



**VANCOUVER  
VOTES**

# **Candidate Information Package for: Councillor**

## **2025 By-Election**

### **April 5, 2025**

**Vancouver Election Office**

305 West 8th Avenue

Vancouver, BC V5Y 1N6

604.829.2010

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## **Section 1: Introduction**

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Dear Prospective Candidate,

**Re: Candidacy for Councillor in the By-Election on April 5, 2025**

Enclosed is a collection of information and forms to guide candidates in the City of Vancouver 2025 By-Election. Please review this material carefully to ensure that your campaign is run in compliance with the relevant statutes and that your nomination, appointment, and campaign financing disclosure forms are filed appropriately.

The City will be posting nonpartisan election outreach content on its social media channels (Facebook, X (formerly Twitter), Instagram, and LinkedIn). To preserve the non-partisan nature of the City's election posts, please **do not write any comments** on the City's social media postings.

Should you have any further questions related to your candidacy and the local election, please contact the Chief Election Officer at 604.829.2010, or email [electioncandidates@vancouver.ca](mailto:electioncandidates@vancouver.ca). For any questions related to the Local Elections Campaign Financing Act, please contact Elections BC at 1.855.952.0280.

Nomination period begins on February 18, at 9am and ends on February 28, at 4pm. Candidates and Elector Organizations are strongly encouraged to make an appointment to submit their nomination documents. Appointments will be available for booking starting on February 3, 2025, by calling 604.829.2010. Nomination documents will be accepted at the Election Office located at 305 West 8th Avenue, or City Hall at 453 West 12th Avenue for candidates with limited mobility. Please advise the Election Office of any accessibility requirements when making your appointment.

Yours truly,

Katrina Leckovic  
Chief Election Officer

305 West 8th Avenue  
Vancouver, BC V5Y 1N6  
604.829.2010  
website: [vancouver.ca/vote](http://vancouver.ca/vote)

# 2025 By-Election Calendar

Date	Event	Legislative Section
August 27, 2024	Last day to meet 6-month BC residency requirement for candidates seeking nomination	VC 38
October 4, 2024	Last day to meet 6-month BC residency requirement for voters registering on general voting day	VC 23
February 11	Candidate Q & A Session <ul style="list-style-type: none"> <li>Held virtually from 5:30 pm to 6:30 pm</li> </ul>	
February 18	<b>Nomination period begins at 9:00 am</b> <ul style="list-style-type: none"> <li>List of registered electors available for public inspection</li> <li>Election proceedings period starts (46 days before election day and ends on election day)</li> </ul>	VC 41(1), 35(3)
February 28	<b>Nomination period closes at 4:00 pm</b> <ul style="list-style-type: none"> <li>All candidates who have submitted nominations are officially declared</li> <li>Period for objection to registered electors ends at 4 pm</li> </ul>	VC 41(1), 46(1), 36(2)
March 3	Mail ballot application opens <ul style="list-style-type: none"> <li>Can apply online, in person, or by calling 3-1-1</li> </ul>	
March 4	Period to challenge candidate nomination ends at 4 pm	VC 45.2, 45.7(2)
March 7	4 pm deadline for: <ul style="list-style-type: none"> <li>Decision on challenge of candidate nomination</li> <li>Withdrawal of candidate</li> <li>Withdrawal of candidate endorsement by elector organization</li> </ul>	VC 45.2(9), 45.6, 52(1)
March 7	Random ballot name order draw <ul style="list-style-type: none"> <li>Held at City Hall Council Chambers at 5 pm</li> </ul>	VC 79, EB 6.14
March 8	Campaign period begins	LECFA 10(2)
March 10	Chief Election Officer declares election at 4pm	VC 48
March 18	Mail ballots issued to voters (for accepted applications)	VC 72, EB 4.3
March 26 & April 1	Advance voting: 8 am to 8 pm (2 days at City Hall)	VC 69 & 70, EB 3.2 & 3.3
SATURDAY, APRIL 5	GENERAL VOTING DAY 8 AM to 8 PM <ul style="list-style-type: none"> <li>Deadline for receipt of mail ballots at 8:00 pm</li> <li>Campaign period ends at 8:00 pm</li> </ul>	VC 9(2), LECFA 10(2)
April 9	Deadline for declaration of official election results before 4 pm	VC 108(1)
April 14	Deadline for applications for judicial recount	VC 111(1)
Late April/Early May	Elected candidates to take oath of office	VC 139 (2) VC 140(1), (3)
July 4	Deadline to file campaign financing disclosure statements with Elections BC	LECFA 47(1)
August 5	Disclosure statements late filing deadline (\$500 late penalty due to Elections BC)	LECFA 47(2)

## Acronyms:

- VC – Vancouver Charter
- EB – Election Bylaw
- LECFA – Local Elections Campaign Financing Act

## **SECTION 2 - NOMINATION DOCUMENTS**

- Quick Reference Guide to Nomination Documents
- Instructions for Completing the Nomination Documents
- Candidate Nomination Package
- Statement of Disclosure
- Candidate Information
- Request for Copy of the List of Registered Electors
- Canvasser Authorization Form
- Candidate Information Release Authorization

# Quick Reference Guide to Nomination Documents

Candidates are required to complete several documents as part of the nomination process. These documents include:

Name of Form	Mandatory/Optional	Deadlines for Filing or Submission *	Available for Public Inspection
C1 - Candidate Cover Sheet and Checklist Form	Mandatory	Must be submitted during nomination period (February 18 – February 28, 2025, by 4pm)	No
C2 - Nomination Documents	Mandatory <b>NOTE: Nomination forms will not be accepted without the \$100 nomination deposit fee</b>	Must be submitted during nomination period (February 18, starting 9am – February 28, 2025, by 4pm)	Yes
C3 – Other Information Provided by Candidate	Mandatory	No later than close of nomination period (February 28, 2025, by 4 pm)	No
C4 - Appointment of Candidate Financial Agent	Mandatory IF candidate is not acting as own Financial Agent	No later than close of nomination period (February 28 2025, by 4 pm)	Yes - Elections BC makes available
C5 - Appointment of Candidate Official Agent	Mandatory only IF an Official Agent is appointed	Submit as soon as practicable after appointment is made	No
C6 - Appointment of Candidate Scrutineer	Mandatory only IF scrutineers are appointed	Must be issued to the scrutineer by the candidate before scrutineer attends voting place	No
Statement of Disclosure under Financial Disclosure Act	Mandatory	Must be submitted during nomination period (February 18, starting 9am – February 28, 2025, by 4pm)	Yes
Candidate Information	Optional	No later than February 28, 2025, by 4 pm	Yes
Request for List of Registered Electors	Optional	No later than close of nomination period (February 28, 2025, by 4 pm)	No

\* All forms, with the exception of the Appointment of Scrutineer, must be submitted to the Chief Election Officer during the nomination period.

## Instructions for Completing the Nomination Documents

### 1.0 COMPLETING THE NOMINATION DOCUMENTS

All nomination documents must be received by the close of the nomination period (February 28, at 4 pm). Refer to the Quick Reference Guide to Nomination Documents for information on which documents are mandatory.

You can download an electronic version of the nomination documents at: [vancouver.ca/vote](http://vancouver.ca/vote)

Note that you will need to arrange for a hardcopy (print) version of the documents for submission. Alternatively, you may fill in the nomination documents by hand. Please ensure all documents are signed/dated as required.

Nomination documents may be delivered by hand, mail, or other delivery service, or you may email your nomination documents to [electioncandidates@vancouver.ca](mailto:electioncandidates@vancouver.ca). If you email your documents, the originals must be delivered to the Election Office, 305 West 8th Avenue, Vancouver, B.C. V5Y 1N6 prior to March 7, 2025 at 5pm.

To avoid delays in filing nomination documents, it is highly recommended that candidates make an appointment for filing the documents by calling the Election Office, at 604.829.2010. Appointment bookings will commence on **February 3, 2025**.

**Candidates must make a solemn declaration on the documents.** The declaration can be taken by a lawyer, notary or Commissioner for Taking Affidavits for British Columbia, but is most commonly taken by the Chief Election Officer or designate at the time the nomination papers are filed. Emailed nomination papers must include the completed solemn declaration.

**Nominations must be accompanied by a \$100 deposit** in cash, certified cheque or bank draft payable to the City of Vancouver. The deposit will be returned after campaign financing disclosure statements are filed with Elections BC (see 2025 by-election calendar) or if you withdraw as a candidate before the candidate withdrawal deadline.

Note that some of the nomination documents (see Quick Reference Guide to Election Forms) will be posted on the City's website and may be inspected by members of the public at City Hall. Personal addresses will be obscured in copies available on the City's website. Copies are also sent to Elections BC for information. The provision of the residential address of candidates on nomination papers is a requirement of the *Vancouver Charter*, section 44(1(d)).

Form C2 must be completed in full. If your "usual name" is not the same as your full name, and you wish to have your usual name used on the ballot instead of your full name, print your usual name on the appropriate line. An elector, another nominee or the Chief Election Officer can challenge your nomination in Provincial Court on the basis that the "usual name" you have entered on your nomination papers is not, in fact, your usual name. If the challenge succeeds you will not be entitled to have the usual name indicated in your nomination documents used on the ballot and you may be ordered to pay the costs of the party that successfully challenged your nomination.

Note that the candidate's Last Name will appear in all capital letters on the ballot.



Note that the following information cannot appear on the ballot: an indication that the candidate is holding or has held an elected office; the candidate's occupation; or an indication of a title, honour, degree or decoration received or held by the candidate (*Vancouver Charter*, section 77(3)).

**A minimum of 25 qualified electors must sign your nomination papers.** If there is uncertainty as to the qualifications of any of the electors signing your nomination papers, you may risk a challenge of your nomination. See the table below for elector qualifications. To avoid a challenge, you may choose to have more than 25 nominators sign your nomination papers. Even if one or more of your nominators is not qualified, your nomination will be valid as long as it is made by at least the minimum number of qualified nominators. Space for additional nominators has been provided.

### **Who can be a nominator?**

An elector of the City of Vancouver who meets ALL the following qualifications:

- Be 18 years or older on April 5, 2025
- Be a Canadian citizen
- Have lived in B.C. for at least six months before registering
- Live in Vancouver, no minimum days required, or own property registered in their name for at least 30 days before registering to vote
- Not be disqualified by law

## **2.0 COMPLETING THE STATEMENT OF FINANCIAL DISCLOSURE**

Under the British Columbia *Financial Disclosure Act*, candidates for the position of Councillor must complete and file a Statement of Financial Disclosure form with their nomination documents.

Note that the Statement of Financial Disclosure is different from the Campaign Financing Disclosure Statement, which must be filed after the election.

If you have questions about the Statement of Financial Disclosure form, it is suggested that you seek financial or legal counsel.

## **3.0 CANDIDATE INFORMATION**

Election candidates are invited to submit their contact information for inclusion on the candidate page on the City of Vancouver website.

## **4.0 OBTAINING A LIST OF REGISTERED ELECTORS**

Under section 35(9) of the *Vancouver Charter*, each candidate who has been nominated may request one copy of the list of registered electors without charge. A signed "Request for Copy of the List of Registered Electors" must be filed with the Chief Election Officer of the City of Vancouver before the list is released to candidates. The list will be available after March 4<sup>th</sup>.

The list of registered electors contains personal information which is confidential. There are serious penalties for the misuse of this information. The list is supplied to candidates solely for 2025 by-election purposes. The list must be securely stored so that only authorized individuals have access to the information.

**All copies of the list of registered electors must be destroyed following the election.**

# CANDIDATE NOMINATION PACKAGE

Use the Candidate Cover Sheet and Checklist Form C1 to ensure that the Candidate Nomination Package is complete and meets the legislative requirements of the *Vancouver Charter, Local Government Act, Local Elections Campaign Financing Act, Financial Disclosure Act*.

The Candidate Cover Sheet and Checklist Form C1 serve as a guide to the forms that must be submitted by a Candidate, their Official Agent and/or their Financial Agent to the Chief Election Officer as part of the nomination process.

Ensure that, for each item checked off on the Checklist Form C1 (Section B), the relevant form is completed and attached.

*The Candidate Cover Sheet and Checklist Form C1 are for the Chief Election Officer's reference only and do not constitute part of the Candidate Nomination Package.*

Completing only the Candidate Cover Sheet and Checklist Form C1 **does not** constitute completion of the Candidate Nomination Package, nor does it satisfy the legislative requirements set out in the *Vancouver Charter, Local Government Act, Local Elections Campaign Financing Act, Financial Disclosure Act*.

## COMPLETION INSTRUCTIONS:

1. Record the Candidate's full name.
2. Record the office for which the Candidate is seeking election.
3. Use section B of the Candidate Cover Sheet and Checklist Form C1 to identify which forms have been completed and are included in the Candidate Nomination Package.
4. Complete C1-C6 forms for Councillor races.
5. Return the completed package to the Chief Election Officer.

As per *Local Elections Campaign Financing Act* requirements, the following forms will be forwarded to Elections BC by the Chief Election Officer:

**C2 – Nomination Documents (only page 3);  
C3 – Other Information Provided by Candidate; and,  
C4 – Appointment of Candidate Financial Agent.**

**After election results have been declared, please send any changes to documents previously provided to Elections BC:**

**Elections BC**  
PO Box 9275 Stn Prov Govt  
Victoria BC V8W 9J6  
Toll-free fax: 1-866-466-0665  
Email: [electoral.finance@elections.bc.ca](mailto:electoral.finance@elections.bc.ca)

# C1 – Candidate Cover Sheet and Checklist Form

PLEASE PRINT IN BLOCK LETTERS

## SECTION A

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
NAME OF OFFICE FOR WHICH CANDIDATE IS SEEKING ELECTION <b>COUNCILLOR</b>		

## SECTION B

This nomination package includes the following completed forms, appointments, consents and declarations:

**C2 – Nomination Documents**

**C3 – Other Information Provided by Candidate**

- C4 – Appointment of Candidate Financial Agent** (if Candidate is not acting as own Financial Agent)
- C5 – Appointment of Candidate Official Agent** (if applicable)
- C6 – Appointment of Candidate Scrutineer** (if applicable)
- Statement of Disclosure: *Financial Disclosure Act* (required under the *Financial Disclosure Act*)**
- Request for Copy of the List of Registered Electors**
- Nomination Deposit Received**

**Disclaimer:** All attempts have been made to ensure the accuracy of the forms contained in the Candidate Nomination Package; however, the forms are not a substitute for provincial legislation and/or regulations.

Please refer directly to the latest consolidation of provincial statutes at BC Laws ([www.bclaws.ca](http://www.bclaws.ca)) for applicable election-related provisions and requirements

## C2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT) <b>CITY OF VANCOUVER</b>		
We, the following electors of the above-named jurisdiction, hereby nominate:		
NOMINEE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
USUAL NAME OF NOMINEE IF DIFFERENT FROM FULL NAME ABOVE AND PREFERRED BY THE NOMINEE TO APPEAR ON THE BALLOT INSTEAD OF THE FULL NAME		
RESIDENTIAL ADDRESS (STREET ADDRESS)	CITY/TOWN	POSTAL CODE
MAILING ADDRESS IF DIFFERENT FROM RESIDENTIAL ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
As a Candidate for the office of:		
POSITION <b>COUNCILLOR</b>	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT) <b>CITY OF VANCOUVER</b>	

Each of us **affirms** that to the best of our knowledge, the above-named person nominated for office:

1. Is or will be on general voting day for the election, 18 years of age or older.
2. Is a Canadian citizen.
3. Has been a resident of British Columbia, as determined in accordance with section 25 of the *Vancouver Charter* for the past six months immediately preceding today's date.
4. Is not disqualified under the *Vancouver Charter* or any other enactment from voting in an election in British Columbia or from being nominated for, being elected to or holding the office or be otherwise disqualified by law. **A Nominator MUST be Qualified Under the *Vancouver Charter* to Nominate a Nominee for Office**
5. Is not subject to any of the disqualifications set out in section 38(2) of the *Vancouver Charter*.

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
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NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

**Please see over for additional space when more than two nominators are required. For local governments that require 25 nominators attach an additional sheet(s) as necessary.**

I consent to the above nomination for office:	
NOMINEE'S SIGNATURE	DATE: (YYYY/MM/DD)

## CANDIDATE NOMINATION PACKAGE

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NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) <b>IF NOMINATING AS A RESIDENT ELECTOR</b>	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) <b>IF NOMINATING AS A RESIDENT ELECTOR</b>
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) <b>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR</b>	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) <b>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR</b>
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) <b>IF NOMINATING AS A RESIDENT ELECTOR</b>	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) <b>IF NOMINATING AS A RESIDENT ELECTOR</b>
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) <b>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR</b>	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) <b>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR</b>
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

## C2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

I do solemnly declare as follows:

1. I am qualified under section 38 of the *Vancouver Charter* to be nominated, elected and to hold the office of

POSITION

**COUNCILLOR**

2. I am or will be on general voting day for the election, 18 years of age or older.
3. I am a Canadian citizen.
4. I have been a resident of British Columbia, as determined in accordance with section 25 of the *Vancouver Charter*, for the past six months immediately preceding today's date.
5. I am not disqualified by the *Vancouver Charter* or any other enactment from voting in an election in British Columbia or from being nominated for, being elected to or holding the office, or be otherwise disqualified by law.
6. To the best of my knowledge, the information provided in these nomination documents is true, including where applicable, that the usual name listed above is my usual name..
7. I fully intend to accept the office if elected.
8. I am aware of and understand the requirements and restrictions of the *Local Elections Campaign Financing Act* and I intend to fully comply with those requirements and restrictions.

NOMINEE'S SIGNATURE

**DECLARED BEFORE ME:** CHIEF ELECTION OFFICER OR COMMISSIONER FOR TAKING AFFIDAVITS FOR BRITISH COLUMBIA

AT: (LOCATION)

DATE: (YYYY/MM/DD)

I am acting as my own Financial Agent

I have appointed as my Financial Agent

\_\_\_\_\_  
NOMINEE'S SIGNATURE

\_\_\_\_\_  
FINANCIAL AGENT'S NAME (IF APPLICABLE)



### C3 – Other Information Provided by Candidate

PLEASE PRINT IN BLOCK LETTERS

Office for which individual is a nominee:

POSITION <b>COUNCILLOR</b>		JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT) <b>CITY OF VANCOUVER</b>	
NOMINEE'S LAST NAME		FIRST NAME	MIDDLE NAME(S)
USUAL NAME OF NOMINEE IF DIFFERENT FROM FULL NAME ABOVE AND PREFERRED BY THE NOMINEE TO APPEAR ON THE BALLOT INSTEAD OF THE FULL NAME			
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) AS PROVIDED IN THE NOMINATION DOCUMENTS		CITY/TOWN	POSTAL CODE
ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS)		CITY/TOWN	POSTAL CODE
TELEPHONE NUMBER		EMAIL ADDRESS (IF AVAILABLE)	

Additional Addresses for Service Information

**OPTIONAL**

MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE		CITY/TOWN	POSTAL CODE
FAX NUMBER		EMAIL ADDRESS IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE	

NAME OF ELECTOR ORGANIZATION ENDORSING THE CANDIDATE (IF APPLICABLE)

<input type="checkbox"/> I am acting as my own Financial Agent	<input type="checkbox"/> I am not acting as my own Financial Agent
--	--

**Please ensure that name and mailing address information is the same as that entered on FORM C2 – NOMINATION DOCUMENTS**

## C4 – Appointment of Candidate Financial Agent

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION <b>COUNCILLOR</b>	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT) <b>CITY OF VANCOUVER</b>	
<b>I hereby appoint as my Financial Agent for the:</b>		
GENERAL VOTING DATE: (YYYY/MM/DD) <b>2025/04/05</b>	<input type="checkbox"/> General Local Election	<input checked="" type="checkbox"/> By-Election
FINANCIAL AGENT'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
TELEPHONE NUMBER	EMAIL ADDRESS (IF AVAILABLE)	
EFFECTIVE DATE OF APPOINTMENT: (YYYY/MM/DD)		
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

<b>I hereby consent to act as the Financial Agent for the above-named Candidate for the:</b>		
GENERAL VOTING DATE: (YYYY/MM/DD) <b>2025/04/05</b>	<input type="checkbox"/> General Local Election	<input checked="" type="checkbox"/> By-Election
FINANCIAL AGENT ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS)	CITY/TOWN	POSTAL CODE
<b>Additional Addresses for Service Information</b>		<b>OPTIONAL</b>
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE	CITY/TOWN	POSTAL CODE
FAX NUMBER	EMAIL ADDRESS IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE	
FINANCIAL AGENT'S SIGNATURE	DATE: (YYYY/MM/DD)	

## C5 – Appointment of Candidate Official Agent

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION <b>COUNCILLOR</b>	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT) <b>CITY OF VANCOUVER</b>	
I hereby appoint as my <b>Official Agent</b> for the:		
GENERAL VOTING DATE: (YYYY/MM/DD) <b>2025/04/05</b>	<input type="checkbox"/> General Local Election	<input checked="" type="checkbox"/> By-Election
OFFICIAL AGENT'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
<input type="checkbox"/> I hereby delegate to the above-named official agent the authority to appoint scrutineers.		
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

## C6 – Appointment of Candidate Scrutineer

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION <b>COUNCILLOR</b>	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT) <b>CITY OF VANCOUVER</b>	
I hereby appoint as my <b>Scrutineer</b> for the:		
GENERAL VOTING DATE: (YYYY/MM/DD) <b>2025/04/05</b>	<input type="checkbox"/> General Local Election	<input checked="" type="checkbox"/> By-Election
SCRUTINEER'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	



## Liabilities – s. 3 (e)

List all creditors to whom you owe a debt. Do not include residential property debt (mortgage, lease or agreement for sale), money borrowed for household or personal living expenses, or any assets you hold in trust for another person:

<i>creditor's name(s)</i>	<i>creditor's address(es)</i>

## Income – s. 3 (b-d)

List each of the businesses and organizations from which you receive financial remuneration for your services and identify your capacity as owner, part-owner, employee, trustee, partner or other (e.g. director of a company or society).

- Provincial nominees and designated employees must list all sources of income in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only income sources within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

<i>your capacity</i>	<i>name(s) of business(es)/organization(s)</i>

## Real Property – s. 3 (f)

List the legal description and address of all land in which you, or a trustee acting on your behalf, own an interest or have an agreement which entitles you to obtain an interest. Do not include your personal residence.

- Provincial nominees and designated employees must list all applicable land holdings in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only applicable land holdings within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

<i>legal description(s)</i>	<i>address(es)</i>

## Corporate Assets – s. 5

Do you individually, or together with your spouse, child, brother, sister, mother or father, own shares in a corporation which total more than 30% of votes for electing directors? (Include shares held by a trustee on your behalf, but not shares you hold by way of security.)

no  yes

**If yes, please list the following information below & continue on a separate sheet as necessary:**

- the name of each corporation and all of its subsidiaries
- in general terms, the type of business the corporation and its subsidiaries normally conduct
- a description and address of land in which the corporation, its subsidiaries or a trustee acting for the corporation, own an interest, or have an agreement entitling any of them to acquire an interest
- a list of creditors of the corporation, including its subsidiaries. You need not include debts of less than \$5,000 payable in 90 days
- a list of any other corporations in which the corporation, including its subsidiaries or trustees acting for them, holds one or more shares.

\_\_\_\_\_ *signature of person making disclosure*

\_\_\_\_\_ *date*

### Where to send this completed disclosure form:

#### Local government officials:

**... to your local chief election officer**

- with your nomination papers, and

**... to the officer responsible for corporate administration**

- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

#### School board trustees/ Francophone Education Authority directors:

**... to the secretary treasurer or chief executive officer of the authority**

- with your nomination papers, and
- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

#### Nominees for provincial office:

- with your nomination papers. If elected you will be advised of further disclosure requirements under the *Members' Conflict of Interest Act*

#### Designated Employees:

**... to the appropriate disclosure clerk (local government officer responsible for corporate administration, secretary treasurer, or Clerk of the Legislative Assembly)**

- by the 15th of the month you become a designated employee, and
- between the 1st and 15th of January of each year you are employed, and
- by the 15th of the month after you leave your position

# Candidate Information

Election candidates will be invited to submit their name, political party affiliation, and up to three social media links for inclusion on the City website. **The deadline to submit your information is February 28 at 4pm.** Candidates can submit their details through the online form at [vancouver.ca/candidate-info-form](https://vancouver.ca/candidate-info-form).



## Request for Copy of the List of Registered Electors

*In accordance with the Vancouver Charter, section 35(9) read and initial each statement:*

I, the undersigned, hereby request a copy of the list of registered electors for the 2025 Vancouver By-election. I will not inspect the document or use the information in it except for the purposes of Part I of the *Vancouver Charter*.

I understand that the information in the list of registered electors is confidential, that access to it is restricted under the *Vancouver Charter* and that the information is supplied exclusively for electoral purposes. I understand and accept that the information may not be used, copied or distributed, in whole or in part, by or for any person, in any form whatsoever, except in relation to 2025 Vancouver By-election purposes.

I undertake to ensure that the confidentiality of the information in the list of registered electors is protected. No later than **8 weeks** after the declaration of final results of the 2025 By-Election, I will ensure that the information is confidentially, completely and irreversibly destroyed.

I understand that the *Vancouver Charter* provide significant penalties for making a false or misleading statement or for the misuse of information in the list of registered electors.

I request a list in the following format (check one):  SFTP (secure electronic file transfer)  Hardcopy

NAME OF CANDIDATE	TELEPHONE NUMBER
-------------------	------------------

\_\_\_\_\_  
SIGNATURE OF CANDIDATE

\_\_\_\_\_  
DATE

I, the undersigned, acknowledge receipt of one copy of the list of registered electors. (If applicable) I am accepting this list of registered electors on behalf of the candidate noted above and I have been authorized by the candidate to do so.

NAME OF PERSON RECEIVING REGISTER OF ELECTORS	TELEPHONE NUMBER
---	------------------

\_\_\_\_\_  
SIGNATURE OF PERSON RECEIVING LIST

\_\_\_\_\_  
DATE

# Canvasser Authorization Form

PLEASE PRINT IN BLOCK LETTERS

## Notice to building owners and property managers:

Please be advised, under section 122.1 of the *Vancouver Charter*, authorized canvassers are entitled to access multiple residence buildings in the applicable jurisdiction (e.g., municipality, regional district electoral area, board of education, specified parks board, local community commission or Islands Trust local trust area) **between the hours of 9:00 a.m. to 9:00 p.m. local time during the campaign period** (from the 28<sup>th</sup> day before general voting day until general voting day). A canvasser may be a candidate or an individual authorized in writing by a candidate in order to canvass voters and distribute candidate information on the candidate's behalf.

At the request of a resident or individual acting on behalf of a multiple residence building, a canvasser entering a residential property must produce:

- government issued photo identification and proof of candidacy; or,
- written authorization to canvass on behalf of a candidate.

## PART A

### ACCEPTANCE OF CANVASSER APPOINTMENT

FULL NAME OF CANVASSER

SIGNATURE OF CANVASSER

DATE (YYYY/MM/DD)

## PART B

### CANDIDATE AUTHORIZATION

I hereby authorize the above-named individual to canvass on behalf of my campaign as a candidate for the following jurisdiction:

FULL NAME OF CANDIDATE

NAME OF JURISDICTION IN WHICH THE CANDIDATE IS SEEKING ELECTION

**CITY OF VANCOUVER**

SIGNATURE OF CANDIDATE

DATE (YYYY/MM/DD)

## Candidate Information Release Authorization

Your nomination documents are available to the public to view as soon as they are submitted. Consent provided with this form allows your municipality to provide additional information, as appearing below, to the public and / or media. **All fields are optional.**

The information you choose to share will be posted on websites operated by CivicInfo BC. This is the primary source through which the media (television, newspapers, radio, and online sources), the public, provincial ministries, researchers, and others are able to obtain province-wide local election information.

I, \_\_\_\_\_  
(please print name of person nominated)

having submitted nomination documents for election to the office of **COUNCILLOR**, hereby give my consent to share the following information. This information may be shared by email, posting on a website, phone, or by any other means of electronic communication.

<b>Address:</b>	
<b>Primary Phone:</b>	<b>Alternate Phone:</b>
<b>Email:</b>	
<b>Website:</b>	<b>Instagram:</b>
<b>X (Twitter):</b>	<b>Facebook:</b>

**Gender (Self-identified):**

Female     
  Male     
  Non-binary     
  Other / Undisclosed

**Previous Elected Experience (Check one):**

- Incumbent. Served on Council *in the same role* between \_\_\_\_ and \_\_\_\_.
- Served on Council *different role* between \_\_\_\_ and \_\_\_\_.
- Served on Council before 2022, but not during the past term.
- No Council experience, but has been elected to office elsewhere (school, local, provincial, or federal).
- None.

\_\_\_\_\_  
(Signature of Candidate)

## **SECTION 3 - REFERENCE SHEETS**

- Information Regarding Election / Political Signage in City of Vancouver
- Excerpts from the Street and Traffic By-law
- 2025 List of Voting Places
- Election Office Nonpartisan Colour Palette
- Other Relevant Legislation and Documents

**IMPORTANT INFORMATION**

Please have this translated

معلومات مهمة: البحث على الترجمة

重要资讯: 请找人為你翻譯

重要資訊: 請找人為你翻譯

اطلاعات مهم: لطفا درخواست کنید  
که این اطلاعات را برای شما ترجمه کنند

**RENSEIGNEMENTS IMPORTANTS**

Prière de les faire traduire

重要な情報: これを翻訳してください

중요정보: 번역해주세요

**INFORMAÇÃO IMPORTANTE**

Favor solicitar tradução

**ਜ਼ਰੂਰੀ ਜਾਣਕਾਰੀ**

ਕਿਰਪਾ ਕਰਕੇ ਇਸਦਾ ਅਨੁਵਾਦ ਕਰਵਾਓ

**INFORMACIÓN IMPORTANTE**

Busque a alguien que le traduzca

**MAHALAGANG IMPORMASYON**

Mangyaring isalin ito

**TIN TỨC QUAN TRỌNG**

Xin hãy dịch sang tiếng Việt

January 20, 2025

**RE: Information Regarding Election/Political Signage in the City of Vancouver**

Placement of election/ political signage is regulated in the City of Vancouver through the Sign By-law and Street and Traffic By-law. Enclosed is information on the City's approach to regulating election/ political signage to help you in adhering to the law during the upcoming election period. These election signs are permitted starting 45 days prior to general voting day.

Signs on street right-of-way are regulated by the Street and Traffic By-law:

- Election/ political signage is not allowed on City property including, but not limited to:
  - the area between the sidewalk and the street
  - boulevards or street centre medians (including on Boundary Road)
  - poles
  - structures such as utility or post boxes
  - sidewalks and roadways
- **Exception:** Election/ political signage is acceptable on City property during an election only between the back of sidewalk and an adjoining private property with permission of the property owner.
- **Exception:** Election/ political material may be posted using the City's poster cylinders located on designated lamp standards throughout the city. Find the map online at: <http://vancouver.ca/doing-business/posters-and-signs-on-city-property.aspx>
- **Impounding of signs:** All improperly placed signs and posters on City property will be impounded and stored at Engineering Services, 5th Floor, 507 West Broadway at the expense of the party/ candidate involved. If a sign is removed, it can be recovered from this location from 9am-5pm on weekdays. Please email or call to make an appointment

to recover any impounded signage. Under the Impounding By-law, the City is authorized to charge for the removal of unlawfully placed signs on City streets. The minimum impoundment charge is \$100.00 per sign and may increase depending on the amount of staff and equipment required for removal.

Signs on private property are regulated by the Sign By-law:

- Election/ political signs are allowed on private property. A sign that is less than 3.0m<sup>2</sup> and free standing does not require a permit. One window sign per address and covering a maximum of 30% of the glass surface of the window does not require a permit.
- Election signs may be put up on:
  - the day a federal or provincial election is announced; or
  - 45 days before a municipal election vote or referendum.
- Election signs must be removed 48 hours after the close of voting.

We appreciate your civic involvement and contributions to our democracy and appreciate your compliance in following these by-laws. Please call 3-1-1 (outside of Vancouver: 604-873-7000) or email [street.activities@vancouver.ca](mailto:street.activities@vancouver.ca) if you have any further questions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Lon LaClaire', with a stylized flourish at the end.

Lon LaClaire, M.Eng., P.Eng.  
General Manager, Engineering Services

**EXCERPTS FROM THE  
STREET AND TRAFFIC BY-LAW No. 2849**

(Updated December 10, 2024)

8. Unauthorized Signs and Signals Prohibited.

No person shall place, maintain or display upon or in view of any street any unauthorized sign, signal, marking or device which purports to be, or is in imitation of or resembles any traffic-control signal or traffic sign, or which attempts to direct the movement of traffic or in the parking of vehicles, or which hides from view or interferes with the effectiveness of any authorized traffic-control device.

9. Interference with Traffic-Control Devices.

No person shall move, remove, deface, damage or alter, nor obstruct the view of, nor otherwise interfere with any authorized traffic-control signal or traffic sign, nor drive, nor walk on or over any newly painted line, the presence of which is indicated on any roadway by red flags, traffic cones, or other suitable warning devices.

**REGULATING ADVERTISING DEVICES AND PROHIBITION AGAINST LITTERING**

81. (1) No person shall drive or propel along any street in the City any vehicle bearing or carrying any advertising device of a temporary character unless permission in writing therefor has first been obtained from the Chief Constable of the City.

(2) No person shall operate or stand or park on any street any vehicle for the sole or primary purpose of displaying advertising, without first having obtained permission therefor from the Council.

(3) No person shall operate, stand or park any vehicle upon any street for the purpose of displaying it for sale.

(4) No person shall drive, operate, stand or park a sound truck on any street without first having obtained permission therefor from the Council.

83. (1) Defacing Sidewalk.

No person shall mark or imprint or in any other manner whatsoever deface any sidewalk in the City.

(2) No person shall place or allow to remain on any street any advertising device without first having obtained permission from the City Engineer and the City Engineer is hereby authorized to remove any advertising device found on any street in contravention of this section. The owner may recover such advertising device upon payment to the City of all costs incurred in removing the same. Where such advertising device is not claimed within 30 days of its removal, it may be destroyed.

84. Depositing Rubbish or Refuse

(1) No person shall deposit upon any street or other public place, any rubbish, sweepings, leaves, construction or demolition debris, paper, handbills, refuse or other discarded materials or things.

(2) An owner, registered owner, lessee or operator of a vehicle must not cause, permit, suffer or allow that vehicle to be used in the depositing of any rubbish, sweepings, leaves, construction or demolition debris, paper, handbills, refuse or other discarded materials or things upon a street.

84A. Distributing Handbills, Etc.

No person shall distribute advertising matter to persons on any street if it is likely to be thrown or left upon a street.

85. Placing Handbills, Etc. in Vehicle.

No person shall place or cause to be placed any handbill, dodger, circular, card or other advertising matter upon or in any vehicle upon a street without permission of the owner or person in charge of such vehicle.

85A. Defacing Poles.

No person shall paint, paste, stick or affix or put any sign, bill, notice, substance or thing on any street furniture, light standard, electric light, telephone or other pole located on any street, and no person shall deface or disfigure such street furniture, light standard, electric light, telephone or other pole located on any street, or permit, suffer or allow any person to commit the acts on his or her behalf, except that this section does not apply to a person:

(a) installing signs authorized by the City Engineer on or over City streets and intended to control traffic or parking, or to provide directions or street identification;

(b) putting up or installing street decorations authorized by the City Engineer;

(c) putting up or installing any public notice or other temporary sign, which is authorized by By-law or by Provincial or Federal legislation;

(d) installing advertising devices, which are integral with public conveniences as covered by special agreements with the City, such as bus shelter advertising, map stand advertising or automated public toilet advertising;

(e) placing a sign or notice on a free standing kiosk or other structure on a street, which is provided or authorized by the City Engineer, specifically for free public use for the posting of notices or for the purpose of political expression;

(f) installing such other devices or fixtures as are authorized by an agreement with the City; or

(g) attaching a bicycle, by way of a locking device, to a bike rack



## 2025 List of Voting Places

A full list of voting places for the 2025 By-Election will be available at: [vancouver.ca/vote](https://vancouver.ca/vote)

The Election Office sells large scale voting place maps for \$20 per map to candidates and elector organizations. Voting place maps will be available for pick-up starting March 4, 2025. Please visit our office at 305 West 8th Avenue to purchase a copy.

How would you like to receive a copy of the voting location map?

SFTP (secure electronic file transfer) - free

Hardcopy - \$20 each

N/A

## Election Office Nonpartisan Colour Palette

The City of Vancouver's Election Office is responsible for nonpartisan outreach about the election process, encouraging eligible voters in Vancouver to participate in voting.

For your information, in the upcoming 2025 By-election, the Election Office plans to use the colour palette shown below. The palette updates the City's 2022 election colours and will be used to produce nonpartisan election materials.

### Brand Palette

#### Violet

\* PMS printing preferred for best fluorescent colour quality

RGB	146-39-143
HEX	92278F
CMYK	50-100-0-0
PMS	814

#### Mulberry

\* PMS printing preferred for best fluorescent colour quality

RGB	207-18-140
HEX	CF128C
CMYK	15-100-0-0
PMS	813

#### Lavender

RGB	218-111-171
HEX	DA6FAB
CMYK	10-70-0-0
PMS	2385

#### Seafoam

RGB	109-200-191
HEX	6DC8BF
CMYK	55-0-30-0
PMS	3245

# Other Relevant Legislation and Documents

<b>Election By-law</b>	<a href="http://bylaws.vancouver.ca/9070c.PDF">http://bylaws.vancouver.ca/9070c.PDF</a>
<b>Vancouver Charter</b>	<a href="http://www.bclaws.ca/Recon/document/ID/freeside/vanch_00">http://www.bclaws.ca/Recon/document/ID/freeside/vanch_00</a>
<b>Election Act</b>	<a href="http://www.bclaws.ca/Recon/document/ID/freeside/96106_00">http://www.bclaws.ca/Recon/document/ID/freeside/96106_00</a>
<b>Local Elections Campaign Financing Act</b>	<a href="http://www.bclaws.ca/civix/document/id/complete/statreg/14018">http://www.bclaws.ca/civix/document/id/complete/statreg/14018</a>
<b>Financial Disclosure Act</b>	<a href="http://www.bclaws.ca/civix/document/id/complete/statreg/96139_01">http://www.bclaws.ca/civix/document/id/complete/statreg/96139_01</a>
<b>Government of BC – Local Government By-Elections</b>	<a href="https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/general-local-elections/by-elections">https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/general-local-elections/by-elections</a>
Local Elections in B.C.: What Every Candidate Needs to Know	<a href="https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/what_every_candidate_needs_know.pdf">https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/what_every_candidate_needs_know.pdf</a>
Candidate's Guide to Local Government Elections in BC	<a href="https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/candidates_guide_to_local_elections.pdf">https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/candidates_guide_to_local_elections.pdf</a>
Elector Organization Guide to Local Government Elections in BC	<a href="https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/elector_organization_guide.pdf">https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/elector_organization_guide.pdf</a>
Voter's Guide to Local Elections in BC	<a href="https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/voter_guide_english.pdf">https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/voter_guide_english.pdf</a>
<b>Elections BC</b>	<a href="http://www.elections.bc.ca">http://www.elections.bc.ca</a>
Guide to local Elections Campaign Financing in BC	<a href="https://elections.bc.ca/docs/lecfa/guide-to-local-elections-campaign-financing-in-bc-for-candidates-and-their-financial-agents.pdf">https://elections.bc.ca/docs/lecfa/guide-to-local-elections-campaign-financing-in-bc-for-candidates-and-their-financial-agents.pdf</a>
Third Party Sponsor Guide to Local Elections in BC	<a href="https://elections.bc.ca/docs/lecfa/guide-for-local-elections-third-party-sponsors-in-bc.pdf">https://elections.bc.ca/docs/lecfa/guide-for-local-elections-third-party-sponsors-in-bc.pdf</a>

# **Section 4 - Campaign Financing Disclosure Statements**

- Campaign Financing Disclosure Statements

# Campaign Financing Disclosure Statements

Elector organizations must file a candidate disclosure statement with Elections BC by **Friday, July 4, 2025**. You may file your disclosure statement up to 120 days after general voting day (by Tuesday, August 5, 2025); however, you will be subject to a \$500 late filing fee.

Your elector organization disclosure statement must include a full accounting of your campaign contributions, election expenses, and any monetary transfers between campaign accounts. Your disclosure statement will be published online by Elections BC following the filing deadline. **You may be subject to severe penalties if you do not file a disclosure statement.**

For all inquiries related to Campaign Financing Disclosure Statements, please contact:

*Elections BC*

Phone: 1-800-661-8683

Toll-free: 1-800-661-8683 / TTY 1 888 456-5448

Email: [electoral.finance@elections.bc.ca](mailto:electoral.finance@elections.bc.ca)

[www.elections.bc.ca](http://www.elections.bc.ca)