

File No.: 04-1000-20-2025-109

February 19, 2025

s.22(1)

Dear s.22(1)

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of February 13, 2025 under the *Freedom of Information and Protection of Privacy Act* for:

Record of the most recent Vancouver Records and Information Management Standard and any other currently applied retention and disposition schedules and policies that the City applies for Corporate Records.

This record is publicly available on our FOI proactive Release website. You can find it on the City of Vancouver's website at the following link: <https://vancouver.ca/files/cov/2024-730-release.pdf>.

The Corporate Records Administrator has confirmed that the publicly available record is the most recent version of the Vancouver Records and Information Management Standard.

Under section 52 of the Act, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, info@oipc.bc.ca or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (2025-109); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,

[Signed by Cobi Falconer]

Cobi Falconer, MAS, MLIS, CIPP/C
Director, Access to Information & Privacy

If you have any questions, please email us at foi@vancouver.ca and we will respond to you as soon as possible. You may also contact 3-1-1 (604-873-7000) if you require accommodation or do not have access to email.

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