From: "Knight, Colin" <Colin.Knight@vancouver.ca>
To: "Direct to Mayor and Council - DL"
Date: 7/13/2026 9:22:02 AM
Subject: FSC Memo to Mayor and Council - 2027-2030 Capital Plan - Council and Park Board Process
Attachments: FSC Memo to Mayor and Council - 2027-2030 Capital Plan - Council and Park Board Process.pdf

Dear Mayor and Council:

The attached memo provides additional information to clarify the 2027–2030 Capital Plan process for City Council and Park Board.

Should you have any questions please contact Colin Knight at 604.873.7610 or Colin.Knight@vancouver.ca.

Thank you,

Colin Knight

(He/Him/His)

General Manager, Finance and Supply Chain

Colin.Knight@Vancouver.ca

604-873-7610

I am grateful to live and work on the territories of the xʷməθkʷəy̓əm (Musqueam), Sḵwx̱wú7mesh (Squamish), and səlilwətaɬ (Tsleil-Waututh) Peoples.

CITY OF VANCOUVER | Finance and Supply Chain Management

FINANCE AND SUPPLY CHAIN MANAGEMENT
Office of the General Manager

MEMORANDUM

July 13, 2026

TO: Mayor and Council

CC: City Leadership Team
Donny van Dyk, City Manager
Jason Twa, City Clerk
Mellisa Morphy, Acting Chief of Staff, Mayor's Office
Pragya Grewal, Director, Financial Planning and Analysis

FROM: Colin Knight
General Manager, Finance and Supply Chain Management

SUBJECT: 2027-2030 Capital Plan - Council and Park Board Process

The purpose of this memo is to clarify the 2027–2030 Capital Plan process for City Council and Park Board.

On June 29, 2026, the Chair of the Vancouver Board of Parks and Recreation submitted a letter to Council regarding legal advice that the Park board had received in relation to the 2027-2030 capital plan and Park Board jurisdiction. City staff have received questions regarding the Capital Plan process and points outlined in the letter from the Park Board Chair.

This memo clarifies that the Draft Capital Plan to be presented by staff to Council on July 14th, 2026 is lawful and in accordance with the Vancouver Charter.

In addition, the points below are provided to clarify the Capital Plan process and relevant statutory requirements, to support Council's consideration of the Capital Plan report. These points are based on legal advice received by the City and are in accordance with the Vancouver Charter.

This memo outlines the governance responsibilities of Council and the Park Board as they relate to the development and approval of the 2027–2030 Capital Plan.

- Council has authority over Capital Plan funding and approval, while the Park Board has jurisdiction over improvements to park land.

- Council may lawfully approve a Capital Plan that reflects its priorities and direction. The Vancouver Charter does not require Council to limit Capital Plan priorities to those approved by the Park Board, nor does it require Council to vote on a Capital Plan approved by the Park Board.

- The Park Board may approve a plan and communicate its priorities to Council for consideration. Council determines which items from the Park Board's submission, if any, are included in the Capital Plan.

- There can be two different Capital Plans – one approved by Council and one approved by the Park Board.

- Following approval of the Capital Plan and plebiscite borrowing authority, Council may amend the Capital Plan through the processes set out in the Vancouver Charter.

- For improvements on park land, the Park Board may decline to permit specific projects to proceed. In such cases, Council retains authority over the associated funding and may reallocate it to other priorities in accordance with the Vancouver Charter.

- Individual capital projects remain subject to the annual budget approval process before expenditures are incurred. This includes the Park Board submitting an annual budget to Council, with Council making the final decisions regarding budget allocation.

This memo will be shared with the Park Board and will be made public on the City's web site in advance of the July 14th staff report to Council. City staff have met with the Park Board and conveyed the information above.

Should you have any questions regarding the above, please feel free to contact me at colin.knight@vancouver.ca or (604) 873-7610.

Colin Knight
General Manager, Finance and Supply Chain Management

604.873.7569 | colin.knight@vancouver.ca