

File No.: 04-1000-20-2023-351

July 10, 2023

s.22(1)

Dear s.22(1)

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of June 10, 2023 under the *Freedom of Information and Protection of Privacy Act* for:

Record of email correspondence related to the Vancouver Coastal Health "metrics" that VCH sent to City staff regarding the outreach days dated March 13, 16, 20, and 23, including:

- 1. Who was considered the main VCH contact person(s) for the biweekly data on clients seen during "health walks"; and**
 - 2. Correspondence between VCH contact person(s).**
- Date range: March 13, 2023 to April 7, 2023.**

All responsive records are attached.

Please note, staff from the Homelessness Services department noted that the number of connections made with individuals during the requested time period do not account for unique individuals every time; some of the connections reflected in the data are multiple connections with the same person.

Under section 52 of the Act, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, info@oipc.bc.ca or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (#04-1000-20-2023-351); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,

[Signed by Cobi Falconer]

Cobi Falconer, MAS, MLIS, CIPP/C
Director, Access to Information & Privacy
cobi.falconer@vancouver.ca
453 W. 12th Avenue Vancouver BC V5Y 1V4

If you have any questions, please email us at foi@vancouver.ca and we will respond to you as soon as possible. Or you can call the FOI Case Manager at 604-871-6584.

Encl. (Response Package)

:pm

From: "[Stafford, Barb \[VCH\]](mailto:barb.stafford@vch.ca)" <barb.stafford@vch.ca>
To: "[Baker, Sue](mailto:Sue.Baker@vancouver.ca)" <Sue.Baker@vancouver.ca>
CC: "[Etherington, Caitlin \[VCH\]](mailto:Caitlin.Etherington@vch.ca)" <Caitlin.Etherington@vch.ca>
Date: 4/6/2023 3:35:24 PM
Subject: [EXT] Outreach bi-weekly Report

City of Vancouver security warning: Do not click on links or open attachments unless you were expecting the email and know the content is safe.

Good afternoon Sue,

On behalf of Caitlin Etherington, here is the outreach bi-weekly report:

Outreach days: March 27, 30, April 3 & 6th.

of connections: 317

of referrals to teams: 8

of direct clinical care provided: 18

Have a wonderful weekend.

With kind regards,

Barb Stafford

Administrative Assistant To:

[Andy Day](#) – Operations Director, Vancouver and Richmond

[Caitlin Etherington](#) – Director, Supported Housing and Complex Rehab

[Jacqueline Cardwell](#) – Director, MHSU, Complex Rehab, CSIL programs

Vancouver Coastal Health

On the Unceded Territory of the Coast Salish

barb.stafford1@vch.ca

604-714-3787

www.vch.ca [vch.ca]

From: "[Stafford, Barb \[VCH\]](mailto:barb.stafford@vch.ca)" <barb.stafford@vch.ca>
To: "[Baker, Sue](mailto:Sue.Baker@vancouver.ca)" <Sue.Baker@vancouver.ca>
CC: "[Etherington, Caitlin \[VCH\]](mailto:Caitlin.Etherington@vch.ca)" <Caitlin.Etherington@vch.ca>
Date: 3/24/2023 12:49:53 PM
Subject: [EXT] Outreach bi-weekly Report

City of Vancouver security warning: Do not click on links or open attachments unless you were expecting the email and know the content is safe.

Good afternoon Sue,

On behalf of Caitlin Etherington, here is the outreach bi-weekly report:

Outreach days: March 13th, 16th, 20th and 23rd.

of connections: 267

of referrals to teams: 15

of direct clinical care provided: 22

Have a wonderful weekend.

With kind regards,

Barb Stafford

Administrative Assistant To:

[Andy Day](#) – Operations Director, Vancouver and Richmond

[Caitlin Etherington](#) – Director, Supported Housing and Complex Rehab

[Jacqueline Cardwell](#) – Director, MHSU, Complex Rehab, CSIL programs

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