

From: ["van Dyk, Donny"](#)

To: ["Direct to Mayor and Council - DL"](#)

Date: 10/10/2025 2:35:58 PM

Subject: Memo to Mayor and Council - Updated Timelines for 2026 Budget

Attachments: FSC - Memo to Mayor Council - Updated Timelines for 2026 Budget 2025-10-10.pdf

Dear Mayor and Council,

Please see the attached memo regarding updated timelines for the 2026 Budget. Staff will be including a communication as part of the October 21 Council meeting agenda to request an adjustment to the Budget Special Council meeting based on the updated timeline below:

- Early-November: Draft budget is made public
- November 12: Budget presentation to Council, including public speakers, begins
- November 25: Council votes on 2026 budget

Thank you,
Donny

Donny van Dyk (he/him)
City Manager
City of Vancouver



The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the x̱m̱ ḵ y̱ m̱ (Musqueam), S̱ wxw̱ú7mesh (Squamish), and s̱ lilw̱ ta̱ (Tsleil-Waututh) Nations.

MEMORANDUM

October 10, 2025

TO: Mayor and Council

CC: Donny van Dyk, City Manager
Armin Amrolia, Deputy City Manager
Karen Levitt, Deputy City Manager
Sandra Singh, Deputy City Manager
Katrina Leckovic, City Clerk
Maria Pontikis, Chief of External Relations
Teresa Jong, Administration Services Manager, City Manager's Office
Mellisa Morphy, Director of Policy, Mayor's Office
Trevor Ford, Chief of Staff, Mayor's Office

FROM: Colin Knight
General Manager, Finance and Supply Chain Management

SUBJECT: Updated timelines for the 2026 budget

RTS # NA

Good afternoon,

The purpose of this memo is to provide an update about timing and process for the 2026 budget.

Following Council direction at the October 8th Standing Committee on City Finances and Services meeting regarding the development of the 2026 budget at a 0% tax increase, staff will be including a communication as part of the October 21 Council meeting agenda to request an adjustment to the Budget Special Council meeting based on the updated timeline below:

- **Early-November:** Draft budget is made public
- **November 12:** Budget presentation to Council, including public speakers, begins
- **November 25:** Council votes on 2026 budget

By moving up the initial budget presentation to November 12th, it will help direct staff work on balancing the budget in alignment with Council's direction.

I will be sending a memo to the Chief Constable, Chief Librarian, and General Manager of Parks and Recreation requesting that they work with their respective Boards to approve provisional budgets in advance of the Council dates above.

All Boards and City departments have been asked to develop their budgets in accordance with Council's direction to prioritize core City services and maintain community grants, library and community centre services, as identified in the final Council direction from the October 8th Standing Committee on City Finance and Services meeting. Departments and Boards will be asked to identify savings in areas that do not result in reductions to frontline services, including through increased efficiency, removal of duplication and de-prioritization of non-core work.

Regards,

A handwritten signature in black ink that reads "Colin Knight". The signature is written in a cursive, slightly slanted style.

Colin Knight
General Manager, Finance and Supply Chain Management

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