


Sample Preliminary Review Template (Option 2 Projects)

This form is also available online at <http://www.toolkit.bc.ca/carbon-neutral-government>. Local governments may choose alternate formats to the templates provided; however the substance must be the same as those provided in the sample templates.

Project Proponent Information	
Name of Local Government Project Proponent(s)	Provide the name of the local government(s) involved in the project and that will be claiming GHG reductions from the project under Option 2. City of Vancouver
Project Designate appointed to sign off on Project Plan	Provide the name, phone and e-mail of the Project Designate duly authorized and having the legal capacity to sign off on this Template (e.g., CAO, CFO) Name Patrice Impey Title Director of Finance, CFO Phone 604 873 7610 Email Patrice.Impey@vancouver.ca
Project Contact	Provide a Project Contact name if different from above Name Brian Beck Title Strategic Projects Engineer, ENGINEERING SERVICES Phone 604-871-6752 Email brian.beck@vancouver.ca
Project Information	
Project title	Provide project title Vancouver Landfill Gas Capture
Project description and objectives	Briefly summarize the project in terms of what, where, how when and why (max 4-5 sentences or bullets). Landfill gas capture optimization Upto an additional 260,000 tCO ₂ e captured per year starting in 2014 Gas collection system expansion and optimization
Project measurement	Describe the proposed approach to measuring the GHG reductions from the project. If available, include detailed formulas, methodologies, and assumptions, as well as anticipated GHG reductions from the project. On site gas flow measurement and composition measurement of collected landfill gas.
Third party validation of formulas and methodologies	Identify who will provide third party validation of the proposed project formulas and methodologies (see Section Error! Reference source not found. for a description of qualified third party validators) Provide a Project Contact name if different from above Name Ruby Canyon Inc. Title Project validation is currently underway, to international standards beyond those set by the GCC, and until the validation is complete no details of the Project Developer or Validator will be released, so as not to compromise the impartiality of the validation process. Phone +1 970 241 9298 x15

	Email zeyler@rubycanyoneng.com
Beyond Business as Usual	<p>1) Proposed project start date 2012</p> <p>2) Is the project required to meet a legislative or regulatory requirement? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>3) Indicate how the Project meets one of the following tests (see Appendix 1):</p> <p><input checked="" type="checkbox"/> <i>Financial Test: A project can only be considered additional if it is not financially viable without investment from the local government(s) that will use the resulting emission reductions to balance its/ their corporate carbon emissions.</i></p> <p><input type="checkbox"/> <i>Barriers Test: A project can only be considered additional if there are barriers, such as significant local resistance, lack of know-how, institutional barriers, etc, that prevent its being implemented regardless of its profitability.</i></p> <p><input type="checkbox"/> <i>Common Practice Test: A project can only be considered additional if it employs technologies or practices that are not already in common use.</i></p>
Project co-benefits (Optional)	<p>Beyond the reduction of GHG emissions, describe any anticipated community and/or sustainability co-benefits that this project will provide (e.g., energy cost savings, stimulation of the local economy through green job growth, foster technological innovation, raise public awareness of climate change / energy conservation, etc.)</p> <p>Odour Control</p> <p>Provision of renewable natural gas for beneficial use as a 'fuel switch'.</p>
Project Transparency: Accountability and Reporting	
Scope	<p>Describe how this Project is outside of the scope of the local governments' corporate emissions boundary as defined in the Carbon Neutral Workbook.</p> <p>Landfill sites and operations are not part of GCC defined 'traditional services'.</p>
Counted Once	<p>Describe how project proponent(s) will demonstrate that the GHG reductions being claimed from the project will not be committed or sold as an emission reduction under any other alternate emission-offset scheme.</p> <p>This will be detailed as part of the project plan, subsequent validation and verification with offsets to be placed on a third party registry.</p>
Ownership	<p>Describe how the project proponent(s) will demonstrate that exclusive right to the GHG reductions that arise from the Project.</p> <p>The City of Vancouver has demonstrated clear title to land on which the landfill is cited.</p>
Verification	<p>Third party verification is required for all Option 2 Projects (see Section Error! Reference source not found. for a description of qualified third party verifiers).</p>
Reports	<p>GHG reductions from Option 2 projects will be subject to public reporting requirements. After January 1, 2012, the public reporting requirements under the Climate Action Revenue Incentive Program (CARIP) will be revised to include information on total annual corporate emissions, the reductions being claimed from GHG projects undertaken under the Carbon Neutral Framework (Option 1 and 2), and purchased offsets (Option 3) in order demonstrate carbon neutrality for any given year, as per the Project Eligibility Requirements outlined in Appendix 1 of the <i>Becoming Carbon Neutral</i> guidebook.</p>
Preliminary Review Template: Authorization and Sign Off	
Project Designate	<p>The information provided in this Preliminary Review Template is to the best of my knowledge correct and complete.</p> 
Designate Signature	
Director of Finance, CFO	
Title	
March 8th 2013	