

File No.: 04-1000-20-2023-578

October 31, 2023

s.22(1)

Dear s.22(1)

**Re: Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of September 15, 2023 under the *Freedom of Information and Protection of Privacy Act* for:

**Records (excluding correspondence) related to the scope/role, total staff, and total budget of the Urban Issues Department. Date range: August 1, 2022 to August 1, 2023.**

All responsive records are attached.

Under section 52 of the Act, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, [info@oipc.bc.ca](mailto:info@oipc.bc.ca) or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (#04-1000-20-2023-578); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,

[Signed by Cobi Falconer]

**Cobi Falconer, MAS, MLIS, CIPP/C**  
**Director, Access to Information & Privacy**  
[cobi.falconer@vancouver.ca](mailto:cobi.falconer@vancouver.ca)  
453 W. 12th Avenue Vancouver BC V5Y 1V4

If you have any questions, please email us at [foi@vancouver.ca](mailto:foi@vancouver.ca) and we will respond to you as soon as possible. Alternatively, you can call the FOI Case Manager at 604-871-6584.

Encl. (Response Package)

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Item	2022	2023
<b>Street Operations Positions assigned to Urban Issues Work</b>	15	15
<b>Program Budget</b>	\$1,656,575	\$1,728,060

Item	2023
<b>Sanitation Staff assigned to Urban Issues Work</b>	Average 8

# Gaps & Challenges (current and future)

## Regulatory/Safety

- Safety documentation
- Training coordination & documentation
- New traffic control requirements
- Responding to WSBC Order
- OH&S Improvement plans
- Risk assessments
- Annual SOP reviews/updates
- Safety culture shift

## Core Services

- Urban issues
  - Hastings Response
  - Streets crews integration
  - Future joint team
- Uplifting Chinatown Response
- Enhanced Cleaning Pilot
- Leaf program coordination
- Equipment Coordination

## Other

- Supporting operational improvement projects
- Hiring & recruitment
- Diversity and Inclusion activities
- Culture shift

# Revised Organizational Structure – Option B - 1 Supt II

- 1 Super II
- 5 Super I
- 2 Training & Compliance Agents
- 3 Bylaw Officers (SUI)
- 1 Clerk

