

**NOTICE OF MEETING  
CHINATOWN HISTORIC AREA PLANNING COMMITTEE  
A G E N D A**

DATE: Thursday, November 14, 2019  
TIME: 5:30 pm  
PLACE: Chinese Cultural Centre  
50 East Pender Street

*Please call 604-873-7770 if you are unable to attend this meeting*

---

**1. Adoption of Agenda and Minutes 5.30PM - 5.45PM**

Proposed meeting Agenda, and Minutes of September 12, 2019, to be adopted

**2. Heritage Incentive Program 2019 Update 5.45PM - 6.30PM**

Staff will provide an update on the first year of the Heritage Incentive Program thus far. Five pre-applications were received this year and were subject to an internal interdepartmental review which determined two projects as eligible for Heritage Incentive Program (HIP) 2019 grants. The following are being recommended for HIP grants to Council:

- St. Andrew's-Wesley Church (VHR "A", municipally designated): Seismic Upgrade and Heritage Rehabilitation (repointing, windows, roofing)
- Sun Tower (VHR "A", municipally designated): Stabilization of exterior envelope and Heritage Conservation (windows, pinning terracotta cladding)

The Heritage Incentive Program policy provides financial assistance to qualified applicants of \$100 per sq. ft. of the total floor area, up to 50% of the eligible costs, to a maximum of \$4 million. As per this policy each project will be eligible for the following:

- St. Andrew's-Wesley Church: \$2,965,900 based on \$100 per 29,659 sq. ft.
- Sun Tower: \$2,875,415 based on 50% of Cost Estimate of \$5,750,830

The report to Council containing an update on the 2019 implementation and seeking support for the two eligible grants is scheduled for December 10, 2019. Should Council approve the applications, the applicants will be required to enter into an agreement with the City to ensure completion of the heritage conservation work and continued maintenance of the heritage buildings. These agreements (Restoration Covenants) will be prepared by Legal Services and registered on title. All agreed upon work and a site visit must be completed prior to release of grant funds.

**Staff:** Amber Knowles, Heritage Planner

**Attachments:** Heritage Incentive Program Policies and Procedures (attached electronically)

**3. Heritage Action Plan - Heritage Conservation Program Renewal - Update 6.30PM - 7.30PM**

In 2013, Council approved the Heritage Action Plan consisting of 14 action items to update the City's Heritage Conservation Program. Staff launched a Program review in 2014 by engaging consultant team to provide an independent review and recommendations based

on Canadian and international best practices. Public engagement and consultation have been ongoing since 2014 and the CHAPC has provided its input on a couple of occasions. The report to Council is scheduled for February 2020.

Staff will provide an update to the Heritage Action Plan completion status as well as an overview of the proposed renewed Heritage Conservation Program.

**Staff:** Zlatan Jankovic, Senior Heritage Planner  
Julie Schueck, Heritage Consultant

**Next meeting:**

**DATE:** December 12, 2019  
**TIME:** 5:30 pm  
**PLACE:** Chinese Cultural Centre Boardroom, 50 East Pender Street  
Vancouver, BC