

File No.: 04-1000-20-2024-305

May 28, 2024

FOI Applicant

s.22(1)

Dear FOI Applicant:

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of May 12, 2024 under the ***Freedom of Information and Protection of Privacy Act*** for:

Record of the most recent version of the City of Vancouver Vacancy Tax Compliance Policy Manual.

Staff in the Vacancy Tax Branch have confirmed that the version of the Vacancy Tax Compliance Policy Manual that is currently available on the City of Vancouver website – having been the subject of a previous FOI request and since proactively released – is the most recent version of the record. You may view it on the City website at the following location: <https://vancouver.ca/files/cov/2020-231-release.pdf>.

Under section 52 of the Act, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, info@oipc.bc.ca or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (#04-1000-20-2024-305); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,

[Signed by Cobi Falconer]

Cobi Falconer, MAS, MLIS, CIPP/C
Director, Access to Information & Privacy
cobi.falconer@vancouver.ca
453 W. 12th Avenue Vancouver BC V5Y 1V4

If you have any questions, please email us at foi@vancouver.ca and we will respond to you as soon as possible. Alternatively, you can call the FOI Case Manager at 604-871-6584.

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