

File No.: 04-1000-20-2024-282

June 13, 2024

s.22(1)

Dear s.22(1)

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of May 7, 2024 under the ***Freedom of Information and Protection of Privacy Act*** for:

1. **Fire investigation, suppression report for fire at s.22(1) on August 19, 2023;**
2. **Reports and field notes (photos and videos) from Fire Investigator Dale Maffei; and**
3. **Vancouver Fire Department qualification requirements for the position of Fire Investigator.**

All responsive records are attached in response to point three of your request. Some information in the records has been severed (blacked out) under s.15(1)(l) of the Act. You can read or download this section here:

[http://www.bclaws.ca/EPLibraries/bclaws\\_new/document/ID/freeside/96165\\_00](http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00).

Please note, points one and two of your request are routinely available as part of the fire incident report, which is issued on a fee for service basis and therefore not subject to the Act, as per s.3(5)(a). You can request a fire incident report via the online form at <https://vancouver.ca/home-property-development/request-a-fire-incident-report.aspx>.

Under section 52 of the Act, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, [info@oipc.bc.ca](mailto:info@oipc.bc.ca) or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (#04-1000-20-2024-282); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,

Kevin Tuerlings, FOI Case Manager, for

*[Signed by Kevin Tuerlings]*

**Cobi Falconer, MAS, MLIS, CIPP/C**  
**Director, Access to Information & Privacy**  
[cobi.falconer@vancouver.ca](mailto:cobi.falconer@vancouver.ca)  
453 W. 12th Avenue Vancouver BC V5Y 1V4

If you have any questions, please email us at [foi@vancouver.ca](mailto:foi@vancouver.ca) and we will respond to you as soon as possible. Alternatively, you can call the FOI Case Manager at 604-871-6584.

Encl. (Response Package)

:pm



# VANCOUVER FIRE RESCUE SERVICES

# STAFF CAREER OPPORTUNITY



DATE: February 16, 2022  
OFFERED TO: All Staff  
SUBJECT: **FIRE INVESTIGATOR LT. (1 POSITION)**

Vancouver Fire Rescue Services invites interested, qualified candidates to apply for the position of **Fire Investigator Lt.** This position will be compensated at the rate of Lieutenant. This is a Group 1 position, consisting of a 42 hour work week, following the 24 hour shift rotation similar to the fire suppression division. Vacation leave credits, statutory holiday credits, and uniform entitlements will mirror the Group 1 classification. With approval from the Captain of Fire Investigations, the Group 1 Fire Investigators may utilize Personal Leaves and trade any vacation Set or combination of vacation Sets with another employee on the same shift who is qualified to perform the required work.

As the successful candidate, you will be working as a member of a team under the direction of the Captain of Fire Investigations to plan, organize and execute the role of fire investigations. Successful applicants agree to commit to a minimum of 3 years to the position.

## DUTIES:

- Conducts fire investigations within the authority of the Office of the Fire Commissioner and City of Vancouver, examining fire sites, collecting samples in order to accurately determine cause, origin and circumstances with fires or explosions.
- Investigates and documents each fire and explosion event in the City of Vancouver, University Endowment Land, University of British Columbia, and contracted services with Federal, Provincial agencies.
- Administers and enforces the British Columbia Fire Codes, and City of Vancouver Fire By-laws for the City of Vancouver, University Endowment Land, University of British Columbia, Federal and Provincial properties under contract, the International Deep Sea Port and Harbour.
- Prepares concise and accurate investigative incident reports which may be used in the prosecution of criminal cases including the documentation of evidence sampling.
- Attends court as an expert witness providing statements for the crime of arson/attempted arson.
- Performs occupancy inspections under authorization to enter any building or premises for the purpose of conducting an inspection to determine the existence of conditions that may endanger lives or property.

## QUALIFICATIONS:

- Completion of the VFRS Relief Fire Investigator program.
- Previous experience working as an active member of the relief investigator pool.
- Possess a working knowledge of building construction and materials and the effects of fire upon those materials from office resources.
- Possess a working knowledge of evidence preservation methods; fire behavior and burn patterns; fire causation and ignition sources.
- Possess a working knowledge of Department Policies and Standard Operating Guidelines (SOG).

- Relevant training, courses, conferences, seminars or forums in fire investigation topics.
- Demonstrated experience in dealing with health and safety issues, related to fire ground operations.
- Possess strong oral and written communication skills, strong interpersonal skills, and the ability to work as a team member to accomplish identified goals.
- A proven record of being forward thinking, coupled with the skills of being able to articulate ideas in both written and verbal form.
- Extensive experience and analytical skills in reaching sound decisions and resolving complex problems.
- Demonstrated ability to build positive working relationships with internal and external stakeholders.
- Extensive knowledge and ability to work effectively with computers, computer programs including strong skills in operating in the FDM record management system.

## APPLICATION PROCESS:

Qualified applicants are required to submit a complete resume and profile form at the time of application, outlining their qualifications and experience. The Department has included a resume template to be completed by the applicant. Applicants submitting an alternative resume format must ensure at a minimum that the information provided in their resume format is at least equal in completeness to the Department's Resume template to be considered as a candidate. Your resume and personal profile document must be complete as these will be used to create a shortlist for moving ahead in the competition.

In addition, please include your personal e-mail address as this will assist with communication.

All interested applicants must submit in confidence a complete resume and profile form no later **than 0800 hrs., Saturday, March 5<sup>th</sup> 2022** to [s.15\(1\)\(l\)@vancouver.ca](mailto:s.15(1)(l)@vancouver.ca). Once the application has been submitted, an automatic reply will be sent to the applicant confirming the application has been received. If the automatic reply is not received, please contact Charmaine Susanthan, Executive Assistant, at 604.665.6059 prior to the Career Opportunity closing date.

**\*Only those applications submitted which contain a completed resume and profile form will be accepted.**

It is the responsibility of candidates who are interested in career opportunities to inform themselves of these opportunities while on leave. This can be accomplished by accessing the VFRS [s.15\(1\)\(l\) website](http://s.15(1)(l).vancouver.ca).

Once you are logged in to Vector, follow the path below to locate the posting:  
[s.15\(1\)\(l\)](http://s.15(1)(l).vancouver.ca)

## SELECTION PROCESS:

Applicants who meet the requirements will be invited to attend and be evaluated in an interview process. It is the responsibility of the applicant to make any necessary arrangements to participate in the selection process. It is the responsibility of the applicants to be available for the scheduled Interview.

**Interviews will be conducted on March 9<sup>th</sup> & 10<sup>th</sup> 2022**

For more information, please contact Assistant Deputy Chief Trevor Connelly at 604.665.6046



Trevor Connelly  
 Assistant Deputy Chief Operations

**LT. FIRE INVESTIGATOR**

(Submit with application, additional paper may be required)

**Applicant's Name:**

<b>Fire Investigator</b>	<b>In 50 words or less, outline your experience, skills and abilities related to the stated qualification</b>
Completion of the VFRS Relief Fire Investigator program.	Yes _____ No _____ <b>Details:</b>
Previous experience working as an active member of the relief investigator pool.	Yes _____ No _____ <b>Details:</b>
Possess a working knowledge of building construction and materials and the effects of fire upon those materials from office resources.	Yes _____ No _____ <b>Details:</b>
Possess a working knowledge of evidence preservation methods; fire behavior and burn patterns; fire causation and ignition sources.	Yes _____ No _____ <b>Details:</b>
Possess a working knowledge of Department Policies and Standard Operating Guidelines (SOG).	Yes _____ No _____ <b>Details:</b>
Relevant training, courses, conferences, seminars or forums in fire investigation topics.	Yes _____ No _____ <b>Details:</b>
Demonstrated experience in dealing with health and safety issues, related to fire ground operations.	Yes _____ No _____ <b>Details:</b>
Possess strong oral and written communication skills, strong interpersonal skills, and the ability to work as a team member to accomplish identified goals.	Yes _____ No _____ <b>Details:</b>
A proven record of being forward thinking, coupled with the skills of being able to articulate ideas in both written and verbal form.	Yes _____ No _____ <b>Details:</b>
Extensive experience and analytical skills in reaching sound decisions and resolving complex problems.	Yes _____ No _____ <b>Details:</b>
Demonstrated ability to build positive working relationships with internal and external stakeholders.	Yes _____ No _____ <b>Details:</b>
Extensive knowledge and ability to work effectively with computers, computer programs including strong skills in operating in the FDM record management system	Yes _____ No _____ <b>Details:</b>



[Street Address], [City, Postal Code] [phone] [e-mail]

[Your Name]

## Objective

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[Describe your career goal or ideal job.]

## Employment History

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[Dates of employment]	[Job title]	[Company Name], [City, ST]
[Dates of employment]	[Job title]	[Company Name], [City, ST]
[Dates of employment]	[Job title]	[Company Name], [City, ST]
[Dates of employment]	[Job title]	[Company Name], [City, ST]

## Education

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[Date of graduation]	[Degree]	[School Name], [City, ST]
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## References

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