

File No.: 04-1000-20-2023-734

February 13, 2024

s.22(1)

Dear s.22(1)

**Re: Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of November 22, 2023 under the ***Freedom of Information and Protection of Privacy Act*** for:

**Correspondence, including email, memos, and briefing notes between Mayor Ken Sim, Councillors Sarah Kirby-Yung, Peter Meiszner, and Mike Klassen and City staff or management related to planning and executing lighting effects and projection of the Rolling Stones logo on City Hall and the production of a video associated with the event. Date range for the records: November 17, 2023 to November 21, 2023.**

All responsive records are attached. Some information in the records has been severed (blacked out) under s.15(1)(l) of the Act. You can read or download this section here: [http://www.bclaws.ca/EPLibraries/bclaws\\_new/document/ID/freeside/96165\\_00](http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00).

Under section 52 of the Act, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, [info@oipc.bc.ca](mailto:info@oipc.bc.ca) or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (#04-1000-20-2023-734); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,

*[Signed by Cobi Falconer]*

**Cobi Falconer, MAS, MLIS, CIPP/C**  
**Director, Access to Information & Privacy**  
[cobi.falconer@vancouver.ca](mailto:cobi.falconer@vancouver.ca)  
453 W. 12th Avenue Vancouver BC V5Y 1V4

If you have any questions, please email us at [foi@vancouver.ca](mailto:foi@vancouver.ca) and we will respond to you as soon as possible. Alternatively, you can call the FOI Case Manager at 604-871-6584.

Encl. (Response Package)

:ma

From: "Ballance, Laura \ (BrandLive)" <laura@lbmg.ca>

To: "Kirby-Yung, Sarah" <Sarah.Kirby-Yung@vancouver.ca>

Date: 11/17/2023 11:38:06 AM

Subject: Copy points

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Concert info:

- The Rolling Stones return to **BC Place Stadium on July 5<sup>th</sup>**
- This is the only Canadian date on the tour
- Fans can expect to experience Mick, Keith and Ronnie play their most popular hits as well as fan favorite deep cuts and music from their new album *HACKNEY DIAMONDS*.
- Tickets go on sale Friday, December 1 at 10am. This is your chance to see the Stones!

Light Up info:

- When we were told that Vancouver had been selected as the only Canadian date on what is expected to be an epic concert event, we wanted to do something special to send the message to Mick, Keith and Ronnie that fans in Vancouver and British Columbia loved them, the Stones music and their musical legacy – so we've made the decision to light up city hall with a welcome!
- We know that music brings people together, and there is no doubt that the Rolling Stones have brought millions of people together to enjoy shared experiences and HAVE FUN over their storied career.
- We know that Vancouver is home to some of the biggest Stones fans in the world, and we're excited to show the band the love our city has for them!

**From:** "Mochrie, Paul" <Paul.Mochrie@vancouver.ca>  
**To:** "Scollard, Taryn" <taryn.scollard@vancouver.ca>  
**Date:** 11/15/2023 2:33:00 PM  
**Subject:** RE: Band Activation

---

Thanks Taryn.

Paul

---

**From:** Scollard, Taryn <taryn.scollard@vancouver.ca>  
**Sent:** Wednesday, November 15, 2023 2:31 PM  
**To:** Mochrie, Paul <Paul.Mochrie@vancouver.ca>  
**Subject:** FW: Band Activation

Fyi – so you can schedule the light o du es

---

**From:** Shebib, Jodie <Jodie.Shebib@vancouver.ca>  
**Sent:** Wednesday, November 15, 2023 2:30 PM  
**To:** Scollard, Taryn <taryn.scollard@vancouver.ca>  
**Cc:** Parker, Lisa <Lisa.Parker@vancouver.ca>  
**Subject:** FW: Band Activation

Hi Taryn, Laura and I have connected regarding the lighting installation at City Hall. We agreed to \$500 for the night for the use of the hall. You can see my email to her below with further details.

Laura did mention that she has spoken to the Mayor about Councillors being in a stance for the lighting – as I understand she is dealing with them directly. She still wants to pursue some of the other ideas like the piece on the seawall, but that would be closer to the concert date in July. My team can turn that one around very quickly as well if needed.

Jodie Shebib

s.15(1)(l)

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**From:** Shebib, Jodie  
**Sent:** Wednesday, November 15, 2023 2:26 PM  
**To:** 'Laura Ballance' <laura@lbmq.ca>  
**Cc:** Santos, Chris <Chris.Santos@vancouver.ca>; Houser, Darren <Darren.Houser@vancouver.ca>  
**Subject:** Band Activation

Hi Laura, thanks for chatting this afternoon about your light activation at City Hall. I am ccing Darren and Chris from our facilities team as they will be handling logistics.

We will need to confirm a few details:

1. I understand the light will go live on November 21 at 5:30pm. What time do you need to set up? And what time would you like to finish? (when requesting finishing time please consider if the light will be intrusive to any neighboring residents – I am guessing not but want to confirm?)
2. Are you providing a generator? (I don't have one readily available but I do have 120 power connections)
3. Will you be providing security?
4. Is the photo below an accurate reflection of your footprint?
5. As discussed we are moving ahead on this as a trial initiative. Typically [this](#) is the insurance needed for use of our facilities – please let me know if there is an issue with that?
6. The fee for the use of City Hall will be \$500.

As this is a trial I am open to discussions on any item of concerns as I want to do my best to make this happen.

I understand from our conversation that there are a few other potential ideas you have closer to the concert date. Please feel free to reach out as you move forward with those and my team and I would be happy to assist.



Thanks,

**Jodie Shebib (she/her) | Acting Branch Manager, Film & Special Events**

Engineering | City of Vancouver

[jodie.shebib@vancouver.ca](mailto:jodie.shebib@vancouver.ca)

ph#: s.15(1)(l)



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**From:** "Ballance, Laura \ (BrandLive)" <laura@lbg.ca>  
**To:** "Mochrie, Paul" <Paul.Mochrie@vancouver.ca>  
"Ford, Trevor" <Trevor.Ford@vancouver.ca>  
"Kirby-Yung, Sarah" <Sarah.Kirby-Yung@vancouver.ca>  
"Jared Byrne" <jared@go2productions.com>  
"Adrian Scott" <adrian@go2productions.com>  
marie@go2productions.com

**Date:** 11/9/2023 3:37:20 PM

**Subject:** Re: City hall light up - CONFIDENTIAL

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Thank you – we're anxious to ensure this will work as it's now been viewed by the band and they are "thrilled" with it

Laura Ballance  
President

[\[twitter.com\]](#) [\[ca.linkedin.com\]](#)

Laura Ballance Media Group Inc.  
408 – 1930 Pandora Street  
Vancouver, BC, Canada V5L 0C7  
[www.lbg.ca](http://www.lbg.ca) [\[lbg.ca\]](mailto:laura@lbg.ca)

Tel. 604.637.6646  
Cell. 604.771.5176  
[laura@lbg.ca](mailto:laura@lbg.ca)

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**From:** "Mochrie, Paul" <Paul.Mochrie@vancouver.ca>  
**Date:** Thursday, November 9, 2023 at 3:35 PM  
**To:** Laura Ballance <laura@lbg.ca>, "Ford, Trevor" <Trevor.Ford@vancouver.ca>, "Kirby-Yung, Sarah" <Sarah.Kirby-Yung@vancouver.ca>, Jared Byrne <jared@go2productions.com>, Adrian Scott <adrian@go2productions.com>, "marie@go2productions.com" <marie@go2productions.com>  
**Subject:** RE: City hall light up - CONFIDENTIAL

Hi Laura,

To confirm, I am looking into the points you have noted below.

Best,  
Paul

**From:** Laura Ballance <laura@lbg.ca>  
**Sent:** Wednesday, November 08, 2023 2:39 PM  
**To:** Ford, Trevor <Trevor.Ford@vancouver.ca>; Kirby-Yung, Sarah <Sarah.Kirby-Yung@vancouver.ca>; Mochrie, Paul <Paul.Mochrie@vancouver.ca>; Jared Byrne <jared@go2productions.com>; Adrian Scott <adrian@go2productions.com>; marie@go2productions.com  
**Subject:** City hall light up - CONFIDENTIAL  
**Importance:** High

Hello all. With respect to the upcoming announcement of the Rolling Stones selecting Vancouver as their ONLY Canadian date for their farewell tour we have a few questions that urgently need to be answered and some details need to be confirmed. PLEASE KEEP EVERYTHING CONFIDENTIAL INCLUDING THE DETAILS BELOW AS THERE IS A TREMENDOUS AMOUNT OF SPECULATION ABOUT WHETHER THE BAND IS GOING OUT ON TOUR.

I've copied this to the amazing technical team (Adrian, Jared and Marie of Go2 Productions) who have been selected by the band for this. They are a Vancouver based company, so we are so excited to have them on board.

Date of the light up of Vancouver City Hall on November 21<sup>st</sup>. As the tour with the Vancouver date will be announced at 5am pst on the 21<sup>st</sup>, I'm thinking we do this as a "Vancouver welcomes the Stones" event.

Time: TBC - 6PM? Trevor, I'm wondering if Mayor and Council would want to be there to read the proclamation and push the button to light up the building? Jared, this would be possible, right?

Confirmation that need to be sorted:

- Lights off in the offices being projected onto
- Blinds closed in the offices be projected onto
- Building lighting turned off on centre pillars - North side
- Permitting required to have a generator for power onsite

Projection Zone



Setup Zone





**From:** "Klassen, Mike" <Mike.Klassen@vancouver.ca>  
**To:** "Kirby-Yung, Sarah" <Sarah.Kirby-Yung@vancouver.ca>  
"Dominated, Lisa" <Lisa.Dominated@vancouver.ca>  
"Zhou, Lenny" <Lenny.Zhou@vancouver.ca>  
"Montague, Brian" <Brian.Montague@vancouver.ca>  
"Carr, Adriane" <Adriane.Carr@vancouver.ca>  
"Boyle, Christine" <Christine.Boyle@vancouver.ca>  
"Fry, Pete" <Pete.Fry@vancouver.ca>  
"Ford, Trevor" <Trevor.Ford@vancouver.ca>  
"Morphy, Mellisa" <Mellisa.Morphy@vancouver.ca>  
"Bligh, Rebecca" <Rebecca.Bligh@vancouver.ca>  
"Meiszner, Peter" <Peter.Meiszner@vancouver.ca>  
"Veras, Maria" <Maria.Veras@vancouver.ca>  
**Date:** 11/21/2023 1:36:00 PM  
**Subject:** RE: Confidential: Special Announcement

---

Hi Sarah. I'll join you.

Cheers!

Mike Klassen (*he/him*)  
Councillor – City of Vancouver  
453 W. 12<sup>th</sup> Avenue, Vancouver, BC V5Y 1V4  
[Mike.Klassen@vancouver.ca](mailto:Mike.Klassen@vancouver.ca)  
604-873-7240  
<https://about.me/mikeklassen>

Assistant  
Jessie Sangha  
604-871-6355 | [Jessie.Sangha@vancouver.ca](mailto:Jessie.Sangha@vancouver.ca)

I am humbly thankful that I live and work on the territories of the x m k y m ([Musqueam](#)), S wxwú7mesh ([Squamish](#)) and s ilw ta /sel il witulh ([Tleil-Waututh](#)) Nations.

---

**From:** Kirby-Yung, Sarah <Sarah.Kirby-Yung@vancouver.ca>  
**Sent:** Tuesday, November 21, 2023 1:21 PM  
**To:** Dominato, Lisa <Lisa.Dominated@vancouver.ca>; Klassen, Mike <Mike.Klassen@vancouver.ca>; Zhou, Lenny <Lenny.Zhou@vancouver.ca>; Montague, Brian <Brian.Montague@vancouver.ca>; Carr, Adriane <Adriane.Carr@vancouver.ca>; Boyle, Christine <Christine.Boyle@vancouver.ca>; Fry, Pete <Pete.Fry@vancouver.ca>; Ford, Trevor <Trevor.Ford@vancouver.ca>; Morphy, Mellisa <Mellisa.Morphy@vancouver.ca>; Bligh, Rebecca <Rebecca.Bligh@vancouver.ca>; Meiszner, Peter <Peter.Meiszner@vancouver.ca>; Veras, Maria <Maria.Veras@vancouver.ca>  
**Subject:** Confidential: Special Announcement

Hi everyone,

Now it's official this morning, I can send more details about the dim quick event today at 6pm.

As you likely heard this morning, the Rolling Stones are coming to Vancouver on the only Canadian stop on their Hackney Diamonds tour. The band will play @bcplace July 5.

Tonight City Hall will have a very special customized light up working with the band's reps.

We will have hats for all Councillors attending. I hope you can join for this fun moment.

Please confirm to me if you are planning to join.

And please keep this confidential at this stage.

Thank you!

Sarah

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**From:** "Meiszner, Peter" <Peter.Meiszner@vancouver.ca>  
**To:** "Kirby-Yung, Sarah" <Sarah.Kirby-Yung@vancouver.ca>  
"Dominated, Lisa" <Lisa.Dominated@vancouver.ca>  
"Klassen, Mike" <Mike.Klassen@vancouver.ca>  
"Zhou, Lenny" <Lenny.Zhou@vancouver.ca>  
"Montague, Brian" <Brian.Montague@vancouver.ca>  
"Carr, Adriane" <Adriane.Carr@vancouver.ca>  
"Boyle, Christine" <Christine.Boyle@vancouver.ca>  
"Fry, Pete" <Pete.Fry@vancouver.ca>  
"Ford, Trevor" <Trevor.Ford@vancouver.ca>  
"Morphy, Mellisa" <Mellisa.Morphy@vancouver.ca>  
"Bligh, Rebecca" <Rebecca.Bligh@vancouver.ca>  
"Veras, Maria" <Maria.Veras@vancouver.ca>

**Date:** 11/21/2023 2:03:02 PM

**Subject:** Re: Confidential: Special Announcement

---

I'll be there - thanks Sarah

Councillor Peter Meiszner *(he/him)*  
City of Vancouver

e. [peter.meiszner@vancouver.ca](mailto:peter.meiszner@vancouver.ca)

Twitter: [@PeterMeiszner](https://twitter.com/PeterMeiszner)

Links: [Linktree](#); [Facebook](#), [LinkedIn](#), [Instagram](#)

Assistant

Davin Fung *(he/him)* | Assistant to Councillors  
Mayor and Council Support | City of Vancouver

Tel: | [davin.fung@vancouver.ca](mailto:davin.fung@vancouver.ca)

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**From:** Kirby-Yung, Sarah <Sarah.Kirby-Yung@vancouver.ca>

**Sent:** Tuesday, November 21, 2023 1:21:22 PM

**To:** Dominato, Lisa <Lisa.Dominated@vancouver.ca>; Klassen, Mike <Mike.Klassen@vancouver.ca>; Zhou, Lenny <Lenny.Zhou@vancouver.ca>; Montague, Brian <Brian.Montague@vancouver.ca>; Carr, Adriane <Adriane.Carr@vancouver.ca>; Boyle, Christine <Christine.Boyle@vancouver.ca>; Fry, Pete <Pete.Fry@vancouver.ca>; Ford, Trevor <Trevor.Ford@vancouver.ca>; Morphy, Mellisa <Mellisa.Morphy@vancouver.ca>; Bligh, Rebecca <Rebecca.Bligh@vancouver.ca>; Meiszner, Peter <Peter.Meiszner@vancouver.ca>; Veras, Maria <Maria.Veras@vancouver.ca>

**Subject:** Confidential: Special Announcement

Hi everyone,

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Tonight City Hall will have a very special customized light up working with the band's reps.

We will have hats for all Councillors attending. I hope you can join for this fun moment.

Please confirm to me if you are planning to join.

And please keep this confidential at this stage.

Thank you!

Sarah

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**From:** "Mochrie, Paul" <Paul.Mochrie@vancouver.ca>  
**To:** "Fry, Pete" <Pete.Fry@vancouver.ca>  
"Boyle, Christine" <Christine.Boyle@vancouver.ca>  
**CC:** "Direct to Mayor and Council - s.15(1)(l)" [REDACTED]  
"City Manager's Correspondence Group - s.15(1)(l)" [REDACTED]  
**Date:** 11/22/2023 8:16:20 AM  
**Subject:** RE: Media question re Rolling Stones projection

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Hi Pete,

The City did not collect any revenue in this instance as we do not presently have a framework for such charges.

However, to your point, this type of opportunity is within the continuum we are exploring for revenue potential. We are presently securing third party expertise to support the analysis and marketing of advertising and sponsorship opportunities and will keep Council apprised and seek direction as that work moves forward in the coming months.

Best,  
Paul

---

**From:** Fry, Pete <Pete.Fry@vancouver.ca>  
**Sent:** Wednesday, November 22, 2023 7:53 AM  
**To:** Mochrie, Paul <Paul.Mochrie@vancouver.ca>; Boyle, Christine <Christine.Boyle@vancouver.ca>  
**Cc:** Direct to Mayor and Council - s.15(1)(l) [REDACTED] City Manager's Correspondence Group - s.15(1) [REDACTED]  
**Subject:** RE: Media question re Rolling Stones projection

Follow up question please, did we receive any sponsorship or advertising revenue?  
Do we have any precedence of for-profit advertising on City properties and could this be one of the "new revenue generation opportunities" we see highlighted in the budget?

Pete Fry (he/him)  
Vancouver City Councillor  
City Hall | 453 W 12<sup>th</sup> Avenue  
Vancouver, BC V5Y 1V4  
604.873.7246 | [Pete.Fry@vancouver.ca](mailto:Pete.Fry@vancouver.ca)  
Twitter: @PtFry



---

**From:** Mochrie, Paul <Paul.Mochrie@vancouver.ca>  
**Sent:** Wednesday, November 22, 2023 7:48 AM  
**To:** Boyle, Christine <Christine.Boyle@vancouver.ca>  
**Cc:** Direct to Mayor and Council - s.15(1)(l) [REDACTED] City Manager's Correspondence Group - s.15(1) [REDACTED]  
**Subject:** RE: Media question re Rolling Stones projection

Good morning Christine,

I can confirm that the projection was organized by a third party. The third party applied for and was granted a license to set up their equipment on City property and to project onto the City Hall façade.

All costs associated with the activation were assumed by the third party. The City did not incur any expense and we have no information as to those details.

I hope that helps.

Best,  
Paul

---

From: Boyle, Christine <[Christine.Boyle@vancouver.ca](mailto:Christine.Boyle@vancouver.ca)>  
Sent: Wednesday, November 22, 2023 7:18 AM  
To: Mochrie, Paul <[Paul.Mochrie@vancouver.ca](mailto:Paul.Mochrie@vancouver.ca)>  
Subject: Media question re Rolling Stones projection

Hi Paul,

I'm wondering if staff can get me an answer to the following quick questions ahead of the regular Q&A:

Was the projection of the Rolling Stones logo on City Hall yesterday paid for by the City?  
How much did it cost?

Thanks,  
Christine

Councillor Christine Boyle (she/her)  
CITY OF VANCOUVER  
phone 604-873-7242 email [CLRboyle@vancouver.ca](mailto:CLRboyle@vancouver.ca)  
address 453 W 12 Ave Vancouver, BC V5Y 1V4  
[twitter](#) | [facebook](#) | [e-newsletter](#)

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From: "Mochrie, Paul" <Paul.Mochrie@vancouver.ca>  
To: "Ballance, Laura (BrandLive)" <laura@lbgm.ca>  
"Ford, Trevor" <Trevor.Ford@vancouver.ca>  
"Jared Byrne" <jared@go2productions.com>  
"Veras, Maria" <Maria.Veras@vancouver.ca>  
Date: 11/15/2023 2:09:00 PM  
Subject: RE: Nov 21st light up - city hall

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Sorry Laura – one additional clarification.

Can you confirm how long are you seeking to have the lights off on the north side of the building? We will need to understand implications for our Facilities team who work in the building during the evenings.

Thanks,  
Paul

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From: Mochrie, Paul <Paul.Mochrie@vancouver.ca>  
Sent: Wednesday, November 15, 2023 1:58 PM  
To: Ballance, Laura (BrandLive) <laura@lbgm.ca>; Ford, Trevor <Trevor.Ford@vancouver.ca>; Jared Byrne <jared@go2productions.com>; Veras, Maria <Maria.Veras@vancouver.ca>  
Subject: RE: Nov 21st light up - city hall

Hi Laura,

To confirm, we can make the arrangements to have lights off at City Hall on Nov 21.

However, I do not have the current status of the permit for your equipment, etc. I understand our Special Events team is on that and Jodie is trying to connect with you. If you are able to connect with Jodie asap, that will expedite the permit.

Best,  
Paul

From: Laura Ballance <laura@lbgm.ca>  
Sent: Wednesday, November 15, 2023 1:24 PM  
To: Ford, Trevor <Trevor.Ford@vancouver.ca>; Mochrie, Paul <Paul.Mochrie@vancouver.ca>; Jared Byrne <jared@go2productions.com>; Veras, Maria <Maria.Veras@vancouver.ca>  
Subject: Nov 21st light up - city hall

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Hi all - we are at absolute drop dead deadline for the Nov 21 light up. Paul, were you able to confirm the closing of the blinds on the north side offices by 5pm on the 21st? And the turning off the lighting on the north side? We are extremely anxious about timing on this - please confirm if we are good to go ahead. Laura  
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**From:** "Mochrie, Paul" <Paul.Mochrie@vancouver.ca>  
**To:** "Ballance, Laura (BrandLive)" <laura@lbgm.ca>  
"Jared Byrne" <jared@go2productions.com>  
**Date:** 11/20/2023 12:11:00 PM  
**Subject:** RE: November 21 - City Hall Illumination

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Thanks Laura.

Yes – we will arrange to have the lights off and blinds drawn on the north side of the building for 6pm.

Paul

**From:** Laura Ballance <laura@lbgm.ca>  
**Sent:** Monday, November 20, 2023 11:33 AM  
**To:** Mochrie, Paul <Paul.Mochrie@vancouver.ca>; Jared Byrne <jared@go2productions.com>  
**Subject:** Re: November 21 - City Hall Illumination

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I think that's fine if that's when works for your team Paul. I've copied in our technical lead, Jared in case there are any other items.

Paul – just to confirm – the lights will be off and blinds closed on all north side offices for 6pm?

Laura

Laura Ballance  
President

[\[twitter.com\]](#) [\[ca.linkedin.com\]](#)

Laura Ballance Media Group Inc.  
408 – 1930 Pandora Street  
Vancouver, BC, Canada V5L 0C7  
[www.lbgm.ca](http://www.lbgm.ca) | [laura@lbgm.ca](mailto:laura@lbgm.ca)

Tel. 604.637.6646  
Cell. 604.771.5176  
[laura@lbgm.ca](mailto:laura@lbgm.ca)

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**From:** "Mochrie, Paul" <Paul.Mochrie@vancouver.ca>  
**Date:** Monday, November 20, 2023 at 7:53 AM  
**To:** Laura Ballance <laura@lbgm.ca>  
**Subject:** November 21 - City Hall Illumination



Hi Laura,

I am writing to confirm timing for the illumination at City Hall tomorrow (Nov 21). From previous exchanges, I understand you were looking at 5:30pm as the start.

I am hoping it is feasible to push the start to 6pm. That will greatly assist in managing the operational implications for the building and our team.

I would also appreciate if you can confirm the end time.

Many thanks,  
Paul

Paul Mochrie (he/him)  
City Manager  
City of Vancouver  
[paul.mochrie@vancouver.ca](mailto:paul.mochrie@vancouver.ca)  
604.873.7666



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**From:** [Fry, Pete](#)  
**To:** [Marty A. Paul](#)  
**Cc:** [Direct to Mayor and Council - DL](#)  
**Subject:** Rolling Stones payment  
**Date:** Thursday, November 30, 2023 5:16:56 PM  
**Attachments:** [image007.png](#)

Hi Paul

Sorry to bring this back up but there appear to be some inconsistencies around the Rolling Stones projection on City Hall and specifically receipt of payment; in recent correspondence you indicated that no revenue was received which I have related to curious parties but I have since been challenged on that statement as a [recent media report quotes the promoter](#) claiming "Additionally, a fee was paid to City Hall for the activation." Can we please get some clarity around how this event was organized with the City by whom and presumably who may have accepted the fee? Thanks

11/22/2023	Clir Boyle/ Clir Fry	<p><b>Media question re Rolling Stones projection</b></p> <p>Q1. Was the projection of the Rolling Stones logo on City Hall yesterday paid for by the City? How much did it cost?</p> <p>Q2. Did we receive any sponsorship or advertising revenue?</p> <p>Q3. Do we have any precedence of for-profit advertising on City properties and could this be one of the "new revenue generation opportunities" we see highlighted in the budget?</p>	<p>A1. The projection was organized by a third party. The third party applied for and was granted a license to set up their equipment on City property and to project onto the City Hall façade. All costs associated with the activation were assumed by the third party. The City did not incur any expense and we have no information as to those details.</p> <p>A2. The City did not collect any revenue in this instance as we do not presently have a framework for such charges.</p> <p>A3. We are presently securing third party expertise to support the analysis and marketing of advertising and sponsorship opportunities and will keep Council apprised and seek direction as that work moves forward in the coming months.</p>
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**Pete Fry** (he/him)  
 Vancouver City Councillor  
 City Hall | 453 W 12<sup>th</sup> Avenue  
 Vancouver, BC V5Y 1V4  
 604.873.7246 | [Pete.Fry@vancouver.ca](mailto:Pete.Fry@vancouver.ca)  
 Twitter: @Ptfry



From: "Wittgens, Margaret" <Margaret.Wittgens@vancouver.ca>  
To: "Shebib, Jodie" <Jodie.Shebib@vancouver.ca>  
Date: 11/21/2023 10:41:33 AM  
Subject: RE: Band Activation

---

Hi Jodie – I didn't have this on my radar actually but I was away so may have missed something. Is there any other internal awareness that needs to be raised or is that all covered off?

Margaret

---

From: Shebib, Jodie <Jodie.Shebib@vancouver.ca>  
Sent: Tuesday, November 21, 2023 8:32 AM  
To: Wittgens, Margaret <Margaret.Wittgens@vancouver.ca>  
Subject: FW: Band Activation

Good morning Margaret, I am assuming that you are in the loop about the Rolling Stones activation at City Hall tonight, if not please let me know and I can elaborate.

This email confirms that this is happening tonight around dusk.

Jodie Shebib  
s.15(1)(l)

---

From: Shebib, Jodie  
Sent: Tuesday, November 21, 2023 8:30 AM  
To: Scollard, Taryn <taryn.scollard@vancouver.ca>  
Subject: Band Activation

Good morning, confirming that all is a go for the Rolling Stones Brand Activation at City Hall tonight. Set up will begin at noon today, with the lights on around 530pm.

There was talk of Mayor and Council "hitting the switch". I'll ask if that is still happening, but it is not something I am organising.

Thanks

**Jodie Shebib (she/her) | Acting Branch Manager, Film & Special Events**

Engineering | City of Vancouver

[jodie.shebib@vancouver.ca](mailto:jodie.shebib@vancouver.ca)

ph#: s.15(1)(l)



*The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the Musqueam, Squamish, and Tsleil-Waututh peoples*

**From:** [Ballance Laura \(BrandLive\)](#)  
**To:** [Shebib Jodie](#); [Jared Byrne](#); [Metcalf Sarah](#)  
**Cc:** [Megan Fortune](#)  
**Subject:** Re: Band Activation  
**Date:** Tuesday, November 21, 2023 9:15:33 AM  
**Attachments:** [image001.jpg](#)  
[image002.png](#)  
[image003.jpg](#)  
[image004.jpg](#)  
[image005.png](#)  
[image006.jpg](#)  
[image007.jpg](#)

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The mayor is away, so we were working with one of the councillors but it is only going to be for social now – no “flipping the switch”

Laura Ballance

President



[\[twitter.com\]](#) [\[ca.linkedin.com\]](#)



**Laura Ballance Media Group Inc.**  
408 – 1930 Pandora Street  
Vancouver, BC, Canada V5L 0C7  
[www.lbmg.ca](#) [\[lbmg.ca\]](#)

Tel. 604.637.6646  
Cell. 604.771.5176  
[laura@lbmg.ca](#)

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---

**From:** "Shebib, Jodie" <Jodie.Shebib@vancouver.ca>  
**Date:** Tuesday, November 21, 2023 at 8:56 AM  
**To:** Jared Byrne <jared@go2productions.com>, "Metcalf, Sarah" <Sarah.Metcalf@vancouver.ca>  
**Cc:** Megan Fortune <mfortune@mediologymedia.com>, Laura Ballance <laura@lbmg.ca>  
**Subject:** RE: Band Activation

Good morning all, I am so glad this worked out.

Question, there was talk of having the Mayor “hit the switch”, is that something you have arranged? Just curious.

Jodie Shebib

**s.15(1)(l)**

**From:** Jared Byrne <jared@go2productions.com>  
**Sent:** Tuesday, November 21, 2023 8:40 AM  
**To:** Metcalf, Sarah <Sarah.Metcalf@vancouver.ca>  
**Cc:** Megan Fortune <mfortune@mediologymedia.com>; Shebib, Jodie <Jodie.Shebib@vancouver.ca>; Ballance, Laura (BrandLive) <laura@lbmg.ca>  
**Subject:** Re: Band Activation

Great, see attached!

On Tue, Nov 21, 2023 at 8:21 AM Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)> wrote:

Thank you, found the account! Please find updated LOA attached, I adjusted the times to reflect the 11:59pm end time from the insurance. Please sign and return in full.

The insurance looks right to me!

I will issue the permit once I have the signed LOA back. Let me know if there are any questions/concerns.

Sarah

**From:** Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>

**Sent:** Tuesday, November 21, 2023 8:12 AM

**To:** Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>

**Cc:** Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>; Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>; Ballance, Laura (BrandLive) <[laura@lbmg.ca](mailto:laura@lbmg.ca)>

**Subject:** Re: Band Activation

Thanks Sarah. I have an account already under this email.

Was the insurance I sent good for the requirements? Attaching again for reference.

Jared

On Tue, Nov 21, 2023 at 8:09 AM Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)> wrote:

Hi everyone,

I will update the LOA now.

Jared, are you able to set up an account through our online portal? It should be pretty quick and straight forward. It's the only way I will be able to get Go2 Productions on the permit.

Thanks!

Sarah

**From:** Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>

**Sent:** Monday, November 20, 2023 7:19 PM

**To:** Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>

**Cc:** Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>; Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>; Ballance, Laura (BrandLive) <[laura@lbmg.ca](mailto:laura@lbmg.ca)>

**Subject:** Re: Band Activation

Hi Jodie,

Apologies for the back and forth on this, can we do the LOA under Go2 Productions? I have insurance ready under our name attached here.

Cheers,

Jared

On Mon, Nov 20, 2023 at 4:28 PM Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)> wrote:

Jarad - is there a way for you to complete it and then add it to our invoice?

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---

**From:** Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
**Sent:** Monday, November 20, 2023 4:06:26 PM  
**To:** Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>  
**Cc:** Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>; Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>; Ballance, Laura (BrandLive) <[laura@lbgm.ca](mailto:laura@lbgm.ca)>  
**Subject:** Re: FW: Band Activation

Megan - we were originally going to do the insurance but reading Sarah's email from last week it has to match the name and address that is on the LOA. Are you able to handle that one as well now?

Attaching the link provided again here <https://vancouver.ca/files/cov/insurance-certificate-park-board-filming-special-events.pdf>

On Mon, Nov 20, 2023 at 3:35 PM Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)> wrote:

Thanks everyone, what is the eta on the insurance?

Jodie Shebib

s.15(1)(l)

**From:** Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
**Sent:** Monday, November 20, 2023 3:00 PM  
**To:** Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>  
**Cc:** Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>; Ballance, Laura (BrandLive) <[laura@lbgm.ca](mailto:laura@lbgm.ca)>; Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>  
**Subject:** Re: FW: Band Activation

Just jumping in on the generator piece - everything is sorted for that, we are good to go with power.

On Mon, Nov 20, 2023 at 2:35 PM Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)> wrote:

Hi Megan,

Just following up on the below email.

Let me know if you have any questions or concerns.

Sarah

---

**From:** Metcalfe, Sarah

**Sent:** Friday, November 17, 2023 3:42 PM

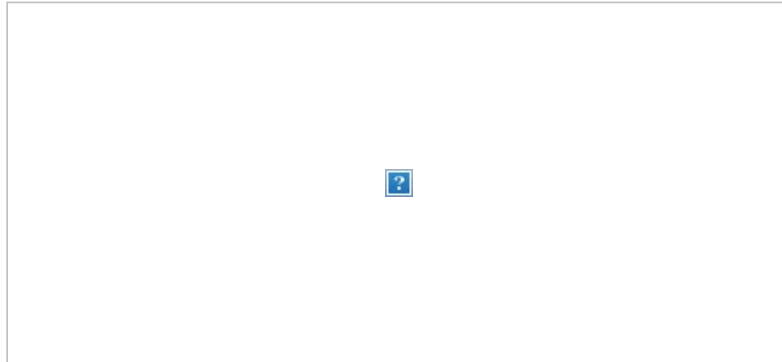
**To:** Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>; Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>; Ballance, Laura (BrandLive) <[laura@lbg.ca](mailto:laura@lbg.ca)>; Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>

**Subject:** RE: Band Activation

Hi Megan,

I have updated the LOA to reflect your name and address (and fix the time typo –take down time changed from 12am to 2am). Please re-sign and send back. On our end, we need all names/addresses to match between insurance/LOA and final permit.

Regarding the permit and payment, I have created an application internally, but I do need to attach your “account” to the file so that the permit will be in your name. This will also allow you to submit payment via the online portal via credit card. Are you able to log in to our system and create an account? Here is the link – <https://plposweb.vancouver.ca/Public/Login.aspx> and the image below shows where to create an account.



Lastly, we do need the insurance documents completed before we can issue the permit. Is it possible to get the form filled in for Monday? [Liability Insurance Certificate for Park Board filming and special events \(vancouver.ca\)](#)

Thanks!

Sarah

---

**From:** Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>

**Sent:** Friday, November 17, 2023 3:22 PM  
**To:** Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>; Ballance, Laura (BrandLive) <[laura@lbmg.ca](mailto:laura@lbmg.ca)>; Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
**Cc:** Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>  
**Subject:** RE: Band Activation

Hi Megan, I just tried to call you but your phone is not accepting messages, please feel free to call me at the number below if you like.

Sarah will redo the contract and reach out about insurance shortly.

Regarding the engineer, that is not something we require or provide. Who is asking you for that?

Jodie Shebib

s.15(1)(l)

**From:** Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>  
**Sent:** Friday, November 17, 2023 2:10 PM  
**To:** Ballance, Laura (BrandLive) <[laura@lbmg.ca](mailto:laura@lbmg.ca)>; Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>; Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
**Cc:** Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>  
**Subject:** RE: Band Activation

Hi Jodie – Just on the cost for City Hall. Is it possible for you to send me a contract for that addressed to the address / company in my signature? I will make sure that gets paid. Thanks!



**Megan Fortune**  
Media Buyer

P: 604.307.1686 | [www.mediologymedia.com](http://www.mediologymedia.com) [[mediologymedia.com](http://www.mediologymedia.com)]

#110-20091 91A Avenue Langley, BC V1M 3A2

---

**From:** Laura Ballance <[laura@lbmg.ca](mailto:laura@lbmg.ca)>  
**Sent:** November 17, 2023 12:31 PM  
**To:** Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>; Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
**Cc:** Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>; Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>



**Subject:** Re: Band Activation

Hi Jodie, attached is the signed form. I've copied in Megan as it's coming out of her budget. How do we pay the fee?

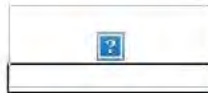
Also, Jared raised the following:

We need an engineer sign-off on the generator to be onsite. Can you point us to where we can get that from?

Thanks, Laura

Laura Ballance

**President**



**Laura Ballance Media Group Inc.**  
408 – 1930 Pandora Street  
Vancouver, BC, Canada V5L 0C7  
[www.lbmg.ca](http://www.lbmg.ca) [\[lbmg.ca\]](mailto:laura@lbmg.ca)

Tel. 604.637.6646  
Cell. 604.771.5176  
[laura@lbmg.ca](mailto:laura@lbmg.ca)

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---

**From:** "Shebib, Jodie" <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>

**Date:** Friday, November 17, 2023 at 8:35 AM

**To:** Laura Ballance <[laura@lbmg.ca](mailto:laura@lbmg.ca)>, Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>

**Cc:** "Metcalf, Sarah" <[Sarah.Metcalf@vancouver.ca](mailto:Sarah.Metcalf@vancouver.ca)>

**Subject:** RE: Band Activation

Good morning, attached please find your LOU for the activation at City Hall. Please sign and return as soon as possible.

Let me know if you have any questions or concerns.

Jodie Shebib

s.15(1)(l)

**From:** Laura Ballance <[laura@lbg.ca](mailto:laura@lbg.ca)>  
**Sent:** Wednesday, November 15, 2023 4:47 PM  
**To:** Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
**Cc:** Houser, Darren <[Darren.Houser@vancouver.ca](mailto:Darren.Houser@vancouver.ca)>; Santos, Chris <[Chris.Santos@vancouver.ca](mailto:Chris.Santos@vancouver.ca)>; Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>  
**Subject:** Re: Band Activation

Yes that works for my end

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---

**From:** Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
**Sent:** Wednesday, November 15, 2023 2:37:33 PM  
**To:** Laura Ballance <[laura@lbg.ca](mailto:laura@lbg.ca)>  
**Cc:** Houser, Darren <[Darren.Houser@vancouver.ca](mailto:Darren.Houser@vancouver.ca)>; Santos, Chris <[Chris.Santos@vancouver.ca](mailto:Chris.Santos@vancouver.ca)>; Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>  
**Subject:** Re: Band Activation

Hello,

See answers and further questions below:

Jared

On Wed, Nov 15, 2023 at 2:30 PM Laura Ballance <[laura@lbg.ca](mailto:laura@lbg.ca)> wrote:

Copying in Jared from our side. Jared, can you see the questions below?

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**From:** Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>  
**Sent:** Wednesday, November 15, 2023 2:26 PM  
**To:** Laura Ballance <[laura@lbgm.ca](mailto:laura@lbgm.ca)>  
**Cc:** Santos, Chris <[Chris.Santos@vancouver.ca](mailto:Chris.Santos@vancouver.ca)>; Houser, Darren <[Darren.Houser@vancouver.ca](mailto:Darren.Houser@vancouver.ca)>  
**Subject:** Band Activation

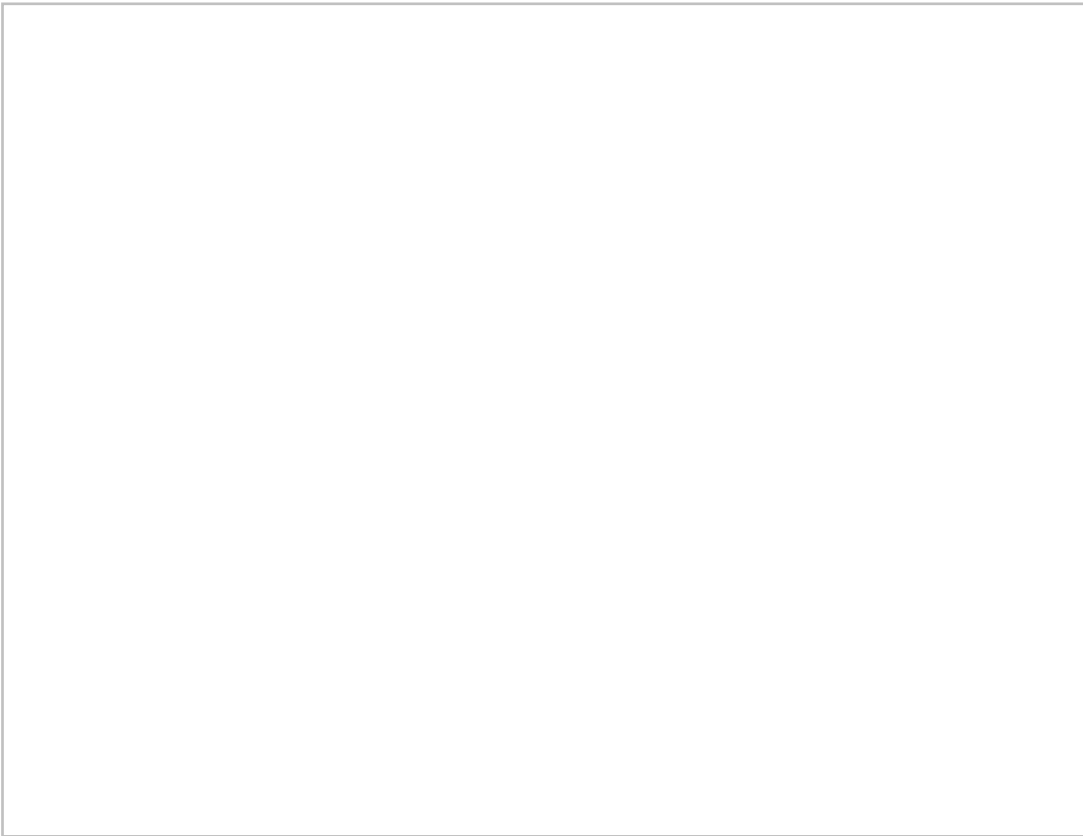
Hi Laura, thanks for chatting this afternoon about your light activation at City Hall. I am ccing Darren and Chris from our facilities team as they will be handling logistics.

We will need to confirm a few details:

1. I understand the light will go live on November 21 at 5:30pm. What time do you need to set up? And what time would you like to finish? (when requesting finishing time please consider if the light will be intrusive to any neighboring residents – I am guessing not but want to confirm?) **Setup at 12pm. We can go until 10pm or 11pm (@Laura - does that work?) We would be completed strike by 2am.**
2. Are you providing a generator? (I don't have one readily available but I do have 120 power connections) **Yes we would provide. Do we need a permit for this?**
3. Will you be providing security? **No, our team onsite.**
4. Is the photo below an accurate reflection of your footprint? **Yes**
5. As discussed we are moving ahead on this as a trial initiative. Typically **this** is the insurance needed for use of our facilities – please let me know if there is an issue with that? **Will look into.**
6. The fee for the use of City Hall will be \$500.

As this is a trial I am open to discussions on any item of concerns as I want to do my best to make this happen.

I understand from our conversation that there are a few other potential ideas you have closer to the concert date. Please feel free to reach out as you move forward with those and my team and I would be happy to assist.



**Thanks,**

**Jodie Shebib (she/her) | Acting Branch Manager, Film & Special Events**

Engineering | City of Vancouver

[jodie.shebib@vancouver.ca](mailto:jodie.shebib@vancouver.ca)

ph#: s.15(1)(l)



*The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the Musqueam, Squamish, and Tsleil-Waututh peoples*

--



Jared Byrne (he/him)  
Production Manager, Go2 Productions Inc.

778.997.3316 |  
[jared@go2productions.com](mailto:jared@go2productions.com) [www.go2productions.com](http://www.go2productions.com)  
[\[go2productions.com\]](http://go2productions.com)



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**NEW ADDRESS:**

**Go2 Productions**

**1005 Cambie St**

**Vancouver, BC V6B 5L7**



Jared Byrne (he/him)  
Production Manager, Go2 Productions Inc.

778.997.3316 |  
[jared@go2productions.com](mailto:jared@go2productions.com) [www.go2productions.com](http://www.go2productions.com)  
[\[go2productions.com\]](http://go2productions.com)

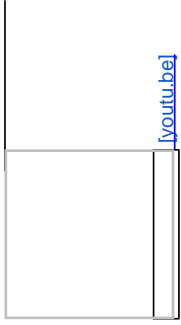


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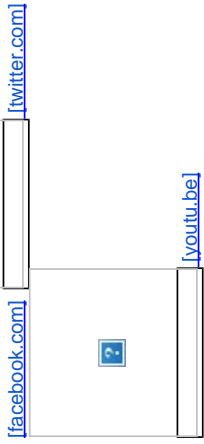
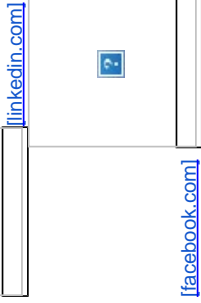
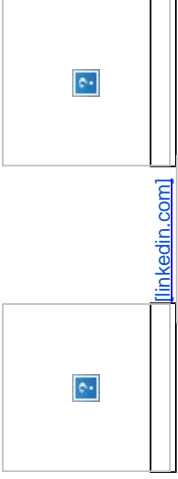
[\[twitter.com\]](#)



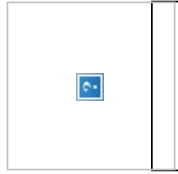
**NEW ADDRESS:**  
**Go2 Productions**  
**1005 Cambie St**  
**Vancouver, BC V6B 5L7**



**Jared Byrne** (he/him)  
Production Manager, Go2 Productions Inc.  
778.997.3316 |  
[jared@go2productions.com](mailto:jared@go2productions.com) | [www.go2productions.com](http://www.go2productions.com)  
[\[go2productions.com\]](http://go2productions.com)



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**Go2 Productions**  
**1005 Cambie St**  
**Vancouver, BC V6B 5L7**



**Jared Byrne** (he/him)  
Production Manager, Go2 Productions Inc.  
778.997.3316 |  
[jared@go2productions.com](mailto:jared@go2productions.com) | [www.go2productions.com](http://www.go2productions.com)  
[\[go2productions.com\]](http://go2productions.com)

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**NEW ADDRESS:**  
**Go2 Productions**  
**1005 Cambie St**  
**Vancouver, BC V6B 5L7**



**Jared Byrne** (he/him)  
Production Manager, Go2 Productions Inc.  
778.997.3316 |  
[jared@go2productions.com](mailto:jared@go2productions.com) [www.go2productions.com](http://www.go2productions.com)  
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[youtu.be]

**NEW ADDRESS:**  
**Go2 Productions**  
**1005 Cambie St**  
**Vancouver, BC V6B 5L7**

**From:** "Santos, Chris" <Chris.Santos@vancouver.ca>  
**To:** "Shebib, Jodie" <Jodie.Shebib@vancouver.ca>  
**Date:** 11/21/2023 8:58:03 AM  
**Subject:** RE: Band Activation

---

Okay, thank you.

---

**From:** Shebib, Jodie <Jodie.Shebib@vancouver.ca>  
**Sent:** Tuesday, November 21, 2023 8:52 AM  
**To:** Santos, Chris <Chris.Santos@vancouver.ca>  
**Subject:** RE: Band Activation

No to CPS and yes to tonight only.

<https://vancouver.citynews.ca/2023/11/21/rolling-stones-tour-vancouver-canada-2024/>

Jodie Shebib

s.15(1)(l)

---

**From:** Santos, Chris <Chris.Santos@vancouver.ca>  
**Sent:** Tuesday, November 21, 2023 8:49 AM  
**To:** Shebib, Jodie <Jodie.Shebib@vancouver.ca>  
**Subject:** RE: Band Activation

Thank you Jodie.

Has CPS (Security) been advised on the top level in case they inquire about a production setting up at the lower north steps?  
And, is this only for tonight?

Chris

---

**From:** Shebib, Jodie <Jodie.Shebib@vancouver.ca>  
**Sent:** Tuesday, November 21, 2023 8:27 AM  
**To:** Santos, Chris <Chris.Santos@vancouver.ca>  
**Subject:** FW: Band Activation

Please note set up will begin at noon.

Jodie Shebib

s.15(1)(l)

---

**From:** Metcalfe, Sarah <Sarah.Metcalfe@vancouver.ca>  
**Sent:** Tuesday, November 21, 2023 8:21 AM  
**To:** Jared Byrne <jared@go2productions.com>  
**Cc:** Megan Fortune <mfortune@mediologymedia.com>; Shebib, Jodie <Jodie.Shebib@vancouver.ca>; Ballance, Laura (BrandLive) <laura@lbgm.ca>  
**Subject:** RE: Band Activation

Thank you, found the account! Please find updated LOA attached, I adjusted the times to reflect the 11:59pm end time from the insurance. Please sign and return in full.



The insurance looks right to me!

I will issue the permit once I have the signed LOA back. Let me know if there are any questions/concerns.

Sarah

**From:** Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>

**Sent:** Tuesday, November 21, 2023 8:12 AM

**To:** Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>

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**Subject:** Re: Band Activation

**City of Vancouver Warning - This message is from an external sender**

Do not click on links or open attachments unless you were expecting the email and know the content is safe.

Report Suspicious

Thanks Sarah. I have an account already under this email.

Was the insurance I sent good for the requirements? Attaching again for reference.

Jared

On Tue, Nov 21, 2023 at 8:09\u00239 AM Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)> wrote:

Hi everyone,

I will update the LOA now.

Jared, are you able to set up an account through our online portal? It should be pretty quick and straight forward. It's the only way I will be able to get Go2 Productions on the permit.

Thanks!

Sarah

**From:** Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>

**Sent:** Monday, November 20, 2023 7:19 PM

**To:** Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>

**Cc:** Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>; Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>; Ballance, Laura (BrandLive) <[laura@lbmg.ca](mailto:laura@lbmg.ca)>

**Subject:** Re: Band Activation

Hi Jodie,

Apologies for the back and forth on this, can we do the LOA under Go2 Productions? I have insurance ready under our name attached here.

Cheers,

Jared

On Mon, Nov 20, 2023 at 4:28\u8239 PM Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)> wrote:

Jarad - is there a way for you to complete it and then add it to our invoice?

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Cc: Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>; Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>; Ballance, Laura (BrandLive) <[laura@lbgm.ca](mailto:laura@lbgm.ca)>

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On Mon, Nov 20, 2023 at 3:35\u8239 PM Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)> wrote:

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Jodie Shebib

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Sent: Monday, November 20, 2023 3:00 PM

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Cc: Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>; Ballance, Laura (BrandLive) <[laura@lbgm.ca](mailto:laura@lbgm.ca)>; Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>

Subject: Re: FW: Band Activation

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On Mon, Nov 20, 2023 at 2:35\u8239 PM Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)> wrote:

Hi Megan,

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Sarah

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Sent: Friday, November 17, 2023 3:42 PM  
To: Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>; Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>; Ballance, Laura (BrandLive) <[laura@lbmg.ca](mailto:laura@lbmg.ca)>; Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
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Hi Megan,

I have updated the LOA to reflect your name and address (and fix the me typo - take down me changed from 12am to 2am). Please re-sign and send back. On our end, we need all names/addresses to match between insurance/LOA and final permit.

Regarding the permit and payment, I have created an application internally, but I do need to attach your "account" to the file so that the permit will be in your name. This will also allow you to submit payment via the online portal via credit card. Are you able to log in to our system and create an account? Here is the link - <https://plposweb.vancouver.ca/Public/Login.aspx> and the image below shows where to create an account.

## City of Vancouver Permits

Start your application now. Log in or register for an account to continue.

### Register

Don't have an account? To apply for permits, you need to create an account with the City of Vancouver.

Create an account

Log

Email

Pass

Lastly, we do need the insurance documents completed before we can issue the permit. Is it possible to get the form filled in for Monday? [Liability Insurance Certificate for Park Board filming and special events \(vancouver.ca\)](#)

Thanks!

Sarah

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Cc: Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>  
Subject: RE: Band Activation

Hi Megan, I just tried to call you but your phone is not accepting messages, please feel free to call me at the number below if you like.

Sarah will redo the contract and reach out about insurance shortly.

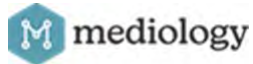
Regarding the engineer, that is not something we require or provide. Who is asking you for that?

Jodie Shebib

s.15(1)(l)

From: Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>  
Sent: Friday, November 17, 2023 2:10 PM  
To: Ballance, Laura (BrandLive) <[laura@lbmg.ca](mailto:laura@lbmg.ca)>; Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>; Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
Cc: Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>  
Subject: RE: Band Activation

Hi Jodie – Just on the cost for City Hall. Is it possible for you to send me a contract for that addressed to the address / company in my signature? I will make sure that gets paid. Thanks!



Megan Fortune  
Media Buyer

P: 604.307.1686 | [www.mediologymedia.com](http://www.mediologymedia.com) [[mediologymedia.com](http://www.mediologymedia.com)]

#110-20091 91A Avenue Langley, BC V1M 3A2

---

From: Laura Ballance <[laura@lbgm.ca](mailto:laura@lbgm.ca)>

Sent: November 17, 2023 12:31 PM

To: Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>; Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>

Cc: Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>; Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>

Subject: Re: Band Activation

Hi Jodie, a ached is the signed form. I've copied in Megan as it's coming out of her budget How do we pay the fee?

Also, Jared raised the following:

We need an engineer sign-off on the generator to be onsite. Can you point us to where we can get that from?

Thanks, Laura

Laura Ballance

President



[\[twitter.com\]](#) [\[ca.linkedin.com\]](#)

**Laura Ballance Media Group Inc.**  
408 – 1930 Pandora Street  
Vancouver, BC, Canada V5L 0C7  
[www.lbmgroup.ca](http://www.lbmgroup.ca) [[lbmg.ca](http://lbmg.ca)]

**Tel.** 604.637.6646  
**Cell.** 604.771.5176  
[laura@lbmg.ca](mailto:laura@lbmg.ca)

**Disclaimer:** This Message may contain confidential information intended only for the use of the addressee named above. If you are not the intended recipient of this message you are hereby notified that any use, dissemination, distribution or reproduction of this message is prohibited. If you received this message by mistake, please notify the sender by reply email immediately.

---

From: "Shebib, Jodie" <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>  
Date: Friday, November 17, 2023 at 8:35 AM  
To: Laura Ballance <[laura@lbmg.ca](mailto:laura@lbmg.ca)>, Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
Cc: "Metcalfe, Sarah" <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>  
Subject: RE: Band Activation

Good morning, attached please find your LOU for the activation at City Hall. Please sign and return as soon as possible.

Let me know if you have any questions or concerns.

Jodie Shebib

s.15(1)(l)

From: Laura Ballance <[laura@lbmg.ca](mailto:laura@lbmg.ca)>

Sent: Wednesday, November 15, 2023 4:47 PM

To: Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>

Cc: Houser, Darren <[Darren.Houser@vancouver.ca](mailto:Darren.Houser@vancouver.ca)>; Santos, Chris <[Chris.Santos@vancouver.ca](mailto:Chris.Santos@vancouver.ca)>; Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>

Subject: Re: Band Activation

Yes that works for my end

Get [Outlook for iOS \[aka.ms\]](#)

---

From: Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>

Sent: Wednesday, November 15, 2023 2:37:33 PM

To: Laura Ballance <[laura@lbg.ca](mailto:laura@lbg.ca)>

Cc: Houser, Darren <[Darren.Houser@vancouver.ca](mailto:Darren.Houser@vancouver.ca)>; Santos, Chris <[Chris.Santos@vancouver.ca](mailto:Chris.Santos@vancouver.ca)>; Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>

Subject: Re: Band Activation

Hello,

See answers and further questions below:

Jared

On Wed, Nov 15, 2023 at 2:30 PM Laura Ballance <[laura@lbg.ca](mailto:laura@lbg.ca)> wrote:

Copying in Jared from our side. Jared, can you see the questions below?

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---

From: Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>  
Sent: Wednesday, November 15, 2023 2:26 PM  
To: Laura Ballance <[laura@lbgm.ca](mailto:laura@lbgm.ca)>  
Cc: Santos, Chris <[Chris.Santos@vancouver.ca](mailto:Chris.Santos@vancouver.ca)>; Houser, Darren <[Darren.Houser@vancouver.ca](mailto:Darren.Houser@vancouver.ca)>  
Subject: Band Activation

Hi Laura, thanks for chatting this afternoon about your light activation at City Hall. I am ccing Darren and Chris from our facilities team as they will be handling logistics.

We will need to confirm a few details:

1. I understand the light will go live on November 21 at 5:30pm. What time do you need to set up? And what time would you like to finish? (when requesting finishing time please consider if the light will be intrusive to any neighboring residents – I am guessing not but want to confirm?) [Setup at 12pm. We can go until 10pm or 11pm \(@Laura - does that work?\) We would be completed strike by 2am.](#)
2. Are you providing a generator? (I don't have one readily available but I do have 120 power connections) [Yes we would provide. Do we need a permit for this?](#)
3. Will you be providing security? [No, our team onsite.](#)
4. Is the photo below an accurate reflection of your footprint? Yes
5. As discussed we are moving ahead on this as a trial initiative. Typically [this](#) is the insurance needed for use of our facilities – please let me know if there is an issue with that? [Will look into.](#)
6. The fee for the use of City Hall will be \$500.

As this is a trial I am open to discussions on any item of concerns as I want to do my best to make this happen.

I understand from our conversation that there are a few other potential ideas you have closer to the concert date. Please feel free to reach out as you move forward with those and my team and I would be happy to assist.





Thanks,

**Jodie Shebib (she/her) | Acting Branch Manager, Film & Special Events**

Engineering | City of Vancouver

[jodie.shebib@vancouver.ca](mailto:jodie.shebib@vancouver.ca)

ph#: s.15(1)(l)



*The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the Musqueam, Squamish, and Tsleil-Waututh peoples*

--

**Jared Byrne** (he/him)  
Production Manager, Go2 Productions Inc.

778.997.3316 |  
[jared@go2productions.com](mailto:jared@go2productions.com) [www.go2productions.com](http://www.go2productions.com)  
[go2productions.com]

[[linkedin.com](#)]

[[facebook.com](#)]

[\[twitter.com\]](#) | \_\_\_\_\_ | [\[youtu.be\]](#)

**NEW ADDRESS:**

**Go2 Productions**

**1005 Cambie St  
Vancouver, BC V6B 5L7**



**Jared Byrne** (he/him)  
Production Manager, Go2 Productions Inc.  
778.997.3316 |  
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From: "Jared Byrne" <jared@go2productions.com>  
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CC: "Megan Fortune" <mfortune@mediologymedia.com>  
"Shebib, Jodie" <Jodie.Shebib@vancouver.ca>  
"Ballance, Laura \ (BrandLive)" <laura@lbmg.ca>  
Date: 11/21/2023 12:02:02 PM  
Subject: Re: Band Activation

**City of Vancouver Warning - This message is from an external sender**

Do not click on links or open attachments unless you were expecting the email and know the content is safe.

Report Suspicious

Received, thanks for everything. Appreciate it!

On Tue, Nov 21, 2023 at 12:00\u8239 PM Metcalf, Sarah <Sarah.Metcalf@vancouver.ca> wrote:

Thanks, permit has been issued and should be in your email now.

Sarah

From: Jared Byrne <jared@go2productions.com>  
Sent: Tuesday, November 21, 2023 11:58 AM  
To: Metcalf, Sarah <Sarah.Metcalf@vancouver.ca>  
Cc: Megan Fortune <mfortune@mediologymedia.com>; Shebib, Jodie <Jodie.Shebib@vancouver.ca>; Ballance, Laura (BrandLive) <laura@lbmg.ca>  
Subject: Re: Band Activation

Payment has been processed!

On Tue, Nov 21, 2023 at 11:03\u8239 AM Metcalf, Sarah <Sarah.Metcalf@vancouver.ca> wrote:

Thanks Jared, the fee payment request should be going to your email shortly. You will be able to pay the \$500 via a credit card through the portal.

Sarah

From: Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
Sent: Tuesday, November 21, 2023 8:40 AM  
To: Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>  
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Regarding the permit and payment, I have created an application internally, but I do need to attach your “account” to the file so that the permit will be in your name. This will also allow you to submit payment via the online portal via credit card. Are you able to log in to our system and create an account? Here is the link – <https://plposweb.vancouver.ca/Public/Login.aspx> and the image below shows where to create an account.

## City of Vancouver Permits

Start your application now. Log in or register for an account to continue.

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Log

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Pass

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Thanks!

Sarah

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From: Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>

Sent: Friday, November 17, 2023 3:22 PM

To: Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>; Ballance, Laura (BrandLive) <[laura@lbgm.ca](mailto:laura@lbgm.ca)>;  
Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>

Cc: Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>

Subject: RE: Band Activation

Hi Megan, I just tried to call you but your phone is not accepting messages, please feel free to call me at the number below if you like.

Sarah will redo the contract and reach out about insurance shortly.

Regarding the engineer, that is not something we require or provide. Who is asking you for that?

Jodie Shebib

s.15(1)(l)

From: Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>

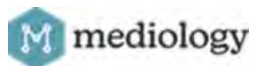
Sent: Friday, November 17, 2023 2:10 PM

To: Ballance, Laura (BrandLive) <[laura@lbmg.ca](mailto:laura@lbmg.ca)>; Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>; Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>

Cc: Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>

Subject: RE: Band Activation

Hi Jodie – Just on the cost for City Hall. Is it possible for you to send me a contract for that addressed to the address / company in my signature? I will make sure that gets paid. Thanks!



Megan Fortune  
Media Buyer

P: 604.307.1686 | [www.mediologymedia.com](http://www.mediologymedia.com) [[mediologymedia.com](http://mediologymedia.com)]

#110-20091 91A Avenue Langley, BC V1M 3A2

---

Sent: November 17, 2023 12:31 PM  
To: Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>; Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
Cc: Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>; Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>  
Subject: Re: Band Activation

Hi Jodie, attached is the signed form. I've copied in Megan as it's coming out of her budget \u-10179 ? \u-8694 ? How do we pay the fee?

Also, Jared raised the following:

We need an engineer sign-off on the generator to be onsite. Can you point us to where we can get that from?

Thanks, Laura

**Laura Ballance**

**President**

   
[\[twitter.com\]](#) [\[ca.linkedin.com\]](#)

**Laura Ballance Media Group Inc.**  
408 – 1930 Pandora Street  
Vancouver, BC, Canada V5L 0C7  
[www.bmg.ca](http://www.bmg.ca) [[lbgm.ca](mailto:laura@lbgm.ca)]

**Tel.** 604.637.6646  
**Cell.** 604.771.5176  
[laura@lbgm.ca](mailto:laura@lbgm.ca)

**Disclaimer:** This Message may contain confidential information intended only for the use of the addressee named above. If you are not the intended recipient of this message you are hereby notified that any use, dissemination, distribution or reproduction of this message is prohibited. If you received this message by mistake, please notify the sender by reply email immediately.

---

From: "Shebib, Jodie" <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>  
Date: Friday, November 17, 2023 at 8:35 AM  
To: Laura Ballance <[laura@lbgm.ca](mailto:laura@lbgm.ca)>, Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
Cc: "Metcalf, Sarah" <[Sarah.Metcalf@vancouver.ca](mailto:Sarah.Metcalf@vancouver.ca)>  
Subject: RE: Band Activation

Good morning, attached please find your LOU for the activation at City Hall. Please sign and return as soon as possible.

Let me know if you have any questions or concerns.

Jodie Shebib

s.15(1)(l)

From: Laura Ballance <[laura@lbgm.ca](mailto:laura@lbgm.ca)>  
Sent: Wednesday, November 15, 2023 4:47 PM

To: Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
Cc: Houser, Darren <[Darren.Houser@vancouver.ca](mailto:Darren.Houser@vancouver.ca)>; Santos, Chris <[Chris.Santos@vancouver.ca](mailto:Chris.Santos@vancouver.ca)>;  
Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>  
Subject: Re: Band Activation

Yes that works for my end

Get [Outlook for iOS \[aka.ms\]](#)

---

From: Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
Sent: Wednesday, November 15, 2023 2:37:33 PM  
To: Laura Ballance <[laura@lbmq.ca](mailto:laura@lbmq.ca)>  
Cc: Houser, Darren <[Darren.Houser@vancouver.ca](mailto:Darren.Houser@vancouver.ca)>; Santos, Chris <[Chris.Santos@vancouver.ca](mailto:Chris.Santos@vancouver.ca)>;  
Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>  
Subject: Re: Band Activation

Hello,

See answers and further questions below:

Jared

On Wed, Nov 15, 2023 at 2:30 PM Laura Ballance <[laura@lbgm.ca](mailto:laura@lbgm.ca)> wrote:

Copying in Jared from our side. Jared, can you see the questions below?

Get [Outlook for iOS \[aka.ms\]](#)

---

From: Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>

Sent: Wednesday, November 15, 2023 2:26 PM

To: Laura Ballance <[laura@lbgm.ca](mailto:laura@lbgm.ca)>

Cc: Santos, Chris <[Chris.Santos@vancouver.ca](mailto:Chris.Santos@vancouver.ca)>; Houser, Darren <[Darren.Houser@vancouver.ca](mailto:Darren.Houser@vancouver.ca)>

Subject: Band Activation

Hi Laura, thanks for chatting this afternoon about your light activation at City Hall. I am ccing Darren and Chris from our facilities team as they will be handling logistics.

We will need to confirm a few details:

1. I understand the light will go live on November 21 at 5:30pm. What time do you need to set up? And what time would you like to finish? (when requesting finishing time please consider if the light will be intrusive to any neighboring residents – I am guessing not but want to confirm?) **Setup at 12pm. We can go until 10pm or 11pm (@Laura - does that work?) We would be completed strike by 2am.**
2. Are you providing a generator? (I don't have one readily available but I do have 120 power connections) **Yes we would provide. Do we need a permit for this?**
3. Will you be providing security? **No, our team onsite.**
4. Is the photo below an accurate reflection of your footprint? **Yes**



5. As discussed we are moving ahead on this as a trial initiative. Typically [this](#) is the insurance needed for use of our facilities – please let me know if there is an issue with that? [Will look into](#).

6. The fee for the use of City Hall will be \$500.

As this is a trial I am open to discussions on any item of concerns as I want to do my best to make this happen.

I understand from our conversation that there are a few other potential ideas you have closer to the concert date. Please feel free to reach out as you move forward with those and my team and I would be happy to assist.



Thanks,

**Jodie Shebib (she/her) | Acting Branch Manager, Film & Special Events**

Engineering | City of Vancouver

[jodie.shebib@vancouver.ca](mailto:jodie.shebib@vancouver.ca)

ph#: s.15(1)(l)



*The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the Musqueam, Squamish, and Tsleil-Waututh peoples*

--

**Jared Byrne** (he/him)  
Production Manager, Go2 Productions Inc.

778.997.3316 |  
[jared@go2productions.com](mailto:jared@go2productions.com) [www.go2productions.com](http://www.go2productions.com)  
[\[go2productions.com\]](http://go2productions.com)

| [\[linkedin.com\]](#) |

[\[facebook.com\]](#) |

[\[twitter.com\]](#) | [\[youtu.be\]](#)

**NEW ADDRESS:**

**Go2 Productions**

**1005 Cambie St  
Vancouver, BC V6B 5L7**

--



**Jared Byrne** (he/him)  
Production Manager, Go2 Productions Inc.

778.997.3316 |  
[jared@go2productions.com](mailto:jared@go2productions.com) [www.go2productions.com](http://www.go2productions.com)  
[\[go2productions.com\]](http://go2productions.com)

[\[linkedin.com\]](#)  [\[facebook.com\]](#)  [\[twitter.com\]](#)  [\[youtu.be\]](#)

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[\[linkedin.com\]](#)  [\[facebook.com\]](#)  [\[twitter.com\]](#)  [\[youtu.be\]](#)

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[[linkedin.com](#)]  [[facebook.com](#)]  [[twitter.com](#)]  [[youtu.be](#)]

**NEW ADDRESS:**  
**Go2 Productions**  
**1005 Cambie St**  
**Vancouver, BC V6B 5L7**



From: "Shebib, Jodie" <Jodie.Shebib@vancouver.ca>

To: "Wittgens, Margaret" <Margaret.Wittgens@vancouver.ca>

Date: 11/21/2023 8:31:00 AM

Subject: FW: Band Activation

Attachments: EMPE Letter of Agreement - City Hall Activation Nov 21 2023 - Final.pdf

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Good morning Margaret, I am assuming that you are in the loop about the Rolling Stones activation at City Hall tonight, if not please let me know and I can elaborate.

This email confirms that this is happening tonight around dusk.

Jodie Shebib

s.15(1)(l)

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From: Shebib, Jodie

Sent: Tuesday, November 21, 2023 8:30 AM

To: Scollard, Taryn <taryn.scollard@vancouver.ca>

Subject: Band Activation

Good morning, confirming that all is a go for the Rolling Stones Brand Activation at City Hall tonight. Set up will begin at noon today, with the lights on around 530pm.

There was talk of Mayor and Council "hi ng the switch". I'll ask if that is sll happening, but it is not something I am organising.

Thanks

**Jodie Shebib (she/her) | Acting Branch Manager, Film & Special Events**

Engineering | City of Vancouver

[jodie.shebib@vancouver.ca](mailto:jodie.shebib@vancouver.ca)

ph#: s.15(1)(l)

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*The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the Musqueam, Squamish, and Tsleil-Waututh peoples*

November 21<sup>st</sup>, 2023

Go 2 Productions  
#1005 Cambie St  
Vancouver, B.C. V6B 5L7  
Canada

Attn: Jared Byrne

Dear Sirs/Mesdames:

**RE: Rolling Stones (the “Event”)**

Your application to hold the Event on **November 21st, 2023** has been reviewed by the Festival Expediting Staff Team (“FEST”) Committee and approval to hold the Event has been given by the FEST Committee subject to the conditions of this letter.

The City of Vancouver (the “City”) hereby grants Go 2 Productions (the “Organizer”) a non-exclusive licence to use certain street areas and other City property as described in Schedule B (the “Licence Area”) within the City of Vancouver on the following terms and conditions:

- (a) upon delivery of a signed copy of this letter to the City the Organizer will pay a fee for the licence granted herein in the amount of TEN DOLLARS (\$10.00) in addition to any other amounts payable to the City under this letter or otherwise;
- (b) the Organizer will not use any street areas or other City property other than the Licence Area without the prior written consent of the City;
- (c) the use of the Licence Area will be governed by the terms and conditions of this letter;
- (d) the Organizer will have the non-exclusive right to use the Licence Areas between the hours of **12:00 p.m. on Tuesday November 21<sup>st</sup> and 11:59 a.m. on Tuesday November 21<sup>st</sup>, 2023** (collectively, the “Term”);
- (e) the Organizer will only use the Licence Area during the Term for the purpose of preparing for, holding and cleanup after the Event but for no other purpose whatsoever;
- (f) the Organizer will comply, at its own expense, with all municipal, provincial and federal laws, bylaws, regulations and requirements pertaining to or relating to the Event or the use of the Licence Area by the Organizer and its officials, directors, officers, agents, employees, volunteers, contractors and subcontractors (collectively,

- the “**Organizer Personnel**”), including without limitation, all laws, bylaws, regulations and requirements relating to health, fire and safety;
- (g) the Organizer will obtain all required permits, licences and approvals required to hold the Event from all applicable federal, provincial and municipal authorities, including but not limited to all permits, licences and approvals required by the City and all permits, licences and approvals required by the Vancouver Coastal Health (“**VCH**”) with respect to food, food vending and health aspects of the Event;
  - (h) the Organizer will not commit or permit any nuisance on the Licence Area or any manner of use which causes or is likely to cause unreasonable annoyance or disturbance to the general public or abutting land owners or their tenants, licencees or occupants;
  - (i) the Organizer will not release or permit to be released any contaminants onto the Licence Area, and “contaminants” means any deleterious, dangerous, hazardous, corrosive or toxic substances, pollutants, goods or waste the manufacture, storage, handling, treatment, generation, use, transport, release, disposal or discharge into the environment of which any environmental laws control, regulate, licence or prohibit or which are or may be deleterious, dangerous or hazardous to human, animal or plant health or life or the environment;
  - (j) the Organizer will not suffer, cause or permit any unlawful events or events which endanger public safety on or around the Licence Area;
  - (k) the Organizer will not commit or permit any damage, waste or injury to the Licence Area and the Organizer will repair or rectify any damage, waste or injury, to the satisfaction of the City Engineer, or will reimburse the City for the cost of repairing, all damage, waste or injury to the Licence Area caused or contributed to by the Organizer or the Organizer Personnel, plus 15% of all such costs for the City’s administration costs;
  - (l) the Organizer will provide uninterrupted and unrestricted access to the Licence Area by fire, police, medical, ambulance and City personnel throughout the Term;
  - (m) the Organizer will provide first aid facilities and will establish safety, first aid and emergency response procedures that would be provided or established by prudent organizers of similar public events;
  - (n) the Organizer will pay all costs incurred by, or on behalf of the City to accommodate the Event on the Licence Area, including, but not limited to, the costs of barricades, delineators, signs, pavement markings, traffic diversions, portable flashers, electrical services, pay-duty police officers, advertisements advising the public of the Event and any other measures that the City Engineer deems necessary and in the interest of the public, plus 15% of all such costs for the City’s administration costs;
  - (o) the Organizer will comply at all times during the Term with a traffic management plan for the Event which has been approved by the City, if applicable;
  - (p) the Organizer will not set up or place any kiosks, temporary utilities or services (including adequate public washroom facilities), temporary structures, fences, barricades, barriers or other equipment or structures (collectively, the “**Event**

**Equipment”)** on any Licence Area unless and until the specifics and locations of such Event Equipment have been approved by the City;

- (q) the Organizer will not commence set up for the Event or place any Event Equipment on Licence Areas prior to **12:00 p.m. on Tuesday November 21<sup>st</sup>, 2023**. The Organizer will complete the removal of all Event Equipment from Licence Areas and will finish clean-up of the Event to the satisfaction of the City Engineer no later than **11:59 p.m. on Tuesday November 21<sup>st</sup>, 2023**. If the Organizer does not remove all of the Event Equipment, vehicles, banners, advertisements, litter or debris from the Licence Area to the satisfaction of the City Engineer by the time limited herein, the City may, but will not be required to do so, remove such Event Equipment, vehicles, banners, advertisements, litter or debris and the Organizer will promptly pay to the City the cost of such removal plus 15% of all such costs for the City’s administration costs;
- (r) the Organizer may licence vendors to sell food or other merchandise during the Event pursuant to the Special Event Market Permit issued by the City and the Organizer will ensure that every such vendor will:
  - (i) have and display copies of all required health permits and other permits required by the City or any other applicable authority to operate; and
  - (ii) provide evidence of the insurance required pursuant to paragraph (b) of Schedule A attached hereto;
- (s) the Organizer will be responsible for ensuring that the Licence Area is appropriate for the Event and that the Event is carried out in a safe, well controlled manner;
- (t) the Organizer will deliver to the City a deposit in the amount of **\$500.00** (the “**Deposit**”) to be applied toward the payment of any City Engineering Services and Vancouver Police Department costs associated with permits, the installation of temporary no stopping signs, equipment, traffic control and any other services provided by the City (collectively, the “**Services Costs**”). The Deposit will be delivered via cheque made payable to the City of Vancouver and must be submitted prior to the date of the Event. The Organizer will not be paid any interest on the Deposit. The amount of the Deposit will not be construed as a limit on the Services Costs payable by the Organizer and the Organizer acknowledges that it is responsible for payment of all Services Costs regardless of whether the Services Costs are higher than the Deposit delivered hereunder. The City will apply the Deposit towards payment of the Services Costs and if, after application of the Deposit as aforesaid:
  - (i) any Deposit funds remain after the Event, such remaining Deposit funds will be forwarded to the Organizer with a breakdown of the actual Services Costs deducted from the Deposit; and
  - (ii) there remains an amount owing by the Organizer in respect of actual Services Costs, the City will deliver an invoice to the Organizer along with a breakdown of actual Services Costs and the Organizer will pay to the City the difference between the actual Services Costs and the Deposit within 30 days of the date of the invoice;

- (u) the insurance requirements for the Event are set out in Schedule A to this letter. The Organizer will deliver to the Film and Special Events Office a certificate of insurance (on the form provided by the City) evidencing the insurance coverage required by the City no later than five (5) business days before the date of the Event;
- (v) the Organizer will be the “prime contractor” (as defined in the Workers Compensation Act) for the Licence Area during the Term and will carry out all obligations “prime contractor” except that the Organizer may, with the City’s approval, designate another party to be the “prime contractor” in which case the City will enter into an agreement with such other party designating it as the “prime contractor”;
- (w) the Organizer will advertise the route for the Event for the benefit of the public in a manner satisfactory to the City. The Organizer will deliver the ad copy to the City of Vancouver Film and Special Events Office prior to publication;
- (x) the Organizer will work with Coast Mountain Bus Company to ensure that transit services are minimally affected by the Event. Coast Mountain Bus Company has agreed to relocate bus stops and supply an on-site supervisor for the Event.
- (y) notwithstanding any other provision of this letter, the Organizer will comply at all times with the requirements of the City of Vancouver Noise Control By-Law;
- (z) the Organizer hereby releases the City and the Vancouver Police Board and their respective officers, commissioners, elected or appointed officials, employees and agents (collectively, the “City Personnel”) from and agrees to indemnify and save harmless the City, the Vancouver Police Board and the City Personnel from and against all costs, losses, damages, compensation, claims, demands, actions, judgments and expenses (including those for injury to persons, including death, loss of use of property, or damage to property including property belonging to the City) resulting from, or that would not or could not have occurred “but for” the occupation, possession or use of the Licence Area and activities conducted on the Licence Area by the Organizer or Organizer Personnel. Notwithstanding anything to the contrary, the release and indemnity contained in this paragraph will survive the expiry or termination of the licence granted by this letter;
- (aa) the Organizer covenants and agrees that the City has:
  - (i) made no representation or warranties as to the fitness for any particular use, safety, condition or state of repair of the Licence Area and the Organization has inspected the Licence Area and hereby accepts the Licence Area “as is”; and
  - (ii) no obligation concerning construction, fitting, finishing or furnishing of the Licence Area for use by the Organizer other than as specifically set forth in this letter;
- (bb) the license granted in this letter will not be construed as creating any interest in the Licence Area whatsoever;
- (cc) approval to hold the Event is based on the information provided to the City by the Organizer. The Organizer will immediately advise the City of Vancouver Film and

Special Events Office of any changes which may affect the use of Licence Area or City resources;

- (dd) if the City requires the Licence Area for any City purpose, the City may temporarily interrupt, or if the City deems necessary, cancel the licence granted in this letter by the delivery to the Organizer of reasonable written notice, except in the case of a real or apprehended emergency, when no notice will be necessary. The City may terminate the licence granted herein if the Organizer fails to comply with any of the foregoing terms and conditions;
- (ee) the Organizer will not assign, sublicense or otherwise part with any or all of the rights granted under this letter without the prior written consent of the City; and
- (ff) nothing contained in this letter will be construed as a limitation on the powers of the City as a municipal corporation.

Please call the writer at **778-231-2249** if you require further information.

Yours truly,  
City of Vancouver

Per: *Vivek Dharam-Singh*

The undersigned agrees to the terms and conditions of this letter this \_\_\_ day of \_\_\_\_\_, 20\_\_.

**Go 2 Productions**

Per: \_\_\_\_\_  
Authorized Signatory

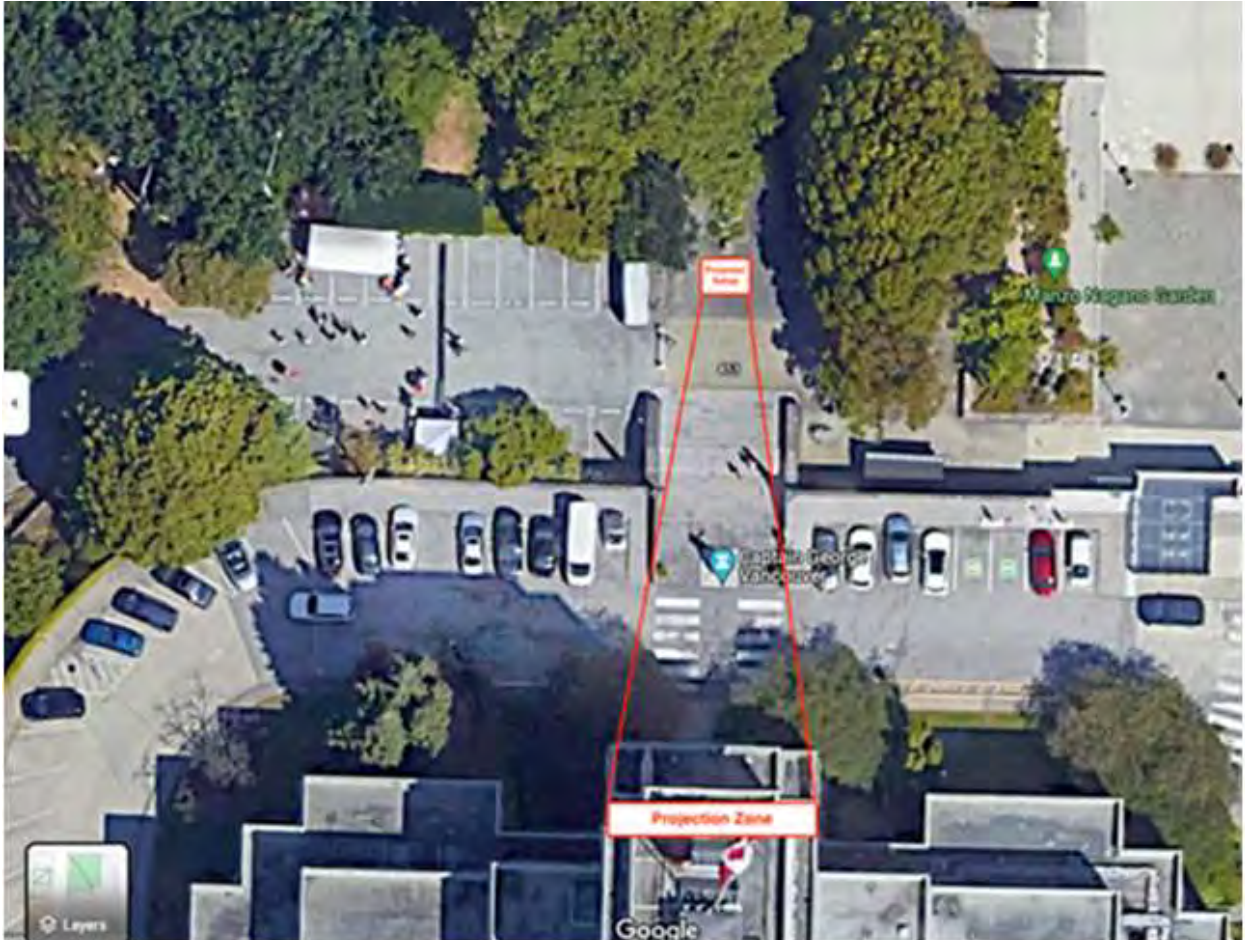
**SCHEDULE A  
INSURANCE REQUIREMENTS**

- (a) The Organizer will maintain and keep in force during the Term a Commercial General Liability Insurance policy in an occurrence form for an amount not less than TWO MILLION DOLLARS (\$2,000,000) per occurrence with a deductible no greater than FIVE THOUSAND DOLLARS(\$5,000). The Commercial General Liability policy will contain the following extensions:
- (i) personal injury including advertising liability;
  - (ii) broad form products and completed operations;
  - (iii) blanket contractual liability;
  - (iv) cross liability or severability of interest;
  - (v) non-owned automobile liability; and
  - (vi) non-owned watercraft liability;
- and will also contain the following provisions:
- (vii) the policy will not be suspended, cancelled or materially altered without the insurer giving at least 30 days' written notice to the City's Special Events Office;
  - (viii) the City of Vancouver, the Vancouver Police Board and all the sponsors, including their officials, officers, employees, agents and volunteers will be added as additional insureds, but only with respect to liability arising out of the Event; and
  - (ix) the insurance coverage will be primary insurance with respect to the City of Vancouver and the Vancouver Police Board for all losses resulting in property damage, death and bodily injury arising out of the Event, and any insurance or self-insurance maintained by or on behalf of the City of Vancouver and the Vancouver Police Board will be excess of this insurance and will not contribute with it.
- (b) Unless otherwise agreed in writing by the City, if the Organizer retains a contractor or subcontractor to perform any work or services related to the Event, the Organizer will cause each such contractor or subcontractor to obtain commercial general liability insurance with limits not less than TWO MILLION DOLLARS (\$2,000,000.00) and on the terms set out in Section (a) above.
- (c) Prior to the commencement of the Event, the Organizer will deliver to the City's Special Events Office evidence of insurance as required by this Schedule A in the form of a City of Vancouver Certificate of Insurance. If required by the City, the Organizer will provide certified copies of the policies signed by the insurers.

**SCHEDULE B  
LICENCE AREA**

**License Area 1**

- From Tuesday November 21<sup>st</sup> 2023 at 12pm to Tuesday November 21<sup>st</sup>, 2023 at 11:59pm





**From:** "Shebib, Jodie" <Jodie.Shebib@vancouver.ca>  
**To:** "Santos, Chris" <Chris.Santos@vancouver.ca>  
**Date:** 11/21/2023 8:26:00 AM  
**Subject:** FW: Band Activation  
**Attachments:** EMPE Letter of Agreement - City Hall Activation Nov 21 2023 - Final.pdf

---

Please note set up will begin at noon.

Jodie Shebib  
s.15(1)(l)

---

**From:** Metcalfe, Sarah <Sarah.Metcalfe@vancouver.ca>  
**Sent:** Tuesday, November 21, 2023 8:21 AM  
**To:** Jared Byrne <jared@go2productions.com>  
**Cc:** Megan Fortune <mfortune@mediologymedia.com>; Shebib, Jodie <Jodie.Shebib@vancouver.ca>; Ballance, Laura (BrandLive) <laura@lbgm.ca>  
**Subject:** RE: Band Activation

Thank you, found the account! Please find updated LOA attached, I adjusted the times to reflect the 11:59pm end time from the insurance. Please sign and return in full.

The insurance looks right to me!

I will issue the permit once I have the signed LOA back. Let me know if there are any questions/concerns.

Sarah

**From:** Jared Byrne <jared@go2productions.com>  
**Sent:** Tuesday, November 21, 2023 8:12 AM  
**To:** Metcalfe, Sarah <Sarah.Metcalfe@vancouver.ca>  
**Cc:** Megan Fortune <mfortune@mediologymedia.com>; Shebib, Jodie <Jodie.Shebib@vancouver.ca>; Ballance, Laura (BrandLive) <laura@lbgm.ca>  
**Subject:** Re: Band Activation

**City of Vancouver Warning - This message is from an external sender**

Do not click on links or open attachments unless you were expecting the email and know the content is safe.

Report Suspicious

Thanks Sarah. I have an account already under this email.

Was the insurance I sent good for the requirements? Attaching again for reference.

Jared

On Tue, Nov 21, 2023 at 8:09 AM Metcalfe, Sarah <Sarah.Metcalfe@vancouver.ca> wrote:

Hi everyone,

I will update the LOA now.

Jared, are you able to set up an account through our online portal? It should be pretty quick and straight forward. It's the only way I will be able to get Go2 Productions on the permit.

Thanks!

Sarah

From: Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
Sent: Monday, November 20, 2023 7:19 PM  
To: Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>  
Cc: Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>; Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>; Ballance, Laura (BrandLive) <[laura@limg.ca](mailto:laura@limg.ca)>  
Subject: Re: Band Activation

Hi Jodie,

Apologies for the back and forth on this, can we do the LOA under Go2 Productions? I have insurance ready under our name attached here.

Cheers,

Jared

On Mon, Nov 20, 2023 at 4:28\u00239 PM Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)> wrote:

Jared - is there a way for you to complete it and then add it to our invoice?

Get [Outlook for iOS \[aka.ms\]](#)

---

From: Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
Sent: Monday, November 20, 2023 4:06:26 PM  
To: Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>  
Cc: Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>; Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>; Ballance, Laura (BrandLive) <[laura@limg.ca](mailto:laura@limg.ca)>  
Subject: Re: FW: Band Activation

Megan - we were originally going to do the insurance but reading Sarah's email from last week it has to match the name and address that is on the LOA. Are you able to handle that one as well now?

Attaching the link provided again here <https://vancouver.ca/files/cov/insurance-certificate-park-board-filming-special-events.pdf>

On Mon, Nov 20, 2023 at 3:35\u00239 PM Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)> wrote:

Thanks everyone, what is the eta on the insurance?

Jodie Shebib

s.15(1)(l)

From: Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>

Sent: Monday, November 20, 2023 3:00 PM

To: Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>

Cc: Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>; Ballance, Laura (BrandLive) <[laura@lbgm.ca](mailto:laura@lbgm.ca)>; Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>

Subject: Re: FW: Band Activation

Just jumping in on the generator piece - everything is sorted for that, we are good to go with power.

On Mon, Nov 20, 2023 at 2:35\u8239 PM Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)> wrote:

Hi Megan,

Just following up on the below email.

Let me know if you have any questions or concerns.

Sarah

---

From: Metcalfe, Sarah

Sent: Friday, November 17, 2023 3:42 PM

To: Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>; Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>; Ballance, Laura (BrandLive) <[laura@lbgm.ca](mailto:laura@lbgm.ca)>; Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>

Subject: RE: Band Activation

Hi Megan,

I have updated the LOA to reflect your name and address (and fix the me typo - take down me changed from 12am to 2am). Please re-sign and send back. On our end, we need all names/addresses to match between insurance/LOA and final permit.

Regarding the permit and payment, I have created an application internally, but I do need to attach your  
City of Vancouver - FOI 2023-734 - Page 73 of 110

"account" to the file so that the permit will be in your name. This will also allow you to submit payment via the online portal via credit card. Are you able to log in to our system and create an account? Here is the link – <https://plposweb.vancouver.ca/Public/Login.aspx> and the image below shows where to create an account.

## City of Vancouver Permits

Start your application now. Log in or register for an account to continue.

### Register

Don't have an account? To apply for permits, you need to create an account with the City of Vancouver.

[Create an account](#)

Log

Email

Pass

Lastly, we do need the insurance documents completed before we can issue the permit. Is it possible to get the form filled in for Monday? [Liability Insurance Certificate for Park Board filming and special events \(vancouver.ca\)](#)

Thanks!

Sarah

---

From: Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>  
Sent: Friday, November 17, 2023 3:22 PM  
To: Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>; Ballance, Laura (BrandLive) <[laura@lbgm.ca](mailto:laura@lbgm.ca)>; Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
Cc: Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>  
Subject: RE: Band Activation

Hi Megan, I just tried to call you but your phone is not accepting messages, please feel free to call me at the number below if you like.

Sarah will redo the contract and reach out about insurance shortly.

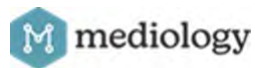
Regarding the engineer, that is not something we require or provide. Who is asking you for that?

Jodie Shebib

s.15(1)(l)

From: Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>  
Sent: Friday, November 17, 2023 2:10 PM  
To: Ballance, Laura (BrandLive) <[laura@lbgm.ca](mailto:laura@lbgm.ca)>; Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>; Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
Cc: Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>  
Subject: RE: Band Activation

Hi Jodie – Just on the cost for City Hall. Is it possible for you to send me a contract for that addressed to the address / company in my signature? I will make sure that gets paid. Thanks!



Megan Fortune  
Media Buyer

P: 604.307.1686 | [www.mediologymedia.com](http://www.mediologymedia.com) [[mediologymedia.com](http://www.mediologymedia.com)]

#110-20091 91A Avenue Langley, BC V1M 3A2

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From: Laura Ballance <[laura@lbgm.ca](mailto:laura@lbgm.ca)>  
Sent: November 17, 2023 12:31 PM  
To: Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>; Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
Cc: Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>; Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>  
Subject: Re: Band Activation

Hi Jodie, a ached is the signed form. I've copied in Megan as it's coming out of her budget How do we pay the fee?

Also, Jared raised the following:

We need an engineer sign-off on the generator to be onsite. Can you point us to where we can get that from?

Thanks, Laura

Laura Ballance

President

   
[\[twitter.com\]](#) [\[ca.linkedin.com\]](#)

**Laura Ballance Media Group Inc.**  
408 – 1930 Pandora Street  
Vancouver, BC, Canada V5L 0C7  
[www.lbmq.ca](http://www.lbmq.ca) [\[ lbmq.ca\]](http://lbmq.ca)

**Tel.** 604.637.6646  
**Cell.** 604.771.5176  
[laura@lbmq.ca](mailto:laura@lbmq.ca)

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From: "Shebib, Jodie" <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>  
Date: Friday, November 17, 2023 at 8:35 AM  
To: Laura Ballance <[laura@lbmq.ca](mailto:laura@lbmq.ca)>, Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
Cc: "Metcalf, Sarah" <[Sarah.Metcalf@vancouver.ca](mailto:Sarah.Metcalf@vancouver.ca)>  
Subject: RE: Band Activation

Good morning, attached please find your LOU for the activation at City Hall. Please sign and return as soon as possible.

Let me know if you have any questions or concerns.

Jodie Shebib

s.15(1)(l)

From: Laura Ballance <[laura@lbg.ca](mailto:laura@lbg.ca)>  
Sent: Wednesday, November 15, 2023 4:47 PM  
To: Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
Cc: Houser, Darren <[Darren.Houser@vancouver.ca](mailto:Darren.Houser@vancouver.ca)>; Santos, Chris <[Chris.Santos@vancouver.ca](mailto:Chris.Santos@vancouver.ca)>; Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>  
Subject: Re: Band Activation

Yes that works for my end

Get [Outlook for iOS \[aka.ms\]](#)

---

From: Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
Sent: Wednesday, November 15, 2023 2:37:33 PM  
To: Laura Ballance <[laura@lbg.ca](mailto:laura@lbg.ca)>  
Cc: Houser, Darren <[Darren.Houser@vancouver.ca](mailto:Darren.Houser@vancouver.ca)>; Santos, Chris <[Chris.Santos@vancouver.ca](mailto:Chris.Santos@vancouver.ca)>; Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>  
Subject: Re: Band Activation

Hello,

See answers and further questions below:

Jared

On Wed, Nov 15, 2023 at 2:30 PM Laura Ballance <[laura@lbmg.ca](mailto:laura@lbmg.ca)> wrote:

Copying in Jared from our side. Jared, can you see the questions below?

Get [Outlook for iOS \[aka.ms\]](#)

---

From: Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>

Sent: Wednesday, November 15, 2023 2:26 PM

To: Laura Ballance <[laura@lbmg.ca](mailto:laura@lbmg.ca)>

Cc: Santos, Chris <[Chris.Santos@vancouver.ca](mailto:Chris.Santos@vancouver.ca)>; Houser, Darren <[Darren.Houser@vancouver.ca](mailto:Darren.Houser@vancouver.ca)>

Subject: Band Activation

Hi Laura, thanks for chatting this afternoon about your light activation at City Hall. I am ccing Darren and Chris from our facilities team as they will be handling logistics.

We will need to confirm a few details:

1. I understand the light will go live on November 21 at 5:30pm. What time do you need to set up? And what time would you like to finish? (when requesting finishing time please consider if the light will be intrusive to any neighboring residents – I am guessing not but want to confirm?) [Setup at 12pm. We can go until 10pm or 11pm \(@Laura - does that work?\) We would be completed strike by 2am.](#)
2. Are you providing a generator? (I don't have one readily available but I do have 120 power connections) [Yes we would provide. Do we need a permit for this?](#)
3. Will you be providing security? [No, our team onsite.](#)
4. Is the photo below an accurate reflection of your footprint? Yes
5. As discussed we are moving ahead on this as a trial initiative. Typically [this](#) is the insurance needed for use of our facilities – please let me know if there is an issue with that? [Will look into.](#)



6. The fee for the use of City Hall will be \$500.

As this is a trial I am open to discussions on any item of concerns as I want to do my best to make this happen.

I understand from our conversation that there are a few other potential ideas you have closer to the concert date. Please feel free to reach out as you move forward with those and my team and I would be happy to assist.



Thanks,

**Jodie Shebib (she/her) | Acting Branch Manager, Film & Special Events**

Engineering | City of Vancouver

[jodie.shebib@vancouver.ca](mailto:jodie.shebib@vancouver.ca)

ph#: s.15(1)(l)

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*The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the Musqueam, Squamish, and Tsleil-Waututh peoples*

**Jared Byrne** (he/him)  
Production Manager, Go2 Productions Inc.

778.997.3316 |  
[jared@go2productions.com](mailto:jared@go2productions.com) [www.go2productions.com](http://www.go2productions.com)  
[\[go2productions.com\]](http://go2productions.com)

[\[linkedin.com\]](#)

[\[facebook.com\]](#) | \_\_\_\_\_

[\[twitter.com\]](#) | \_\_\_\_\_ | [\[youtu.be\]](#)

**NEW ADDRESS:**

**Go2 Productions**

**1005 Cambie St  
Vancouver, BC V6B 5L7**



**Jared Byrne** (he/him)  
Production Manager, Go2 Productions Inc.  
778.997.3316 |  
[jared@go2productions.com](mailto:jared@go2productions.com) [www.go2productions.com](http://www.go2productions.com)  
[\[go2productions.com\]](http://go2productions.com)

[\[linkedin.com\]](#)  [\[facebook.com\]](#)  [\[twitter.com\]](#)  [\[youtu.be\]](#)

**NEW ADDRESS:**

**Go2 Productions  
1005 Cambie St  
Vancouver, BC V6B 5L7**



**Jared Byrne** (he/him)

Production Manager, Go2 Productions Inc.

778.997.3316 |

[jared@go2productions.com](mailto:jared@go2productions.com) [www.go2productions.com](http://www.go2productions.com)

[\[go2productions.com\]](http://go2productions.com)

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**NEW ADDRESS:**

**Go2 Productions**

**1005 Cambie St**

**Vancouver, BC V6B 5L7**

--



**Jared Byrne** (he/him)

Production Manager, Go2 Productions Inc.

778.997.3316 |

[jared@go2productions.com](mailto:jared@go2productions.com) [www.go2productions.com](http://www.go2productions.com)

[\[go2productions.com\]](http://go2productions.com)

[\[linkedin.com\]](#)  [\[facebook.com\]](#)  [\[twitter.com\]](#)  [\[youtu.be\]](#)

**NEW ADDRESS:**

**Go2 Productions**

**1005 Cambie St**

**Vancouver, BC V6B 5L7**

November 21<sup>st</sup>, 2023

Go 2 Productions  
#1005 Cambie St  
Vancouver, B.C. V6B 5L7  
Canada

Attn: Jared Byrne

Dear Sirs/Mesdames:

**RE: Rolling Stones (the “Event”)**

Your application to hold the Event on **November 21st, 2023** has been reviewed by the Festival Expediting Staff Team (“FEST”) Committee and approval to hold the Event has been given by the FEST Committee subject to the conditions of this letter.

The City of Vancouver (the “City”) hereby grants Go 2 Productions (the “Organizer”) a non-exclusive licence to use certain street areas and other City property as described in Schedule B (the “Licence Area”) within the City of Vancouver on the following terms and conditions:

- (a) upon delivery of a signed copy of this letter to the City the Organizer will pay a fee for the licence granted herein in the amount of TEN DOLLARS (\$10.00) in addition to any other amounts payable to the City under this letter or otherwise;
- (b) the Organizer will not use any street areas or other City property other than the Licence Area without the prior written consent of the City;
- (c) the use of the Licence Area will be governed by the terms and conditions of this letter;
- (d) the Organizer will have the non-exclusive right to use the Licence Areas between the hours of **12:00 p.m. on Tuesday November 21<sup>st</sup> and 11:59 a.m. on Tuesday November 21<sup>st</sup>, 2023** (collectively, the “Term”);
- (e) the Organizer will only use the Licence Area during the Term for the purpose of preparing for, holding and cleanup after the Event but for no other purpose whatsoever;
- (f) the Organizer will comply, at its own expense, with all municipal, provincial and federal laws, bylaws, regulations and requirements pertaining to or relating to the Event or the use of the Licence Area by the Organizer and its officials, directors, officers, agents, employees, volunteers, contractors and subcontractors (collectively,

- the “**Organizer Personnel**”), including without limitation, all laws, bylaws, regulations and requirements relating to health, fire and safety;
- (g) the Organizer will obtain all required permits, licences and approvals required to hold the Event from all applicable federal, provincial and municipal authorities, including but not limited to all permits, licences and approvals required by the City and all permits, licences and approvals required by the Vancouver Coastal Health (“**VCH**”) with respect to food, food vending and health aspects of the Event;
  - (h) the Organizer will not commit or permit any nuisance on the Licence Area or any manner of use which causes or is likely to cause unreasonable annoyance or disturbance to the general public or abutting land owners or their tenants, licencees or occupants;
  - (i) the Organizer will not release or permit to be released any contaminants onto the Licence Area, and “contaminants” means any deleterious, dangerous, hazardous, corrosive or toxic substances, pollutants, goods or waste the manufacture, storage, handling, treatment, generation, use, transport, release, disposal or discharge into the environment of which any environmental laws control, regulate, licence or prohibit or which are or may be deleterious, dangerous or hazardous to human, animal or plant health or life or the environment;
  - (j) the Organizer will not suffer, cause or permit any unlawful events or events which endanger public safety on or around the Licence Area;
  - (k) the Organizer will not commit or permit any damage, waste or injury to the Licence Area and the Organizer will repair or rectify any damage, waste or injury, to the satisfaction of the City Engineer, or will reimburse the City for the cost of repairing, all damage, waste or injury to the Licence Area caused or contributed to by the Organizer or the Organizer Personnel, plus 15% of all such costs for the City’s administration costs;
  - (l) the Organizer will provide uninterrupted and unrestricted access to the Licence Area by fire, police, medical, ambulance and City personnel throughout the Term;
  - (m) the Organizer will provide first aid facilities and will establish safety, first aid and emergency response procedures that would be provided or established by prudent organizers of similar public events;
  - (n) the Organizer will pay all costs incurred by, or on behalf of the City to accommodate the Event on the Licence Area, including, but not limited to, the costs of barricades, delineators, signs, pavement markings, traffic diversions, portable flashers, electrical services, pay-duty police officers, advertisements advising the public of the Event and any other measures that the City Engineer deems necessary and in the interest of the public, plus 15% of all such costs for the City’s administration costs;
  - (o) the Organizer will comply at all times during the Term with a traffic management plan for the Event which has been approved by the City, if applicable;
  - (p) the Organizer will not set up or place any kiosks, temporary utilities or services (including adequate public washroom facilities), temporary structures, fences, barricades, barriers or other equipment or structures (collectively, the “**Event**

**Equipment”)** on any Licence Area unless and until the specifics and locations of such Event Equipment have been approved by the City;

- (q) the Organizer will not commence set up for the Event or place any Event Equipment on Licence Areas prior to **12:00 p.m. on Tuesday November 21<sup>st</sup>, 2023**. The Organizer will complete the removal of all Event Equipment from Licence Areas and will finish clean-up of the Event to the satisfaction of the City Engineer no later than **11:59 p.m. on Tuesday November 21<sup>st</sup>, 2023**. If the Organizer does not remove all of the Event Equipment, vehicles, banners, advertisements, litter or debris from the Licence Area to the satisfaction of the City Engineer by the time limited herein, the City may, but will not be required to do so, remove such Event Equipment, vehicles, banners, advertisements, litter or debris and the Organizer will promptly pay to the City the cost of such removal plus 15% of all such costs for the City’s administration costs;
- (r) the Organizer may licence vendors to sell food or other merchandise during the Event pursuant to the Special Event Market Permit issued by the City and the Organizer will ensure that every such vendor will:
  - (i) have and display copies of all required health permits and other permits required by the City or any other applicable authority to operate; and
  - (ii) provide evidence of the insurance required pursuant to paragraph (b) of Schedule A attached hereto;
- (s) the Organizer will be responsible for ensuring that the Licence Area is appropriate for the Event and that the Event is carried out in a safe, well controlled manner;
- (t) the Organizer will deliver to the City a deposit in the amount of **\$500.00** (the “**Deposit**”) to be applied toward the payment of any City Engineering Services and Vancouver Police Department costs associated with permits, the installation of temporary no stopping signs, equipment, traffic control and any other services provided by the City (collectively, the “**Services Costs**”). The Deposit will be delivered via cheque made payable to the City of Vancouver and must be submitted prior to the date of the Event. The Organizer will not be paid any interest on the Deposit. The amount of the Deposit will not be construed as a limit on the Services Costs payable by the Organizer and the Organizer acknowledges that it is responsible for payment of all Services Costs regardless of whether the Services Costs are higher than the Deposit delivered hereunder. The City will apply the Deposit towards payment of the Services Costs and if, after application of the Deposit as aforesaid:
  - (i) any Deposit funds remain after the Event, such remaining Deposit funds will be forwarded to the Organizer with a breakdown of the actual Services Costs deducted from the Deposit; and
  - (ii) there remains an amount owing by the Organizer in respect of actual Services Costs, the City will deliver an invoice to the Organizer along with a breakdown of actual Services Costs and the Organizer will pay to the City the difference between the actual Services Costs and the Deposit within 30 days of the date of the invoice;

- (u) the insurance requirements for the Event are set out in Schedule A to this letter. The Organizer will deliver to the Film and Special Events Office a certificate of insurance (on the form provided by the City) evidencing the insurance coverage required by the City no later than five (5) business days before the date of the Event;
- (v) the Organizer will be the “prime contractor” (as defined in the Workers Compensation Act) for the Licence Area during the Term and will carry out all obligations “prime contractor” except that the Organizer may, with the City’s approval, designate another party to be the “prime contractor” in which case the City will enter into an agreement with such other party designating it as the “prime contractor”;
- (w) the Organizer will advertise the route for the Event for the benefit of the public in a manner satisfactory to the City. The Organizer will deliver the ad copy to the City of Vancouver Film and Special Events Office prior to publication;
- (x) the Organizer will work with Coast Mountain Bus Company to ensure that transit services are minimally affected by the Event. Coast Mountain Bus Company has agreed to relocate bus stops and supply an on-site supervisor for the Event.
- (y) notwithstanding any other provision of this letter, the Organizer will comply at all times with the requirements of the City of Vancouver Noise Control By-Law;
- (z) the Organizer hereby releases the City and the Vancouver Police Board and their respective officers, commissioners, elected or appointed officials, employees and agents (collectively, the “City Personnel”) from and agrees to indemnify and save harmless the City, the Vancouver Police Board and the City Personnel from and against all costs, losses, damages, compensation, claims, demands, actions, judgments and expenses (including those for injury to persons, including death, loss of use of property, or damage to property including property belonging to the City) resulting from, or that would not or could not have occurred “but for” the occupation, possession or use of the Licence Area and activities conducted on the Licence Area by the Organizer or Organizer Personnel. Notwithstanding anything to the contrary, the release and indemnity contained in this paragraph will survive the expiry or termination of the licence granted by this letter;
- (aa) the Organizer covenants and agrees that the City has:
  - (i) made no representation or warranties as to the fitness for any particular use, safety, condition or state of repair of the Licence Area and the Organization has inspected the Licence Area and hereby accepts the Licence Area “as is”; and
  - (ii) no obligation concerning construction, fitting, finishing or furnishing of the Licence Area for use by the Organizer other than as specifically set forth in this letter;
- (bb) the license granted in this letter will not be construed as creating any interest in the Licence Area whatsoever;
- (cc) approval to hold the Event is based on the information provided to the City by the Organizer. The Organizer will immediately advise the City of Vancouver Film and



Special Events Office of any changes which may affect the use of Licence Area or City resources;

- (dd) if the City requires the Licence Area for any City purpose, the City may temporarily interrupt, or if the City deems necessary, cancel the licence granted in this letter by the delivery to the Organizer of reasonable written notice, except in the case of a real or apprehended emergency, when no notice will be necessary. The City may terminate the licence granted herein if the Organizer fails to comply with any of the foregoing terms and conditions;
- (ee) the Organizer will not assign, sublicense or otherwise part with any or all of the rights granted under this letter without the prior written consent of the City; and
- (ff) nothing contained in this letter will be construed as a limitation on the powers of the City as a municipal corporation.

Please call the writer at **778-231-2249** if you require further information.

Yours truly,  
City of Vancouver

Per: *Vivek Dharam-Singh*

The undersigned agrees to the terms and conditions of this letter this \_\_\_ day of \_\_\_\_\_, 20\_\_.

**Go 2 Productions**

Per: \_\_\_\_\_  
Authorized Signatory

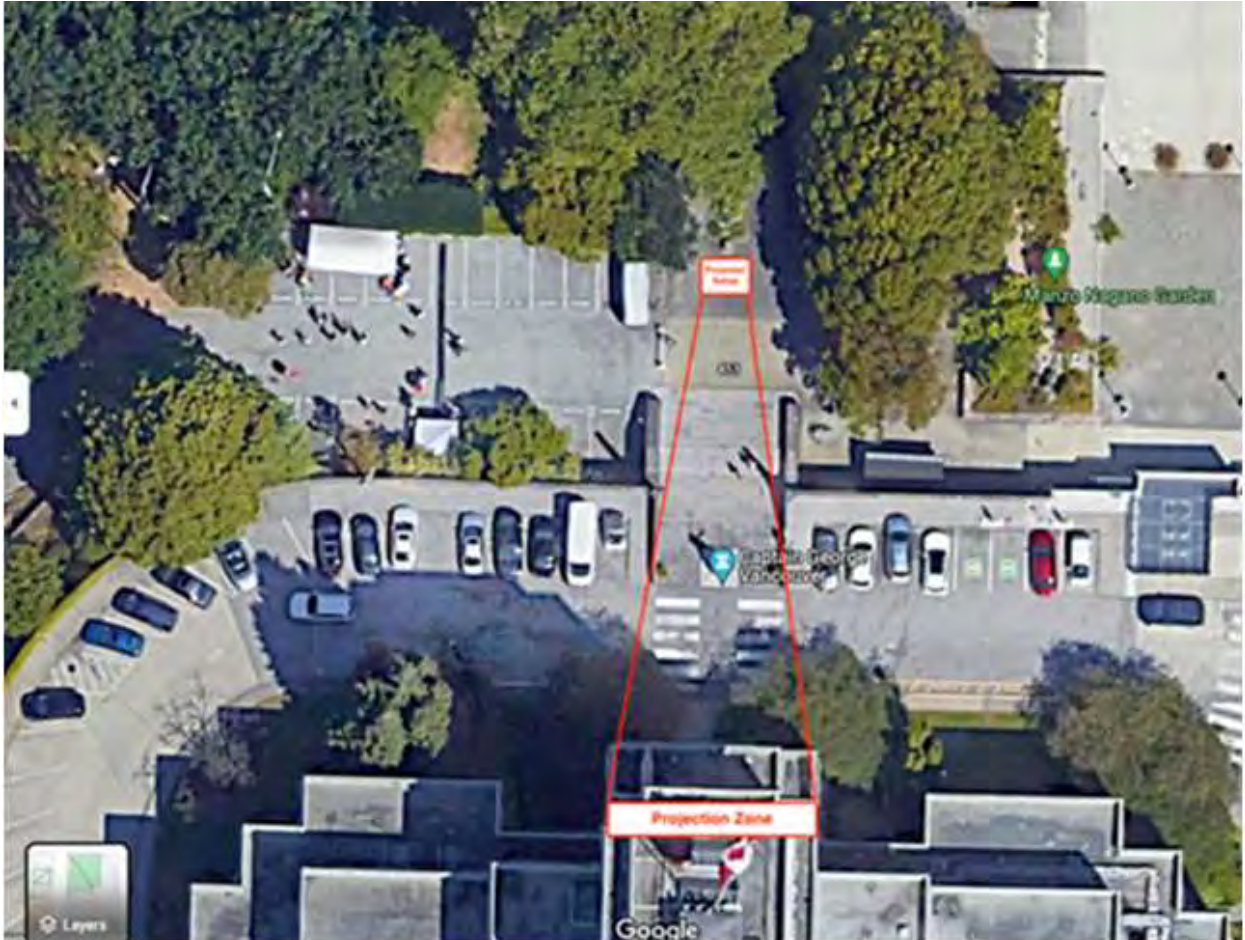
**SCHEDULE A  
INSURANCE REQUIREMENTS**

- (a) The Organizer will maintain and keep in force during the Term a Commercial General Liability Insurance policy in an occurrence form for an amount not less than TWO MILLION DOLLARS (\$2,000,000) per occurrence with a deductible no greater than FIVE THOUSAND DOLLARS(\$5,000). The Commercial General Liability policy will contain the following extensions:
- (i) personal injury including advertising liability;
  - (ii) broad form products and completed operations;
  - (iii) blanket contractual liability;
  - (iv) cross liability or severability of interest;
  - (v) non-owned automobile liability; and
  - (vi) non-owned watercraft liability;
- and will also contain the following provisions:
- (vii) the policy will not be suspended, cancelled or materially altered without the insurer giving at least 30 days' written notice to the City's Special Events Office;
  - (viii) the City of Vancouver, the Vancouver Police Board and all the sponsors, including their officials, officers, employees, agents and volunteers will be added as additional insureds, but only with respect to liability arising out of the Event; and
  - (ix) the insurance coverage will be primary insurance with respect to the City of Vancouver and the Vancouver Police Board for all losses resulting in property damage, death and bodily injury arising out of the Event, and any insurance or self-insurance maintained by or on behalf of the City of Vancouver and the Vancouver Police Board will be excess of this insurance and will not contribute with it.
- (b) Unless otherwise agreed in writing by the City, if the Organizer retains a contractor or subcontractor to perform any work or services related to the Event, the Organizer will cause each such contractor or subcontractor to obtain commercial general liability insurance with limits not less than TWO MILLION DOLLARS (\$2,000,000.00) and on the terms set out in Section (a) above.
- (c) Prior to the commencement of the Event, the Organizer will deliver to the City's Special Events Office evidence of insurance as required by this Schedule A in the form of a City of Vancouver Certificate of Insurance. If required by the City, the Organizer will provide certified copies of the policies signed by the insurers.

**SCHEDULE B  
LICENCE AREA**

**License Area 1**

- From Tuesday November 21<sup>st</sup> 2023 at 12pm to Tuesday November 21<sup>st</sup>, 2023 at 11:59pm



From: "[Shebib, Jodie](mailto:Jodie.Shebib@vancouver.ca)" <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>  
To: "[Scollard, Taryn](mailto:taryn.scollard@vancouver.ca)" <[taryn.scollard@vancouver.ca](mailto:taryn.scollard@vancouver.ca)>  
Date: 11/9/2023 4:41:00 PM  
Subject: RE: As discussed

---

Hi there, please let me know if I should follow up with them on this tomorrow.

To be clear I am not issuing any permit, they just have permission to show up at City Hall.

We will need:

- Confirmation of hours/dates
- Do they have security on it?
- Power requirements – we have electrical (120) that might work?

None of these requests are particularly difficult so just let me know your direction and we can turn things around quickly. I've already run it by REFM and no logistical concerns on their end.

Cheers

Jodie Shebib  
s.15(1)(l)

---

From: Scollard, Taryn <[taryn.scollard@vancouver.ca](mailto:taryn.scollard@vancouver.ca)>  
Sent: Thursday, November 9, 2023 3:48 PM  
To: Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>  
Subject: FW: As discussed

---

From: Mochrie, Paul <[Paul.Mochrie@vancouver.ca](mailto:Paul.Mochrie@vancouver.ca)>  
Sent: Thursday, November 9, 2023 3:44 PM  
To: Scollard, Taryn <[taryn.scollard@vancouver.ca](mailto:taryn.scollard@vancouver.ca)>  
Subject: As discussed

The proposed set up for November 21 is as illustrated. I understand they will need a generator for power as well.

Thanks again for your help with this!



Paul Mochrie (he/him)  
City Manager  
City of Vancouver  
[paul.mochrie@vancouver.ca](mailto:paul.mochrie@vancouver.ca)  
604.873.7666



The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the x'm k'y'm (Musqueam), S'wxwú7mesh (Squamish), and s'liłw'ta (Tseil-Waututh) Nations.

From: "Jared Byrne" <jared@go2productions.com>  
To: "Metcalf, Sarah" <Sarah.Metcalf@vancouver.ca>  
CC: "Megan Fortune" <mfortune@mediologymedia.com>  
"Shebib, Jodie" <Jodie.Shebib@vancouver.ca>  
"Ballance, Laura \ (BrandLive)" <laura@lbmg.ca>

Date: 11/21/2023 8:15:30 AM

Subject: Re: Band Activation

Attachments: eventpolicy-certificate-s.15(1)(l) pdf

**City of Vancouver Warning - This message is from an external sender**

Do not click on links or open attachments unless you were expecting the email and know the content is safe.

Report Suspicious

Thanks Sarah. I have an account already under this email.

Was the insurance I sent good for the requirements? Attaching again for reference.

Jared

On Tue, Nov 21, 2023 at 8:09\u8239 AM Metcalf, Sarah <Sarah.Metcalf@vancouver.ca> wrote:

Hi everyone,

I will update the LOA now.

Jared, are you able to set up an account through our online portal? It should be pretty quick and straight forward. It's the only way I will be able to get Go2 Productions on the permit.

Thanks!

Sarah

From: Jared Byrne <jared@go2productions.com>

Sent: Monday, November 20, 2023 7:19 PM

To: Megan Fortune <mfortune@mediologymedia.com>

Cc: Shebib, Jodie <Jodie.Shebib@vancouver.ca>; Metcalf, Sarah <Sarah.Metcalf@vancouver.ca>; Ballance, Laura (BrandLive) <laura@lbmg.ca>

Subject: Re: Band Activation

Hi Jodie,

Apologies for the back and forth on this, can we do the LOA under Go2 Productions? I have insurance ready under our name attached here.

Cheers,

Jared

On Mon, Nov 20, 2023 at 4:28\u00239 PM Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)> wrote:

Jarad - is there a way for you to complete it and then add it to our invoice?

Get [Outlook for iOS \[aka.ms\]](#)

---

From: Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>

Sent: Monday, November 20, 2023 4:06:26 PM

To: Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>

Cc: Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>; Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>; Ballance, Laura (BrandLive) <[laura@lbmg.ca](mailto:laura@lbmg.ca)>

Subject: Re: FW: Band Activation

Megan - we were originally going to do the insurance but reading Sarah's email from last week it has to match the name and address that is on the LOA. Are you able to handle that one as well now?

Attaching the link provided again here <https://vancouver.ca/files/cov/insurance-certificate-park-board-filming-special-events.pdf>

On Mon, Nov 20, 2023 at 3:35\u8239 PM Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)> wrote:

Thanks everyone, what is the eta on the insurance?

Jodie Shebib

s.15(1)(l)

From: Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>

Sent: Monday, November 20, 2023 3:00 PM

To: Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>

Cc: Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>; Ballance, Laura (BrandLive) <[laura@lbgm.ca](mailto:laura@lbgm.ca)>; Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>

Subject: Re: FW: Band Activation

Just jumping in on the generator piece - everything is sorted for that, we are good to go with power.

On Mon, Nov 20, 2023 at 2:35\u8239 PM Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)> wrote:

Hi Megan,

Just following up on the below email.

Let me know if you have any questions or concerns.

Sarah



From: Metcalfe, Sarah  
Sent: Friday, November 17, 2023 3:42 PM  
To: Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>; Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>; Ballance, Laura (BrandLive) <[laura@lbgm.ca](mailto:laura@lbgm.ca)>; Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
Subject: RE: Band Activation

Hi Megan,

I have updated the LOA to reflect your name and address (and fix the me typo – take down me changed from 12am to 2am). Please re-sign and send back. On our end, we need all names/addresses to match between insurance/LOA and final permit.

Regarding the permit and payment, I have created an application internally, but I do need to attach your “account” to the file so that the permit will be in your name. This will also allow you to submit payment via the online portal via credit card. Are you able to log in to our system and create an account? Here is the link – <https://plposweb.vancouver.ca/Public/Login.aspx> and the image below shows where to create an account.

## City of Vancouver Permits

Start your application now. Log in or register for an account to continue.

### Register

Don't have an account? To apply for permits, you need to create an account with the City of Vancouver.

Create an account

Log

Email

Pass

Lastly, we do need the insurance documents completed before we can issue the permit. Is it possible to get the form filled in for Monday? [Liability Insurance Certificate for Park Board filming and special events \(vancouver.ca\)](#)

Thanks!

Sarah

---

From: Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>  
Sent: Friday, November 17, 2023 3:22 PM  
To: Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>; Ballance, Laura (BrandLive) <[laura@lbgm.ca](mailto:laura@lbgm.ca)>; Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
Cc: Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>  
Subject: RE: Band Activation

Hi Megan, I just tried to call you but your phone is not accepting messages, please feel free to call me at the number below if you like.

Sarah will redo the contract and reach out about insurance shortly.

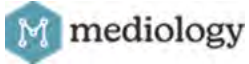
Regarding the engineer, that is not something we require or provide. Who is asking you for that?

Jodie Shebib

s.15(1)(l)

From: Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>  
Sent: Friday, November 17, 2023 2:10 PM  
To: Ballance, Laura (BrandLive) <[laura@lbgm.ca](mailto:laura@lbgm.ca)>; Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>; Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
Cc: Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>  
Subject: RE: Band Activation

Hi Jodie – Just on the cost for City Hall. Is it possible for you to send me a contract for that addressed to the address / company in my signature? I will make sure that gets paid. Thanks!



Megan Fortune  
Media Buyer

P: 604.307.1686 | [www.mediologymedia.com](http://www.mediologymedia.com) [[mediologymedia.com](mailto:mediologymedia.com)]

#110-20091 91A Avenue Langley, BC V1M 3A2

---

From: Laura Ballance <[laura@lbmg.ca](mailto:laura@lbmg.ca)>

Sent: November 17, 2023 12:31 PM

To: Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>; Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>

Cc: Metcalfe, Sarah <[Sarah.Metcalfe@vancouver.ca](mailto:Sarah.Metcalfe@vancouver.ca)>; Megan Fortune <[mfortune@mediologymedia.com](mailto:mfortune@mediologymedia.com)>

Subject: Re: Band Activation

Hi Jodie, attached is the signed form. I've copied in Megan as it's coming out of her budget \u-10179 ?\u-8694 ?  
How do we pay the fee?

Also, Jared raised the following:

We need an engineer sign-off on the generator to be onsite. Can you point us to where we can get that from?

Thanks, Laura

Laura Ballance

President

[ ] [ ]  
[\[twitter.com\]](#) [\[ca.linkedin.com\]](#)

**Laura Ballance Media Group Inc.**  
408 – 1930 Pandora Street  
Vancouver, BC, Canada V5L 0C7  
[www.lbmg.ca](#) [\[bmg.ca\]](#)

**Tel.** 604.637.6646  
**Cell.** 604.771.5176  
[laura@lbmg.ca](mailto:laura@lbmg.ca)

**Disclaimer:** This Message may contain confidential information intended only for the use of the addressee named above. If you are not the intended recipient of this message you are hereby notified that any use, dissemination, distribution or reproduction of this message is prohibited. If you received this message by mistake, please notify the sender by reply email immediately.

---

From: "Shebib, Jodie" <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>  
Date: Friday, November 17, 2023 at 8:35 AM  
To: Laura Ballance <[laura@lbmg.ca](mailto:laura@lbmg.ca)>, Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
Cc: "Metcalf, Sarah" <[Sarah.Metcalf@vancouver.ca](mailto:Sarah.Metcalf@vancouver.ca)>  
Subject: RE: Band Activation

Good morning, attached please find your LOU for the activation at City Hall. Please sign and return as soon as possible.

Let me know if you have any questions or concerns.

Jodie Shebib

s.15(1)(l)

From: Laura Ballance <[laura@lbg.ca](mailto:laura@lbg.ca)>  
Sent: Wednesday, November 15, 2023 4:47 PM  
To: Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
Cc: Houser, Darren <[Darren.Houser@vancouver.ca](mailto:Darren.Houser@vancouver.ca)>; Santos, Chris <[Chris.Santos@vancouver.ca](mailto:Chris.Santos@vancouver.ca)>; Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>  
Subject: Re: Band Activation

Yes that works for my end

Get [Outlook for iOS \[aka.ms\]](#)

---

From: Jared Byrne <[jared@go2productions.com](mailto:jared@go2productions.com)>  
Sent: Wednesday, November 15, 2023 2:37:33 PM  
To: Laura Ballance <[laura@lbg.ca](mailto:laura@lbg.ca)>  
Cc: Houser, Darren <[Darren.Houser@vancouver.ca](mailto:Darren.Houser@vancouver.ca)>; Santos, Chris <[Chris.Santos@vancouver.ca](mailto:Chris.Santos@vancouver.ca)>; Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>  
Subject: Re: Band Activation

Hello,

See answers and further questions below:

Jared

On Wed, Nov 15, 2023 at 2:30 PM Laura Ballance <[laura@lbmg.ca](mailto:laura@lbmg.ca)> wrote:

Copying in Jared from our side. Jared, can you see the questions below?

Get [Outlook for iOS \[aka.ms\]](#)

---

From: Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>

Sent: Wednesday, November 15, 2023 2:26 PM

To: Laura Ballance <[laura@lbmg.ca](mailto:laura@lbmg.ca)>

Cc: Santos, Chris <[Chris.Santos@vancouver.ca](mailto:Chris.Santos@vancouver.ca)>; Houser, Darren <[Darren.Houser@vancouver.ca](mailto:Darren.Houser@vancouver.ca)>

Subject: Band Activation

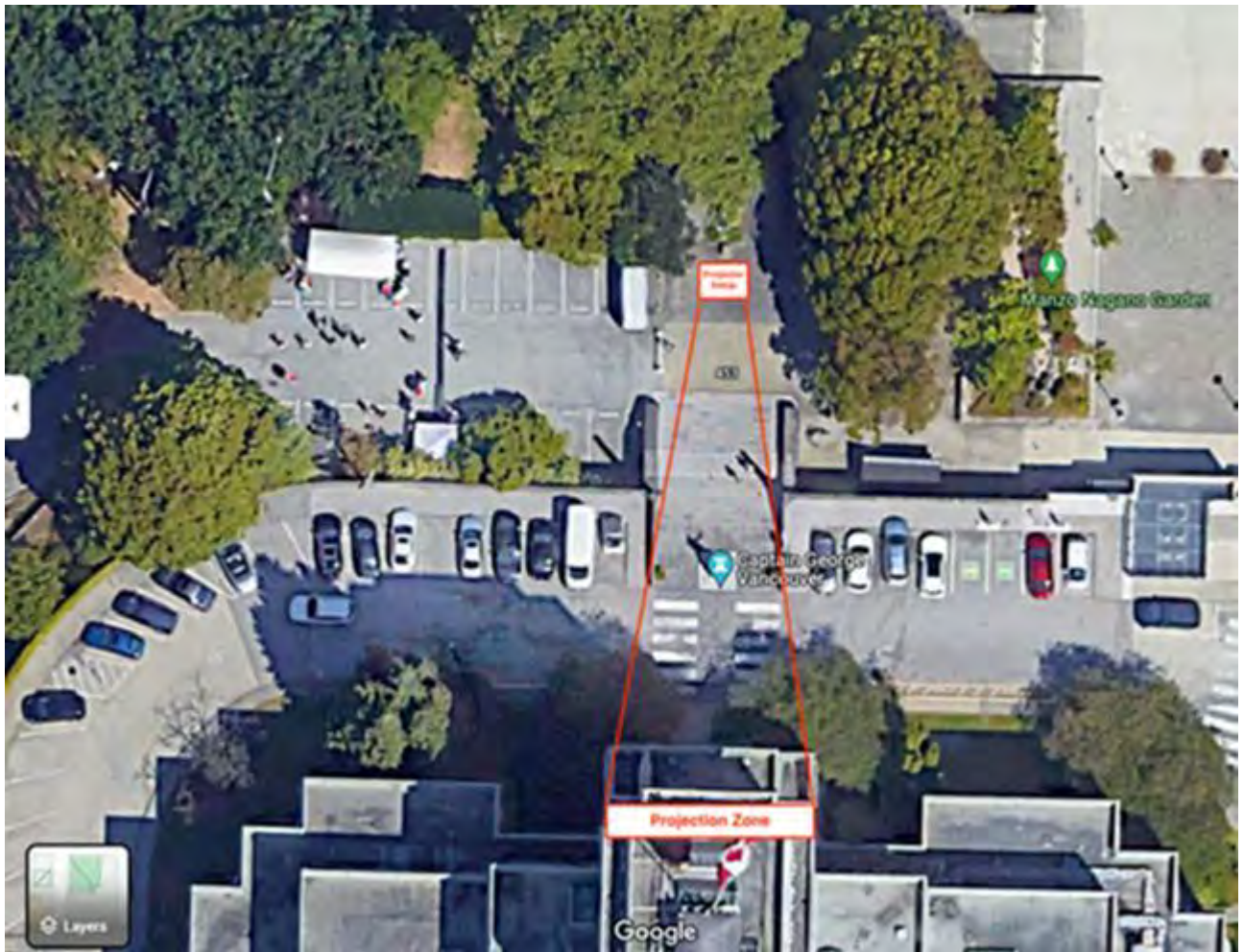
Hi Laura, thanks for chatting this afternoon about your light activation at City Hall. I am ccing Darren and Chris from our facilities team as they will be handling logistics.

We will need to confirm a few details:

1. I understand the light will go live on November 21 at 5:30pm. What time do you need to set up? And what time would you like to finish? (when requesting finishing time please consider if the light will be intrusive to any neighboring residents – I am guessing not but want to confirm?) [Setup at 12pm. We can go until 10pm or 11pm \(@Laura - does that work?\) We would be completed strike by 2am.](#)
2. Are you providing a generator? (I don't have one readily available but I do have 120 power connections) [Yes we would provide. Do we need a permit for this?](#)
3. Will you be providing security? [No, our team onsite.](#)
4. Is the photo below an accurate reflection of your footprint? Yes
5. As discussed we are moving ahead on this as a trial initiative. Typically [this](#) is the insurance needed for use of our facilities – please let me know if there is an issue with that? [Will look into.](#)
6. The fee for the use of City Hall will be \$500.

As this is a trial I am open to discussions on any item of concerns as I want to do my best to make this happen.

I understand from our conversation that there are a few other potential ideas you have closer to the concert date. Please feel free to reach out as you move forward with those and my team and I would be happy to assist.



Thanks,

**Jodie Shebib (she/her) | Acting Branch Manager, Film & Special Events**

Engineering | City of Vancouver

[jodie.shebib@vancouver.ca](mailto:jodie.shebib@vancouver.ca)

ph#: s.15(1)(l)



*The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the Musqueam, Squamish, and Tsleil-Waututh peoples*

**Jared Byrne** (he/him)  
Production Manager, Go2 Productions Inc.

778.997.3316 |  
[jared@go2productions.com](mailto:jared@go2productions.com) [www.go2productions.com](http://www.go2productions.com)  
[\[go2productions.com\]](http://go2productions.com)



[\[linkedin.com\]](#)

[\[facebook.com\]](#)

[\[twitter.com\]](#) [\[youtu.be\]](#)

**NEW ADDRESS:**

**Go2 Productions**

**1005 Cambie St**

**Vancouver, BC V6B 5L7**



**Jared Byrne** (he/him)  
Production Manager, Go2 Productions Inc.

778.997.3316 |  
[jared@go2productions.com](mailto:jared@go2productions.com) [www.go2productions.com](http://www.go2productions.com)  
[\[go2productions.com\]](#)

[\[linkedin.com\]](#) [\[facebook.com\]](#) [\[twitter.com\]](#) [\[youtu.be\]](#)

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--



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[\[go2productions.com\]](http://go2productions.com)

[\[linkedin.com\]](#) [\[facebook.com\]](#) [\[twitter.com\]](#) [\[youtu.be\]](#)

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**1005 Cambie St**

**Vancouver, BC V6B 5L7**

--



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778.997.3316 |

[jared@go2productions.com](mailto:jared@go2productions.com) [www.go2productions.com](http://www.go2productions.com) [\[go2productions.com\]](http://go2productions.com)

[\[linkedin.com\]](#)  [\[facebook.com\]](#)  [\[twitter.com\]](#)  [\[youtu.be\]](#)

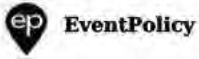
**NEW ADDRESS:**

**Go2 Productions**

**1005 Cambie St**

**Vancouver, BC V6B 5L7**

# CERTIFICATE OF INSURANCE LIABILITY



Certificate #: **S.15(1)(I)**

This certificate hereby certifies that a Commercial General Liability Insurance Policy has been issued to the Named Insured and is in full force and effect during the Certificate Period for the Operations described herein. The Insurance afforded described herein is subject to all terms and conditions and exclusions of such Policy. **This Policy contains a clause that may limit the amount payable E.&O.E.**

<b>CERTIFICATE HOLDER:</b>	<b>The City of Vancouver / Vancouver Board of Parks and Recreation (all locations)</b>
<b>NAMED INSURED</b>	<b>go2 productions inc</b>
<b>BILLING ADDRESS</b>	<b>1005 Cambie Street, Vancouver British Columbia v6b5l7 Canada</b>
<b>OPERATIONS</b>	<b>Exhibit (single display)</b>
<b>Held at any</b>	<b>Facilities owned by the Certificate Holder</b>

Co e cal Ge e all Labl y I su a ce (occu e ce fo )  
clud g he follow g ex e s o s

- Pe so all u y
- P ope y Da age clud g Loss of Use
- P oduc s a d Co ple ed Ope a o s
- C oss Labl yo Seve ably ofl e es
- P a ya d No co bu oy

I su e Eve es I su a ce Co pa y of Ca ada			
Ce fca e Pe od	For	Nov. 21, 2023 12:01am	To Nov. 21, 2023 11:59PM
<b>Limit of Liability (Bodily Injury &amp; Property Damage inclusive)</b>			
Pe Occu e ce a d Agg ega e			<b>\$2,000,000</b>
Te a s Legal Labl y			<b>\$2,000,000</b>
Deduc ble Pe Occu e ce			<b>\$500</b>

**POLICY PROVISIONS**


Whe e equ ed by gove gl ce se, pe o le e of pe sso , su de s ood a d age ed ha he follow g p ov so s he eby g a ed;

**ADDITIONAL INSURED: The City of Vancouver, its Board of Parks & Recreation, Vancouver Police Board, and all affiliated Community Centre Associations, Museum Boards, Library Boards, and Society Boards, PNE, H.R. MacMillan Space Centre, Vancouver Museum Society, Heritage Hall Preservation Society, Roundhouse Community Arts and Recreation Society and Vancouver Botanical Gardens Association, their officials, officers, employees, servants and agents**

he off ce se ployees, se va s, age s a d volu ee s, have bee added as Add o all i su ed w h espec o he labl ya s gou of ac v es co duc ed by he Na ed I su ed by o co ec o w h he Eve Ac v y decla ed a he spec f c loca o s a d w h he Pol cy Pe od fo he spec fedl pe occu e ce show A y su a ce o self- su a ce a a ed by he Ce fca e Holde a d o Add o all i su ed shall be excess o h s su a ce a d shall o co bu e o FIFTEEN ( 5) days w e o ce of ca cella o o a e al cha ge esul g educ o of cove age w h espec o a y of he pol ce s l sed he e , e he pa o whole w ll be g ve by he I su e o he Holde of h s Ce fca e

All cove age p ov ded by h s Ce fca e of I su a ce s sub ec o he e s, co d o s, a d ex clu o s as co a ed he Mas e Pol cy # E208PR 429 Mas e Pol cy # E208PR 429 eplac es Mas e Pol cy # E208PR00 2 Th s Ce fca e doe s o a e d, al e o ex e d he Mas e Pol cy a d s a all es sub ec o he e s, co d o s, ex clu o s, l s a d sub l sco a ed o he Mas e Pol cy Refe e ce should be ade o he Mas e Pol cy docu e fo ex ac Te s a d Co d o s Cop es of pol cy wo d gs a e ava lable a he webs e

**SIGNED BY THE INSURER'S AUTHORIZED REPRESENTATIVE**

  
\_\_\_\_\_  
Peter Parkin  
President

  
Shephard Ashmore Insurance Services  
#203 1508 West 2nd Avenue, Vancouver, British Columbia, V6K 1H2  
Phone: 604 684 9349 Fax: 604 684 9359

## Coverages Not Bound, But Available By Request:

Property (additional premium required)

Covers property that is owned, borrowed or rented.

Employer s Liability (additional premium required)

Worker s compensation for employees that do not qualify for provincially controlled policies.

Non Owned Auto (incl. physical damage) (additional premium required)

Covers Liability & damage from use of non owned vehicles.

Cancellation / Non Appearance (additional premium required)

Covers weather and other specific perils surrounding live events

Business Interruption (additional premium required)

Covers your expenses if a covered peril causes an interruption to your business operations.

Errors & Omissions (additional premium required)

E&O is a form of liability insurance that helps protect professional advice and services

Directors & Officers (additional premium required)

D&O is a form of liability insurance payable to the directors and officers of a company

Travel Medical (additional premium required)

As a special offer for all our clients, we offer special rates on Emergency Medical & Dental coverage while you travel.

Homes and Buildings (additional premium required)

Our network of local brokers will help you get connected with a licensed professional in your area.

Make changes or cancel your policy: [changes](#)

Wordings: For a copy of your policy wordings, please see: [wordings](#)

**From:** ["Shebib, Jodie" <Jodie.Shebib@vancouver.ca>](mailto:Jodie.Shebib@vancouver.ca)  
**To:** ["Houser, Darren" <Darren.Houser@vancouver.ca>](mailto:Darren.Houser@vancouver.ca)  
**CC:** ["Dotto, Mario" <Mario.Dotto@vancouver.ca>](mailto:Mario.Dotto@vancouver.ca)  
["Santos, Chris" <Chris.Santos@vancouver.ca>](mailto:Chris.Santos@vancouver.ca)  
**Date:** 11/15/2023 2:38:00 PM  
**Subject:** RE: Band Activation

---

Thanks everyone, just want to stress that this is confidential. There will likely also be a Mayor and Council component but I am not organising that piece.

Jodie Shebib

s.15(1)(l)

---

**From:** Houser, Darren <Darren.Houser@vancouver.ca>  
**Sent:** Wednesday, November 15, 2023 2:37 PM  
**To:** Shebib, Jodie <Jodie.Shebib@vancouver.ca>  
**Cc:** Dotto, Mario <Mario.Dotto@vancouver.ca>; Santos, Chris <Chris.Santos@vancouver.ca>  
**Subject:** RE: Band Activation

Hello Jodie

Copying Mario Dotto, our Portfolio Manager, in this conversation/initiative.

Thanks

Darren Houser, Operations Supervisor, **Facilities Management & Operational Excellence**  
REAL ESTATE, ENVIRONMENT & Facilities MANAGEMENT | CITY OF VANCOUVER  
604-673-8120/604-861-3539

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**From:** Shebib, Jodie <[Jodie.Shebib@vancouver.ca](mailto:Jodie.Shebib@vancouver.ca)>  
**Sent:** Wednesday, November 15, 2023 2:26 PM  
**To:** Ballance, Laura (BrandLive) <[laura@lbgm.ca](mailto:laura@lbgm.ca)>  
**Cc:** Santos, Chris <[Chris.Santos@vancouver.ca](mailto:Chris.Santos@vancouver.ca)>; Houser, Darren <[Darren.Houser@vancouver.ca](mailto:Darren.Houser@vancouver.ca)>  
**Subject:** Band Activation

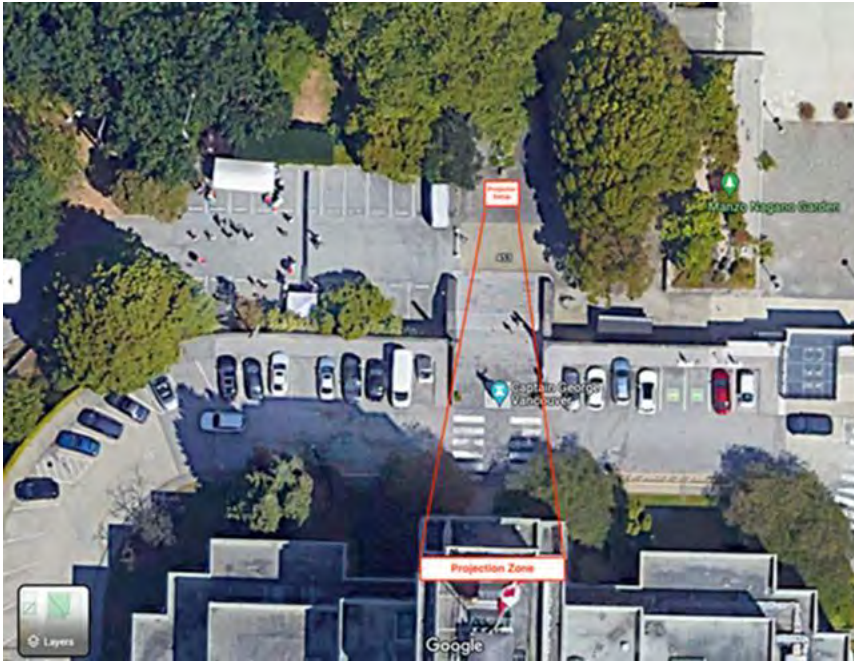
Hi Laura, thanks for chatting this afternoon about your light activation at City Hall. I am ccing Darren and Chris from our facilities team as they will be handling logistics.

We will need to confirm a few details:

1. I understand the light will go live on November 21 at 5:30pm. What time do you need to set up? And what time would you like to finish? (when requesting finishing time please consider if the light will be intrusive to any neighboring residents – I am guessing not but want to confirm?)
2. Are you providing a generator? (I don't have one readily available but I do have 120 power connections)
3. Will you be providing security?
4. Is the photo below an accurate reflection of your footprint?
5. As discussed we are moving ahead on this as a trial initiative. Typically [this](#) is the insurance needed for use of our facilities – please let me know if there is an issue with that?
6. The fee for the use of City Hall will be \$500.

As this is a trial I am open to discussions on any item of concerns as I want to do my best to make this happen.

I understand from our conversation that there are a few other potential ideas you have closer to the concert date. Please feel free to reach out as you move forward with those and my team and I would be happy to assist.



**Thanks,**

**Jodie Shebib (she/her) | Acting Branch Manager, Film & Special Events**

Engineering | City of Vancouver

[jodie.shebib@vancouver.ca](mailto:jodie.shebib@vancouver.ca)

ph#: s.15(1)(l)



*The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the Musqueam, Squamish, and Tsleil-Waututh peoples*

**From:** [Mochrie, Paul](#)  
**To:** [Fry, Pete](#)  
**Cc:** [Direct to Mayor and Council - DL - City Manager's Correspondence Group - DL](#)  
**Subject:** RE: Rolling Stones payment  
**Date:** Tuesday, December 5, 2023 7:31:09 AM  
**Attachments:** [image002.png](#)

Good morning Pete

Thanks for your question below. On further review with staff I have determined that I misinterpreted information provided by our Film and Special Events branch on this point. What I understood to be a \$500 deposit against recoverable costs was in fact a \$500 fee for the licence to use City Hall property for this activation.

As one element of our response to Council's direction to enable special events and activations and pursue non-tax revenue sources our team has been exploring the potential for experiential marketing events. Engineering (include the Film and Special Events branch) is currently undertaking pilots to understand both the public benefit and sentiment related to experiential marketing as well as the revenue opportunity. The team is planning to report back to Council in 2024 based on the findings from the pilots with recommendations for experiential marketing going forward.

For the Rolling Stones activation \$500 was the amount paid by the promoter to the City. This is a relatively unique type of event and the City does not have an established fee schedule. The amount was determined by Film and Special Events as reasonable in the context of this activation as a pilot and in considering administrative costs associated with enabling the event.

Going forward any recommendations with respect to experiential marketing will include a proposed fee structure informed by findings from this and other pilots.

I hope the above clarification is helpful and I apologize for the inaccurate information I shared initially.

Best  
Paul

**From:** Fry, Pete <Pete.Fry@vancouver.ca>  
**Sent:** Thursday, November 30, 2023 5:17 PM  
**To:** Mochrie, Paul <Paul.Mochrie@vancouver.ca>  
**Cc:** Direct to Mayor and Council - DL <CDTMACDL@vancouver.ca>  
**Subject:** Rolling Stones payment

Hi Paul

Sorry to bring this back up but there appear to be some inconsistencies around the Rolling Stones projection on City Hall and specifically receipt of payment; in recent correspondence you indicated that no revenue was received which I have related to curious parties but I have since been challenged on that statement as a [recent media report quotes the promoter](#) claiming "Additionally, a fee was paid to City Hall for the activation." Can we please get some clarity around how this event was organized with the City by whom and presumably who may have accepted the fee? Thanks

11/22/2023	Cllr Boyle/ Cllr Fry	<b>Media question re Rolling Stones projection</b>  Q1. Was the projection of the Rolling Stones logo on City Hall yesterday paid for by the City? How much did it cost?  Q2. Did we receive any sponsorship or advertising revenue?  Q3. Do we have any precedence of for-profit advertising on City properties and could this be one of the "new revenue generation opportunities" we see highlighted in the budget?	A1. The projection was organized by a third party. The third party applied for and was granted a license to set up their equipment on City property and to project onto the City Hall façade. All costs associated with the activation were assumed by the third party. The City did not incur any expense and we have no information as to those details.  A2. The City did not collect any revenue in this instance as we do not presently have a framework for such charges.  A3. We are presently securing third party expertise to support the analysis and marketing of advertising and sponsorship opportunities and will keep Council apprised and seek direction as that work moves forward in the coming months.
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**Pete Fry** (he/him)  
 Vancouver City Councillor  
 City Hall | 453 W 12<sup>th</sup> Avenue  
 Vancouver, BC V5Y 1V4  
 604.273.7246 | [Pete.Fry@vancouver.ca](mailto:Pete.Fry@vancouver.ca)  
 Twitter: @PteFry

