

File No.: 04-1000-20-2025-141

May 26, 2025

s.22(1)

Dear s.22(1)

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of February 25, 2025 under the *Freedom of Information and Protection of Privacy Act* for:

**Record of all minutes from meetings of the Third Party Expert Advisory Panel, which was established to optimize the oversight of the Property Endowment Fund (PEF) and advise staff and Council on various aspects of the PEF's management, as referenced in the Internal Audit Summary Report. Date range: Establishment of panel to February 24, 2025.**

We have completed the search for responsive records for this request and no responsive records have been located. After an extensive search for records within Real Estate Services, Long Term Financial Strategy & Treasury, and the Strategy and Project Support Office, staff have confirmed that there are no records responsive to your request.

Under section 52 of the Act, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, [info@oipc.bc.ca](mailto:info@oipc.bc.ca) or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (2025-141); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,

*[Signed by Cobi Falconer]*

**Cobi Falconer, MAS, MLIS, CIPP/C**  
**Director, Access to Information & Privacy**

If you have any questions, please email us at [foi@vancouver.ca](mailto:foi@vancouver.ca) and we will respond to you as soon as possible. You may also contact 3-1-1 (604-873-7000) if you require accommodation or do not have access to email.

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