

File No.: 04-1000-20-2023-743

January 11, 2024

s.22(1)

Dear s.22(1)

Re: Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")

I am responding to your request of November 28, 2023 under the ***Freedom of Information and Protection of Privacy Act*** for:

Regarding the April 3, 2023 announcement of the Mayor's Budget Task Force, chaired by Randy Pratt, record of all agendas and minutes of task force meetings. Date range: April 3, 2023 to November 26, 2023.

All responsive records are attached.

Under section 52 of the Act, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, info@oipc.bc.ca or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (#04-1000-20-2023-743); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,

[Signed by Cobi Falconer]

Cobi Falconer, MAS, MLIS, CIPP/C
Director, Access to Information & Privacy
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453 W. 12th Avenue Vancouver BC V5Y 1V4

If you have any questions, please email us at foi@vancouver.ca and we will respond to you as soon as possible. Alternatively, you can call the FOI Case Manager at 604-871-6584.

Encl. (Response Package)

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MINUTES OF A MEETING OF THE MAYOR'S TASK FORCE

IN-PERSON, CITY HALL MAYOR'S CEREMONIAL OFFICE, VANCOUVER, BC ON THE
24TH DAY OF APRIL, 2023 AT 4:00 PM

MEMBERS	Randy Pratt Cal Buss Tom Chambers Sai Chu Vince Lok Lori Mathison Lisa Stewart
OBSERVERS	Mayor Ken Sim (introduction only) Councillor Lenny Zhou Trevor Ford, David Grewal, Chris Qiu, Conor Doherty, Taylor Verrall, Patrick O'Connor Bridgitte Anderson, Wade Grant
REGRETS	Vivian Zalkow
GUESTS	Paul Mochrie, Patrice Impey, Colin Knight

OPENING REMARKS AND ADMINISTRATIVE ITEMS

The Mayor welcomed the team and shared importance of our work for the City, Province and Country.

Trevor reviewed mandate/motion and lead introductions of all present. All volunteer agreements and NDA's confirmed (VZ outstanding).

BUDGET PRTESENTATION

Patrice and Colin walked through the high level budget presentation covering process, high level figures, service delivery areas, and transformational opportunity areas. Presentation materials along with supplemental materials were provided to RP and circulated subsequent to meeting.

Some items of note:

- Leading practices and policies – recognized by peer organizations for such and transparency
- City maintains AAA credit rating
- Budget dynamic of ½ of property taxes collected are distributed to other levels of government over which little control

- Key challenges are infrastructure renewal, non-traditional sources (housing and childcare typically funded by other levels of government) and capital deficit. See EY report for further information on these and others.

Questions for Patrice and Colin

- Budget schedule/timing, zero based budgeting, further work on transformational opportunities and reports on ability to impact (estimated at 3% - 5%).

TASK FORCE MEMBER DISCUSSION

Outstanding resources – researchers (x2), meeting secretary and copy/presentation writers

Meetings

- agreed weekly zoom to begin with and 4:00 PM on Mon and Thu seemed to be most available but further consideration discussion required as we proceed
- agreed monthly in-person with observers

Interviews

- agreed we needed in-person audiences with the following as soon as practicable: Auditor General, Ken Bayne, Lenny Zhou, Brian Montague, Paul Mochrie and Patrice Impey

Workflows

- Prioritization of general knowledge and detailed knowledge areas and workflows by interest and experience – identify 10 key priorities (start with transformational areas identified by city staff...)
 - o Operational
 - o Structural
 - o Cultural – what has worked, successes, challenges
 - o Benchmarking other municipalities and governments best practice
 - o Outsourcing and other data (Mary Roe – Cdn Urban Institute)
- Observers to provide direction and test guidance of 'how report will land' with City and all stakeholders as well as seeing process/report through the lens of reconciliation

ADJOURNMENT OF MEETING

There being no further business, the Chairperson thanked those persons present for attending and declared the meeting adjourned.