

File No.: 04-1000-20-2025-323

July 8, 2025

s.22(1)

Dear s.22(1)

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of May 26, 2025 under the ***Freedom of Information and Protection of Privacy Act (the Act)*** for:

Record of all agendas of meetings of the Third Party Expert Advisory Panel that was established to optimize the oversight of the Property Endowment Fund (PEF) and advise staff and Council on various aspects of the PEF's management, as referenced in the January 2018 Internal Audit Summary Report. Date range: Establishment of panel to May 25, 2025.

All responsive records are attached.

Under Part 5 of the Act, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, info@oipc.bc.ca or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (2025-323); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,

[Signed by Cobi Falconer]

Cobi Falconer, MAS, MLIS, CIPP/C
Director, Access to Information & Privacy

If you have any questions, please email us at foi@vancouver.ca and we will respond to you as soon as possible. You may also contact 3-1-1 (604-873-7000) if you require accommodation or do not have access to email.

Encl. (Response Package)

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PEF Expert Advisory Panel: Proposed Meeting Agenda

#	Topic	Speaker	Time
1	Welcome and introductory comments	Penny Ballem <i>City Manager</i>	5 mins
2	PEF: An overview <ul style="list-style-type: none"> Purpose and objectives Background and history PEF geography 	Jerry Evans <i>Director, Real Estate Services</i> <i>Real Estate and Facilities Management</i>	30 mins
3	PEF: <ul style="list-style-type: none"> Ernst and Young findings Current City initiatives 	Patrice Impey <i>General Manager</i> <i>Financial Services and Chief Financial Officer</i>	15mins
4	PEF: Forward look <ul style="list-style-type: none"> Role and scope of the PEF Expert Advisory Panel Key priorities including portfolio return by category and public policy (housing) 	Bill Aujla <i>General Manager</i> <i>Real Estate and Facilities Management</i>	15 mins
5	Role and portfolio of the Chief Housing Officer	Mukhtar Latif <i>Chief Housing Officer</i>	10 mins
6	Closing remarks	Penny Ballem, <i>City Manager</i>	5 mins
7	Questions and comments	All <i>City of Vancouver - FOI 2025-323 - Page 1 of 3</i>	10 mins

PEF Expert Advisory Panel: Proposed Meeting Agenda

Item.	Topic	Speaker	Time
1	Welcome and introductory comments	City Manager	10 mins
2	The PEF: An overview <ul style="list-style-type: none"> - Purpose and objectives - Background and history - PEF geography - Governance and organization 		40 mins
3	Financial statements	Patrice Impey	20 mins
4	PEF forward look: <ul style="list-style-type: none"> - SEFC Olympic Village and current strategic priorities - Role and scope of the PEF Expert Advisory Panel 	Bill Aujla	15 mins
5	Role and portfolio of the Chief Housing Officer	City Manager/CHO	10 mins
6	Closing remarks	City Manager	5 mins
7	Questions and comments	All	10 mins

PEF Expert Advisory Panel

Thursday, February 2nd, 2017 Noon to 3 PM

3rd Floor, Committee Room 1, City Hall

Lunch will be served

Agenda

Attendees:

PEF Panelists: Larry Prentice, Stanley Hamilton, Al Poettcker, David Levi

Guest: Mike Harcourt

Regrets: Jennifer Podmore-Russell

Staff:

Bill Aujla, General Manager, Real Estate and Facilities Management

Patrice Impey, General Manager, Finance Planning, and Risk Management

Kathleen, Llewellyn-Thomas, General Manager, Community Services

Gil Kelley, General Manager, Planning, Urban Development and Sustainability

Andrew Francis, Solicitor Team Lead, Legal Services

Jerry Evans, Director of Real Estate Services, Real Estate and Facilities Management

Karis Hiebert, Planner III, Planning, Urban Development and Sustainability

Grace Cheng, Finance, Long Range Financial Planning

Greg Hamilton, PEF Mana

#	Topic	Information/ Discussion	Time
1	Introductions	Information	5 mins
2	Guest Speaker: PEF Origins and Early History -	Information	30 mins
3	PEF Short and Long Run Business Plan: a) 2 Year b) towards a 10 year plan	Presentation	60 mins
4	False Creek South: Staff Update and Governance	Discussion	30 mins
5	Discussion/ Q and A	Discussion	55 mins