

**DEVELOPMENT SERVICES Processing Centre Development**

This checklist **MUST** be completed and submitted with your Development Permit Application. If you have any questions regarding the information requested on this form, please call the Enquiry Centre at 604-873-7611.

<b>Project Address:</b>	<b>Development Application:</b>
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Drawings Required - Required scale 1/4" = 1'0" (1:50) unless otherwise specified in Notes, or if plans exceed standard A2 paper (2'x3') at the above-noted scale, then plans at 1/8" = 1'0' (1:100) scale may be acceptable.				Staff Use Only	
Document	Copies Required	Details	Notes	Copies Attached	Accepted
Site Plan	5	Site plans should include the following: <ul style="list-style-type: none"> <li>▪ Address</li> <li>▪ Legal description (found on tax notice)</li> <li>▪ Street names/lanes</li> <li>▪ Dimensions of site</li> <li>▪ Building location and dimension</li> <li>▪ Yard setbacks and building lines</li> </ul>			
Elevation Plans	5	Building elevation plans should include the following: <ul style="list-style-type: none"> <li>▪ Full wall elevation indicating the location and dimensions of proposed mural</li> <li>▪ Details of graphic depiction, including colours and materials. (A reasonably detailed rendering of the final image proposed.)</li> <li>▪ Photograph(s) showing the full wall of the building on which the mural is to be painted or inscribed</li> </ul>			

**Additional Information Required**

1. The name of the artist(s) and curriculum vitae (portfolio or a summary of a person's educational qualifications, skills & publications)
2. A statement on the subject matter and the content of the proposed mural (s)
3. A description of the relationship between the image proposed and the character of the host site and/or the surrounding neighbourhood including any murals on adjacent sites.

The above noted list of requirements is not limited in its content. Further review of the application documents may reveal additional requirements. Refer to "Mural Guidelines" at: <http://vancouver.ca/home-property-development/design-policies-guidelines.aspx>

Further information on the City's Integrated Graffiti Management Program can be found at <http://vancouver.ca/graffiti>