structures down (of 81)	19 (12 NS, 7 SS)	55 (33 NS, 21 SS, 1 on Carrall)
# people impacted (estimate)	10	26
# propane tanks removed	6 (0 big, 6 small)	45 (13 big, 32 small)
# people whose items impounded	1	6
# totes impounded and stored (estimate)	4	17
# shelter beds allocated (of 12)	0	5

---

From: McDermott, Jonathan  
Sent: Wednesday, April 5, 2023 1:22 PM  
To: Singh, Sandra <Sandra.Singh@vancouver.ca>  
Subject: metrics as of 1pm

Metrics

	For this time period	Cumulative
# structures down (of 81)	15 (12 NS, 3 SS)	27 (17 NS, 10 SS)
# people impacted (estimate)	3	16
# propane tanks removed	8 (3 big, 5 small)	39 (13 big, 26 small)
# people whose items impounded	3	5
# totes impounded and stored (estimate)	7	13 <i>(note: 10:30am count should have been 6)</i>
# shelter beds allocated (of 12)	4	5

Jonathan McDermott, P.Eng (he/him)  
Acting Director, Solid Waste Management  
Engineering Services | City of Vancouver  
[jonathan.mcdermott@vancouver.ca](mailto:jonathan.mcdermott@vancouver.ca)  
604.871.6241





The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the x̱m̱ḵ'y̱m̱ (Musqueam), S w̱w̱w̱7mesh (Squamish), and s̱ḻḻw̱' ṯa̱ (Tseil-Waututh) Nations

From: "MacKinnon, Stephanie" <Stephanie.MacKinnon@vancouver.ca>  
To: "McDermott, Jonathan" <Jonathan.McDermott@vancouver.ca>  
"Zupan, Mike" <mike.zupan@vancouver.ca>  
"Chapman, Evan" <Evan.Chapman@vancouver.ca>  
"Clark, Rick" <Rick.Clark@vancouver.ca>  
"Chima, Parvinder" <Parvinder.Chima@vancouver.ca>

Date: 4/5/2023 7:30:36 AM

Subject: Re: Staffing and Assigned Roles

Updated staff list, s.19(1) s.22(1)

WEDNESDAY, APRIL 5TH 2023				
Mike				
Evan/Steph				
	s.19(1)		s.19(1)	
Position	Team 1	Team 2	Team 3	Team 4
Subforeman	s.19(1)			
Packer Driver				
Cube Van #1 Driver				
Cube Van #2 Driver				
Labourer #1				
Labourer #2				
Labourer #3				
Labourer #4				
Parking Enforcement				
ACCS				
Sweeper				
Flusher				
PEO Lead				
800 Quebec				

From: McDermott, Jonathan <Jonathan.McDermott@vancouver.ca>  
Sent: Tuesday, April 4, 2023 8:40:13 PM  
To: Zupan, Mike <mike.zupan@vancouver.ca>; MacKinnon, Stephanie <Stephanie.MacKinnon@vancouver.ca>; Chapman, Evan <Evan.Chapman@vancouver.ca>; Clark, Rick <Rick.Clark@vancouver.ca>; Chima, Parvinder <Parvinder.Chima@vancouver.ca>  
Subject: Re: Staffing and Assigned Roles

Impressive!!!

From: Zupan, Mike <mike.zupan@vancouver.ca>  
Sent: Tuesday, April 4, 2023 8:37:53 PM  
To: MacKinnon, Stephanie <Stephanie.MacKinnon@vancouver.ca>; McDermott, Jonathan <Jonathan.McDermott@vancouver.ca>; Chapman, Evan <Evan.Chapman@vancouver.ca>; Clark, Rick <Rick.Clark@vancouver.ca>; Chima, Parvinder <Parvinder.Chima@vancouver.ca>  
Subject: Re: Staffing and Assigned Roles

Great work. Thank you.

From: MacKinnon, Stephanie <Stephanie.MacKinnon@vancouver.ca>  
Sent: Tuesday, April 4, 2023 8:12:06 PM

To: Zupan, Mike <mike.zupan@vancouver.ca>; McDermott, Jonathan <Jonathan.McDermott@vancouver.ca>; Chapman, Evan <Evan.Chapman@vancouver.ca>; Clark, Rick <Rick.Clark@vancouver.ca>; Chima, Parvinder <Parvinder.Chima@vancouver.ca>  
**Subject:** Staffing and Assigned Roles

Hi Everyone,

This staff assignment will be in the E Hastings Planning Document but I’m sending a copy in an email so we have easy access to it in the field in case of emergency and a need for a head count. Please note that the team assignments may change by tomorrow morning but the amount of staff at s.15(1)(l) and in the field should stay the same.

See everyone bright and early.

Thanks,  
Steph

Roles	Staff Group (Internal)	Per Team	# of staff
Crews - 4 Total (Location - E Hastings)	Team Leads s.19(1)		2
	Sub-Foreman	1	4
	Rear Loader Drivers	1	4
	Cube Van Drivers	2	8
	Labourers	4	16
	Parking Enforcement Officers	1	4
	ACCS Liaison Team	1	4
CREW - TOTAL		8	42
Floating Support (Location - E Hastings)	Mike Zupan - Site Lead		1
	Stephanie MacKinnon - Support & Metrics		1
	Vancouver Fire Rescue		4
	Dave Cheung – PEO		1
	Sweeper Operator		1
	Flusher Operator		1
	Dangerous Goods Driver		1
E HASTINGS SUPPORT - TOTAL			10
Floating Support (Location s.15(1)(l) )	s.15(1) Site Lead - Evan Chapman		1
	Cart Labour at s.15(1)(l) s.19(1)		3
	SWP/SWSS Support Staff s.19(1)		4
s.15(1)(l) SUPPORT - TOTAL			8
TOTAL STAFF			60



WEDNESDAY, APRIL 5TH 2023				
Mike				
Evan/Steph				
	Rick		Parv	
Position	Team 1	Team 2	Team 3	Team 4
Subforeman	s.19(1)			
Packer Driver				
Cube Van #1 Driver				
Cube Van #2 Driver				
Labourer #1				
Labourer #2				
Labourer #3				
Labourer #4				
Parking Enforcement				
ACCS				
Sweeper				
Flusher				
PEO Lead				
800 Quebec				

THURSDAY, APRIL 6TH 2023 - SUBJECT TO CHANGE				
Mike				
Evan/Steph				
	Rick		Parv	
Position	Team 1	Team 2	Team 3	Team 4
Packer Driver	s.19(1)			
Cube Van #1 Driver				
Cube Van #2 Driver				
Labourer #1				
Labourer #2				
Labourer #3				
Labourer #4				
Parking Enforcement				
ACCS				
Sweeper				
Flusher				
PEO Lead				
800 Quebec				

From: "MacKinnon, Stephanie" <Stephanie.MacKinnon@vancouver.ca>

To: "McDermott, Jonathan" <Jonathan.McDermott@vancouver.ca>

"Zupan, Mike" <mike.zupan@vancouver.ca>

"Chapman, Evan" <Evan.Chapman@vancouver.ca>

"Clark, Rick" <Rick.Clark@vancouver.ca>

"Chima, Parvinder" <Parvinder.Chima@vancouver.ca>

Date: 4/5/2023 8:29:04 AM

Subject: RE: Staffing and Assigned Roles

Attachments: Crew\_Assignment\_April5.jpg

#### Final Crew Assignment

WEDNESDAY, APRIL 5TH 2023				
Mike				
Evan/Steph				
	s.19(1)		s.19(1)	
Position	Team 1	Team 2	Team 3	Team 4
Subforeman	s.19(1)			
Packer Driver				
Cube Van #1 Driver				
Cube Van #2 Driver				
Labourer #1				
Labourer #2				
Labourer #3				
Labourer #4				
Labourer #5				
Parking Enforcement				
ACCS				
Sweeper				
Flusher				
PEO Lead				
800 Quebec				

From: McDermott, Jonathan <Jonathan.McDermott@vancouver.ca>

Sent: Tuesday, April 4, 2023 8:40 PM

To: Zupan, Mike <mike.zupan@vancouver.ca>; MacKinnon, Stephanie <Stephanie.MacKinnon@vancouver.ca>; Chapman, Evan <Evan.Chapman@vancouver.ca>; Clark, Rick <Rick.Clark@vancouver.ca>; Chima, Parvinder <Parvinder.Chima@vancouver.ca>

Subject: Re: Staffing and Assigned Roles

Impressive!!!

From: Zupan, Mike <mike.zupan@vancouver.ca>

Sent: Tuesday, April 4, 2023 8:37:53 PM

To: MacKinnon, Stephanie <Stephanie.MacKinnon@vancouver.ca>; McDermott, Jonathan <Jonathan.McDermott@vancouver.ca>; Chapman, Evan <Evan.Chapman@vancouver.ca>; Clark, Rick <Rick.Clark@vancouver.ca>; Chima, Parvinder <Parvinder.Chima@vancouver.ca>

Subject: Re: Staffing and Assigned Roles



Great work. Thank you.

From: MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>

Sent: Tuesday, April 4, 2023 8:12:06 PM

To: Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; McDermott, Jonathan <[Jonathan.McDermott@vancouver.ca](mailto:Jonathan.McDermott@vancouver.ca)>; Chapman, Evan <[Evan.Chapman@vancouver.ca](mailto:Evan.Chapman@vancouver.ca)>; Clark, Rick <[Rick.Clark@vancouver.ca](mailto:Rick.Clark@vancouver.ca)>; Chima, Parvinder <[Parvinder.Chima@vancouver.ca](mailto:Parvinder.Chima@vancouver.ca)>

Subject: Staffing and Assigned Roles

Hi Everyone,

This staff assignment will be in the E Hastings Planning Document but I'm sending a copy in an email so we have easy access to it in the field in case of emergency and a need for a head count. Please note that the team assignments may change by tomorrow morning but the amount of staff at **s.15(1)(l)** and in the field should stay the same.

See everyone bright and early.

Thanks,  
Steph

Roles	Staff Group (Internal)	Per Team	# of staff
Crews - 4 Total (Location - E Hastings)	Team Leads <b>s.19(1)</b>		2
	Sub-Foreman	1	4
	Rear Loader Drivers	1	4
	Cube Van Drivers	2	8
	Labourers	4	16
	Parking Enforcement Officers	1	4
	ACCS Liaison Team	1	4
CREW - TOTAL		8	42
Floating Support (Location - E Hastings)	Mike Zupan - Site Lead		1
	Stephanie MacKinnon - Support & Metrics		1
	Vancouver Fire Rescue		4
	Dave Cheung – PEO		1
	Sweeper Operator		1
	Flusher Operator		1
	Dangerous Goods Driver		1
E HASTINGS SUPPORT - TOTAL			10
Floating Support (Location - <b>s.15(1)(l)</b> )	<b>s.15(1)(l)</b> Site Lead - Evan Chapman		1
	Cart Labour at Quebec - <b>s.19(1)</b> - <b>s.19(1)</b> - <b>s.19(1)</b>		3
	SWP/SWSS Support Staff - <b>s.19(1)</b> (Wed) - <b>s.19(1)</b> (Thurs) - <b>s.19(1)</b> (Wed/Thurs) - <b>s.19(1)</b> (Wed)		4
QUEBEC SUPPORT - TOTAL			8
TOTAL STAFF			60

WEDNESDAY, APRIL 5TH 2023				
Mike				
Evan/Steph				
	Rick		Parv	
Position	Team 1	Team 2	Team 3	Team 4
Subforeman	s.19(1)			
Packer Driver				
Cube Van #1 Driver				
Cube Van #2 Driver				
Labourer #1				
Labourer #2				
Labourer #3				
Labourer #4				
Parking Enforcement				
ACCS				
Sweeper				
Flusher				
PEO Lead				
800 Quebec				

THURSDAY, APRIL 6TH 2023 - SUBJECT TO CHANGE				
Mike				
Evan/Steph				
	Rick		Parv	
Position	Team 1	Team 2	Team 3	Team 4
Packer Driver	s.19(1)			
Cube Van #1 Driver				
Cube Van #2 Driver				
Labourer #1				
Labourer #2				
Labourer #3				
Labourer #4				
Parking Enforcement				
ACCS				
Sweeper				
Flusher				
PEO Lead				
800 Quebec				



MIKE/STEPH FA LEVEL 2 @

NORTH SOUTH

① ② ③ ④

[Redacted content]



From: ["McDermott, Jonathan" <Jonathan.McDermott@vancouver.ca>](mailto:Jonathan.McDermott@vancouver.ca)  
To: ["Scollard, Taryn" <taryn.scollard@vancouver.ca>](mailto:taryn.scollard@vancouver.ca)  
Date: 3/30/2023 5:51:05 PM  
Subject: Roles on the day of

---

Thanks for the discussion yesterday and offer to switch roles if needed Taryn.

I've given it some more thought and I'll stick with the role at VPD EOC on event day. VPD will be an important partner for us well beyond next week so it's a good opportunity for me to further strengthen those relationships.

Also, knowing Paul Hogan is now coming in to support Mike on Hastings is comforting.

Thanks!

Jon

Jonathan McDermott, P.Eng (he/him)  
Acting Director, Solid Waste Management  
Engineering Services | City of Vancouver  
[jonathan.mcdermott@vancouver.ca](mailto:jonathan.mcdermott@vancouver.ca)  
604.871.6241



The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the x'm k'y'm (Musqueam), S'wxwú7mesh (Squamish), and s'ilw'ta' (Tseil-Waututh) Nations.

From: ["MacKinnon, Stephanie" <Stephanie.MacKinnon@vancouver.ca>](mailto:Stephanie.MacKinnon@vancouver.ca)

To: ["McDermott, Jonathan" <Jonathan.McDermott@vancouver.ca>](mailto:Jonathan.McDermott@vancouver.ca)

Date: 4/4/2023 3:18:53 PM

Subject: Updated Photo of EOC Zone

Attachments: EOC\_StructureCount\_040423.PNG

---

Hi,

Here is an updated photo of the EOC Structures. Please let me know if you have any feedback, it was difficult to make the structures big enough with being able to see each individual structure and include the whole zone.

If no feedback, Andrea can you print off some of these in colour at MG?

Thanks,  
Steph





**From:** ["Clark, Rick" <Rick.Clark@vancouver.ca>](mailto:Rick.Clark@vancouver.ca)  
**To:** ["Chang, Adrian" <Adrian.Chang@vancouver.ca>](mailto:Adrian.Chang@vancouver.ca)  
["FMS Fleet Rentals and Small Equipment"](#) s.15(1)(l)  
**CC:** ["MacKinnon, Stephanie" <Stephanie.MacKinnon@vancouver.ca>](mailto:Stephanie.MacKinnon@vancouver.ca)  
["Chapman, Evan" <Evan.Chapman@vancouver.ca>](mailto:Evan.Chapman@vancouver.ca)  
["Zupan, Mike" <mike.zupan@vancouver.ca>](mailto:mike.zupan@vancouver.ca)  
**Date:** 3/31/2023 9:05:09 AM  
**Subject:** 20 ft SeaCan Rental

---

Hello

The city has an emerging project that requires four (20 ft) seacans delivered to the lot on the east side of s.15(1)(l) asap.

These need to be delivered today or Monday and/or Tuesday (April 3rd and 4th) regardless of cost.

Please charge to EEG1589112

Delivery contact will be s.19(1) at s.15(1)(l)

Please call me if you have any questions.

Thanks,  
Rick

Rick Clark | Superintendent | Afternoon Street Cleaning  
Sanitation Services | City of Vancouver  
10:00am to 8:30pm | Wednesday to Saturday

[rick.clark@vancouver.ca](mailto:rick.clark@vancouver.ca)

s.15(1)(l)

From: "Scollard, Taryn" <taryn.scollard@vancouver.ca>  
To: "Mital, Eric" <Eric.Mital@vancouver.ca>  
"Stevens, Daniel" <Daniel.Stevens@vancouver.ca>  
"Jasper, Kirsten" <Kirsten.Jasper@vancouver.ca>  
"Pontikis, Maria" <Maria.Pontikis@vancouver.ca>  
"Melles, Bruk" <Bruk.Melles@vancouver.ca>  
"Mauboules, Celine" <celine.mauboules@vancouver.ca>  
"MacKenzie, Angela" <Angela.MacKenzie@vancouver.ca>  
"Leung, Dennis" <dennis.leung@vancouver.ca>  
"Dhesi, Steevie" <Steevie.Dhesi@vancouver.ca>  
"Lopez Garcia, Cristina" <Cristina.lopezGarcia@vancouver.ca>  
"Tait, Godfrey" <Godfrey.Tait@vancouver.ca>  
CC: "Singh, Sandra" <Sandra.Singh@vancouver.ca>  
"Zupan, Mike" <mike.zupan@vancouver.ca>  
"McDermott, Jonathan" <Jonathan.McDermott@vancouver.ca>  
"Lepps, Betty" <Betty.Lepps@vancouver.ca>  
"Gandha, Amit" <Amit.Gandha@vancouver.ca>  
"Bradley, Gary" <Gary.Bradley@vancouver.ca>  
"Gibbs, Amanda" <Amanda.Gibbs@vancouver.ca>  
"Jones, Liz \ (City Protective Services)" <Liz.Jones2@vancouver.ca>  
"Rosa, Donnie" <Donnie.Rosa@vancouver.ca>  
"MacKinnon, Stephanie" <Stephanie.MacKinnon@vancouver.ca>  
Date: 4/3/2023 3:01:04 PM  
Subject: DOC Touch Base

---

## Microsoft Teams meeting

### Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 221 **s.15(1)(l)**

Passcode **s.15(1)**

[Download Teams](#) | [Join on the web](#)

### Or call in (audio only)

+1 604-665-6000 **s.15(1)(l)** Canada, Vancouver

Phone Conference ID: **s.15(1)(l)**

[Find a local number](#) | [Reset PIN](#)

Personal Information collected via MS365 Teams Mtgs will be used by the City of Vancouver for managing mtg attendance and collaboration under the authority of s.26(c) of FIPPA. Questions may be emailed to the Director, ATIP, [privacy@vancouver.ca](mailto:privacy@vancouver.ca)

[Learn More](#) | [Meeting options](#)

---

From: "Jones, Liz \City Protective Services\" <Liz.Jones2@vancouver.ca>  
To: "Zupan, Mike" <mike.zupan@vancouver.ca>  
CC: "Bradley, Gary" <Gary.Bradley@vancouver.ca>  
"Sidwell, Amy" <Amy.Sidwell@vancouver.ca>  
Date: 4/3/2023 10:43:21 AM  
Subject: DTES - ENG DOC

---

Morning Mike,

Hope you managed to have a good weekend and some downtime, before our busy week.

If you haven't already been informed, Gary Bradley, our Embedded Manager for Engineering, will be the CPS Rep on site at Na onal Yard ENG DOC this week. I'd been advised that this is opening up on Wednesday 05<sup>th</sup> April, which is when Gary had planned to be there. But please let us know if this has changed.

Our CPS team is here ready to support you and your teams, as well as this special ops, so please don't hesitate to reach out. My cell is s.15(1)(l) . Gary's cell is s.15(1)(l)

Liz

Liz Jones CPP RPA | Senior Manager  
CITY OF VANCOUVER | City Protective Services  
453 W 12<sup>th</sup> Avenue | Vancouver, BC V5Y 1V4  
Cell s.15(1)(l) | [liz.jones2@vancouver.ca](mailto:liz.jones2@vancouver.ca)



[Report incidents through the COV Currents, Security E-Reporting Web Page](#)

The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the x m k y m (Musqueam), S wxwú7mesh (Squamish), and s lilw ta (Tseil-Waututh) Nations.



**From:** ["Clark, Rick" <Rick.Clark@vancouver.ca>](mailto:Rick.Clark@vancouver.ca)  
**To:** ["Zupan, Mike" <mike.zupan@vancouver.ca>](mailto:mike.zupan@vancouver.ca)  
**Date:** 4/3/2023 12:45:33 PM  
**Subject:** Fwd: Wednesday Labour - Draft  
**Attachments:** Wednesday Labour Version 2.xlsx

---

Thanks,  
Rick

Rick Clark | Superintendent | Afternoon Street Cleaning  
Sanitation Services | City of Vancouver  
|

[rick.clark@vancouver.ca](mailto:rick.clark@vancouver.ca)

s.15(1)(l)

---

**From:** Clark, Rick  
**Sent:** Monday, April 3, 2023 12:29:32 PM  
**To:** MacKinnon, Stephanie <Stephanie.MacKinnon@vancouver.ca>  
**Subject:** Wednesday Labour - Draft

Thanks,  
Rick

Rick Clark | Superintendent | Afternoon Street Cleaning  
Sanitation Services | City of Vancouver  
10:00am to 8:30pm | Wednesday to Saturday

[rick.clark@vancouver.ca](mailto:rick.clark@vancouver.ca)

s.15(1)(l)

				Mike
				Paul
	S.19(1)			S.19(1)
Position	Team 1	Team 2	Team 3	Team 4
Subforeman	S.19(1)			
Packer Driver				
Cube Van #1 Driver				
Cube Van #2 Driver				
Labourer #1				
Labourer #2				
Labourer #3				
Labourer #4				
Sweeper				
Flusher				
800 Quebec				

		Mike	
		Paul	
	s.19(1)		s.19(1)
Position	s.19(1)		
Subforeman			
Packer Driver			
Cube Van #1 Driver			
Cube Van #2 Driver			
Labourer #1			
Labourer #2			
Labourer #3			
Labourer #4			
Sweeper		Dayshift	
Flusher		Dayshift	

7am  
s.19(1)

EC  
EC  
EC  
EC  
EC  
RC/PC

**Late Start**  
**s.19(1)**

s.19(1)	RC/PC
	RC/PC
	EC
	RC/PC
	MZ
	MZ
	MZ
	EC
	EC
Night Shift	MZ
Collections	MZ

From: "FMS Fleet Rentals and Small Equipment" s.15(1)(l)  
To: "Clark, Rick" <Rick.Clark@vancouver.ca>  
"Chapman, Evan" <Evan.Chapman@vancouver.ca>  
"Chima, Parvinder" <Parvinder.Chima@vancouver.ca>  
CC: "MacKinnon, Stephanie" <Stephanie.MacKinnon@vancouver.ca>  
"Zupan, Mike" <mike.zupan@vancouver.ca>  
"FMS Fleet Rentals and Small Equipment" s.15(1)(l)  
Date: 3/31/2023 11:23:46 AM  
Subject: RE: 20 ft SeaCan Rental

---

Sounds good, Secure Rite is aiming to deliver two today – remainder to be for Monday.

**Adrian Chang**

Engineering Assistant – Operations Support  
Fleet and Manufacturing Services | Equipment Rentals  
Phone: 604-326-4771



---

From: Clark, Rick <Rick.Clark@vancouver.ca>  
Sent: Friday, March 31, 2023 11:20 AM  
To: FMS Fleet Rentals and Small Equipment s.15(1)(l) Chapman, Evan <Evan.Chapman@vancouver.ca>  
Cc: MacKinnon, Stephanie <Stephanie.MacKinnon@vancouver.ca>; Zupan, Mike <mike.zupan@vancouver.ca>  
Subject: Re: 20 ft SeaCan Rental

5pm

Thanks,  
Rick

Rick Clark | Superintendent | Afternoon Street Cleaning  
Sanitation Services | City of Vancouver  
10:00am to 8:30pm | Wednesday to Saturday

[rick.clark@vancouver.ca](mailto:rick.clark@vancouver.ca)  
s.15(1)(l)

---

From: FMS Fleet Rentals and Small Equipment s.15(1)(l)  
Sent: Friday, March 31, 2023 10:51:58 AM  
To: Clark, Rick <Rick.Clark@vancouver.ca>; Chapman, Evan <Evan.Chapman@vancouver.ca>; FMS Fleet Rentals and Small Equipment s.15(1)(l)  
Cc: MacKinnon, Stephanie <Stephanie.MacKinnon@vancouver.ca>; Zupan, Mike <mike.zupan@vancouver.ca>  
Subject: RE: 20 ft SeaCan Rental

What time are you available open up the lot until today? Trying to get one or two sea cans out there today.

**Adrian Chang**

Engineering Assistant – Operations Support  
Fleet and Manufacturing Services | Equipment Rentals

Phone: 604-326-4771



---

From: Clark, Rick <Rick.Clark@vancouver.ca>

Sent: Friday, March 31, 2023 10:31 AM

To: Chapman, Evan <Evan.Chapman@vancouver.ca>; FMS Fleet Rentals and Small Equipment s.15(1)(l)

Cc: MacKinnon, Stephanie <Stephanie.MacKinnon@vancouver.ca>; Zupan, Mike <mike.zupan@vancouver.ca>

Subject: Re: 20 ft SeaCan Rental

I'll be the contact today

Thanks,  
Rick

Rick Clark | Superintendent | Afternoon Street Cleaning  
Sanitation Services | City of Vancouver  
10:00am to 8:30pm | Wednesday to Saturday

[rick.clark@vancouver.ca](mailto:rick.clark@vancouver.ca)

s.15(1)(l)

---

From: Chapman, Evan <Evan.Chapman@vancouver.ca>

Sent: Friday, March 31, 2023 10:29:55 AM

To: FMS Fleet Rentals and Small Equipment s.15(1)(l) Clark, Rick <Rick.Clark@vancouver.ca>

Cc: MacKinnon, Stephanie <Stephanie.MacKinnon@vancouver.ca>; Zupan, Mike <mike.zupan@vancouver.ca>

Subject: Re: 20 ft SeaCan Rental

Hi Adrian, entrance is technically on s.15(1)(l)

---

From: FMS Fleet Rentals and Small Equipment s.15(1)(l)

Sent: Friday, March 31, 2023 10:26:49 AM

To: Clark, Rick <Rick.Clark@vancouver.ca>; FMS Fleet Rentals and Small Equipment s.15(1)(l)

Cc: MacKinnon, Stephanie <Stephanie.MacKinnon@vancouver.ca>; Chapman, Evan <Evan.Chapman@vancouver.ca>; Zupan, Mike <mike.zupan@vancouver.ca>

Subject: RE: 20 ft SeaCan Rental

Sounds good Rick,

I will get the paperwork going –

4x 20ft sea can + locks/keys

Crane delivery to the east side of s.15(1)(l)

If they can deliver 1-2 today, would you be the site-contact and Monday/Tuesday would be s.19(1)

**Adrian Chang**

Engineering Assistant – Operations Support

Fleet and Manufacturing Services | Equipment Rentals

Phone: 604-326-4771

---

From: Clark, Rick <Rick.Clark@vancouver.ca>  
Sent: Friday, March 31, 2023 10:21 AM  
To: FMS Fleet Rentals and Small Equipment s.15(1)(l)  
Cc: MacKinnon, Stephanie <Stephanie.MacKinnon@vancouver.ca>; Chapman, Evan <Evan.Chapman@vancouver.ca>; Zupan, Mike <mike.zupan@vancouver.ca>  
Subject: Re: 20 ft SeaCan Rental

Crane is preferred

Thanks,  
Rick

Rick Clark | Superintendent | Afternoon Street Cleaning  
Sanitation Services | City of Vancouver  
10:00am to 8:30pm | Wednesday to Saturday

[rick.clark@vancouver.ca](mailto:rick.clark@vancouver.ca)  
s.15(1)(l)

---

From: FMS Fleet Rentals and Small Equipment s.15(1)(l)  
Sent: Friday, March 31, 2023 9:12:39 AM  
To: Clark, Rick <Rick.Clark@vancouver.ca>; FMS Fleet Rentals and Small Equipment s.15(1)(l)  
Cc: MacKinnon, Stephanie <Stephanie.MacKinnon@vancouver.ca>; Chapman, Evan <Evan.Chapman@vancouver.ca>; Zupan, Mike <mike.zupan@vancouver.ca>  
Subject: RE: 20 ft SeaCan Rental

Morning Rick,

Is there room for a tilt-deck truck to deliver (they will need 60 feet of straight space) or do we need to use a crane?

**Adrian Chang**  
Engineering Assistant – Operations Support  
Fleet and Manufacturing Services | Equipment Rentals  
Phone: 604-326-4771

---

From: Clark, Rick <Rick.Clark@vancouver.ca>  
Sent: Friday, March 31, 2023 9:05 AM  
To: Chang, Adrian <Adrian.Chang@vancouver.ca>; FMS Fleet Rentals and Small Equipment s.15(1)(l)  
Cc: MacKinnon, Stephanie <Stephanie.MacKinnon@vancouver.ca>; Chapman, Evan <Evan.Chapman@vancouver.ca>; Zupan, Mike <mike.zupan@vancouver.ca>  
Subject: 20 ft SeaCan Rental

Hello



The city has an emerging project that requires four (20 ft) seacans delivered to the lot on the east side of s.15(1)(l) asap.

These need to be delivered today or Monday and/or Tuesday (April 3rd and 4th) regardless of cost.

Please charge to s.15(1)(l)

Delivery contact will be s.19(1) at s.15(1)(l)

Please call me if you have any questions.

Thanks,  
Rick

Rick Clark | Superintendent | Afternoon Street Cleaning  
Sanitation Services | City of Vancouver  
10:00am to 8:30pm | Wednesday to Saturday

[rick.clark@vancouver.ca](mailto:rick.clark@vancouver.ca)

s.15(1)(l)

From: ["Clark, Elizabeth" <Elizabeth.Clark@vancouver.ca>](mailto:Elizabeth.Clark@vancouver.ca)  
To: ["Chapman, Evan" <Evan.Chapman@vancouver.ca>](mailto:Evan.Chapman@vancouver.ca)  
["Jasper, Kirsten" <Kirsten.Jasper@vancouver.ca>](mailto:Kirsten.Jasper@vancouver.ca)  
["Zupan, Mike" <mike.zupan@vancouver.ca>](mailto:mike.zupan@vancouver.ca)  
["MacKinnon, Stephanie" <Stephanie.MacKinnon@vancouver.ca>](mailto:Stephanie.MacKinnon@vancouver.ca)  
["Clark, Rick" <Rick.Clark@vancouver.ca>](mailto:Rick.Clark@vancouver.ca)  
CC: ["Stevens, Daniel" <Daniel.Stevens@vancouver.ca>](mailto:Daniel.Stevens@vancouver.ca)  
["Hayne, Kris" <Kristopher.Hayne@vancouver.ca>](mailto:Kristopher.Hayne@vancouver.ca)  
Date: 4/3/2023 7:54:03 PM  
Subject: Re: **s.15(1)(l)** - logistics

---

Hi Evan,

They're both for **s.15(1)(l)** and the DOC. Someone will have to separate as needed.

The items in the Info Services room include snacks, drinks, storage bins and charging banks. I believe there are additional IT supplies/equipment that Kris and Kirsten dropped off last Friday in the DOC storage room.

**Elizabeth Clark** | Emergency Planning Coordinator  
Vancouver Emergency Management Agency | City of Vancouver  
604.375.0363

---

**From:** Chapman, Evan <Evan.Chapman@vancouver.ca>  
**Sent:** Monday, April 3, 2023 7:11:51 PM  
**To:** Clark, Elizabeth <Elizabeth.Clark@vancouver.ca>; Jasper, Kirsten <Kirsten.Jasper@vancouver.ca>; Zupan, Mike <mike.zupan@vancouver.ca>; MacKinnon, Stephanie <Stephanie.MacKinnon@vancouver.ca>; Clark, Rick <Rick.Clark@vancouver.ca>  
**Cc:** Stevens, Daniel <Daniel.Stevens@vancouver.ca>; Hayne, Kris <Kristopher.Hayne@vancouver.ca>  
**Subject:** Re: **s.15(1)(l)** - logistics

Hi Elizabeth, are the supplies you're referring to for the **s.15(1)(l)** site? If so I can have them picked up tomorrow.

---

From: Clark, Elizabeth <Elizabeth.Clark@vancouver.ca>  
Sent: Monday, April 3, 2023 10:34:56 AM  
To: Jasper, Kirsten <Kirsten.Jasper@vancouver.ca>; Zupan, Mike <mike.zupan@vancouver.ca>; Chapman, Evan <Evan.Chapman@vancouver.ca>; MacKinnon, Stephanie <Stephanie.MacKinnon@vancouver.ca>; Clark, Rick <Rick.Clark@vancouver.ca>  
Cc: Stevens, Daniel <Daniel.Stevens@vancouver.ca>; Hayne, Kris <Kristopher.Hayne@vancouver.ca>  
Subject: Re: **s.15(1)(l)** - logistics

Costco supplies, 5 large plastic storage bins and the charging banks (currently charging) are all in the Information Services room at National.

Liz

**Elizabeth Clark** | Emergency Planning Coordinator  
Vancouver Emergency Management Agency | City of Vancouver  
604.375.0363

---

From: Jasper, Kirsten <Kirsten.Jasper@vancouver.ca>

Sent: Friday, March 31, 2023 5:58:26 PM

To: Zupan, Mike <mike.zupan@vancouver.ca>; Chapman, Evan <Evan.Chapman@vancouver.ca>; MacKinnon, Stephanie <Stephanie.MacKinnon@vancouver.ca>; Clark, Rick <Rick.Clark@vancouver.ca>

Cc: Stevens, Daniel <Daniel.Stevens@vancouver.ca>; Hayne, Kris <Kristopher.Hayne@vancouver.ca>; Clark, Elizabeth <Elizabeth.Clark@vancouver.ca>

Subject: s.15(1)(l) - logistics

Hi everyone

Tracking a few loose ends on logistics for next week. I'm OOT until Tues so hoping Daniel can ensure all boxes are checked and folks are assisted as needed.

Power:

- Site visit today not great. Primary power at 800 should be the Honda 3000 generator that Evan sourced from FMS.
  - o Rick was going to follow up with Justin Beveridge and Jason Rowley to see if we could pull electrical from the gate boxes but it's a long shot
  - o Evan can you please confirm you will have fuel supply sorted and fire extinguisher on site.

Supplies:

- Kris and I dropped off 2x totes to NY Emergency Supplies Closet today. They contain stationery supplies, whiteboard pens etc. and ++ charging cables, power banks, extension cords, power bars etc..
  - o Kris has inventory list but ENG will need to coordinate drop off on Tues/Weds morning after the tent and tables go up
- Mike/Rick to find the whiteboard at NY and send down as above. Please let Kris know if you can't find the WIFI router and we can provide another. We do want them both back afterward
- Evan, if you haven't organized waste totes etc. for s.15(1)(l) you'll probably need a few.

Food:

- Liz, can you please coordinate with Emelles and Jen Short to increase the s.15(1)(l) order as follows. We may need to issue PO a er all if this maxes Jen's CC limit. May also need to augment with another meal provider/Door Dash if Emelle's can't accommodate the increase on Weds.
  - o 100 boxed lunches for Weds, Apr 5
  - o 60 boxed lunches for Thu. Apr 6
- Steph has organized snacks, fruit, drinks etc. for s.15(1)(l) location both days. Lots of water and drinks at NY Emergency Supplies Cabinet they want out of there as well.
- Kris/Liz, are you able to do a small Costco run on Monday for snacks at NY DOC please?

I think that's it. Please use this thread and expand if needed to ensure everyone is in the loop as things are checked off/added.

Many thanks all

KJ

--

Kirsten Jasper (she/hers)

Manager, Operational Readiness

Vancouver Emergency Management Agency

City of Vancouver

c: s.15(1)(l)

*I am humbly thankful to live and work on the unceded territories of the x'm k'y'm (Musqueam), S'wxlu817\_wu7mesh (Squamish), and s'liw'ta (Tsleil-Waututh) nations*

From: ["Baker, Sue" <Sue.Baker@vancouver.ca>](mailto:Sue.Baker@vancouver.ca)  
To: ["Alison Bowen" <ABowen@itc-group.com>](mailto:ABowen@itc-group.com)  
CC: ["Zupan, Mike" <mike.zupan@vancouver.ca>](mailto:mike.zupan@vancouver.ca)  
["McDermott, Jonathan" <Jonathan.McDermott@vancouver.ca>](mailto:Jonathan.McDermott@vancouver.ca)  
["Ridge, Maxwell" <Maxwell.Ridge@vancouver.ca>](mailto:Maxwell.Ridge@vancouver.ca)  
["Albert Huang" <albert@terrahousing.ca>](mailto:albert@terrahousing.ca)  
["Kent Patenaude" <kent@lumadevelopment.ca>](mailto:kent@lumadevelopment.ca)  
[joel@lumadevelopment.ca](mailto:joel@lumadevelopment.ca)  
["Stephen Mancer" <stephen.mancer@luminaservices.com>](mailto:stephen.mancer@luminaservices.com)  
["Christian Menard" <christian@terrahousing.ca>](mailto:christian@terrahousing.ca)  
["Andy Wu" <AWu@itc-group.com>](mailto:AWu@itc-group.com)  
["Steve Rose" <srose@itc-group.com>](mailto:srose@itc-group.com)  
["Daniel Steinerstauch" <dsteinerstauch@itc-group.com>](mailto:dsteinerstauch@itc-group.com)  
["Aaron Choi" <AChoi@itc-group.com>](mailto:AChoi@itc-group.com)  
Date: 4/4/2023 9:50:17 AM  
Subject: RE: ALT Columbia and Jackson - VPD Led Decampment

---

Hi Alison- thank you for reaching out. As you know the situation regarding structures on Hastings street is unsafe and unsustainable. You and ALT group are on my list to contact when we are able to share further information. In the meantime you can reach out to me directly should you have any specific questions.

Thank you

Sue Baker | Manager, Homelessness Response Coordination  
Housing & Homelessness Services | City of Vancouver

---

From: Alison Bowen <ABowen@itc-group.com>  
Sent: Tuesday, April 4, 2023 9:46 AM  
To: Baker, Sue <Sue.Baker@vancouver.ca>  
Cc: Zupan, Mike <mike.zupan@vancouver.ca>; McDermott, Jonathan <Jonathan.McDermott@vancouver.ca>; Ridge, Maxwell <Maxwell.Ridge@vancouver.ca>; Albert Huang <albert@terrahousing.ca>; Kent Patenaude <kent@lumadevelopment.ca>; joel@lumadevelopment.ca; Stephen Mancer <stephen.mancer@luminaservices.com>; Christian Menard <christian@terrahousing.ca>; Andy Wu <AWu@itc-group.com>; Steve Rose <srose@itc-group.com>; Daniel Steinerstauch <dsteinerstauch@itc-group.com>; Aaron Choi <AChoi@itc-group.com>  
Subject: [EXT] ALT Columbia and Jackson - VPD Led Decampment  
Importance: High

**City of Vancouver security warning:** Do not click on links or open attachments unless you were expecting the email and know the content is safe.

---

Good Morning Sue,

The below article was brought to our attention.

[Plans to clear Downtown Eastside tent city leaked | CTV News \[bc.ctvnews.ca\]](https://bc.ctvnews.ca/Plans-to-clear-Downtown-Eastside-tent-city-leaked-/1.6611111)

Are you able to provide some clarity on what we can expect?

Alison Bowen GSC  
Senior Project Manager

#800 - 564 Beatty Street  
Vancouver, BC V6B 2L3

**Site Address**

ALT Housing & Healing Centre  
425 Columbia Street  
Vancouver, BC V6A 2R8

ALT Jackson Ch'ich'iyuy Elxwikn Housing Development  
401 Jackson Avenue  
Vancouver, BC V6A 3X1

Mobile: (604) 841-9270



From: ["Clark, Rick" <Rick.Clark@vancouver.ca>](mailto:Rick.Clark@vancouver.ca)  
To: ["Chapman, Evan" <Evan.Chapman@vancouver.ca>](mailto:Evan.Chapman@vancouver.ca)  
["McMillan, Tim" <Tim.McMillan@vancouver.ca>](mailto:Tim.McMillan@vancouver.ca)  
["Baillie, Matt" <Matt.Baillie@vancouver.ca>](mailto:Matt.Baillie@vancouver.ca)  
["Domaas, Steven" <Steven.Domaas@vancouver.ca>](mailto:Steven.Domaas@vancouver.ca)  
CC: ["Zupan, Mike" <mike.zupan@vancouver.ca>](mailto:mike.zupan@vancouver.ca)  
["Hogan, Paul \ \(eng\\)" <Paul.Hogan@vancouver.ca>](mailto:Paul.Hogan@vancouver.ca)  
["Chima, Parvinder" <Parvinder.Chima@vancouver.ca>](mailto:Parvinder.Chima@vancouver.ca)  
Date: 4/3/2023 10:23:44 AM  
Subject: RE: April 5 & 6 - Additional vehicles

---

Hi Evan,

Thanks for the list. I think we had planned to use B1434, the Appliance Truck as well.

E1884 will be used by s.19(1).

Thanks,  
Rick

Rick Clark | Superintendent | Afternoon Street Cleaning  
Sanitation Services | City of Vancouver  
10:00am to 8:30pm | Wednesday to Saturday

[rick.clark@vancouver.ca](mailto:rick.clark@vancouver.ca)  
s.15(1)(l)

---

From: Chapman, Evan <Evan.Chapman@vancouver.ca>  
Sent: Monday, April 3, 2023 6:56 AM  
To: McMillan, Tim <Tim.McMillan@vancouver.ca>; Baillie, Matt <Matt.Baillie@vancouver.ca>; Domaas, Steven <Steven.Domaas@vancouver.ca>  
Cc: Zupan, Mike <mike.zupan@vancouver.ca>; Hogan, Paul (eng) <Paul.Hogan@vancouver.ca>; Clark, Rick <Rick.Clark@vancouver.ca>; Chima, Parvinder <Parvinder.Chima@vancouver.ca>  
Subject: April 5 & 6 - Additional vehicles

Good Morning,

For Wednesday & Thursday the Urban Issues team will require more trucks than typical. This will impact the Collections work group and Street Cleaning.

Can we please have the following units left idle;

Rear Loaders  
D1584  
D1585  
D1587  
C1587

Cube Vans  
E1535 (CWH)  
A5927 (AFSC)

B5803 (AFSC)  
Enterprise 1 (CWH)  
Enterprise 2 (New Rental)  
Enterprise 3 (New Rental)  
Enterprise 4 (New Rental)  
Enterprise 5 (New Rental)

Pickup Trucks

C1880

D5020

C1951

E1884 s.19(1) is this available?)

Thank-you

**Evan Chapman**

Sanitation Operations – Equipment & Daytime Street Cleaning Superintendent

Superintendent I

City of Vancouver

T: 604-562-9084

E: [evan.chapman@vancouver.ca](mailto:evan.chapman@vancouver.ca)

The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the m k y m (Musqueam), S wxwú7mesh (Squamish), and s lilw ta (Tsleil-Waututh) Nations.

From: "Stevens, Daniel" <Daniel.Stevens@vancouver.ca>  
To: "Hayne, Kris" <Kristopher.Hayne@vancouver.ca>  
"Sidwell, Amy" <Amy.Sidwell@vancouver.ca>  
"Epa, Duminda" <Duminda.Epa@vancouver.ca>  
"Zupan, Mike" <mike.zupan@vancouver.ca>  
"Lepore, Ozzie" <ozzie.lepore@vancouver.ca>  
"Mogerman, Om" <Om.Mogerman@vancouver.ca>  
"Keremidschieff, Maureen" <maureen.keremidschieff@vancouver.ca>  
"Russell, Scott" <scott.russell@vancouver.ca>  
"Sheridan, Kim" <Kim.Sheridan@vancouver.ca>  
"Myles, Miranda" <Miranda.Myles@vancouver.ca>  
CC: "Bradley, Gary" <Gary.Bradley@vancouver.ca>  
Date: 4/4/2023 10:25:04 AM  
Subject: RE: DTES - Supply Container - Existing National work yard Container

---

Hi Kris,

What's the plan to get the go-ahead from myself and Taryn/Lon?

Daniel

---

From: Hayne, Kris <Kristopher.Hayne@vancouver.ca>  
Sent: Monday, April 3, 2023 2:22 PM  
To: Sidwell, Amy <Amy.Sidwell@vancouver.ca>; Epa, Duminda <Duminda.Epa@vancouver.ca>; Zupan, Mike <mike.zupan@vancouver.ca>; Lepore, Ozzie <ozzie.lepore@vancouver.ca>; Mogerman, Om <Om.Mogerman@vancouver.ca>; Keremidschieff, Maureen <maureen.keremidschieff@vancouver.ca>; Russell, Scott <scott.russell@vancouver.ca>; Sheridan, Kim <Kim.Sheridan@vancouver.ca>; Stevens, Daniel <Daniel.Stevens@vancouver.ca>; Myles, Miranda <Miranda.Myles@vancouver.ca>  
Cc: Bradley, Gary <Gary.Bradley@vancouver.ca>  
Subject: RE: DTES - Supply Container - Existing National work yard Container

Thanks for the meeting as a summary, National Yards has two existing containers that were originally setup to support BCP, they are not being maintained or used at this time. To support VEMA and those who are Disproportionately Impacted by Emergencies VEMA requires a new site location with specific supplies / equipment to support the DTES within a secured city site that is within close proximity to the DTES. National yards is able to support the need with one of the existing containers.

- Transfer the work yard containers to ENG to support business continuity
  - This would include:
    - § 1 National ( Start with national first then look at the other two later)
    - § 1 Manitoba (Future)
    - § 1 Evans (Future)
  - VEMA to work with ENG for auditing, access and container maintenance options that looks at a low cost / minimal budget / minimal resourcing.
  - The current contents of the container would be transferred to ENG, some of the contents includes cots 100-120, blankets 200+, and other supplies, of course the container and the supplies would need to be inventoried and checked to ensure accuracy / functional use.
- Transfer 1 container at National to VEMA to support the DTES.
  - Current contents would be transferred to VEMA to audit, replace, and maintain.
- Will need to have approval from both Taryn and Daniel to proceed.

## Actions:

- VEMA / ENG Setup safety processes and procedures
- VEMA / ENG Setup site access plan / procedures
- VEMA touch base with Duminda / Maureen in regards to a transportation access plan
- VEMA & ENG to engage OHS for safety plan / risk assessment
- VEMA to book meeting with ENG to review container contents

I will work Maureen on these actions.

Please let me know if I missed anything.

Thanks,

Kristopher Hayne (he/his)  
Emergency Management Analyst  
Vancouver Emergency Management Agency  
[Kristopher.hayne@vancouver.ca](mailto:Kristopher.hayne@vancouver.ca)  
W:604.829.4376  
Ms.15(1)(l)

-----Original Appointment-----

From: Hayne, Kris

Sent: Thursday, March 16, 2023 9:40 AM

To: Hayne, Kris; Sidwell, Amy; Epa, Duminda; Zupan, Mike; Lepore, Ozzie; Mogerman, Om; Keremidschieff, Maureen; Russell, Scott; Sheridan, Kim; Stevens, Daniel; Myles, Miranda

Cc: Bradley, Gary

Subject: DTES - Supply Container - Existing National work yard Container

When: Monday, April 3, 2023 1:00 PM-2:00 PM (UTC-08:00) Pacific Time (US & Canada).

Where: Teams

Good day everyone, I wanted to touch base with ENG in respect to two existing containers that are at National yards, these containers were originally setup to support ENG staff for business continuity. Within this in mind, VEMA has another initiative that we are addressing to support the DTES with supplies for people who are Disproportionately Impacted by Emergencies. VEMA would like to discuss the option to transfer one of the existing containers to support this initiative.

## Agenda:

- Background
- Current status of containers
- Access requirements
- Site Capacity
- Site recce if time permits

Exiting Work yard containers (West end of National)



---

## Microsoft Teams meeting

**Join on your computer, mobile app or room device**

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**Or call in (audio only)**

+1 604-665-6000 **s.15(1)(l)**

Phone Conference ID: **s.15(1)(l)**

[Find a local number](#) | [Reset PIN](#)

Personal Information collected via MS365 Teams Mtgs will be used by the City of Vancouver for managing mtg attendance and collaboration under the authority of s.26(c) of FIPPA. Questions may be emailed to the Director, ATIP, [privacy@vancouver.ca](mailto:privacy@vancouver.ca)

[Learn More](#) | [Meeting options](#)

---



From: ["Pylatuk, Ami" <Ami.Pylatuk@vancouver.ca>](mailto:Ami.Pylatuk@vancouver.ca)  
To: ["MacKinnon, Stephanie" <Stephanie.MacKinnon@vancouver.ca>](mailto:Stephanie.MacKinnon@vancouver.ca)  
CC: ["Zupan, Mike" <mike.zupan@vancouver.ca>](mailto:mike.zupan@vancouver.ca)  
["Clark, Rick" <Rick.Clark@vancouver.ca>](mailto:Rick.Clark@vancouver.ca)  
["Chima, Parvinder" <Parvinder.Chima@vancouver.ca>](mailto:Parvinder.Chima@vancouver.ca)  
Date: 4/3/2023 10:49:02 AM  
Subject: RE: Extra City Cellphones

---

Hi Stephanie,

I just have one for Rick...no other spares

Ami

---

From: MacKinnon, Stephanie <Stephanie.MacKinnon@vancouver.ca>  
Sent: Monday, April 03, 2023 10:44 AM  
To: Pylatuk, Ami <Ami.Pylatuk@vancouver.ca>  
Cc: Zupan, Mike <mike.zupan@vancouver.ca>; Clark, Rick <Rick.Clark@vancouver.ca>; Chima, Parvinder <Parvinder.Chima@vancouver.ca>  
Subject: Extra City Cellphones

Hi Ami,

I was wondering if you had any extra City cellphones available for us to use on Wednesday, April 5<sup>th</sup> and Thursday April 6<sup>th</sup>? We are looking to get two City cellphones for our subforemans for day of operations.

Thanks,  
Steph

From: ["Beveridge, Justin" <Justin.Beveridge@vancouver.ca>](mailto:Justin.Beveridge@vancouver.ca)  
To: ["Tolnai, Dave" <Dave.Tolnai@vancouver.ca>](mailto:Dave.Tolnai@vancouver.ca)  
CC: ["MacKinnon, Stephanie" <Stephanie.MacKinnon@vancouver.ca>](mailto:Stephanie.MacKinnon@vancouver.ca)  
["Zupan, Mike" <mike.zupan@vancouver.ca>](mailto:mike.zupan@vancouver.ca)  
["Clark, Rick" <Rick.Clark@vancouver.ca>](mailto:Rick.Clark@vancouver.ca)  
Date: 3/30/2023 11:20:58 AM  
Subject: RE: Hastings Project - **s.15(1)(l)**

---

Hi Dave,

Yes, I've reached out to bike share and CC'd Rick.

Cheers,

Justin Beveridge  
Property Negotiator | Real Estate Services | Real Estate and Facilities Management  
CITY OF VANCOUVER 507 West Broadway, Suite 400 Vancouver BC V5Z 0B4  
t: 604.873.7409 | e: [justin.beveridge@vancouver.ca](mailto:justin.beveridge@vancouver.ca)

---

From: Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>  
Sent: Thursday, March 30, 2023 11:14 AM  
To: Beveridge, Justin <[Justin.Beveridge@vancouver.ca](mailto:Justin.Beveridge@vancouver.ca)>  
Cc: MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>; Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; Clark, Rick <[Rick.Clark@vancouver.ca](mailto:Rick.Clark@vancouver.ca)>  
Subject: RE: Hastings Project - **s.15(1)(l)**

Hi Justin:

We have permission from VPD and we have keys for access. The challenge is that Mobi has locked it in a way so that only their key is accessible and we can't get at the locks that we have keys for. Can you please have Mobi fix this, or send somebody down that can fix this, as we can't get access.

Can you please let Rick Clark know once this is done?

Thanks,  
Dave

---

From: Beveridge, Justin <[Justin.Beveridge@vancouver.ca](mailto:Justin.Beveridge@vancouver.ca)>  
Sent: Thursday, March 30, 2023 10:11 AM  
To: Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>; McDermott, Jonathan <[Jonathan.McDermott@vancouver.ca](mailto:Jonathan.McDermott@vancouver.ca)>  
Cc: MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>  
Subject: RE: Hastings Project - **s.15(1)(l)**

Hi Mike,

Bike Share wanted to connect to power so I submitted a request to BC Hydro last year. Attached is the response I received. I would recommend contacting Eric ([Eric.Gutierrez2@bchydro.com](mailto:Eric.Gutierrez2@bchydro.com), 604 528-7817) to confirm details and potential options.

Regards,

Justin Beveridge

Property Negotiator | Real Estate Services | Real Estate and Facilities Management  
CITY OF VANCOUVER 507 West Broadway, Suite 400 Vancouver BC V5Z 0B4  
t: 604.873.7409 | e: [justin.beveridge@vancouver.ca](mailto:justin.beveridge@vancouver.ca)

---

From: Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>

Sent: Thursday, March 30, 2023 9:59 AM

To: Beveridge, Justin <[Justin.Beveridge@vancouver.ca](mailto:Justin.Beveridge@vancouver.ca)>; Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>; McDermott, Jonathan <[Jonathan.McDermott@vancouver.ca](mailto:Jonathan.McDermott@vancouver.ca)>

Cc: MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>

Subject: RE: Hastings Project - s.15(1)(l)

Hi Justin.

Do we know what power is available onsite? 120 v? etc?

Mike

Mike Zupan

Manager, Sanitation Services

Engineering Services | CITY OF VANCOUVER

t. 604-326-4706 | m. s.15(1)(l)

---

From: Beveridge, Justin <[Justin.Beveridge@vancouver.ca](mailto:Justin.Beveridge@vancouver.ca)>

Sent: Wednesday, March 29, 2023 11:54 AM

To: Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>; Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; McDermott, Jonathan <[Jonathan.McDermott@vancouver.ca](mailto:Jonathan.McDermott@vancouver.ca)>

Cc: MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>

Subject: RE: Hastings Project - s.15(1)(l)

Hi Dave,

OK to proceed if VPD provide approval. Attached shows the south east quarter (¼) of the lot that we currently have rented to Vancouver Bike Share for a fee. The Licence Area for bike share is exactly one quarter of the fenced lot, if it were divided into 4 equal quarters by drawing a line down the north-south middle and east-west middle.

Regards,

Justin Beveridge

Property Negotiator | Real Estate Services | Real Estate and Facilities Management  
CITY OF VANCOUVER 507 West Broadway, Suite 400 Vancouver BC V5Z 0B4  
t: 604.873.7409 | e: [justin.beveridge@vancouver.ca](mailto:justin.beveridge@vancouver.ca)

---

From: Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>

Sent: Wednesday, March 29, 2023 11:21 AM

To: Beveridge, Justin <[Justin.Beveridge@vancouver.ca](mailto:Justin.Beveridge@vancouver.ca)>; Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; McDermott, Jonathan <[Jonathan.McDermott@vancouver.ca](mailto:Jonathan.McDermott@vancouver.ca)>

Cc: MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>

Subject: RE: Hastings Project - s.15(1)(l)

Thanks. We will get in touch with him. Do you need anything else from us, or are we sorted once we figure this out with VPD?

Thanks,  
Dave

---

From: Beveridge, Justin <[Justin.Beveridge@vancouver.ca](mailto:Justin.Beveridge@vancouver.ca)>  
Sent: Wednesday, March 29, 2023 11:19 AM  
To: Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>; Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; McDermott, Jonathan <[Jonathan.McDermott@vancouver.ca](mailto:Jonathan.McDermott@vancouver.ca)>  
Cc: MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>  
Subject: RE: Hastings Project - s.15(1)(l)

Hi Dave,

VPD contact is: Justin Hull, s.15(1)(l), [justin.hull@vpd.ca](mailto:justin.hull@vpd.ca)

Regards,

Justin Beveridge  
Property Negotiator | Real Estate Services | Real Estate and Facilities Management  
CITY OF VANCOUVER 507 West Broadway, Suite 400 Vancouver BC V5Z 0B4  
t: 604.873.7409 | e: [justin.beveridge@vancouver.ca](mailto:justin.beveridge@vancouver.ca)

---

From: Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>  
Sent: Wednesday, March 29, 2023 11:13 AM  
To: Beveridge, Justin <[Justin.Beveridge@vancouver.ca](mailto:Justin.Beveridge@vancouver.ca)>; Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; McDermott, Jonathan <[Jonathan.McDermott@vancouver.ca](mailto:Jonathan.McDermott@vancouver.ca)>  
Cc: MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>  
Subject: RE: Hastings Project - s.15(1)(l)

Thanks Justin:

Just looping Mike and Jonathan in here. If this area is controlled by VPD that shouldn't be a problem. Are you able to share the VPD contact?

Dave

---

From: Beveridge, Justin <[Justin.Beveridge@vancouver.ca](mailto:Justin.Beveridge@vancouver.ca)>  
Sent: Wednesday, March 29, 2023 10:21 AM  
To: Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>; Henry, Gaelen <[Gaelen.Henry@vancouver.ca](mailto:Gaelen.Henry@vancouver.ca)>  
Cc: MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>  
Subject: RE: Hastings Project - s.15(1)(l)

Hi Dave,

This fenced lot is addressed as s.15(1)(l) Street. There are 2 vehicle entrances for this lot that have challenges for shipping containers:

s.15(1)(l) Entrance

When looking on StreetView (attached) s.15(1)(l) Street has a separated bike lane with concrete barriers. Delivery of shipping containers would require street closure, traffic plan, and moving barriers for each drop off and pick up.

Prior St. Entrance

The Prior St. vehicle entrance has a height restriction (attachment 2), and Bike Share were able to use a "Tilt Bed" truck (attachment 3) for off-loading, which worked for their Licence Area in close proximity to that vehicle entrance.

VPD hold the keys for s.15(1)(l) St. as this property is still in their portfolio. I'm in Real Estate Services and I manage the licence agreement we have with the bike share operator. Can you please provide some further context of the activities that will take place at this property and how frequently access is required? I will then check with VPD that they are OK with the proposed use.

Thank you,

Justin Beveridge

Property Negotiator | Real Estate Services | Real Estate and Facilities Management  
CITY OF VANCOUVER 507 West Broadway, Suite 400 Vancouver BC V5Z 0B4  
t: 604.873.7409 | e: [justin.beveridge@vancouver.ca](mailto:justin.beveridge@vancouver.ca)

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From: Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>

Sent: Tuesday, March 28, 2023 11:27 AM

To: Henry, Gaelen <[Gaelen.Henry@vancouver.ca](mailto:Gaelen.Henry@vancouver.ca)>; Beveridge, Justin <[Justin.Beveridge@vancouver.ca](mailto:Justin.Beveridge@vancouver.ca)>

Cc: MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>

Subject: RE: Hastings Project - s.15(1)(l)

Thanks Gaelen:

Copying Stephanie on this as well, just so she's up to speed. I have more information now. Here is the location that Ops is thinking about. s.15(1)(l)





Thanks!  
Dave

---

From: Henry, Gaelen <[Gaelen.Henry@vancouver.ca](mailto:Gaelen.Henry@vancouver.ca)>  
Sent: Monday, March 27, 2023 5:03 PM  
To: Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>; Beveridge, Justin <[Justin.Beveridge@vancouver.ca](mailto:Justin.Beveridge@vancouver.ca)>  
Subject: RE: Hastings Project - s.15(1)(l)

Hi Dave,

I believe that Justin would be the best person to speak with about this, but he is away until Wednesday of this week. In the meantime, are you able to send me a map outlining the area that you have in mind?

Thanks,

Gaelen Henry, BA, DULE (she/her)  
Property Negotiator | Real Estate Services | Real Estate and Facilities Management  
CITY OF VANCOUVER 507 West Broadway, Suite 320 Vancouver BC V5Z 0B4  
t: 604.873.7130 | f: 604.873-7064 | e: [gaelen.henry@vancouver.ca](mailto:gaelen.henry@vancouver.ca)

For tenants of City-owned buildings, click on this link for resources related to your tenancy:  
[Resources for Tenants of City-Owned Buildings](#)

---

From: Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>  
Sent: Monday, March 27, 2023 2:18 PM  
To: Beveridge, Justin <[Justin.Beveridge@vancouver.ca](mailto:Justin.Beveridge@vancouver.ca)>  
Cc: Henry, Gaelen <[Gaelen.Henry@vancouver.ca](mailto:Gaelen.Henry@vancouver.ca)>  
Subject: Hastings Project - s.15(1)(l)

Hi Justin (and Gaelen):

I'm an engineer in Solid Waste Programs. Jonathan McDermo suggested you would be the person to start with for this request. This is quite urgent and a high priority.

We're involved in the ongoing work taking place on Hastings right now, assisting Sanita on Ops in their work removing structures. We have a relatively urgent need for some more space down there for storing carts allocated to residents camping on Hastings for their possessions. s.15(1)(l)

s.15(1)(l) I don't know the exact location, but it was mentioned it is in and around where Mobi is storing some equipment? Apparently there is another spot nearby/next to that, that looked promising.

Just wanted to open up the conversation to see what is possible, who we should be talking to, what information you would need, etc. We're somewhat limited in exactly what information we can share on this right now, but it's an extremely high priority for the city right now. We anticipate needing the location starting early next week and continuing for a month or so after that. Happy to hop on the phone or set a meeting up, as needed.

Thanks,  
Dave

From: "Chapman, Evan" <Evan.Chapman@vancouver.ca>  
To: "Pylatuk, Ami" <Ami.Pylatuk@vancouver.ca>  
CC: "MacKinnon, Stephanie" <Stephanie.MacKinnon@vancouver.ca>  
"McKenzie, Andrea" <Andrea.McKenzie@vancouver.ca>  
"Zupan, Mike" <mike.zupan@vancouver.ca>  
"Clark, Rick" <Rick.Clark@vancouver.ca>  
"Chima, Parvinder" <Parvinder.Chima@vancouver.ca>  
"Tolnai, Dave" <Dave.Tolnai@vancouver.ca>  
Date: 3/30/2023 1:14:11 PM  
Subject: RE: Hastings Project - Impoundment Request Process

---

Hi Ami,

As discussed

1. You reached out to Taryn at 311 to see if we can create a new sub category for Urban Issues
2. Spreadsheet – easily done by exporting 311 requests from Hansen into excel. It can be sent to Rick, Parv, Stephanir, Andrea and myself for now.
3. The agents at 311 will need scripting for the request. Contact information, ticket number, tote serial numbers.

---

From: Pylatuk, Ami <Ami.Pylatuk@vancouver.ca>  
Sent: Thursday, March 30, 2023 12:13 PM  
To: Chapman, Evan <Evan.Chapman@vancouver.ca>  
Cc: MacKinnon, Stephanie <Stephanie.MacKinnon@vancouver.ca>; McKenzie, Andrea <Andrea.McKenzie@vancouver.ca>; Zupan, Mike <mike.zupan@vancouver.ca>; Clark, Rick <Rick.Clark@vancouver.ca>; Chima, Parvinder <Parvinder.Chima@vancouver.ca>; Tolnai, Dave <Dave.Tolnai@vancouver.ca>  
Subject: RE: Hastings Project - Impoundment Request Process

Hi Evan,

To clarify, the idea is that we track requests for access to totes after belongings are impounded? Essentially, who and what date? It won't be similar at all to Cart Warehouse/ACCMA tracking.

I have a few more questions:

1. Will the SR be directed to GSAd or GSCI in Hansen for us to dispatch? (this also raises a point that we should consider adding a new responsibility in Hansen - GUI for Sanitation-Urban Issues)
  - a. 

<input type="checkbox"/> GSAd	Sanitation - Admin
<input type="checkbox"/> GSCI	Sanitation - St Cleaning Svcs
2. Who do we send the spreadsheet to so that individuals can arrange access to their belongings?
3. Will we also have a copy of the serial numbers and names associated?
4. Do we need a PIA (Privacy Impact Assessment)?

# When a PIA is required

In accordance with [section 69\(5.3\)](#) of FIPPA, the City is required to conduct PIAs when undertaking initiatives that may involve personal information.

A PIA must be completed for any new or substantially updated initiative that may involve the collection, use, disclosure, storage or destruction of personal information.

Personal information includes any "information about an identifiable individual" other than business contact information. For additional clarification please see [Personal Information Definition and Samples](#).

This is something I can assign to one of our clerks once the mechanics of the process are ironed out.

Ami

---

From: Chapman, Evan <[Evan.Chapman@vancouver.ca](mailto:Evan.Chapman@vancouver.ca)>  
Sent: Thursday, March 30, 2023 11:56 AM  
To: Pylatuk, Ami <[Ami.Pylatuk@vancouver.ca](mailto:Ami.Pylatuk@vancouver.ca)>  
Cc: MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>; McKenzie, Andrea <[Andrea.McKenzie@vancouver.ca](mailto:Andrea.McKenzie@vancouver.ca)>; Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; Clark, Rick <[Rick.Clark@vancouver.ca](mailto:Rick.Clark@vancouver.ca)>; Chima, Parvinder <[Parvinder.Chima@vancouver.ca](mailto:Parvinder.Chima@vancouver.ca)>; Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>  
Subject: Hastings Project - Impoundment Request Process

Hi Ami,

I'll need to connect with you regarding requests to retrieve impoundment of belongings for the Hastings Project.

During the project people will be advised that their belongings will be put into storage that will not be accessible on site. They will be able to call 311 to request their belongings be delivered to an identified site and will be required to provide their contact information and tote serial numbers. We will be asking 311 to create an automated SR email, however we will also need to track all requests in a spreadsheet. Is this something one of the clerks can manage? I would imagine it would be a similar process for the CWH through ACCMA?

Thank-you

**Evan Chapman**

Sanitation Operations – Equipment & Daytime Street Cleaning Superintendent

Superintendent I

City of Vancouver

T: 604-562-9084

E: [evan.chapman@vancouver.ca](mailto:evan.chapman@vancouver.ca)

The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the m̓k̓y̓m̓ (Musqueam), S̓wxw̓ú7mesh (Squamish), and s̓lilw̓t̓a (Tsleil-Waututh) Nations.



From: "Bradley, Gary" <Gary.Bradley@vancouver.ca>  
To: "Chapman, Evan" <Evan.Chapman@vancouver.ca>  
"Chima, Parvinder" <Parvinder.Chima@vancouver.ca>  
"Zupan, Mike" <mike.zupan@vancouver.ca>  
"Clark, Rick" <Rick.Clark@vancouver.ca>  
"Tolnai, Dave" <Dave.Tolnai@vancouver.ca>  
CC: "Jones, Liz (City Protective Services)" <Liz.Jones2@vancouver.ca>  
"MacKinnon, Stephanie" <Stephanie.MacKinnon@vancouver.ca>  
Date: 4/4/2023 5:32:35 PM  
Subject: RE: Security for s.15(1)(l) Street

---

Thanks, appreciate the additional context, that makes sense.

Gary Bradley | Manager, Security Programs  
CITY OF VANCOUVER | City Protective Services  
453 W 12<sup>th</sup> Avenue, 11<sup>th</sup> Floor | Vancouver, BC V5Y 1V4  
Cell: s.15(1)(l) [gary.bradley@vancouver.ca](mailto:gary.bradley@vancouver.ca)



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---

From: Chapman, Evan <Evan.Chapman@vancouver.ca>  
Sent: Tuesday, April 4, 2023 5:21 PM  
To: Bradley, Gary <Gary.Bradley@vancouver.ca>; Chima, Parvinder <Parvinder.Chima@vancouver.ca>; Zupan, Mike <mike.zupan@vancouver.ca>; Clark, Rick <Rick.Clark@vancouver.ca>; Tolnai, Dave <Dave.Tolnai@vancouver.ca>  
Cc: Jones, Liz (City Protective Services) <Liz.Jones2@vancouver.ca>; MacKinnon, Stephanie <Stephanie.MacKinnon@vancouver.ca>  
Subject: RE: Security for s.15(1)(l) Street

Thanks Gary, I think they kept the chain short intentionally. It's technically 2 separate short pieces of chain and there's a lock on either side holding the chain together. One of the locks is our s.15(1)(l) and the other is an Abus lock that MoBi bikes has. If they need to access they site they simply unlock their lock, and that way we don't give them any of our city issued keys.

---

From: Bradley, Gary <[Gary.Bradley@vancouver.ca](mailto:Gary.Bradley@vancouver.ca)>  
Sent: Tuesday, April 4, 2023 5:17 PM  
To: Chapman, Evan <[Evan.Chapman@vancouver.ca](mailto:Evan.Chapman@vancouver.ca)>; Chima, Parvinder <[Parvinder.Chima@vancouver.ca](mailto:Parvinder.Chima@vancouver.ca)>; Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; Clark, Rick <[Rick.Clark@vancouver.ca](mailto:Rick.Clark@vancouver.ca)>; Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>  
Cc: Jones, Liz (City Protective Services) <[Liz.Jones2@vancouver.ca](mailto:Liz.Jones2@vancouver.ca)>; MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>  
Subject: RE: Security for s.15(1)(l) Street

Thanks for this Evan. We have spare chain and padlocks that can be used if necessary. We will supply these to the guards on site to use if required.

Gary Bradley | Manager, Security Programs  
CITY OF VANCOUVER | City Protective Services  
453 W 12<sup>th</sup> Avenue, 11<sup>th</sup> Floor | Vancouver, BC V5Y 1V4  
Cell: s.15(1)(l) [gary.bradley@vancouver.ca](mailto:gary.bradley@vancouver.ca)



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From: Chapman, Evan <[Evan.Chapman@vancouver.ca](mailto:Evan.Chapman@vancouver.ca)>

Sent: Tuesday, April 4, 2023 5:05 PM

To: Bradley, Gary <[Gary.Bradley@vancouver.ca](mailto:Gary.Bradley@vancouver.ca)>; Chima, Parvinder <[Parvinder.Chima@vancouver.ca](mailto:Parvinder.Chima@vancouver.ca)>; Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; Clark, Rick <[Rick.Clark@vancouver.ca](mailto:Rick.Clark@vancouver.ca)>; Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>

Cc: Jones, Liz (City Protective Services) <[Liz.Jones2@vancouver.ca](mailto:Liz.Jones2@vancouver.ca)>; MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>

Subject: RE: Security for s.15(1)(l) Street

Hi Brad,

I have an employee coming to drop the key off at City Hall SOC right now. He will let them know it a s.15(1)(l) for s.15(1)(l) St. There is just enough chain link on the fence to lock, so the security guard might need to finesse the chain a little. Also, the lock needs to have the key inserted and turned to lock.

---

From: Bradley, Gary <[Gary.Bradley@vancouver.ca](mailto:Gary.Bradley@vancouver.ca)>

Sent: Tuesday, April 4, 2023 3:41 PM

To: Chapman, Evan <[Evan.Chapman@vancouver.ca](mailto:Evan.Chapman@vancouver.ca)>; Chima, Parvinder <[Parvinder.Chima@vancouver.ca](mailto:Parvinder.Chima@vancouver.ca)>; Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; Clark, Rick <[Rick.Clark@vancouver.ca](mailto:Rick.Clark@vancouver.ca)>; Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>

Cc: Jones, Liz (City Protective Services) <[Liz.Jones2@vancouver.ca](mailto:Liz.Jones2@vancouver.ca)>; MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>

Subject: RE: Security for s.15(1)(l) Street

Hi Evan,

We will need a copy of the s.15(1)(l) as we do not have this specific key in our key inventory at our SOC. Please let me know where we can pick up a copy or if one will be provided to security when they arrive tonight? Alternatively and if it is easier, a copy can be dropped off with our SOC at City Hall and I can arrange for the key to be dropped off to security on-site.

Thanks,

Gary Bradley | Manager, Security Programs

CITY OF VANCOUVER | City Protective Services

453 W 12<sup>th</sup> Avenue, 11<sup>th</sup> Floor | Vancouver, BC V5Y 1V4

Cell: s.15(1)(l) | [gary.bradley@vancouver.ca](mailto:gary.bradley@vancouver.ca)



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---

From: Chapman, Evan <[Evan.Chapman@vancouver.ca](mailto:Evan.Chapman@vancouver.ca)>

Sent: Tuesday, April 4, 2023 2:10 PM

To: Bradley, Gary <[Gary.Bradley@vancouver.ca](mailto:Gary.Bradley@vancouver.ca)>; Chima, Parvinder <[Parvinder.Chima@vancouver.ca](mailto:Parvinder.Chima@vancouver.ca)>; Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; Clark, Rick <[Rick.Clark@vancouver.ca](mailto:Rick.Clark@vancouver.ca)>; Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>

Cc: Jones, Liz (City Protective Services) <[Liz.Jones2@vancouver.ca](mailto:Liz.Jones2@vancouver.ca)>; MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>

---

<[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>  
Subject: RE: Security for s.15(1)(l) Street

The security guard will need a s.15(1)(l) for access.

---

From: Bradley, Gary <[Gary.Bradley@vancouver.ca](mailto:Gary.Bradley@vancouver.ca)>  
Sent: Tuesday, April 4, 2023 1:58 PM  
To: Chima, Parvinder <[Parvinder.Chima@vancouver.ca](mailto:Parvinder.Chima@vancouver.ca)>; Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; Clark, Rick <[Rick.Clark@vancouver.ca](mailto:Rick.Clark@vancouver.ca)>; Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>; Chapman, Evan <[Evan.Chapman@vancouver.ca](mailto:Evan.Chapman@vancouver.ca)>  
Cc: Jones, Liz (City Protective Services) <[Liz.Jones2@vancouver.ca](mailto:Liz.Jones2@vancouver.ca)>; MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>  
Subject: RE: Security for s.15(1)(l) Street

We have Paladin working on the scheduling change request.

Thanks,

Gary Bradley | Manager, Security Programs  
CITY OF VANCOUVER | City Protective Services  
453 W 12th Avenue, 11th Floor | Vancouver, BC V5Y 1V4  
Cell: s.15(1)(l) [gary.bradley@vancouver.ca](mailto:gary.bradley@vancouver.ca)



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From: Chima, Parvinder <[Parvinder.Chima@vancouver.ca](mailto:Parvinder.Chima@vancouver.ca)>  
Sent: Tuesday, April 4, 2023 1:43 PM  
To: Bradley, Gary <[Gary.Bradley@vancouver.ca](mailto:Gary.Bradley@vancouver.ca)>; Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; Clark, Rick <[Rick.Clark@vancouver.ca](mailto:Rick.Clark@vancouver.ca)>; Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>; Chapman, Evan <[Evan.Chapman@vancouver.ca](mailto:Evan.Chapman@vancouver.ca)>  
Cc: Jones, Liz (City Protective Services) <[Liz.Jones2@vancouver.ca](mailto:Liz.Jones2@vancouver.ca)>; MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>  
Subject: Re: Security for s.15(1)(l) Street

Yes, tent place and porta potties are setup  
But no lights  
Have them down for 7 pm

Parv

---

From: Bradley, Gary <[Gary.Bradley@vancouver.ca](mailto:Gary.Bradley@vancouver.ca)>  
Sent: Tuesday, April 4, 2023 1:23:54 PM  
To: Chima, Parvinder <[Parvinder.Chima@vancouver.ca](mailto:Parvinder.Chima@vancouver.ca)>; Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; Clark, Rick <[Rick.Clark@vancouver.ca](mailto:Rick.Clark@vancouver.ca)>; Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>  
Cc: Jones, Liz (City Protective Services) <[Liz.Jones2@vancouver.ca](mailto:Liz.Jones2@vancouver.ca)>; MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>  
Subject: RE: Security for s.15(1)(l) Street

Hi Parv,

What time are you looking for security to start tonight and will the tent (shelter) be in place as well as access to porta potties?

Thank you,

Gary Bradley | Manager, Security Programs  
CITY OF VANCOUVER | City Protective Services  
453 W 12th Avenue, 11th Floor | Vancouver, BC V5Y 1V4  
Cell: s.15(1)(l) [gary.bradley@vancouver.ca](mailto:gary.bradley@vancouver.ca)



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The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the x'm k'y'm (Musqueam), S'wxwú7mesh (Squamish), and s'ilw'áta (Tsleil-Waututh) Nations.

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From: Chima, Parvinder <[Parvinder.Chima@vancouver.ca](mailto:Parvinder.Chima@vancouver.ca)>  
Sent: Tuesday, April 4, 2023 1:07 PM  
To: Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; Bradley, Gary <[Gary.Bradley@vancouver.ca](mailto:Gary.Bradley@vancouver.ca)>; Clark, Rick <[Rick.Clark@vancouver.ca](mailto:Rick.Clark@vancouver.ca)>; Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>  
Cc: Jones, Liz (City Protective Services) <[Liz.Jones2@vancouver.ca](mailto:Liz.Jones2@vancouver.ca)>; MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>  
Subject: Re: Security for s.15(1)(l) Street

Hi Gary  
Any chance we can get security at the site tonight

Parv

---

From: Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>  
Sent: Tuesday, April 4, 2023 12:28:26 PM  
To: Bradley, Gary <[Gary.Bradley@vancouver.ca](mailto:Gary.Bradley@vancouver.ca)>; Clark, Rick <[Rick.Clark@vancouver.ca](mailto:Rick.Clark@vancouver.ca)>; Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>  
Cc: Chima, Parvinder <[Parvinder.Chima@vancouver.ca](mailto:Parvinder.Chima@vancouver.ca)>; Jones, Liz (City Protective Services) <[Liz.Jones2@vancouver.ca](mailto:Liz.Jones2@vancouver.ca)>; MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>  
Subject: RE: Security for s.15(1)(l) Street

Hi Gary,

Please use # EER1084975

Thanks  
Mike

Mike Zupan  
Manager, Sanitation Services  
Engineering Services | City of Vancouver  
Office [604-326-4706](tel:604-326-4706)  
Mobile s.15(1)(l)

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From: Bradley, Gary <[Gary.Bradley@vancouver.ca](mailto:Gary.Bradley@vancouver.ca)>  
Sent: Tuesday, April 4, 2023 10:52 AM  
To: Clark, Rick <[Rick.Clark@vancouver.ca](mailto:Rick.Clark@vancouver.ca)>; Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>  
Cc: Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; Chima, Parvinder <[Parvinder.Chima@vancouver.ca](mailto:Parvinder.Chima@vancouver.ca)>; Jones, Liz (City  
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Protective Services) <[Liz.Jones2@vancouver.ca](mailto:Liz.Jones2@vancouver.ca)>; MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>  
Subject: RE: Security for s.15(1)(l) Street

Good morning Dave,

Confirming that the guard coverage has been scheduled to start tomorrow at s.15(1)(l) Street. When you have the Work Order #, please provide.

Thank you,

Gary Bradley | Manager, Security Programs  
CITY OF VANCOUVER | City Protective Services  
453 W 12th Avenue, 11th Floor | Vancouver, BC V5Y 1V4  
Cell: s.15(1)(l) | [gary.bradley@vancouver.ca](mailto:gary.bradley@vancouver.ca)



[Report incidents through the COV Currents, Security E-Reporting Web Page](#)

The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the x'm k'y'm (Musqueam), S'wxw'í7mesh (Squamish), and s'íilw'á (Tseil-Waututh) Nations.

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From: Clark, Rick <[Rick.Clark@vancouver.ca](mailto:Rick.Clark@vancouver.ca)>  
Sent: Friday, March 31, 2023 1:31 PM  
To: Bradley, Gary <[Gary.Bradley@vancouver.ca](mailto:Gary.Bradley@vancouver.ca)>; Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>  
Cc: Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; Chima, Parvinder <[Parvinder.Chima@vancouver.ca](mailto:Parvinder.Chima@vancouver.ca)>; Jones, Liz (City Protective Services) <[Liz.Jones2@vancouver.ca](mailto:Liz.Jones2@vancouver.ca)>; MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>  
Subject: RE: Security for s.15(1)(l) Street

Yes I can provide keys and access to the porta potty.

Thanks,  
Rick

Rick Clark | Superintendent | Afternoon Street Cleaning  
Sanitation Services | City of Vancouver  
10:00am to 8:30pm | Wednesday to Saturday

[rick.clark@vancouver.ca](mailto:rick.clark@vancouver.ca)

s.15(1)(l)

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From: Bradley, Gary <[Gary.Bradley@vancouver.ca](mailto:Gary.Bradley@vancouver.ca)>  
Sent: Friday, March 31, 2023 11:32 AM  
To: Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>  
Cc: Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; Chima, Parvinder <[Parvinder.Chima@vancouver.ca](mailto:Parvinder.Chima@vancouver.ca)>; Clark, Rick <[Rick.Clark@vancouver.ca](mailto:Rick.Clark@vancouver.ca)>; Jones, Liz (City Protective Services) <[Liz.Jones2@vancouver.ca](mailto:Liz.Jones2@vancouver.ca)>; MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>  
Subject: RE: Security for s.15(1)(l) Street

Thanks Dave – I have put the guard request through for scheduling. When you receive the email with the Work Order # can you please provide me that number.

For site access, I checked with our SOC and we do not have any keys s.19(1) – would you able to provide keys to the site for our guards to access the porta potty? As previously mentioned, I can arrange to have the keys picked up or they can be dropped off to our SOC at City Hall. Let me know what is easier.



Gary Bradley | Manager, Security Programs  
CITY OF VANCOUVER | City Protective Services  
453 W 12<sup>th</sup> Avenue, 11<sup>th</sup> Floor | Vancouver, BC V5Y 1V4  
Cell: s.15(1)(l) | [gary.bradley@vancouver.ca](mailto:gary.bradley@vancouver.ca)



[Report incidents through the COV Currents, Security E-Reporting Web Page](#)

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From: Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>  
Sent: Friday, March 31, 2023 10:04 AM  
To: Bradley, Gary <[Gary.Bradley@vancouver.ca](mailto:Gary.Bradley@vancouver.ca)>  
Cc: Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; Chima, Parvinder <[Parvinder.Chima@vancouver.ca](mailto:Parvinder.Chima@vancouver.ca)>; Clark, Rick <[Rick.Clark@vancouver.ca](mailto:Rick.Clark@vancouver.ca)>; Jones, Liz (City Protective Services) <[Liz.Jones2@vancouver.ca](mailto:Liz.Jones2@vancouver.ca)>; MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>  
Subject: RE: Security for s.15(1)(l) Street

Form is submitted. I filled in Mike Zupan as the requestor but included your name, Gary in the description, as well as the order number.

Dave

---

From: Bradley, Gary <[Gary.Bradley@vancouver.ca](mailto:Gary.Bradley@vancouver.ca)>  
Sent: Friday, March 31, 2023 9:55 AM  
To: Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>  
Cc: Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; Chima, Parvinder <[Parvinder.Chima@vancouver.ca](mailto:Parvinder.Chima@vancouver.ca)>; Clark, Rick <[Rick.Clark@vancouver.ca](mailto:Rick.Clark@vancouver.ca)>; Jones, Liz (City Protective Services) <[Liz.Jones2@vancouver.ca](mailto:Liz.Jones2@vancouver.ca)>; MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>  
Subject: RE: Security for s.15(1)(l) Street

Hi Dave,

Yes, you should still complete the facility work request form. We still require the facility work order request number. This is the number we rely on for billing.

I'll look into if we have keys for the site and connect with s.19(1) if we need keys.

Thank You,

Gary Bradley | Manager, Security Programs  
CITY OF VANCOUVER | City Protective Services  
453 W 12<sup>th</sup> Avenue, 11<sup>th</sup> Floor | Vancouver, BC V5Y 1V4  
Cell: s.15(1)(l) | [gary.bradley@vancouver.ca](mailto:gary.bradley@vancouver.ca)



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From: Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>

Sent: Friday, March 31, 2023 9:49 AM

To: Bradley, Gary <[Gary.Bradley@vancouver.ca](mailto:Gary.Bradley@vancouver.ca)>

Cc: Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; Chima, Parvinder <[Parvinder.Chima@vancouver.ca](mailto:Parvinder.Chima@vancouver.ca)>; Clark, Rick <[Rick.Clark@vancouver.ca](mailto:Rick.Clark@vancouver.ca)>; Jones, Liz (City Protective Services) <[Liz.Jones2@vancouver.ca](mailto:Liz.Jones2@vancouver.ca)>; MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>

Subject: RE: Security for s.15(1)(l) Street

Hi Gary:

Thanks – I have an order number - EER1084975 Should I still complete the facilities form?

We are working on access right now. There is a s.15(1)(l) and a VPD specific lock on the gate. If you don't have that key, s.19(1) should be able to get you one.

A porta potty has been requested and I believe will be delivered before Wednesday.

Dave

---

From: Bradley, Gary <[Gary.Bradley@vancouver.ca](mailto:Gary.Bradley@vancouver.ca)>

Sent: Friday, March 31, 2023 9:41 AM

To: Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>

Cc: Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; Chima, Parvinder <[Parvinder.Chima@vancouver.ca](mailto:Parvinder.Chima@vancouver.ca)>; Clark, Rick <[Rick.Clark@vancouver.ca](mailto:Rick.Clark@vancouver.ca)>; Jones, Liz (City Protective Services) <[Liz.Jones2@vancouver.ca](mailto:Liz.Jones2@vancouver.ca)>; MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>

Subject: RE: Security for s.15(1)(l) Street

Hi Dave,

Thank you for filling in the guard request form. Can you provide me with the Work Order # once it is available as I will need this to schedule the guard booking.

I visited the site s.15(1)(l) Street) yesterday for an assessment, and noted some risk/vulnerabilities with the chain link perimeter fencing on the east side of the site where sections of the barb wire is missing. As I was only able to review from the exterior, it couldn't be determined if there is any existing breaches within that fence line. There is an encampment set up outside of the fence line on the east side of the site. There appears to have been some target hardening in one section of the chain link fence on the east side which may have resulted from a past breach? Would recommend as a long term measure based on risk and future use of the site (if valued assets will continue to be stored here) to implement target hardening improvements throughout the perimeter fence line starting with the east side. Will ensure the guards that are booked for this assignment has a heighten since of focus on this area in the meantime.

In terms of access to the site, can keys to the vehicular gate entrance off prior street and the pedestrian door off prior street be provided. I can arrange to have the keys picked up or they can be delivered to City Hall and dropped off at our Security Operations Centre whichever is easiest. I also noticed that there was no porta potty on site when visited yesterday. Washroom on site will be required for the guard to remain on site at all times.

Regards,

Gary Bradley | Manager, Security Programs

CITY OF VANCOUVER | City Protective Services

453 W 12<sup>th</sup> Avenue, 11<sup>th</sup> Floor | Vancouver, BC V5Y 1V4

Cell: s.15(1)(l) | [gary.bradley@vancouver.ca](mailto:gary.bradley@vancouver.ca)



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From: Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>  
Sent: Thursday, March 30, 2023 2:23 PM  
To: Bradley, Gary <[Gary.Bradley@vancouver.ca](mailto:Gary.Bradley@vancouver.ca)>  
Cc: Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; Chima, Parvinder <[Parvinder.Chima@vancouver.ca](mailto:Parvinder.Chima@vancouver.ca)>; Clark, Rick <[Rick.Clark@vancouver.ca](mailto:Rick.Clark@vancouver.ca)>; Jones, Liz (City Protective Services) <[Liz.Jones2@vancouver.ca](mailto:Liz.Jones2@vancouver.ca)>; MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>  
Subject: RE: Security for s.15(1)(l) Street

Hi Gary:

Here is the form filled out to the best of my ability. I've put Mike as the requestor. Account details will follow.

s.15(1)(l). The thought is to have security coverage to oversee these containers to ensure that nothing bad happens to them. It will be a very bad thing for the City of these containers are broken into, damaged, etc. The thought is to have s.15(1)(l) s.15(1)(l) I don't think there needs to be more than 1 person, but just some form of coverage. I'll work on filling out the Facilities request now.

Thanks,  
Dave

---

From: Bradley, Gary <[Gary.Bradley@vancouver.ca](mailto:Gary.Bradley@vancouver.ca)>  
Sent: Thursday, March 30, 2023 9:33 AM  
To: Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>  
Cc: Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; Chima, Parvinder <[Parvinder.Chima@vancouver.ca](mailto:Parvinder.Chima@vancouver.ca)>; Clark, Rick <[Rick.Clark@vancouver.ca](mailto:Rick.Clark@vancouver.ca)>; Jones, Liz (City Protective Services) <[Liz.Jones2@vancouver.ca](mailto:Liz.Jones2@vancouver.ca)>; MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>  
Subject: FW: Security for s.15(1)(l) Street

Good Morning Dave,

We have not officially been introduced but I'm the Manager, Security Programs for ENG. I'd be happy to assist with this.

To start off, could you give me some more details on the security coverage that is required (dates/ hours, number of guards, scope of duties etc.)?

I would also need you to submit a Work Request via Currents ([Facility Work Requests \(vancouver.bc.ca\)](#)), including a Cost Centre for the guard booking. This will allow us to get the booking started with Paladin Security. Additionally, I'm attaching a form from Paladin Security that lists all the information they will require for a guard request. It would be great if you could fill this out and send it back to me.

Let me know if you have any questions.

Best Regards,

Gary Bradley | Manager, Security Programs  
CITY OF VANCOUVER | City Protective Services  
453 W 12<sup>th</sup> Avenue, 11<sup>th</sup> Floor | Vancouver, BC V5Y 1V4  
Cell: s.15(1)(l) | [gary.bradley@vancouver.ca](mailto:gary.bradley@vancouver.ca)

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From: Tolnai, Dave <[Dave.Tolnai@vancouver.ca](mailto:Dave.Tolnai@vancouver.ca)>

Sent: Wednesday, March 29, 2023 3:17:42 PM

To: Jones, Liz (City Protective Services) <[Liz.Jones2@vancouver.ca](mailto:Liz.Jones2@vancouver.ca)>

Cc: Zupan, Mike <[mike.zupan@vancouver.ca](mailto:mike.zupan@vancouver.ca)>; Chima, Parvinder <[Parvinder.Chima@vancouver.ca](mailto:Parvinder.Chima@vancouver.ca)>; Clark, Rick <[Rick.Clark@vancouver.ca](mailto:Rick.Clark@vancouver.ca)>; MacKinnon, Stephanie <[Stephanie.MacKinnon@vancouver.ca](mailto:Stephanie.MacKinnon@vancouver.ca)>

Subject: Security for s.15(1)(l) Street

Hi Liz:

s.15(1)(l). This is related to the Hastings Encampment Project. We are hoping to arrange some security at this site starting next week. At least for Weds/Thurs, possibly longer. Will this be possible and what information will you need?

Thanks,  
Dave

From: ["McKenzie, Andrea" <Andrea.McKenzie@vancouver.ca>](mailto:Andrea.McKenzie@vancouver.ca)  
To: ["Melles, Bruk" <Bruk.Melles@vancouver.ca>](mailto:Bruk.Melles@vancouver.ca)  
["Zupan, Mike" <mike.zupan@vancouver.ca>](mailto:mike.zupan@vancouver.ca)  
["Moss, Bob" <bob.moss@vancouver.ca>](mailto:bob.moss@vancouver.ca)  
CC: ["McDermott, Jonathan" <Jonathan.McDermott@vancouver.ca>](mailto:Jonathan.McDermott@vancouver.ca)  
Date: 4/4/2023 11:18:27 AM  
Subject: RE: the impound notice  
Attachments: Notice of Impound.docm

---

Hi Bruk and Bob – see attached.

Andrea McKenzie  
604-873-7777

---

From: Melles, Bruk <Bruk.Melles@vancouver.ca>  
Sent: Tuesday, April 4, 2023 11:15 AM  
To: Zupan, Mike <mike.zupan@vancouver.ca>; Moss, Bob <bob.moss@vancouver.ca>; McKenzie, Andrea <Andrea.McKenzie@vancouver.ca>  
Cc: McDermott, Jonathan <Jonathan.McDermott@vancouver.ca>  
Subject: the impound notice  
Importance: High

Hi Mike,

Are you able to send through the impoundment notice with us please?

Bob raised a really good point – that even with the instructions on there, some folks will come down to our office asking about how they can get their stuff.

We'd like to have it posted here in our office and ensure our team at the office have the info ready.

It would be really good to share it with BCH Orange Hall office as well. They should have the info at their storefront as well (for when they're open).

Thank you!

Bruk Melles | Director, Homelessness Services  
Housing & Homelessness Services  
Arts, Culture & Community Services | City of Vancouver  
[bruk.melles@vancouver.ca](mailto:bruk.melles@vancouver.ca)  
Mobile s.15(1)(l)  
Pronouns: she/her/hers

*I am humbly thankful that I live and work on the unceded homelands of the x'm k'y'm ([Musqueam](#)), S'wx'lu817\_wú7mesh ([Squamish](#)), and s'ilw'ta ([Tsleil-Waututh](#)) Peoples*



# NOTICE

This notice contains important information that may affect you. Please ask someone to translate it for you.

此通告刊載有可能影響閣下的重要資料。請找人為你翻譯。

ਇਸ ਨੋਟਿਸ ਵਿਚ ਮਹੱਤਵਪੂਰਨ ਜਾਣਕਾਰੀ ਹੈ ਜੋ ਕਿ ਤੁਹਾਡੇ ਲਈ ਜ਼ਰੂਰੀ ਹੋ ਸਕਦੀ ਹੈ। ਕਿਰਪਾ ਕਰਕੇ ਕਿਸੇ ਨੂੰ ਇਸ ਦਾ ਉਲੱਥਾ ਕਰਨ ਲਈ ਆਖੋ।

Thông báo này có tin tức quan trọng có thể ảnh hưởng đến quý vị. Xin nhờ người phiên dịch hộ.

Este aviso contiene información importante que puede afectarle personalmente. Pídale a alguien que se lo traduzca.

Ce document contient des renseignements importants qui pourraient vous concerner. Veuillez demander à quelqu'un de vous le traduire.

The accumulation of structures and personal belongings on sidewalks contravenes the City's Street and Traffic By-law and presents very real public safety risks in this dense urban environment, including to those who are sheltering outdoors. Issues include structures spilling into travel lanes, challenges with pedestrian and wheelchair access to the sidewalk, and blocking access for fire control.

*Structures and personal belongings are not permitted on City streets, except when receiving a delivery or with permission by way of permit from the City of Vancouver. Under the **Street and Traffic By-law 2849, Section 71A**: A person must not build, construct, place, maintain, occupy, or cause to be built, constructed, placed, maintained or occupied in any street, any structure, object, or substance which is an obstruction to the free use of such street, or which may encroach thereon, without having first obtained a permit issued by the City Engineer.*

**When this notice was issued, your belongings/structure were in contravention of:**

- ☐ Street and Traffic Bylaw 71A Obstructing the free use of the street/sidewalk
- ☐ Other: \_\_\_\_\_

As a result your belongings/structures are being impounded by the City of Vancouver on **(date)** \_\_\_\_\_.

Items that are deemed hazardous (e.g. explosives, weapons, biohazards etc.) perishable goods, high-value items, (e.g. cash), as well as those violating the Fire Chief's Order (large furniture and flammable items), will not be stored and will be disposed of or recycled at the time of impounding.

The belongings impounded by the City will be stored for a period of 30 days. If impounded items are not retrieved within this period then items may be disposed of or recycled.

## Retrieval of Impounded/Stored Belongings

Please contact the City of Vancouver by calling 311 to arrange for retrieving your stored belongings. The tracking information below will assist with locating items you would like to retrieve. If your name was provided at the time your belongings were impounded, that will also help track and return your belongings. Stored belongings that are not identified by an individual's name will be identified by the address they were retrieved from and notable item(s) placed in the containers.

## TRACKING INFORMATION:

BIN #	
NOTICE #	

From: ["Baker, Sue" <Sue.Baker@vancouver.ca>](mailto:Sue.Baker@vancouver.ca)  
To: ["MacKinnon, Stephanie" <Stephanie.MacKinnon@vancouver.ca>](mailto:Stephanie.MacKinnon@vancouver.ca)  
["Zupan, Mike" <mike.zupan@vancouver.ca>](mailto:mike.zupan@vancouver.ca)  
CC: ["McDermott, Jonathan" <Jonathan.McDermott@vancouver.ca>](mailto:Jonathan.McDermott@vancouver.ca)  
Date: 3/31/2023 10:36:13 AM  
Subject: RE: VCH / ACCS Location Day of

---

Yes I was just going to let you know that! They will be at the DOC.

Sue Baker | Manager, Homelessness Response Coordination  
Housing & Homelessness Services | City of Vancouver

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From: MacKinnon, Stephanie <Stephanie.MacKinnon@vancouver.ca>  
Sent: Friday, March 31, 2023 10:35 AM  
To: Zupan, Mike <mike.zupan@vancouver.ca>; Baker, Sue <Sue.Baker@vancouver.ca>  
Cc: McDermott, Jonathan <Jonathan.McDermott@vancouver.ca>  
Subject: VCH / ACCS Location Day of

Hi Sue,

After talking with Mike this morning it was raised that s.13(1) will just be kept for Comms and any briefings/media. We are thinking that VCH and any extra team members from ACCS should sit at National to keep s.13(1) locked down to required staff only. We can chat about what this will look like for them at National and where they will be in the building.

Thanks,  
Steph

From: ["Clark, Rick" <Rick.Clark@vancouver.ca>](mailto:Rick.Clark@vancouver.ca)  
To: ["Deleo, Leo" <leo.deleo@vancouver.ca>](mailto:leo.deleo@vancouver.ca)  
["Cheema, Hardip" <Hardip.Cheema@vancouver.ca>](mailto:Hardip.Cheema@vancouver.ca)  
CC: ["Zupan, Mike" <mike.zupan@vancouver.ca>](mailto:mike.zupan@vancouver.ca)  
["Chapman, Evan" <Evan.Chapman@vancouver.ca>](mailto:Evan.Chapman@vancouver.ca)  
["Chima, Parvinder" <Parvinder.Chima@vancouver.ca>](mailto:Parvinder.Chima@vancouver.ca)  
Date: 4/1/2023 1:13:18 PM  
Subject: Shovels/Rakes/Supplies in My Office

---

Hi guys,

I've purchased a number of rakes, shovels and supplies in anticipation of some confidential Haskings work this week. Can you please refrain from giving out this equipment to staff over the coming days?

Rakes (15) and shovels (19) are in the tool room upstairs and the other supplies are in my/Leo's office.

Thanks,  
Rick

Rick Clark | Superintendent | Afternoon Street Cleaning  
Sanitation Services | City of Vancouver  
10:00am to 8:30pm | Wednesday to Saturday

[rick.clark@vancouver.ca](mailto:rick.clark@vancouver.ca)

s.15(1)(l)

From: ["MacKinnon, Stephanie" <Stephanie.MacKinnon@vancouver.ca>](mailto:Stephanie.MacKinnon@vancouver.ca)  
To: [jeffcar](#) s.22(1)  
CC: ["Zupan, Mike" <mike.zupan@vancouver.ca>](mailto:mike.zupan@vancouver.ca)  
Date: 3/30/2023 12:06:38 PM  
Subject: Support for City Urban Issues Crews - Confidential

---

Hi Jeff,

I'm reaching out to see if you are available for extra support for the Urban Issues City crews for the week of April 3<sup>d</sup> to 6<sup>th</sup>?  
Let me know if you have any questions or would like to have a meeting to discuss.

Thanks,  
Stephanie

Stephanie MacKinnon, EIT  
Solid Waste Programs  
Engineering Services | City of Vancouver  
C: s.15(1)(l) [stephanie.mackinnon@vancouver.ca](mailto:stephanie.mackinnon@vancouver.ca)

Pronouns: she / her / hers

I am very grateful that I live, work & play on the territories of the xʷməθkʷəy̓əm (Musqueam), Skwx̱l̓u817 \_wú7mesh (Squamish), and səliłwətał (Tsleil-Waututh) nations.