



- Notes:
1. This letter is endorsed by the Architectural Institute of British Columbia and the Association of Professional Engineers and Geoscientists of British Columbia.
  2. Words in italics are given the same meaning as defined in the Vancouver Building By-law.
  3. Words in quotations are defined in Schedule CP-1.

To: *Chief Building Official* Date: \_\_\_\_\_

Project Address: \_\_\_\_\_ Building Permit No.: \_\_\_\_\_

I confirm that I have fulfilled my obligations for “code coordination” as outlined in my previously submitted Schedule CP-1 entitled **Confirmation of Commitment by Owner and Certified Professional**.

I enclose the relevant occupancy permit documents as listed on the attached **Occupancy Permit Submission Documents Checklist**.

**NOTE:** A **Certified Professional** means an Architect or Professional Engineer who has been recognized as qualified as a **Certified Professional** by the **Chief Building Official** pursuant to the Certification of Professionals By-law.

**Certified Professional:**

Signature: \_\_\_\_\_ Name: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

(Affix *Certified Professional's* stamp here)

(Affix *Certified Professional's* professional seal here)