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To: ["Direct to Mayor and Council - DL"](#)

Date: 10/11/2024 2:36:41 PM

Subject: City Hall: Emergency Evacuation and Egress - Parking - Safe Walk

Attachments: COV Security & Safe Walk.msg

Good afternoon Mayor and Council,

Further to the information shared this week on safety and security at City Hall, please find below some updates:

1. Emergency Egress

- Third Floor Evacuation Route
 - The evacuation route outlined in the map below (red arrows) provides egress to the Mayor's elevator for all Councillors, at all times, in the event of an emergency.
 - All Councillor's have access to exit all four doors. Access has been tested and verified as of 2024-10-10
 - Signage on the doors will indicate the emergency egress route. Signs will be added ASAP.
 - Access through door #1 and #2 is for "Emergency Egress Only".
 - Access from the Mayor's elevator back into the Mayor's Office is restricted.

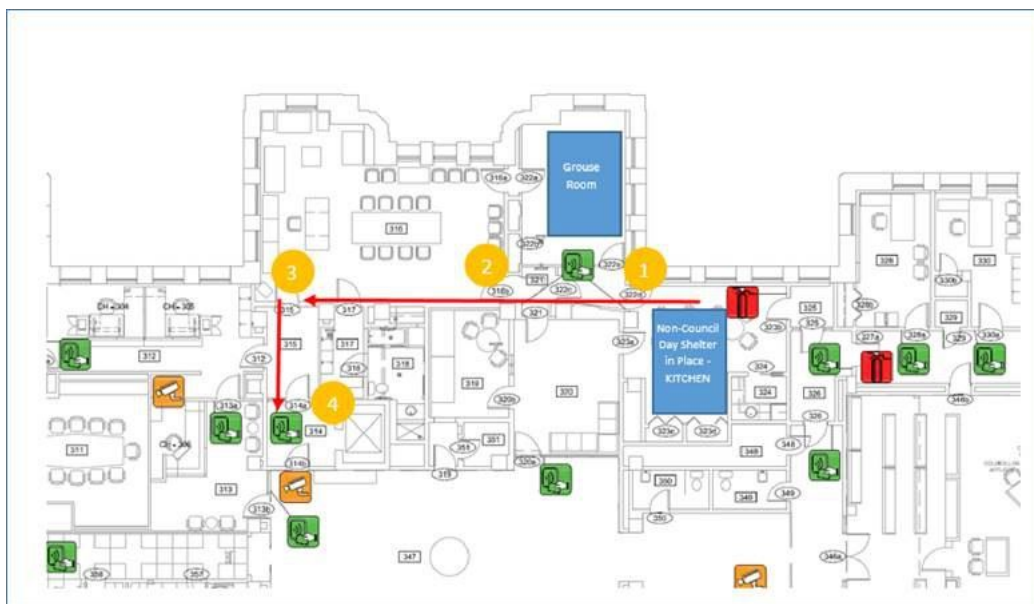
- Shelter-in-Place
 - *Council meeting days: Grouse Room*
 - The Grouse Room (Council Operations shelter-in-place).
 - The door does currently not have a card reader and is currently looked via key.
 - Access to the room during Council meetings is provided by CPS. This access will be verified by CPS prior to all Council meetings.

 - *Non-Council days: Council Kitchen*
 - Please see the updated map below.
 - Staff are adding a card reader to the door into the kitchen next week.

 - A review of an alternative access to the Grouse Room and/or access to an alternative shelter-in-place space is currently underway.

- We understand that Councillors will want to test passes to ensure they work. CPS will coordinate a time with the Mayor's Office to do a walk through so that everyone can test their access with the least disruption to the Mayor's office. We will aim to do this as soon as feasible.

- Map of egress and shelter-in-place



2) City Hall Campus Safe Walk

- City Protective Services (CPS) provides a 24/7 Safe Walk service for all City of Vancouver employees and elected officials at the City Hall Campus.
- This service ensures personal safety by offering an escort when walking from their workplace to their vehicle, to transit stops, or between designated buildings.
- To ensure availability, employees and elected officials are encouraged to request Safe Walk escorts at least 30 minutes before the desired time.
- To request a Safe Walk, please contact the City Hall Security Operations Centre.

3) City Hall Exempt Parking

- Parking exemptions for the City Hall upper deck are available to Elected Officials.
- We have verified that the Mayor and all Councillors except Cllr. Zhou are currently listed as exempt.
 - Cllr Zhou, if you provide your license plate number to City Protective Services, we can add you to the list.
- Exemption requests for changes in license plates can be submitted to City Protective Services by this [online form](#).
- If you are issued a ticket in error, or have any other questions, please contact the City Hall Security Operations Centre.

4) City Hall Security Operations Contact Details

- 8-7157 or 604-873-7157
- Security.COV@Vancouver.ca
- A contact card that can be saved into outlook is attached for convenience.

Please do not hesitate to let me know if you have any questions.

Thank you,

Sandra

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The City of Vancouver acknowledges the unceded homelands of the x m k y m (Musqueam), S wxwú7mesh (Squamish), and Selilwitulh (Tseil-Waututh) Nations.

From: ["Enfeldt, Magnus" <Magnus.Enfeldt@vancouver.ca>](mailto:Magnus.Enfeldt@vancouver.ca)

To:

Date: 10/11/2024 9:00:51 AM

Subject: COV Security & Safe Walk
