

From: "Singh, Sandra" <Sandra.Singh@vancouver.ca>

To: "Direct to Mayor and Council - DL"

Date: 12/18/2025 6:55:52 PM

Subject: City Hall: Active Threat Response Training

Dear Mayor and Council,

You may recall that as part of our security assessment of City Hall, we had confirmed that CPS would work with VPD to arrange for active threat response training for Mayor and Council, Mayor's Office staff, Clerks Office, and CLT members.

I am pleased to confirm that we have now confirmed a date and time held in your schedule for February 9. Information is below:

Date and Time of Training: February 9th – 10-11:30am (1.5 hour)

Attendees: Approximately 30-40, including Elected Officials, key Third Floor Staff (City Clerks, Mayor's Office, Council Support Office staff), CMO, and CLT

Location: Council Chamber

Agenda:

1. *Introductions - 5 min*
2. *Overview and purpose - 5 min*
3. *VPD overview of emergency response - 20 minutes*
4. *VPD Active Threat and Video - 30 minutes*
5. *CPS Overview - Emergency Notification System - 10 minutes*
6. *CPS Overview - Emergency Response - CPS - 10 Minutes*
 - a. *During Council*
 - b. *Regular Operations*
7. *Questions - 10 minutes*

If you have any questions, please do not hesitate to ask and I will work with staff to ensure a response through the weekly Q&A or other method as appropriate.

Sandra

Sandra Singh | Deputy City Manager

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