

File No.: 2026-217

April 21, 2026

s.22(1)

Dear s.22(1)

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of March 13, 2026 under the *Freedom of Information and Protection of Privacy Act* for:

Record of invoice and/or receipt, and proof of purchases of the four most recent purchases or renewals of membership from the Urban Development Institute (UDI) by the City of Vancouver. Date range: January 1, 2022 to March 12, 2026.

All responsive records are attached. Some information in the records has been severed (blacked out) under s.15(1)(l) of the Act. You can read or download this section here: http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00.

Under Part 5 of the Act, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, info@oipc.bc.ca or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (2026-217); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,

Kevin Tuerlings, FOI Case Manager, for

[Signed by Kevin Tuerlings]

Siân Madsen, MA, MAS
Acting Director, Access to Information & Privacy

If you have any questions, please email us at foi@vancouver.ca and we will respond to you as soon as possible. You may also contact 3-1-1 (604-873-7000) if you require accommodation or do not have access to email.

Encl. (Response package)

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									Fiscal year	2022		2024		2025	
										GR/IR Amount	Paid Amt in LC	GR/IR Amount	Paid Amt in LC	GR/IR Amount	Paid Amt in LC
Vendor		Document type		Purch Doc #	Purch Item	Document #	Reference	G/L Account		CAD		CAD		CAD	
103232	Urban Development Institute	KN	Vndr Invoice (no PO)	#	#	1901083896	431735	2000/210001	A/P TRADES	0.00	3,335.06				
								2000/524050	PROFESSIONAL FEES	3,176.25	0.00				
						1901139559	432813	2000/210001	A/P TRADES			0.00	3,507.00		
								2000/510060	CITY MEMBER/SRVC FEE			3,340.00	0.00		
						1901159948	DUES000611	2000/210001	A/P TRADES			0.00	3,500.00		
								2000/510060	CITY MEMBER/SRVC FEE			3,500.00	0.00		
						1901186464	DUES100347	2000/210001	A/P TRADES					0.00	3,500.00
								2000/510060	CITY MEMBER/SRVC FEE					3,500.00	0.00



PACIFIC REGION
**URBAN
DEVELOPMENT
INSTITUTE**

**Urban Development
Institute Pacific Region**
1100 - 1050 West Pender St
Vancouver, BC, Canada
V6E 3S7
T: 604.669.9585
F: 604.689.8691
ckaur@udi.org

Business No.: 11932 4994 RT0001

Renewal Invoice

Invoice Date: 5/10/2022
Invoice Number: 431735
Account ID: CITVAN

City of Vancouver
453 West 12th Ave.
Vancouver, BC V5Y 1V4

Annual Corporate Membership Dues- Vancouver: June 01, 2022 to May 31, 2023

		Terms	Due Date
		Net 30	6/9/2022
Description	Quantity	Rate	Amount
Vancouver Municipal I	1	\$3,176.25	\$3,176.25
Subtotal:			\$3,176.25
GST:			\$158.81
Total:			\$3,335.06
Payment/Credit Applied:			\$0.00
Balance:			\$3,335.06

Login to your Member Center to pay online.

- Go to <http://udi.memberzone.com/login> to login or retrieve forgotten login credentials.
Or create your login account for the first time at this registration page:

s.15(1)(l)

Login: s.15(1)(l)

Password: Forgot password? Click here - <http://udi.memberzone.com/login/forgotpwd>

- Pay online, check out your additional Member Benefits, update your member page and contact information.

Thank you for your support of the **Urban Development Institute**

Please return this portion with your payment.

Member Name: City of Vancouver

Invoice #: 431735

Payment Amount: \$ _____

Payment Method: ☐ Check # _____ ☐ Credit Card

Make all checks payable to **Urban Development Institute Pacific Region** or enter credit card information below.

Enter Credit Card Billing Address (inc. zip code)

Address _____

City/State/Zip _____

Credit Card #: _____ Exp. Date: _____ CVV Code (3 or 4 digits on back of card) _____

Name on Card: _____ Signature: _____



PACIFIC REGION URBAN DEVELOPMENT INSTITUTE

Urban Development
Institute Pacific Region
1100 - 1050 West Pender St
Vancouver, BC, Canada
V6E 3S7
T: 604.669.9585
F: 604.689.8691
ckaur@udi.org

Business No.: 11932 4994 RT0001

Renewal Invoice

Invoice Date: 5/3/2023
Invoice Number: 432813
Account ID: CITVAN

City of Vancouver
Jaclyn Jimenez - jaclyn.jimenez@vancouver.ca
453 West 12th Ave.
Vancouver, BC V5Y 1V4

Annual Corporate Membership Dues- Vancouver: June 01, 2023 to May 31, 2024

		Terms	Due Date
		Net 30	6/2/2023
Description	Quantity	Rate	Amount
Vancouver Municipal I	1	\$3,340.00	\$3,340.00
Subtotal:			\$3,340.00
GST:			\$167.00
Total:			\$3,507.00
Payment/Credit Applied:			\$0.00
Balance:			\$3,507.00

Login to your Member Center to pay online.

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Or create your login account for the first time at this registration page:

s.15(1)(l)

Login: s.15(1)(l)

Password: Forgot password? Click here - <http://udi.memberzone.com/login/forgotpwd>

- Pay online, check out your additional Member Benefits, update your member page and contact information.

Thank you for your support of the **Urban Development Institute**

Please return this portion with your payment.

Member Name: City of Vancouver

Invoice #: 432813

Payment Amount: \$ _____

Payment Method: ☐ Check # _____ ☐ Credit Card

Make all checks payable to **Urban Development Institute Pacific Region** or enter credit card information below.

Enter Credit Card Billing Address (inc. zip code)

Address _____

City/State/Zip _____

Credit Card #: _____ Exp. Date: _____ CVV Code (3 or 4 digits on back of card) _____

Name on Card: _____ Signature: _____



Invoice

Urban Development Institute
#650-1050 West Pender Street
Vancouver, BC
V6E 3S7 Canada

Please note our new suite number.

Invoice to:
City of Vancouver
453 West 12th Ave.
V5Y 1V4
Vancouver, BC, Canada
ATTN: JACLYN JIMENEZ -
jaclyn.jimenez@vancouver.ca

Proforma Invoice Number: DUES000611
Due Date: 2024-06-01

Item	Amount (CAD)
Municipal I From Jun 2, 2024 to Jun 1, 2025	CAD \$3,500
Total	CAD \$3,500
Amount Paid	0
Total Due	CAD \$3,500

Payment Options

[Pay Online](#) (Credit Card with Stripe)

Visit [s.15\(1\)\(l\)](#)

[Pay by Bank Transfer](#)

Please contact accounting@udi.org to request an EFT Form.

[Pay by Check](#)

Please make all cheques payable to 'Urban Development Institute'.



Invoice

Urban Development Institute
#650-1050 West Pender Street
Vancouver, BC
V6E 3S7, Canada

****Please note our new suite number.****

Invoice to:

City of Vancouver
453 West 12th Ave.
V5Y 1V4
Vancouver, BC, Canada
ATT: JACLYN JIMENEZ -
jaclyn.jimenez@vancouver.ca

Invoice Number: DUES100347
Issue Date: 2025-05-02
Due Date: 2025-06-01

Item	Amount (CAD)
Municipal I From Jun 2, 2025 to Jun 1, 2026	CAD \$3,500
Total	CAD \$3,500
Amount Paid	0
Total Due	CAD \$3,500

Payment Options

Pay Online (Credit Card with Stripe)

Visit [s.15\(1\)\(l\)](#)

Pay by Bank Transfer

****FOR INVOICES OVER \$2,500, PLEASE REMIT PAYMENT VIA CHEQUE/EFT****

Please send all EFT remittance slips to accounting@udi.org.

To set up EFT payments, request a VOID cheque by contacting membership@udi.org.

Pay by Check

****FOR INVOICES OVER \$2,500, PLEASE REMIT PAYMENT VIA CHEQUE/EFT****

Please make cheques payable to 'Urban Development Institute Pacific Region' and send to:

Suite 650
1050 West Pender Street
Vancouver, BC
V6E 3S7

Policy

Membership fees are non-refundable. Should a member resign, cancel, or have their membership terminated for any reason during their term, no portion of the membership fee will be returned.