

File No.: 04-1000-20-2023-509

September 12, 2023

s.22(1)

Dear s.22(1)

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of August 13, 2023 under the *Freedom of Information and Protection of Privacy Act* for:

Event permit issued to the African Descent Festival held on English Bay from August 12, 2023 to August 13, 2023.

All responsive records are attached.

Under section 52 of the Act, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, info@oipc.bc.ca or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (#04-1000-20-2023-509); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,

[Signed by Cobi Falconer]

Cobi Falconer, MAS, MLIS, CIPP/C
Director, Access to Information & Privacy
cobi.falconer@vancouver.ca
453 W. 12th Avenue Vancouver BC V5Y 1V4

If you have any questions, please email us at foi@vancouver.ca and we will respond to you as soon as possible. Or you can call the FOI Case Manager at 604-871-6584.

Encl. (Response Package)

:pm

Rental Agreement



Park Board Special Events and
 Filming
 2099 Beach Avenue
 Vancouver, BC, CA V6G 1Z4

PHONE:(604) 257-8400
 EMAIL:parkevents@vancouver.ca

Rental Agreement # R136793

Status Approved
 Date Aug 11, 2023 11:19 AM

Organization Name	African Descent Society British Columbia - 4568		
Customer Type	Customer		
Organization Address	#202 - 739 Gore Avenue Vancouver, BC V6A 2Z9		
Agent Name	Yasin Karigga	Contact Phone Number	(604) 355-4434
System User	PBYF 003 PBYF		

Rental Fee	\$10,408.24
GST PB	\$520.41
Discounts	\$0.00
Subtotal	\$10,928.65
Deposits	\$1,000.00
Deposit Discounts	\$0.00
Total Permit Fee	\$11,928.65
Total Payment	\$0.00
Refunds	\$0.00
Balance	\$11,928.65

African Descent Festival 2023

10 resource(s) 11 booking(s) Subtotal: \$11,408.24

Event Notes:

The permit holder shall indemnify the City of Vancouver and its Board of Parks and Recreation and all their respective officials, officers, employees and agents for and against any loss, injury, damage or expense they or any of them may suffer, incur or experience and shall indemnify them for and against any and all complaints, demands, claims, actions, suits and judgments for any loss, injury, damage or expense anyone else may suffer, incur or experience arising out of or in any way connected with the permitted activities or the use of the facilities identified in this Facility Permit.

The Vancouver Park Board is publicly funded and the use of parks and facilities must reflect this fact. Users must comply with all applicable City by-laws and Federal and Provincial legislation, including the British Columbia Human Rights Code which prohibits discriminatory conduct including conduct that would expose persons or groups to hatred or contempt.

Organizers of events and activities must adhere to enhanced public health and safety protocols, and follow guidance required by provincial and regional health authorities, the BC Centre for Disease Control (BCCDC), Public Health Agency of Canada (PHAC), WorkSafeBC, and the City of Vancouver/Park Board.

VANCOUVER PARK BOARD RESERVES THE RIGHT TO CANCEL AN EVENT OR ACTIVITY FOR ANY REASON AND SHALL NOT BE RESPONSIBLE FOR ANY ASSOCIATED COSTS OR DAMAGES.

ORGANIZER TO COMPLY WITH ALL APPLICABLE BYLAWS AND POLICIES INCLUDING STANDARD SPECIAL EVENT TERMS AND CONDITIONS ENACTED BY THE CITY OF VANCOUVER AND VANCOUVER PARK BOARD. FAILURE TO COMPLY WITH REGULATORY REQUIREMENTS MAY RESULT IN REFUSAL TO ISSUE FUTURE SPECIAL EVENT PERMITS.

**HEAT SAFETY & AIR QUALITY

ORGANIZER TO TAKE APPROPRIATE PRECAUTIONS AGAINST HEAT AND AIR QUALITY RELATED ILLNESSES:

<https://vancouver.ca/people-programs/hot-weather.aspx>

<https://www.vch.ca/en/health-topics/air-quality>

ORGANIZER TO PROVIDE ADEQUATE DRINKING WATER TO ALL PARTICIPANTS AND STAFF

AFRICAN DESCENT FESTIVAL 2023 - AFRICAN DESCENT SOCIETY BRITISH COLUMBIA

CONTACT: YASIN KIRAGA MISAGO, 604.355.4434

INSURANCE: 5M PER OCCURRENCE REQUIRED

PARTICIPANTS: 7,500

LOCATION: ENGLISH BAY BEACH PARK

SUPPLIER SET UP: JULY 11 TBD TO 5PM (AS SOON AS ADEQUATE PROOF OF INSURANCE IS RECEIVED SETUP ACTIVITIES CAN COMMENCE)

VENDOR SETUP: JULY 12 & 13 9-11AM

EVENT: JULY 12 AND 13 11AM-8:30PM

VENDOR TAKE DOWN: JULY 12 & 13 8-10PM

SUPPLIER TAKE DOWN: JULY 13 BY 10PM, JULY 14 7AM-5PM

****LOCATION**

PERMISSION TO HOLD AFRICAN DESCENT FESTIVAL AT ENGLISH BAY BEACH PARK ON SATURDAY, JULY 12 AND SUNDAY, JULY 13.

****ACTIVITIES**

PERMISSION TO HOLD MUSIC PERFORMANCE, DANCE, FASHION SHOW, CULTURAL, ARTS & CRAFT, FOOD AND FARMERS MARKET BOOTHS. PERMISSION FOR CULTURAL VENDORS TO SELL EVENT RELATED ITEMS. A LIST OF VENDORS MUST BE APPROVED BY THE PARK BOARD PRIOR TO EVENT.

****SAFETY/LIABILITY**

SAFETY/SECURITY/COMMUNICATION PLAN REQUIRED – SUBJECT TO APPROVAL BY PUBLIC SAFETY OFFICER, VPB OUTDOOR AQUATICS, VPD & VFRS. LIABILITY INSURANCE OF \$5M PER OCCURRENCE REQUIRED. ORGANIZER TO SWEEP THE AREA FOR DEBRIS, NEEDLES, ETC. BEFORE THE EVENT.

**** FIRE SAFETY**

FIRE SAFETY PLAN REQUIRED. IN CASE OF FIRE BAN OR EXTREME FIRE RATING, USE OF ALL TYPES OF BBQ WILL BE PROHIBITED. NO COOKING ON SITE PERMITTED. NO BBQ PERMITTED ON THE BEACH AT ANY TIME. ORGANIZER TO ADHERE TO ALL FIRE BANS AND RESTRICTIONS AND HAVE FIRE SUPPRESSION EQUIPMENT ON SITE. CONTINGENCY PLAN REQUIRED IN CASE OF OPEN FIRE & BBQ BAN.

****WATER SAFETY**

LIFEGUARDS ON DUTY BETWEEN NOON AND 8:30PM. WATER ACTIVITIES PROHIBITED AFTER 7:30PM. SWIMMERS ENTER WATER AT THEIR OWN RISK BEFORE NOON AND AFTER 7:30PM.

ORGANIZER TO ENSURE DESIGNATED SWIM ZONE AND EMERGENCY CORRIDOR ARE MAINTAINED THROUGHOUT THE FESTIVAL.

****LIGHTING PLAN**

REQUIRED TO FACILITATE SAFE AND SPEEDY EGRESS AND TEAR DOWN.

****SET-UP (TEMPORARY STRUCTURES/GENERATORS/PORTA-POTTIES/BOUNCY CASTLES)**

PERMISSION TO ERECT UP TO FIFTY (50) 10' X 10' AND SIX (6) 20' x 20' TENTS, ONE (1) 32' X 32' SL250 MOBILE STAGE AND 10 PORTABLE TOILETS AS PER SITE PLAN RECEIVED ON AUGUST 8, 2023. TENTS MUST BE PLACED AT LEAST 3 METRES (10 FEET) APART DUE TO FIRE SAFETY REGULATIONS IF THE FOOTPRINT EXCEEDS 600 SQUARE FEET WHEN PLACED TOGETHER – I.E. MORE THAN SIX (6) 10' X 10' TENTS PLACED TOGETHER.

OVERNIGHT SECURITY REQUIRED. PARK BOARD WILL NOT BE RESPONSIBLE FOR PROTECTION OF EVENT ASSETS.

ALL TENTS LARGER THAN 20' x 30' (645 SQ FT) AND STAGES LARGER THAN 20' x 20' (430 SQ FT) SUBJECT TO COV DEVELOPMENT SERVICES APPROVAL -- PLEASE CONTACT PAOLO VOLPI (604) 871-6184.

ALL STRUCTURES AND SUPPLIES MUST BE CARTED OR CARRIED INTO THE PARK AND WEIGHTED ONTO THE GROUND - USE OF STAKES IS NOT PERMITTED. PLYWOOD REQUIRED FOR FLOORING UNDER TENTS, HIGH TRAFFIC AREAS AND UNDER HEAVY EQUIPMENT.

ALL GENERATORS REQUIRE ELECTRICAL DEPARTMENT APPROVAL -- PLEASE CALL THE ENQUIRY CENTRE (604) 873-7611

ALL SERVICE ROADS AND PATHWAYS ARE NOT TO BE OBSTRUCTED.

SHEETS OF PLYWOOD MUST BE PLACED UNDER HEAVY EQUIPMENT, STRUCTURES AND FOOT TRAFFIC AREA TO PROTECT THE GRASS TURF FROM POTENTIAL DAMAGE. IF GROUND IS SATURATED 2-3 LAYERS OF PLYWOOD REQUIRED.

****PRODUCTION SCHEDULE**

REQUIRED. NO FESTIVAL RELATED ACTIVITIES PERMITTED OUTSIDE HOURS OUTLINED IN THIS PERMIT.

****LOADING**

THERE ARE TWO DESIGNATED LOADING ZONES: INUKSHUK PARKING LOT ON BEACH AVE. & 1700 BLK BURNABY N/S. STREET PARKING SUBJECT TO COV ENGINEERING APPROVAL.

ALL VENDORS MUST PARK IN EITHER OF THESE LOCATIONS AND CART OR CARRY THEIR SUPPLIES AND EQUIPMENT INTO THE FESTIVAL SITE. NO DRIVING OF VEHICLE INTO THE PARK PERMITTED EXCEPT FOR THE STAGE AND PORTALOO SUPPLIERS.

SUPPLIER SET-UP SCHEDULED ON FRIDAY AND TEAR DOWN ON MONDAY.

VENDORS TO START LOADING IN AT 9AM ON SATURDAY. VENDORS TO START LOADING OUT EARLY ON SUNDAY EVENING TO ENSURE TEAR DOWN IS COMPLETED BY 10PM. ORGANIZER TO ENSURE VENDOR ACTIVITIES ARE STAGGERED TO AVOID CONGESTION.

ORGANIZER TO ENSURE THE TWO GATES AT INUKSHUK PARKING LOT ARE CLOSED EACH NIGHT.

****SOUND**

PERMISSION TO HAVE AMPLIFIED SOUND FOR ENTERTAINMENT AND ANNOUNCEMENTS. SPEAKERS MUST FACE AWAY FROM RESIDENTIAL AREA. SOUND LEVEL MUST BE KEPT AT A MINIMUM (MUST NOT EXCEED 75 DBA @ 150 FT FROM THE FRONT OF THE SPEAKER). PLEASE ENSURE ALL CORDS AND WIRES ARE COVERED TO PREVENT TRIPPING HAZARDS. NO AMPLIFIED SOUND PERMITTED PRIOR TO 11AM OR AFTER 8:30PM EXCEPT FOR SOUND TESTING. PLEASE BE MINDFUL OF IMPACT TO THE ADJACENT NEIGHBOURHOOD AND ADJUST THE VOLUME AND FREQUENCY OF AMPLIFIED SOUND USE AS NEEDED.

****FOOD**

ALCOHOL NOT PERMITTED. ORGANIZER TO ENSURE COMPLIANCE AND PARTICIPANTS ARE WELL INFORMED OF NO ALCOHOL ON THE BEACH.

ALL FOOD SERVICES SUBJECT TO VANCOUVER COASTAL HEALTH APPROVAL. CONTACT SHELLEY BEAUDET (604.675.3807).

****PERSONAL SERVICES**

ALL PERSONAL SERVICES, WHERE A PERSON PROVIDES AN APPLICATION TO SKIN OR ON THE BODY OF ANOTHER PERSON, SUBJECT TO VANCOUVER COASTAL HEALTH APPROVAL. PLEASE CONTACT KULJEET CHATTHA (604-675-3828).

****SPONSORS**

NO COMMERCIAL SALES OF ANY KIND PERMITTED ON SITE. PERMISSION TO GIVE OUT INFORMATION PAMPHLETS; FOR PASSIVE DISTRIBUTION ONLY. EACH SPONSOR IS PERMITTED TO ONE BANNER EACH; BANNER CANNOT EXCEED 3' X 10'.

****NOTIFICATION**

ORGANIZER TO DISTRIBUTE NOTIFICATION LETTER TO SURROUNDING RESIDENTS AT LEAST ONE WEEK PRIOR TO THE EVENT.

****VEHICLE ACCESS/PARKING**

PERMISSION FOR STAGING COMPANY AND PORTABLE TOILET RENTAL COMPANY TO DRIVE ONTO THE SEAWALL FROM INUKSHUK PARKING LOT DURING SET-UP AND TEAR DOWN ONLY. ONE OR TWO VEHICLES ALLOWED ONTO THE SEAWALL AT A TIME. SUPPLIER TO STAGGER LOAD-IN. THE SUPPLIER VEHICLE MUST HAVE TWO STAFF AT FRONT AND BACK OF VEHICLE IN HIGH VISIBILITY GEAR TO ESCORT THE VEHICLE FOR SAFETY. THE SPEED LIMIT INSIDE THE PARK IS AT WALKING SPEED. THE VEHICLE MUST TURN EMERGENCY LIGHTS ON WHILE VEHICLE IN MOTION.

NO OTHER VEHICLES PERMITTED TO DRIVE ONTO THE SEAWALL AT ANY TIME. ORGANIZER TO PLACE SECURITY AT KEY LOCATIONS TO ENSURE COMPLIANCE. NO VEHICLES ALLOWED TO PARK ON GRASS AREAS OR SERVICE LANES AT ANY TIME. ALL SUPPLIES AND EQUIPMENT MUST BE CARTED OR CARRIED OVER FROM DESIGNATED PARKING STALLS/LOADING ZONES. USE OF STREET PARKING SUBJECT TO CITY FASE OFFICE APPROVAL - 604.257.8850.

****PARK STAFF SERVICES**

LIFEGUARDS ON DUTY BETWEEN NOON-8:30PM
PLUMBING DEPT. TO PROVIDE WATER CONNECTION AT THE SHOWER
BEACH OPS. TO MOVE THREE LOGS AT THE SOUTH END OF THE BEACH
SIGN SHOP TO INSTALL COURT CLOSURE SIGNS AT VOLLEYBALL COURTS

****CLEAN UP AND WASTE MANAGEMENT PLAN**

FULL CLEAN UP REQUIRED. WASTE MANAGEMENT PLAN SUBJECT TO CITY OF VANCOUVER SANITATION APPROVAL. WASTE REMOVAL SERVICES AVAILABLE AS REQUIRED - ADDITIONAL CHARGES APPLICABLE.

NO IMPACT TO EXISTING VEGETATION, TREES, BRANCHES, FOLIAGE WITHIN THE AREA. PLYWOOD REQUIRED FOR ALL ACTIVITIES AND SET UP ON GRASS. ANY DAMAGES INCURRED SUBJECT TO ADDITIONAL REPAIR CHARGES - TO BE NEGOTIATED WITH PARK SUPERVISOR POST EVENT.

****SINGLE-USE ITEM BY-LAWS:** ALL VENDORS AT YOUR EVENT WILL BE REQUIRED TO COMPLY WITH VANCOUVER'S SINGLE-USE ITEM BY-LAWS (RESTRICTIONS ON SHOPPING BAGS, CUPS, UTENSILS, STRAWS AND FOAM CUPS/CONTAINERS)

****FEES AND CHARGES**

PERMIT FEES ARE APPLICABLE AS PER CURRENT VANCOUVER PARK BOARD FEES AND CHARGES.

NOTE: PLEASE CARRY A COPY OF THIS PERMIT AT ALL TIMES DURING EVENT.

PLEASE NOTE: VANCOUVER'S PARK AND BEACHES ARE SMOKE-FREE. THE SMOKING REGULATION BYLAW PROHIBITS SMOKING IN ALL VANCOUVER PARKS, BEACHES, SEAWALLS, TRAILS AND PUBLIC GOLF COURSES. ENGLISH BAY BEACH PARK IS AN ALCOHOL FREE BEACH/PARK. DRINKING ON THE BEACH/PARK IS PROHIBITED.

If a situation arises on the day of the event and require Park Board assistance, please call 311 and ask to talk to a Park Ranger in the area.

Booking Summary

English Bay Beach Bathhouse (Park Event - Charity or non-profit community-based) Center: English Bay Beach Park

START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
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Aug 11, 2023 7:00 AM	Aug 13, 2023 10:00 PM	1	\$0.00
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Resource level fees			\$11,408.24
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- Park Event - Damage Deposit \$1,000.00 / Each x 1 \$1,000.00
- Park Event (1001-5000) Community/Charity \$1,087.00 / Each x 1 \$1,087.00
- Park Event - Event Staff \$93.00 / Each x 20 \$1,860.00
- Park Event - Recovery Fee: Outdoor Beach Lifeguard \$43.52 / Each x 112 \$4,874.24
- Park Event - Recovery Fee: Park Maintenance \$500.00 / Each x 1 \$500.00
- Park Event - Recovery Fee: Trades Work Order \$500.00 / Each x 1 \$500.00
- Park Event - Recovery Fee: Trades Work Order \$500.00 / Each x 1 \$500.00
- Park Event - Set Up / Take Down - Event \$543.50 / Each x 2 \$1,087.00

English Bay Beach N (Park Event - Charity or non-profit community-based) Center: English Bay Beach Park

START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
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Aug 11, 2023 7:00 AM	Aug 14, 2023 5:00 PM	1	\$0.00
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English Bay Beach S (Park Event - Charity or non-profit community-based) Center: English Bay Beach Park

START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
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Aug 11, 2023 7:00 AM	Aug 14, 2023 5:00 PM	1	\$0.00
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English Bay Bidwell Parking Lot (Park Event - Charity or non-profit community-based) Center: English Bay Beach Park

START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
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Aug 11, 2023 7:00 AM	Aug 14, 2023 5:00 PM	1	\$0.00
English Bay Food Truck Area N (Park Event - Charity or non-profit community-based)		Center: English Bay Beach Park	
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
Aug 11, 2023 7:00 AM	Aug 13, 2023 10:00 PM	1	\$0.00
English Bay Food Truck Area S (Park Event - Charity or non-profit community-based)		Center: English Bay Beach Park	
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
Aug 11, 2023 7:00 AM	Aug 13, 2023 10:00 PM	1	\$0.00
English Bay Grass Area (Park Event - Charity or non-profit community-based)		Center: English Bay Beach Park	
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
Aug 11, 2023 7:00 AM	Aug 14, 2023 5:00 PM	1	\$0.00
English Bay Inukshuk (Park Event - Charity or non-profit community-based)		Center: English Bay Beach Park	
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
Aug 11, 2023 7:00 AM	Aug 14, 2023 5:00 PM	1	\$0.00
English Bay Perimeter (Park Event - Charity or non-profit community-based)		Center: English Bay Beach Park	
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
Aug 11, 2023 7:00 AM	Aug 13, 2023 10:00 PM	1	\$0.00
English Bay Beach Volleyball Court (Park Event - Charity or non-profit community-based)		Center: English Bay Beach Park	
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
Aug 12, 2023 11:00 AM	Aug 13, 2023 10:00 PM	--	
<i>Occurs every day effective Aug 12, 2023 until Aug 13, 2023 from 11:00 AM to 10:00 PM</i>			
Aug 12, 2023 11:00 AM	Aug 12, 2023 10:00 PM	1	\$0.00

Aug 13, 2023 11:00 AM	Aug 13, 2023 10:00 PM	1	\$0.00
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Custom Questions	
QUESTION	ANSWER
Will you have amplified sound (eg. music, announcements, etc.)?	Yes
<ul style="list-style-type: none"> Specify: 	Music & Dance

Waivers and Information			
WAIVER NAME	DUE DATE	FOR	SIGNING STATUS
Event in Parks - Application Requirements	Aug 11, 2023		Waiver Signed
<p>THE FOLLOWING ITEMS MAY BE REQUIRED AS PART OF YOUR APPLICATION PROCESS:</p> <ul style="list-style-type: none"> * 30 APPLICATION FEE is required in order to process your request. Payment can be made by credit card or cheque (payable to "Vancouver Park Board") and delivered or mailed to the address at the top of this application form. Once your permit application has been approved, this amount will be deducted from your permit fee. * A SITE PLAN and ROUTE MAP (Walk/Run) clearly indicating the area(s) you intend to use and the setup for your event. * A copy of your INSURANCE or a signed SPECIAL EVENTS INSURANCE CERTIFICATE form (attached). * A copy of your current BUDGET for your event. * Completion of the WASTE MANAGEMENT FORM best suited to your event's waste management requirements. This form can be filled out from the Park Board Special Events web page. 			

PLEASE NOTE: Upon approval of your Park Board Special Event Permit application, additional applications and permits may be required for other City of Vancouver Departments.

Event in Parks - Standard
Permit Requirement

Aug 11, 2023

Waiver Signed

All fees and projected costs must be paid within fifteen (15) days of booking confirmation unless other arrangements have been agreed upon. Sites are not reserved until payment has been received. Please make cheques payable to the VANCOUVER BOARD OF PARKS AND RECREATION. Current fees, charges and refund policy can be viewed on our website: <http://vancouver.ca/doing-business/event-permits.aspx>

THE FOLLOWING ARE INCORPORATED INTO, AND FORM PART OF, THE PERMIT AGREEMENT:

* INSURANCE REQUIREMENTS: THE LICENSEE MUST OBTAIN COMPREHENSIVE GENERAL LIABILITY INSURANCE PROTECTING THE CITY OF VANCOUVER, VANCOUVER BOARD OF PARKS RECREATION, AND THE VANCOUVER POLICE BOARD AGAINST LIABILITY FOR BODILY INJURY, DEATH OR PROPERTY DAMAGE, ARISING OUT OF THE EVENT. MINIMUM LIMIT OF \$2,000,000 COMMERCIAL GENERAL LIABILITY INSURANCE AGAINST THIRD PARTY CLAIMS FOR BODILY INJURY, DEATH, PROPERTY AND LOSS OF USE. (NOTE: A HIGHER LIMIT OF LIABILITY INSURANCE MIGHT BE REQUIRED DEPENDING ON EVENT SPECIFIC DETAILS (TRAFFIC IMPACTS, ATTENDANCE NUMBERS, LOCATION, LENGTH OF EVENT). MAXIMUM DEDUCTIBLE \$5,000.00 PER OCCURRENCE, WITH A CROSS LIABILITY CLAUSE. ACCEPTABLE PROOF OF INSURANCE MUST BE RECEIVED BY THE BOARD OF PARKS AND RECREATION PRIOR TO THE USE OF ANY FACILITIES COVERED UNDER THIS PERMIT.

* NOTE: THE FOREGOING SATISFIES THE CITY'S MINIMUM INSURANCE REQUIREMENTS. THE CITY DOES NOT WARRANT THAT THIS INSURANCE IS ADEQUATE FOR THE LICENSEE'S NEEDS. BY ACCEPTING THIS PERMIT, THE LICENSEE ACKNOWLEDGES SOLE RESPONSIBILITY FOR OBTAINING WHATEVER COVERAGE THE LICENSEE DEEMS NECESSARY. * INSURANCE CAN BE OBTAINED THROUGH ANY INSURANCE AGENT. FOR YOUR CONVENIENCE, THE FOLLOWING AGENT IS FAMILIAR WITH THE INSURANCE REQUIREMENTS: SPORT B.C. INSURANCE, (604.737.3018).

TERMS AND CONDITIONS:

1. THE LICENSEE IS RESPONSIBLE FOR ENSURING THAT: THE ASSIGNED AREA IS APPROPRIATE FOR THE ACTIVITY; THE ACTIVITY IS CONDUCTED IN A SAFE, ORDERLY MANNER; THE ACTIVITY IS RESTRICTED TO THE ASSIGNED AREA; THE EVENT ACTIVITIES DO NOT INTERFERE WITH OTHER PARK USERS.

2. ANY PROPERTY DAMAGE WHICH OCCURS DURING THE PERMITTED EVENT, SET-UP OR TAKE-DOWN, IS THE RESPONSIBILITY OF THE LICENSEE. DAMAGE TO PARK PROPERTY SHOULD BE REPORTED IMMEDIATELY. IT WILL BE ASSESSED AND REPAIR COSTS BILLED TO THE LICENSEE.

3. THE LICENSEE IS RESPONSIBLE FOR LEAVING THE AREA CLEAN AND LITTER-FREE AND MAY BE BILLED FOR ANY SUBSEQUENT COST INCURRED BY THE BOARD FOR CLEAN-UP.
4. IF TRAFFIC CONTROL IS REQUIRED, THE VANCOUVER POLICE DEPARTMENT AND THE CITY ENGINEERING DEPARTMENT MUST BE CONSULTED.
5. ALL PERMITTED GROUPS MUST USE SPORTS FIELD WHITING (NON-TOXIC) WHEN MARKING VANCOUVER PARK BOARD FIELDS/PARKS.
6. BARBECUES MAY BE USED PROVIDED THEY ARE THIRTY (30) INCHES FROM THE GROUND, BUT NOT ABOVE, OR ON ASPHALT, CONCRETE OR PICNIC TABLES. COALS ARE TO BE TAKEN OFF-SITE.
7. ONLY PAPER OR PLASTIC CUPS MAY BE USED FOR BEVERAGES. FOR SAFETY REASONS, NO GLASS CONTAINERS ARE PERMITTED.
8. THE CITY OF VANCOUVER RESERVES THE RIGHT TO CANCEL AN EVENT OR ACTIVITY FOR ANY REASON AND SHALL NOT BE RESPONSIBLE FOR ANY ASSOCIATED COSTS OR DAMAGES.

PARK BOARD BY-LAWS REQUIRE THAT UNLESS SPECIFICALLY PERMITTED:

1. VEHICLES ARE NOT TO BE DRIVEN ONTO GRASSED AREAS OR RESTRICTED ACCESS AND SERVICE ROADS AT ANY TIME. NON-PERMITTED VEHICLES MAY BE TOWED.
2. SERVICE OF FOOD IS SUBJECT TO BY-LAW REQUIREMENTS OF THE CITY HEALTH DEPARTMENT.
3. THE SALE OF GOODS, THE COLLECTION OF AN ADMISSION FEE, OR THE OPERATION OF A CONCESSION IS PROHIBITED.
4. THE OPERATION OF A PUBLIC ADDRESS SYSTEM, OR AMPLIFIED MUSIC, IS NOT PERMITTED.
5. "NO ALCOHOLIC BEVERAGES ARE TO BE DISPENSED, SOLD OR CONSUMED ON THE PARK AT ANY TIME." (SECTIONS 42 AND 43 OF THE LIQUOR CONTROL AND LICENSING ACT.)
6. SIGNAGE, BANNERS OR ADVERTISEMENTS ARE NOT PERMITTED.
7. THE ERECTION OF STRUCTURES, FENCES, POLES, TENTS, STAGES, BLEACHERS, PORTABLE TOILETS, THE USE OF FIRE OR FIREWORKS, OR THE INSTALLATION OF ELECTRICITY IS PROHIBITED.

PARK USERS MUST CARRY THE PERMIT AND PRESENT IT UPON REQUEST. PERMITS WILL BE REVOKED WITHOUT PAYMENT OF ANY

COMPENSATION IN THE EVENT OF A BREACH OF ANY LAWS, BY-LAWS, OR CONDITIONS SET UP HEREIN OR IN FORCE. NON-COMPLIANCE MAY ALSO RESULT IN ADDITIONAL CHARGES.

*Event or Filming - Park Use
Agreement

Aug 11, 2023

Yasin Karigga

Waiver Signed by: Yasin
Karigga on Aug 5, 2023

RENTAL AGREEMENT PAYMENT OPTIONS:

1) ONLINE: with the proper online account access, you can pay your balance due. If you need assistance with online access, please contact parkevents@vancouver.ca.

2) MAIL A CHEQUE: only cheque payments can be processed by mail. Please DO NOT mail cash or credit card information. All cheques are payable to the City of Vancouver and can be sent to Vancouver Park Board Special Events and Filming, 2099 Beach Avenue, Vancouver BC, V6G 1Z4.

3) IN PERSON: please reference your rental agreement # and staff will be able to process a cash, cheque, debit or credit card payment in person during regular operating hours at any Vancouver Park Board community centre.

The Vancouver Park Board hereby grants the permit holder and/or representative permission to use the facilities outlined, subject to the terms and conditions of this agreement contained herein and attached hereto all of which form part of this agreement. In consideration of this permit, the permit holder and/or representatives on behalf of the permit holder agrees:

To comply and to cause those using the facilities under this permit to comply with all of the terms and conditions of this permit;

To inspect the premises and facilities covered by this permit prior to any use by the permit holder to ensure that the facilities are suitable for the permit's holder's intended use;

That all Park Board premises and facilities are accepted "as is" and are used entirely at the permit holder's own risk;

Accepting this permit from the Park Board constitutes an acknowledgement from the permit holder and/or representative that he/she has read and understands the conditions and undertakings contained herein and further that he/she has the authority to represent and bind the licensee on

all matters
pertaining to this permit.

The Vancouver Park Board is publicly funded and the use of parks and facilities must reflect this fact. Users must comply with all applicable City by-laws and Federal and Provincial legislation, including the British Columbia Human Rights Code which prohibits discriminatory conduct including conduct that would expose persons or groups to hatred or contempt.

Vancouver's parks and beaches will be smoke-free effective September 1, 2010.

TERMS AND CONDITIONS: The following "Terms and Conditions" are incorporated into and form part of this permit agreement.

1. The licensee is responsible for ensuring that: the assigned area is appropriate for the activity; the activity is conducted in a safe, orderly manner; the activity is restricted to the assigned area; the event/activities do not interfere with other park users.

2. Any property damage which occurs during the permitted activity, set-up or take down, is the responsibility of the licensee. Damage to park property should be reported immediately. It will be assessed and repair costs billed to the licensee.

3. The licensee is responsible for leaving the area clean and litter free and may be billed for any subsequent cost incurred by the Board for clean-up.

4. If traffic control is required, the Vancouver Police Department and the City Engineering Department must be consulted.

5. Barbeques may be used provided they are thirty (30) inches from the ground, but not above or on asphalt, concrete or picnic tables. Coals are to be taken off site or placed in hot coal disposal pits.

6. Only paper or plastic cups may be used for beverages. For safety reason, no glass container are permitted.

7. The City of Vancouver reserves the right to cancel an activity for any reason and shall not be responsible for any associated costs or damages.

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1. The licensee is responsible for ensuring that: the assigned area is appropriate for the activity; the activity is conducted in a safe, orderly manner; the activity is restricted to the assigned area; the event/activities do not interfere with other park users.
2. Any property damage which occurs during the permitted activity, set-up or take down, is the responsibility of the licensee. Damage to park property should be reported immediately. It will be assessed and repair costs billed to the licensee.
3. The licensee is responsible for leaving the area clean and litter free and may be billed for any subsequent cost incurred by the Board for clean-up.
4. If traffic control is required, the Vancouver Police Department and the City Engineering Department must be consulted.
5. Barbeques may be used provided they are thirty (30) inches from the ground, but not above or on asphalt, concrete or picnic tables. Coals are to be taken off site or placed in hot coal disposal pits.
6. Only paper or plastic cups may be used for beverages. For safety reason, no glass container are permitted.
7. The City of Vancouver reserves the right to cancel an activity for any reason and shall not be responsible for any associated costs or damages.

INSURANCE REQUIREMENTS FOR EVENT:

The permittee/licensee must obtain Commercial General Liability Insurance protecting the City of Vancouver, Vancouver Board of Parks and Recreation and the Vancouver Police Board against third party claims for bodily injury, death or property damage arising out of the activities conducted by or behalf of the permittee/licensee. The minimum limits shall be up to \$5,000,000 inclusive per occurrence with a deductible no greater than \$500.00 The policy shall contain a cross liability clause and name the City of Vancouver, Vancouver Board of Parks and Recreation and the Vancouver Police Board as "additional insureds" with respect to liability arising out of the Event. Satisfactory evidence of insurance must be received by the Board of Parks and Recreation prior to use of any facilities covered under this permit.

PARK BOARD BY-LAWS REQUIRE THAT UNLESS SPECIFICALLY PERMITTED:

1. Vehicles are not to be parked or driven onto grassed areas or restricted access and service roads at any time. Non-permitted vehicles may be towed.
2. Service of food is subject to by-law requirements of the City Health Department.

3. The sale of goods, the collection of an admission fee, or the operation of a concession is prohibited.
4. The operation of a public address system or amplified music is not permitted.
5. "No alcoholic beverages are to be dispensed, sold or consumed on the park at any time." (Sections 42 and 43 of the Liquor Control and Licensing Act).
6. Signage, banners or advertisements are not permitted.
7. The erection of structures, fences, poles, tents, stages, bleachers, portable toilets, chairs, the use of fire or fireworks, or the installation of electricity is prohibited.

PARK BOARD GUIDELINES FOR PRIVATE/COMMERCIAL RECREATION OPERATORS:

1. All activities must be in accordance with all City of Vancouver and Vancouver Park Board Municipal Codes and Bylaws.
2. All activities must remain in the approved area of the park.
3. The permit holder must be prepared to present the valid permit at all times.
4. The permit holder is responsible for:
 - Inspecting the area for hazardous materials/conditions.
 - Removing and properly disposing of refuse.
 - Ensuring that any unsafe conditions are properly addressed prior to any use of the area.
 - Rotating locations within the designated area in the park to minimize wear and tear on the landscaping.
5. Maximum of 20 participants per class unless otherwise approved and included in the permit.
6. The Park Board reserves the right to limit the amount of park use by any given Operator, dependent on demand and wear and tear on the landscaping.
7. No financial transactions, registration, flyer distribution, active advertising or other forms of business to be conducted on parkland. Signage of any type is not permitted.
8. No refunds for cancelled permit time due to inclement weather. Cancellations for other purposes must be requested in writing with a

minimum of 5 business days' notice. In this case, a full refund minus a \$30 administration fee will be issued.

9. No amplified sound unless otherwise approved and included in the permit.

10. No additional lighting will be provided or supplied by either the Vancouver Park Board or permit holder.

11. Areas where commercial recreation activities are not permitted:

- On or adjacent to playgrounds, park furnishings, waterparks and wading pools
- Skateboard bowls, basketball courts, tennis courts, sports fields and other sports pads
- Designated dog off-leash areas
- Pedestrian pathways, boardwalks, seawall and linkages
- Picnic areas
- Cultural displays
- Memorials
- Horticultural display areas or ornamental gardens
- Natural or environmentally sensitive areas including: designated ravines, wooded areas, sites of natural and/or scientific interest, areas which have undergone significant habitat restoration, wetlands or their buffer zones

REFUND POLICY FOR SPECIAL EVENTS, WEDDING CEREMONIES, FILMING & COMMERCIAL PHOTOGRAPHY:

1. Special Events:

- Level 1, Level 2: a minimum of 30 calendar days notice prior to date of reservation for refund minus a \$30.00 administration fee.
- Level 3, Level 4, and Level 5: a minimum of 30 calendar days notice prior to date of reservation for refund minus an administration charge equal to 50% of the permit fee.
- No refunds issued for Special Event permit cancellations less than 30 calendar days from event date.

2. Wedding Ceremonies:

- a minimum of 30 calendar days notice prior to date of reservation for refund minus an administration charge equal to 50% of the permit fee.

3. Filming:

- A minimum notice of 5 working days is required for a refund, minus the equivalent of 4 hours of staffing time (at the posted staff rate). No refunds will be issued if less than 5 working days notice is provided.

4. Commercial Photography:

- Minimum notice of 5 working days is required for a refund, minus a \$30.00 administration fee.

Vancouver Park Board GST# R121361042

Deposit

EVENT	RESOURCE	DEPOSIT FEE	CHARGE	TAX	AMOUNT PAID	REFUNDS	BALANCE
African Descent Festival 2023	English Bay Beach Bathhouse	Park Event - Damage Deposit	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00

Payment Schedules

Original Balance: \$11,928.65 Current Balance: \$11,928.65

DUE DATE	AMOUNT DUE	AMOUNT PAID	WITHDRAWAL ADJUSTMENT	BALANCE
Aug 10, 2023	\$5,964.33	\$0.00	\$0.00	\$5,964.33
Sep 10, 2023	\$5,964.32	\$0.00	\$0.00	\$5,964.32

X:

Date:

Park Board Special Events and Filming

Mailing Address: 2099 Beach Avenue, Vancouver, BC

V6G 1Z4

Phone Number: (604) 257-8400

Email Address: parkevents@vancouver.ca

X:

Date:

African Descent Society British Columbia

Customer Type: Customer

Customer ID: 482668

Mailing Address: #202 - 739 Gore Avenue, Vancouver, BC

V6A 2Z9

Authorized Agent Name: Yasin Karigga

Contact Phone Number: (604) 355-4434