City of Vancouver
Olympic Legacy Reserve Fund

Olympic Social Sustainability Initiative Projects

FINAL REPORT • AUGUST 2010
Table of Contents

INTRODUCTION ......................................................................................................................... 1

AFFORDABLE RECREATION & COMMUNITY SPORT
• Britannia HUB .................................................................................................................... 3
• Sport & Recreation Table ................................................................................................ 4
• Kidsport .................................................................................................................................. 5
• City of Vancouver First Nations Basketball Project ......................................................... 6
• Tupper Bike Hub Pilot Project ............................................................................................. 6
• Active Transportation ............................................................................................................ 7

COMMUNITY & NEIGHBOURHOOD BUILDING
• Britannia Building Resiliency in the Inner City ................................................................. 8
• Cycle Back ............................................................................................................................. 9
• Tenant Advocate, Residential Tenancy & Tenant-Landlord 2010 Education ................. 10
• Sew a Legacy ....................................................................................................................... 12
• Take 50 .................................................................................................................................. 13
• Everyone Grows: Community Gardens ............................................................................. 13

CULTURAL ENHANCEMENTS
• DTES Celebrations & Events ............................................................................................. 14
• Traces: Projecting Stories of Strathcona ............................................................................ 15

COMMUNITY PRIDE & CELEBRATIONS
• Downtown South Community
  Celebration & Inclusion Events ......................................................................................... 16
• HomeGround 2009/2010 .................................................................................................. 17
• Community Hanging Baskets ............................................................................................ 18
• TVs in the Downtown Eastside ........................................................................................... 18
• Inner-city Legacy Fitness Centre ......................................................................................... 18
• Paint the Town Red - Chinese Lanterns .......................................................................... 19
• Vancouver Chinatown & Winter Olympics ....................................................................... 19
• Remarkable Women ........................................................................................................... 19
• Dance Salute 2010 ............................................................................................................. 19
• Megaphone Magazine ....................................................................................................... 20
• Downtown Eastside Paralympic Celebrations ................................................................. 20

APPENDIX
• Project Evaluation Questionnaire ..................................................................................... 21
Vancouver is the first Olympic & Paralympic Games Host City that developed an agreement that made commitments to meet certain social sustainability goals as part of the 2010 Olympic & Paralympic Winter Games (2010 Winter Games) experience. During the bid phase for the 2010 Winter Games, many stakeholders raised concerns about the potential negative impacts that staging such a large scale event could have on vulnerable populations. It was also recognized that many of the most disadvantaged communities located in Vancouver’s inner-city would be impacted by the 2010 Winter Games with limited opportunities for participation. Vancouver’s bid developed these unique commitments in order to ensure that the inner-city communities of the Downtown Eastside, Downtown South and Mount Pleasant would realize gains from the Olympic experience. It was agreed that resources be invested to assist in achieving the well-being of those communities and to facilitate inclusion, investment in social sustainability and sharing of the 2010 Winter Games’ benefits.

The Inner-City Inclusive Commitment Statement (ICI Commitments), supported by all three levels of government and the 2010 Bid Corporation (later adopted by VANOC), made 37 commitments that were based on community input and a review of the impacts of large scale events on socially and economically disadvantaged communities. As part of the realization of these commitments, the City of Vancouver established an Olympic Legacy Reserve Fund (OSS Fund) through the allotment of $1 million to facilitate, support and implement Social Sustainability Initiatives in the impacted inner-city communities.

This report documents the work and legacy of the City of Vancouver OSS Fund. As the projects unfolded, those involved in the work started to experience what social sustainability looked like in action and what could be achieved. In the context of the OSS Fund, social sustainability is about investing in work that has elements that will endure. This means investing in people and the experience they gain from being part of something; leaving a legacy in terms of infrastructure or capital that can be used in the future; or adding to or starting programming that will be on-going. The work was intended to provide a foundation for longer-term and future outcomes. This innovative approach means that the 2010 Winter Games were used to leverage local legacies for neighbourhoods throughout Vancouver, with a specific focus on the inner-city.

The OSS Fund was established with the following key themes setting the parameters for support:
• Affordable Recreation and Community Sport
• Community and Neighbourhood Building
• Cultural Enhancements
• Community Pride and Celebrations
• Monitoring and Legacy Documentation

While a strengthened sport and recreation network was central to the OSS Fund, many other community investments were made in the following areas: literacy, arts and culture, community-building, accessibility, skills acquisition and, social inclusion, to name a few. This work was a natural development cultivated out of a range of related initiatives underway within the City of Vancouver. The Vancouver Agreement, founded in 2000 for 10 years as an urban development agreement, was established to address social, economic, health and community development through the collaboration of three levels of government (federal-provincial-municipal). The City also has a three-year revitalization and planning initiative (2008-2011) aimed at the inner-city communities under the Great Beginnings Program. These three programs, the Vancouver Agreement, Great Beginnings and the Olympic Legacy Reserve Fund naturally partnered to form what is called the Inter-Governmental Initiative. By working in collaboration, resources were combined, work was supported jointly and the Olympic Social Sustainability investment was grounded within existing and on-going work. This linkage was expected to strengthen the work in place, ignite new, complimentary efforts and importantly, increase the likelihood of achieving sustainability.

Many groups were engaged in this work, investing in the local infrastructure of neighbourhoods, including social, arts-based and cultural organizations, involving residents from all walks of life. This investment in neighbourhoods has created legacies that will outlive the 2010 Winter Games experience, providing benefits far beyond those typically expected as an outcome of such events.
INTRODUCTION

GUIDE FOR LOCAL ACTION

Over 30 individual projects were supported by the OSS Fund, resulting in a wide range of activities across the targeted communities, running from late 2008 to the fall of 2010, with a few projects extending to 2012. While the OSS Fund was relatively fiscally small, it was intended to be used within existing mechanisms so that it would:

- build on existing efforts;
- ignite new ideas and work that would support current efforts and add new elements;
- be used to leverage broader support, both financial and otherwise; and,
- be potentially integrated in larger City of Vancouver efforts.

Each project was funded based upon the above intentions. By utilizing the existing strong network of staff as project managers, the work was developed within the context of broader, related work, increasing the likelihood of integration, quick project start-up and longer-term investment. Upon funding, each project manager was responsible to manage their project through its development, implementation and data collection for evaluative processes.

The OSS Fund itself was managed by a senior director who worked in direct liaison with the city staff who carried out the work. An evaluation coordinator assisted in working with project managers to identify short and long-term outputs and outcomes and to develop an accountability framework that would be used to report out on project progress and results.

The importance of housing the work within the city structure cannot be overstated. It meant that each project was carried out with established commitments and understanding. Projects were developed so that they contributed to a part of a larger whole thus on-going benefits could be realized from the initial investment of OSS funds. For cities that wish to implement an initiative like the OSS Initiative Projects, using a similar model helps ensure the following:

- the projects will be underway quickly with the potential to realize results early in the process. Since the projects were managed by staff already working on similar or related work, there was little need for orientation, staff were experienced in the type of work and connected to established networks and mechanisms.
- there is a fit within broader community goals thus contributing to existing community directions.
- costs will be reduced that would otherwise be needed for fund and project administration.

The following key elements were identified as significant in successfully integrating the projects, thereby increasing the chances for achieving sustainability:

- The OSS Fund themes were well defined, making it clear where investments were expected to be made.
- Projects were well matched to themes, therefore clearly contributing to the overall goals and ideals of the OSS Fund.
- The utilization of existing City of Vancouver infrastructure, expertise and networks ensured good management and integration.
- The inclusion of community engagement as a key element in each project meant that collaboration, local commitment and interest and leveraging of funds were achieved.
- The development of accountability measures as part of project implementation and management increased efforts to ensure projects stayed on track in achieving agreed goals.

A WORD ABOUT QUALITY CONTROL

As part of the initiative, it was important to establish a formal process of accountability that would track results. A template was developed to capture the key components of the work and to agree to expectations related to outputs and outcomes (see template in Attachment A). The template made a significant difference in that it served as a tool to clearly harmonize the project activities at the time of funding with the process of monitoring. Having agreed what was required meant there were no surprises in terms of expectations related to project reporting.

The evaluation coordinator worked with each project lead to ensure timely updates and to collect needed information for project results and OSS Fund reporting requirements.

SOCIAL SUSTAINABILITY IN ACTION - PROJECTS

Each project was assessed for its ability to achieve OSS outcomes within the four noted themes. While projects were funded for their contribution under each theme, many contributed to more than one area given the interrelated nature of the work. Yet, they are categorized as follows under the theme in which they primarily made a contribution.

The following outlines the philosophy of each theme and profiles projects that were supported in order to realize thematic outcomes. Please note, most of the projects were complete at the time of this publication but a few were still on-going. Either final or preliminary results are presented as follows.

[Attachment A]
Affordable Recreation & Community Sport

This funding stream was intended to maximize the sport and recreational initiatives available to inner-city residents, at-risk youth and children. Accessing affordable and targeted sport programming was identified by those involved in such work as an area requiring investment. The goal of providing access fits well with research that points to the value of involvement in sport and recreation, making linkages with self-esteem, community connectedness, and health and fitness. The fact that many inner-city children and youth lack access, resources and sometimes the confidence to take part in such initiatives was an opportunity that fit well with the OSS Fund. Key elements of this funding stream included:

- maximizing access to the above mentioned groups;
- building from the current sport delivery infrastructure;
- ensuring inner-city community centres have equitable access to surplus sporting equipment; and,
- maximizing inner-city residents’ access to the new public upgraded facilities after the 2010 Winter Games.

The following projects exemplified the goals of this thematic area.

Britannia HUB

The Britannia HUB City Celebration was a youth-involved initiative that assumed the Olympic themes of:

- linking sport with culture and education;
- promoting the practice of sport and the joy of effort; and,
- helping to build a better world through sport practised in the spirit of peace, excellence, friendship and respect.

The work was adapted from the 2010 Legacies Now “Heroes Live Here” initiative, a community resource that encourages children and youth to discover what makes a hero heroic, to celebrate the everyday heroes in their own lives, and to act heroically themselves. Children and youth from four elementary schools and the host, Britannia High School, explored their potential through what they called, the “Hero in You”. The project was delivered through a series of classroom modules exploring a range of issues linked to exploring and achieving one’s personal best. All of the youth involved were engaged and participated in the planning and delivery of the event. The children and youth involved can be described as young people that would not typically have the opportunity to be directly involved in this type of Olympic celebration or event of this scope and size. The classroom work culminated in a day long event that mimicked an Olympic Opening Ceremonies, involving students from participating schools. Those involved noted that the richness of the preparation for the event and the event itself was impressive and made participants feel valued and important to the process.

Results: Over 400 inner-city children and youth were involved, gaining skills in planning, self-exploration and teamwork. Importantly, the planning itself created connections between the youth (from feeder schools into the high school). This support for transition from elementary to secondary school is a critical time for investment in youth, especially those that are higher-risk or less likely to connect and involve themselves in their new environment. The planning also evolved to include a mentoring program between older and younger youth based on the connections made through the work. This increased understanding and interaction between the range of youth that will attend the area high school. Such outreach and inclusion cannot be underestimated in its value. The work was recognized as building community and understanding amongst youth, easing transition and encouraging linkages and support.
Sport & Recreation Table

The Sport & Recreation Table was developed in response to meeting commitments made as part of the Inner-City Inclusive Commitment Statement regarding Vancouver’s inner-city neighbourhoods that were part of the bid for the 2010 Winter Games. These commitments, made by the bid partners, were designed to address barriers to sport and recreation opportunities for at-risk children, youth and families living in the Downtown Eastside, Mount Pleasant and Downtown South neighbourhoods. The sixth commitment of ‘maximizing access by inner-city residents, at-risk youth and children to sport and recreational initiatives by building from the current sport delivery infrastructure’ was taken on by the Sport & Recreation Table. A key partner in this work was 2010 Legacies Now along with representatives from schools, community agencies, local cultural organizations, federal and provincial governments, City and Park Board staff and local and provincial sport officials. The group worked together over two years to determine the best way to enhance access by utilizing and building upon the network of groups currently engaged in such work. A series of actions were agreed on and implemented in 2008-2010.

Three inner-city sport and recreation agencies were contracted to deliver the work aimed at connecting with youth who face barriers and have less access to such opportunities. Projects included:

• MoreSports and its YELL Leadership (Youth Engage Learn Lead) program;
• Urban Native Youth Association’s (UNYA) Aboriginal Youth First program; and,
• Red Fox Active Outreach program (of Vancouver Native Health Society).

Working together, the three organizations centred their actions on:

• Enhancing community-based volunteer leadership programs;
• Developing leadership training, placement and support for Aboriginal youth;
• Building an information network of sport and recreation providers; and,
• Sustaining MoreSports-YELL administration and increase hub model efforts in three communities.

Results: This type of sport and recreational movement means that sport opportunities for children and families have grown considerably in the Downtown Eastside, Downtown South and Mount Pleasant. Preliminary results suggest that the various neighbourhoods and communities of interest have embraced the goals and actions envisioned by the Sports & Recreation Table. New sport and recreation opportunities have been developed, YELL leaders are being placed and are better supported, more aboriginal youth are involved as participants and peer leaders, and the collaboration between staff and volunteers of the three target agencies has developed well. An important and significant foundation of collaboration and growth has been established through this work. Efforts are being made to ensure continued support in order to further develop and embed these programs in the community over the long-term.

Sport & Recreation Table Highlights

• The number of participants and coaches in inner city sport hubs increased by 10% in 2009, from under 2,000 participants. 325 YELL coaches were placed and supported in 2008.
• 150 Aboriginal youth (11-23 years of age) participated in programs, including 84 new inner-city youth.
• 20 Aboriginal youth have taken a minimum of eight hours of Aboriginal Youth First and MoreSports-YELL coach training.
• A range of new inner-city MoreSports programs and pilots have been established: hip hop dance, salsa dance, baseball, skateboarding, yoga, aqua fun and swimming, triathlon and physical performance arts.
• Formal partnership between UNYA AYF & MoreSports-YELL has been developed and implemented.
• Staff counterparts of the three funded agencies meet regularly.
• Collaboration has led to sharing of sports and recreation events, activities, and volunteer training and placements beyond the first contact agency (ie: Aboriginal Youth Fund youth now take YELL training).
• The establishment of new programs specifically for aboriginal youth: running, yoga, peer leadership training, and sport pilots in lacrosse and archery, and training of coaches for potential entry of teams in the Indigenous Games.
• Initiated the testing of new online resource information about inner-city sport and recreation.
Kidsport

Kidsport is the charitable arm of Sport BC. Their mission is to remove the financial barriers that prevent some children from playing sport. Kidsport provides grants to assist financially disadvantaged children with the costs of minor sport registration fees. They make this investment in support of their belief that “Sport Skills are Life Skills” and that sport has a role in community building, such as:

- **Health** – Participation in sport can stem the tide of child obesity. Ten percent of Canadian children aged seven-thirteen are at risk of disability, disease and premature death because they are obese.

- **Child & Youth Development** – Youth involved in sport are more likely than non-athletes to eat healthily and weigh less, are less likely to smoke, use drugs, engage in sexual activity or feel bored or hopeless.

- **Social Development** – Sport can help to strengthen communities by building social capital and fostering greater inclusion of marginalized groups. Sport can help to facilitate the integration of newcomers.

The 2010 Winter Games seemed an ideal time for Vancouver to establish a Kidsport to increase opportunities for the inclusion of disadvantaged children and youth in sport. The OSS Fund resources were utilized to support the efforts of a keen group of Vancouver residents ready and interested in making Kidsport Vancouver work. Their initial work involved:

- mobilizing the local chapter and promoting the project within the City;
- organizing and launching a high profile event to engage the community and raise awareness about the issues and the project;
- increasing awareness and linkages to longer-term partners and potential donors; and,
- providing disadvantaged children in Vancouver with financial assistance for the opportunity to become involved in sport.

This initial seed funding led to Vancouver Kidsport being able to build a network and leverage sources of revenue to respond to local needs. They held two high profile events to connect with both supporters and kids in need. A number of grants were issued to children from disadvantaged neighbourhoods. While Kidsport is city-wide, it recognizes the need to target resources to inner-city children and youth who lack options.

In addition to establishing the local chapter and issuing grants, the Chapter also arranged for a National Hockey League Players’ Association (NHLPA) donation of 10 full sets of hockey equipment to Vancouver recipients. They also launched a Vancouver Community Centre Association donation campaign, ensuring longer-term sustainability to the project.

**Kidsport Highlights**

- Fundraised over $30,000 in its first few months of operations; those dollars translate into grants for disadvantaged kids.
- Secured NHLPA donation of 10 full sets of hockey gear.
- More thorough and strengthened network with minor sport associations to ensure all children and youth unable to access sport for financial reasons are reached.
- Established a sustainable Kidsport Vancouver chapter with 33 volunteers working within the Chapter.
- Strengthened interaction between the City of Vancouver and Vancouver’s minor sports organizations, thus further developing the Vancouver Sport Network.
City of Vancouver
First Nations
Basketball Project

While Kidsport (as described on previous page) was established to assist financially disadvantaged children with the costs of minor sport registration fees, the organization also develops and manages a number of sport development projects. The First Nations Basketball project is one of the sport development projects in which Kidsport has provided stewardship.

This initiative outfitted a gym at the Aboriginal Friendship Centre with basketball gear. They also coordinated the establishment of a Steve Nash Youth Basketball League at the Centre. A launch event was held to raise the profile of the new league and to connect the new resource to the community. The project managed to enhance urban sport and recreation opportunities for First Nations youth in the Downtown Eastside of Vancouver. Basketball is one of the most popular sports in the community and this initiative greatly increased the capacity of the Centre to engage youth in a sport they love. Initial feedback has been positive and with the renewed facilities and the successful establishment of a Steve Nash league, the legacy of having an increased number of First Nations youth participating in sport and recreation and connecting youth with the Centre has been set in motion. The value of providing healthy, fun and engaging options for youth, especially those living in the inner-city with limited and sometimes low quality activities cannot be overestimated.

Active Transportation

The Active Transportation School Incentives Program recognized the excellent foundation that has been established through a number of cycling skill training and school-based programs. The aim was to build upon the work in place, expanding on efforts that encourage the school community to increase their cycling skills and ultimately choose cycling and/or walking as their transportation mode of choice.

Through a comprehensive cycling training program, the initiative provided classroom cycling education presentations, take-home materials, interactive bike and helmet safety checks, skills training and safety bike courses, and neighbourhood rides to grades three to five students in 17 schools throughout Vancouver, with ten of those being inner-city schools.

In order to facilitate effectiveness of course learning and uptake, both student and parent surveys were carried out to learn more about how students travel to and from school, how transportation decisions are made and what barriers reduce walking and cycling to school. The survey proved to be a useful tool in examining the relationship between

Active Transportation Highlights

- Over 2000 students in 17 different elementary schools received cycling skills training.
- All the schools involved provided positive feedback and felt that the option of cycling and walking was effectively highlighted.
- Students, parents and school staff are committed to continuing the cycling training, seeing the links to a cleaner, greener and healthier Vancouver.
mode of travel to school and the range of factors that might affect mode choice. Vehicle traffic proved to be the primary concern of parents, as well as ‘stranger danger’, bullying and having no one available to accompany walking/cycling trips. Many parents who drive their children to school do this as part of their daily commute.

This initiative also organized a One Day One School program which aimed to reduce greenhouse gases, vehicle traffic and congestion around schools by encouraging students, parents and school staff to walk and cycle to school. Having this ‘one day’ in which walking and cycling were promoted, demonstrated the advantages of making cycling and walking the preferred choice for mode of transportation. To encourage and reward the efforts, each school was provided with $500 that was used to purchase refurbished bicycles for youth cycling workshops, pedometers for school walking programs and cycling safety items such as bicycle lights, reflectors and bells.

Tupper Bike Hub Pilot Project

In order to build upon and concentrate the work of the Active Transportation School Incentives Program, the Tupper School Bike Pilot Project was established. The pilot aimed to deliver an expanded school-based program to create a legacy of sustainable transportation modes. The pilot created a student cycling leadership program by providing secondary students with bicycle maintenance training, cycling skills training and leadership skills to mentor elementary students in the same community in organized cycling events. The pilot served as a sustainable and integrated demonstration project for other communities to use for the development of similar bike hubs in other schools. By concentrating the delivery and expanding the elements of the bicycle safety program, the pilot demonstrated how cycling can be established as an important part of student fitness and as the preferred transportation choice.

Tupper Bike Hub Pilot Project Highlights

- 210 secondary students received cycling skills training.
- A cycle skills training curriculum was developed at a professional level and can be used by other schools.
- 30 students from grades eight to twelve are now certified in bike maintenance skills and 40 bikes were distributed through the program.
Community and Neighbourhood Building

The community and neighbourhood building investments support sustainable community structures that engage community members in the planning, development and delivery of services. Projects funded under this stream aim to enhance community capacity building that provides direct benefits to residents as well as facilitating networking and communication among inner-city organizations.

Britannia Building Resiliency in the Inner City

Through a series of engaging and experiential learning events, this Britannia High School program exposed youth to learning opportunities about leadership, social responsibility, working together and athletics, all while being connected to the 2010 Winter Games. Four key events were held. The first was Camp Read with a focus on literacy and learning; the second, a high profile tug of war called “Pulling for Inner-City Kids” featuring activities and learning about the challenges faced by disadvantaged kids and how to overcome them; the third event was a Community Give Back Day, uniting youth with a range of community services in which the youth carried out projects to enrich and strengthen the community; and, the fourth event was an Eastside Girls’ Basketball game that linked high profile athletes and coaches with young inner-city girls, providing both exposure to sport as well as mentoring and a focus on striving to be your best.

All four events linked students of elementary schools feeding into Britannia High School. This connectedness facilitated mentoring and support between students, breaking down barriers in preparing for what can be a difficult transition to high school.

Britannia Highlights

- 185 children were involved in the literacy movement with a legacy of 125 books donated to the Seymour School library. All participants also received books of their own.
- 150 high school students took part in a tug of war to draw attention to the issues faced by inner-city youth.
- 750 students participated in 48 community projects that established connections between inner-city youth and the broader community.
- Over 250 girls between grades seven to twelve took part in an inspirational learning event through the organization and participation in an Eastside Girls’ Basketball Day, focused on thinking big and having goals.

EASTSIDE GIRLS’ BASKETBALL DAYS

Of special significance, the Eastside Girls’ Basketball Days gained tremendous interest and momentum. An increased number of key service organizations, including the Strathcona Community Centre, the Aboriginal Friendship Centre, the local elementary school and continued commitment and interest by Britannia High School, led to further investment in this program. In order to build upon the established foundation, needed sports equipment and supplies were purchased for the participating service organizations and fitness training and healthy eating components were added. These investments mean that the Eastside Girls’ Basketball efforts will be maintained, engaging over 250 girls from grades seven to twelve who would otherwise be less likely to be engaged in sport.

Eastside Girls’ Basketball Highlights

- A program that engages girls in sport has been established.
- Some of the barriers to success for girls living in the inner-city have been removed.
- The program has secured supplies and resources to support the initiative over the next three years.
- The program is being used to facilitate opportunities for articulation between elementary schools and Britannia Secondary School through basketball.
Cycle Back

At a glance, Cycle Back was simply focussed on establishing a bike repair and refurbishment shop. But within that effort, this initiative also provided training and employment referrals for vulnerable people unlikely to have opportunities to take part in a comprehensive program targeted to help them gain life and employment skills. Cycle Back is an initiative that established a business geared to training and employment for former homeless people that live in transitional housing. By utilizing the existing community network of services and supports, this project became part of the local community, increasing the likelihood of its sustainability.

A number of goals were achieved including:

- Increased transportation alternatives for targeted groups who previously had no access to bikes. One homeless person now uses his bike to get to and from work (work that was secured through the project) and a number of bikes have been allocated to area schools, targeting children and families unlikely to have access to bikes.
- Increased local job training, education and employment opportunities for previously homeless people. A number of local people living in transitional housing and having been homeless were approached to take part in the project. Two of the graduates are working full-time in the local bike industry, increasing stability in their lives. Another graduate has secured part-time work and others have been engaged in volunteer opportunities while seeking employment. Some of the individuals who dropped out of the program did so to seek other personal help. Four such individuals stayed in contact and informed those running the project of their accomplishments outside of the course, all noting that the Cycle Back training encouraged them to look for needed supports.
- Built community awareness about homeless issues and enabled community groups and governments who were part of the project to form partnerships that will reap benefits beyond the 2010 Winter Games.
- Increased community awareness of the 2010 Winter Games and its role in supporting and building social sustainability programs and projects that celebrate the spirit of the Olympics through local achievements. It is expected that the project will continue for years to come based on the foundation established with OSS support, its success to date and the established partnerships.

Within the achievement of the project goals as noted above, a number of medium and long-term outcomes have been or are in the process of being accomplished. They are:

- Repaired bikes are being distributed to people who are homeless and to families with low-income, providing mobility, recreation and a potential contribution to health and alternative transportation.
- The work has been successfully promoted in bike media literature which has assisted in job placements in other bike stores and in building awareness of the project and its goals.
- Former homeless people, most now living in transitional housing, have been engaged in the project, gained skills, accessed other needed services, and some have become employed.
- The local community has become involved and are being actively engaged in bike safety, received free bike equipment, safety rides and related community celebrations.
- A Community Steering Committee has been established, and will manage the initiative in the long term.
COMMUNITY & NEIGHBOURHOOD BUILDING

Tenant Advocate, Residential Tenancy & Tenant-Landlord 2010 Education

When Vancouver submitted its bid for the 2010 Winter Games, many people raised concerns about potential negative impacts related to housing. People were worried that there could be significant rent increases and that low cost housing might be converted to temporary accommodation for 2010 Winter Games visitors. In response, the City of Vancouver, with the support of the 2010 Bid Corporation and the OSS Fund, worked with community stakeholders to discuss concerns and develop goals to address concerns. These goals became part of Vancouver’s official bid and are known as the Inner-City Inclusive Commitment (ICI) statements related to housing. These commitments are as follows:

• Protect the rental housing stock.
• Provide as many alternative forms of temporary accommodation for 2010 Winter Games visitors and workers as possible.
• Ensure people were not made homeless as a result of the 2010 Winter Games.
• Ensure residents were not involuntarily displaced, evicted or faced unreasonable increases in rent due to the 2010 Winter Games.
• Provide an affordable housing legacy.

By supporting the following three connected but separate projects, the OSS Fund supported Tenant/Landlord based work. These projects were part of the City of Vancouver’s efforts to meet the housing goals discussed above and to assist in preparing for the anticipated demand for temporary accommodation during the 2010 Winter Games. In April 2009, Council approved an integrated strategy aimed at balancing the needs of owners wanting to rent their homes - or bedrooms in their homes - to visitors during the 2010 Winter Games, with the need to protect existing tenants from displacement. The strategy included the following components:

• The introduction of a Temporary Accommodation By-law allowing homeowners to rent out single bedrooms or an entire home for less than 30 days during the period of January 1, 2010 to March 31, 2010 (on the condition that the temporary accommodation must not have been occupied by a tenant, boarder or lodger after June 2, 2009).
• The creation of an on-line registry for existing tenants to register their address if they had any concerns about being displaced for temporary accommodation provided to 2010 Winter Games visitors.
• The allocation of $40,000 in funding for a tenant assistance worker.
• The allocation of $20,000 to a partnership with the Provincial Residential Tenancy Branch to expand the hours of the Residential Tenancy Branch office at 390 Main Street.
• The allocation of $25,000 in funding for a tenant/landlord information campaign to educate landlords and tenants on their roles and responsibilities in the lead up to and during the Games.

The OSS Fund resources allocated to these projects helped ensure that no one was made homeless as a result of the 2010 Winter Games and that as many forms of temporary accommodation were created as possible. The following provides an overview of each project.

TENANT-LANDLORD EDUCATION CAMPAIGN

In partnership with the Residential Tenancy Branch (RTB), the BC Apartment Owners and Managers Association (BCAOMA) and the Tenant Resource & Advisory Centre (TRAC), an education campaign was established to engage and educate landlords and tenants about their roles and responsibilities in the lead up to and during the 2010 Winter Games. The campaign helped inform landlords and tenants

Tenant Project Highlights:

• The housing measures put in place have resulted in many of the feared negative impacts not occurring.
• The successful development and delivery of a tenant/landlord education campaign. Roughly 190 tenants signed up with the Tenant Registry and the City issued over 400 temporary accommodation licenses, creating a significant source of alternative accommodation options for visitors without displacing existing tenants.
• Just over 70 calls were received related to the 2010 Winter Games. All the issues were addressed and did not require arbitration. The calls were lower than expected and might be attributed to the extensive education and awareness campaigns about the key issues and the Temporary Accommodation By-law.
about the requirements of the Temporary Accommodation By-law and informed them about the resources available to them.

The campaign included:

• The development and distribution of an information brochure on the Temporary Accommodation By-law (translated into Punjabi and Chinese).
• The development and distribution of a brochure on the Residential Tenancy Act (RTA) and the rights and responsibilities of both tenants and landlords in renting during the Games (e.g. subletting, additional person joining a household, how to end a tenancy, etc.).
• Information sessions about what to consider if renting during the Games (in partnership with TRAC, BCAOMA, RTB). The sessions also included booths with information such as pest control (bedbugs) and Federal and Provincial tax implications of generating rental income.
• Numerous radio, print and television interviews to provide information on the By-law and resources available to tenants and landlords.
• A strong web presence with resources and information for both owners and landlords. For example, landlords could learn about the Temporary Accommodation By-law and apply for a license. They could also find information about the potential tax implications of generating rental revenue and things they may want to consider before renting to short-term visitors. Tenants were able to sign into the Tenant Registry and find information about resources available to them. The BCAOMA, TRAC and the RTB also included links to the website.

The information and education campaign was critical to informing both landlords and tenants about the requirements of the By-law and things they should consider before renting to 2010 Winter Games visitors.

TENANT ASSISTANCE PROGRAM
Funding was provided for a tenant assistance worker (at TRAC) to assist tenants with 2010 Winter Games-related evictions. The following was provided:

• understanding of tenant rights and responsibilities under the RTA;
• problem-solving when disputes arose between the landlord and tenant;
• assistance to tenants in exercising their rights under the RTA including preparation for dispute resolution hearings at the RTB; and,
• referral to services to help tenants maintain tenancies.

Any tenant who registered with the City’s Tenant Registry was also referred to TRAC and the tenant assistance hotline. The registry helped identify dwelling units that were occupied by long-term tenants and tenants were encouraged to register if they were concerned that they may be displaced for temporary 2010 Winter Games visitors, in contravention of the By-law. City staff cross-referenced temporary accommodation license applications with the tenant registry database and owners were not granted a license to provide temporary accommodation if the dwelling unit was occupied between June 1, 2009 and March 31, 2010.

INCREASE RESIDENTIAL TENANCY BRANCH (RTB) SERVICES
The purpose of this partnership project was to expand RTB services to five full days per week. The program provided access to information and resources to resolve tenant/landlord disagreements without going to arbitration. The office was located centrally at 390 Main Street to provide a more convenient, accessible location that was expected to strengthen the ability of advocates to carry out their work in a timely and efficient manner. This project will continue through to April 2012.
Sew a Legacy

Sew a Legacy: Brokering for Sustainability united a DTES employment agency, women living in the DTES seeking employment and skills training, inner-city youth and the 2010 Winter Games in an innovative initiative that benefited all involved.

This initiative began as an effort to have the Eastside Movement for Business Enterprise Society (EMBERS) work with women who are micro-entrepreneurs operating a sewing business to expand their sales. These women utilized 2010 pre-Olympic and Paralympics roadside banners to develop and produce sport bags. While the women increased their skills and business sales, the banners were recycled and distributed to inner-city youth in the form of sport bags. Through broader efforts, each sport bag was filled with donated goods useful to youth, including pencils, a calculator, a pedometer and nutritional information, to name a few, and were presented to youth from the inner-city, providing them their own piece of 2010 Winter Games memorabilia. What started as a well-intentioned business expansion plan, turned into a community-wide 2010 Winter Games legacy.

Sew a Legacy
Highlights:
• 1,100 bags were produced and filled with useful school supplies and nutritional information and were distributed to inner-city elementary school children.
• 20 sewers were employed through this initiative.
• the work resulted in the establishment of “Common Thread”, a non-profit cooperative that matches customers with social enterprises that make sewing products.
• Utilization and recycling of 730 2010 Olympic & Paralympic roadside banners.
Take 50

Take 50 capitalized upon interest in T-shirts produced for the 2010 Winter Games related celebrations at Britannia High School by developing a business plan to establish a more sustainable T-shirt production company to employ students, including vulnerable youth, in learning business and production skills. The company became part of the 8J/9J alternative program at Britannia with 22 students.

Seven students were key to the program and worked together to develop a Business Plan. The plan included marketing, information technology and administrative components, providing a range of skills-building opportunities for the youth involved in the project. Based upon sound planning, the orders for services began.

The IT group worked on the design of T-shirts based upon the ideas and needs of customers. Orders included shirts designed specifically for the following customers: 20 Britannia Elementary Ninja Leaders, 176 CLICK tug of war event shirts, 13 Night Hoops shirts, 50 Leo Service Club, 10 staff volleyball, 100 Link Crew Leadership shirts and new Grade 8 shirts.

Youth reported significant exposure to new skills including, computer design, screening, heat pressing and valuable experience in planning for and establishing a business. Aside from those skills, teachers involved in the project reported the development of intrinsic values of self-confidence, self-esteem, pride and the belief that “we can do anything”.

The business continues to operate at Britannia, training new students and has been established as a legacy within the school.

Everyone Grows:
Building a Model Community Garden & City Hall Community Garden

Both of these projects established community gardens in the spirit of accessibility, growing and sharing produce and greening the community through sustainable urban agriculture. Both projects respond to the City of Vancouver’s goal to have 2,010 accessible new food producing plots by the end of 2010. These efforts also provided urban agriculture opportunities to all people, regardless of economic status or mobility. The produce has been used as a food distribution source for low or no cost meals.

Community Garden Highlights:
• Community gardens that contribute to local food needs.
• On-going opportunity for urban agriculture.
• First Vancouver community garden that is accessible to seniors and people with disabilities.
• First community garden supported by an urban Aboriginal DTES organization.
• The development of an urban gardening handbook, sharing lessons learned and information about how to start your own accessible community garden.
• Built community capacity and brought together a diverse group of residents with common gardening interests.
Cultural Enhancements
This funding stream supported projects that showcased the cultural and multicultural diversity of inner-city residents, building community connectedness and pride with a specific focus on culture.

Downtown Eastside
Celebrations & Events

Through a series of performances, artistic endeavours, historical walks and talks and community engagement processes, this initiative aimed to highlight and recognize the rich history of the founding communities of the Downtown Eastside (DTES), including the various cultural settlements of Chinese, Japanese, European and First Nations communities.

A number of activities were funded under this project, all connected by building upon the local art scene, engaging residents through consultation and planning and raising awareness of the unique art-based and celebratory events about and for the DTES and its visitors.

All of the funded activities exemplified the spirit of the DTES by investing in the local community, building on what works and increasing connections in the neighbourhood. This included ensuring certain components in each project such as training opportunities, support for local artists and residents, capacity-building of local people and organizations, and building upon the local economy and infrastructure of the DTES. Initiatives supported under this project included:

- **Heart of the City Festival** — a celebration of the history, culture and people of the DTES.
- **After Homelessness** (theatre) — an interactive theatre production that explores the experiences of homelessness, addictions, affordable housing, mental health and social services.
- **Spatial Poetics** — a showcase of talent and the diversity of Asian Canadian artists in the City
- **Chinatown Youth Programming** — the delivery of youth-oriented programming at the Chinatown Festival that engaged and attracted youth, introducing them to the community and Chinatown as an option in providing positive and youth-friendly evening activities.

**DTES Celebration Highlights:**
- Increased community-wide understanding and appreciation of the DTES culture.
- Successful engagement of a broad range of youth not typically exposed to or involved with Chinatown.
- Increased capacity of local artists and arts organizations.
- Exposure for emerging and semi-professional DTES artists.
Traces: Projecting Stories of Strathcona

Traces was a living history project that used various art forms to explore the history of Strathcona, connecting seniors, youth and local artists. Strathcona is one of the City’s earliest neighbourhoods with a long and rich history and is home to a unique mix of people, land use and architecture. The community can boast good times and bad, having experienced economic ups and downs. Traces captured this long and storied history and used the opportunity to connect the young and old from the many communities (First Nations, Chinese, Japanese, Caucasian that include varied socioeconomic backgrounds, to name a few) that intersect in this East Vancouver neighbourhood.

Three mentoring artists and three art-based facilitators guided a community process of collective creation that resulted in a public art project. Art in various mediums was used as the method to bring together the diverse range of residents to explore their connectedness through their community’s history. Through this process, a series of community art projects were installed or screened at venues throughout the neighbourhood.

The project brought together residents of the neighbourhood, gave them a common foundation on which to build and connect, taught art skills including media production and provided community beautification through the art produced and displayed.

Stories of Strathcona Highlights:
• Month-long series of art exhibits and interactive displays.
• Broad and successful community engagement.
• Community pride.
• Built community through the creation of relationships between residents of various social, cultural, economic and age groups.
• Achieved extensive media coverage by major and community newspapers and co-op radio.
Community Pride & Celebrations

This series of projects, big and small, fostered and enhanced community pride through the engagement of local residents in developing and participating in local community celebrations and events. These events provided the opportunity to celebrate people, cultures and the history of neighbourhoods. This funding stream provided unique opportunities to invest in large scale, professional events not typically available to or focused upon neighbourhoods and residents from the inner-city, demonstrating that building community and celebrating is a rich and rewarding experience for all neighbourhoods.

Downtown South Community Celebration & Inclusion Events

CELEBRATING COMMUNITY IN THE CITY

The Downtown South (DTSouth) Celebration and Inclusion Events engaged a number of community partners in planning, coordinating and implementing community initiatives. The planned events, while celebrating community, also had the goals of increasing dialogue, ensuring broad consultation and facilitating connectedness among the wide range of people living in the community.

A number of events, both celebrations and cultural initiatives, aimed to build community, linking the diverse neighbourhoods of Yaletown, DTSouth and the West End. The range of activities were vast and included art events showcasing local artists, author readings and music, community engagement events including block parties, solstice celebrations, 2010 Winter Games communal event watching and a community-wide Pow Wow, that focused upon the local Aboriginal community. All the events utilized a community development approach to planning and aimed to build cohesiveness and move the diverse range of people living in the community towards common community goals and longer-term plans. This range of events occurred over a two year period allowing for the opportunity to respond to progress. The work was further facilitated by a series of dialogue sessions across neighbourhoods to identify and discuss challenges, key issues and plans, which bridged artificial, geographical and personal barriers to community cohesiveness.

The number of ways the community was engaged and the level of participation were staggering. Over 20 organizations were formally involved in the planning and delivery of community-wide celebrations and events. Through a series of events, over 600 community members participated in various workshops covering a range of topics from health education to picking up a creative skill in photography, blogging, song writing and recording music. Some participants became involved in art workshops including pottery, collage and drawing while others opted for training in traffic safety, Food Safe, First Aid and conflict resolution. Community Dialogue sessions explored key issues in the community including a discussion about DTSouth social indicators, safety as a community-wide concern and globalization as it relates to addictions. Beyond these training opportunities, a number of community celebration events attracted more than 2000 community members who took part in a community-wide Block Party, Winter Solstice and Homeless Connect events.

Through these initiatives the community was able to achieve longer-term benefits. A community host program was established and ran during the 2010 Winter Games, giving 20 local residents living in social housing or Single Resident Occupancy accommodations employment opportunities. Volunteers and community members received training and skills development that resulted in longer-term employment opportunities in supporting community events. These opportunities provided income, employment skills and helped excluded community members increase their sense of belonging and connectedness to the community. Artists,
both established and budding, participated in top-rated, professional art shows. A catalogue was developed profiling art from the CONNECT community art show. The show ran for six weeks during the 2010 Winter Games and was viewed by people from across Canada and many countries around the world. The CONNECT catalogue is currently part of a collection at both the Vancouver Public Library and the Library of Canada. Artists reported that their participation in the shows assisted them in making significant connections with other artists and professionals within the art community, enriching their experience and profile as artists.

Two Homeless CONNECT events were held. Food, clothing, shoes and other goods were made available to people who are homeless or at risk of becoming homeless. The events also involved health workers, outreach workers and social service agencies, connecting the population of people who are homeless with a range of services. Both events were well attended by over 300 people.

While building community, Gathering Place successfully raised its profile and its important role in connecting the community to all residents. It has become a resource for a broader range of people and has realized more diversified connections to a range of services and businesses that have since utilized Gathering Place for various purposes.

HomeGround 2009/2010

Building on the success and lessons learned from HomeGround held the previous year, HomeGround 2010 was a huge event providing a place of sanctuary, celebration and inclusion for DTES people who are homeless or under-housed. HomeGround culminated in a three-day event offering food, entertainment, community art activities and information about local services. As a lead-up to the three-day event, there were a number of community activities that engaged a broad range of people living in the DTES in planning, arts and cultural activities and community workshops.

HomeGround 2010 was purposely planned during the Olympics. It was an important opportunity to have this event as an option for people who are homeless and under-housed and less likely to be involved in 2010 Winter Games’ festivities. The event provided a community-driven experience with a wide range of activities for involvement, volunteer and some paid work, a festive feeling and high quality food and entertainment. It is important to realize that many of the attendees do not typically have such opportunities geared towards their inclusion and the provision of three solid days of high quality meals and engaging activities. Aside from the enjoyment and inclusion, such time and sustenance is known to assist people in thinking about their futures and how they might begin to achieve their goals. Support services were present at the event to provide information, resources and connections to those seeking such information. A similar and larger scale event in Montreal found that the provision of food and comfort consistently over a few days does provide a genuine opportunity to relax and make plans.

Whenever possible, HomeGround worked to include participants, local talent and partners in meaningful and creative ways. Having a series of lead-up events provided a sense of anticipation and excitement and allowed people to take part in planning and event pre-workshops. A local high school that has a culinary program to provide training and employment opportunities for youth was approached to provide some of the meals. This opportunity meant the youth took part and prepared meals at a scale they had never attempted before. Having the youth present at the event, getting to know the locals, added a significant and positive interaction that was noted by many participants.

HomeGround Highlights:

- Creation of a special time for individuals whose lives are fraught with challenges.
- Highly attended and engaging community-based event that included eight days of events with food and live entertainment.
- Opportunities for personal growth, skill-building and development of memories.
- Connectedness within the community and with local services.
- A total of 9,000 meals served during the entire event.
- The successful delivery of a range of HomeGround Art workshops including peace flags, aboriginal design, flower pots, collage, poetry and mural painting.
Aside from the large scale events discussed on the previous pages, a number of smaller projects were funded to support and augment community pride and celebrations. They are outlined as follows:

**Community Hanging Baskets**

54 hanging baskets were installed on Hastings Street between Gore Avenue and Clark Drive. The baskets immediately added beautification to the area but that is only part of the story. The local Strathcona BIA took the responsibility to maintain the baskets and is working with the Downtown Community Court to have its clients meet their community service requirements by assisting in the watering and care of the baskets. Initially, the baskets were assembled by “Landscaping with Heart”, a Coast Mental Health Social Enterprise business. This organization provides baskets at competitive market prices and invests in people living with mental illness by providing professional landscaping training and market employment. This seemingly simple public realm improvement helped meet important social sustainability goals.

**TVs in the Downtown Eastside**

Many DTES residents have low incomes and little access to television viewing. This project located a number of large televisions throughout DTES community service organizations, providing increased opportunity to watch the 2010 Winter Games or other viewing. No one predicted the overwhelming results with each community service organization being packed with local residents meeting together to watch many of the 2010 Winter Games' events. Not only did this provide an opportunity for 2010 Winter Games viewing and local celebration by people less likely to attend actual 2010 Winter Games’ sporting events, but it also pulled people out of isolation, connecting them in local community celebration. Outbreaks of the national anthem were heard across the community demonstrating how ensuring access and encouraging inclusion can make a difference.

**Inner-City Legacy Fitness Centres**

Through Parks and Recreation, fitness equipment that had been leased by VANOC was purchased at reduced prices. The equipment was strategically located in community centres that could utilize the investments, updating, refurbishing and expanding sport and recreational opportunities for their communities. This purchase led to the refurbishment of the RayCam Community Centre and investments in Gathering Place’s fitness capacity. Of significance to these purchases, the needed equipment was secured for reduced prices and re-invested in communities for their use, creating a legacy. Both centres have reported success in terms of expanded programming utilizing the equipment and increased access to such equipment in inner-city centres where residents are unlikely to have the resources to access private clubs or personal equipment.
Remarkable Women: Honouring Women from Our Vancouver Communities

International Women’s Day (IWD) is celebrated on March 8th around the world. The Vancouver Board of Parks and Recreation sought to commemorate the valuable contributions of women to community life in Vancouver. Thus the poster series, Remarkable Women: Honouring Women from Our Vancouver Communities was developed. With the 2010 Winter Games in Vancouver, it seemed the perfect opportunity to utilize a poster series to recognize and honour local women athletes. The featured women demonstrate achievements that span the decades from the 1920s to the present day and include women from diverse backgrounds, abilities and a range of sports and achievements.

The event included a celebration reception and the development of a legacy booklet featuring the women and background information. The reception was well attended by over 200 participants. Over 500 legacy booklets were created and distributed to schools, libraries, participants and stakeholders. It is expected that the women in the booklet will inspire, encourage and motivate others that learn about their important contributions.

Paint the Town Red - Chinese Lanterns

The Canadian Olympic Committee promoted a ‘Paint the Town Red’ initiative, to encourage Canadians to show their colours in support of athletes in the 2010 Winter Games. The 2010 Chinese Spring Festival Celebration committee wanted to support the initiative by hanging over 500 red lanterns throughout Chinatown for the 2010 Winter Games and Chinese New Year celebrations. What could be viewed as a small way to embrace and celebrate two events resulted in a tremendous show of Olympic spirit and community and cultural pride.

Vancouver Chinatown & Winter Olympics - What’s On?

Chinatown embraced the 2010 Winter Games by organizing specific celebrations and cultural events. The community wanted to provide Chinatown local residents and businesses, including isolated seniors, with a way to participate in the 2010 Winter Games in the context of Chinatown. This was also an opportunity to showcase a revitalized Chinatown. Their work included games watching; information exhibits about Chinatown organizations, businesses and services; a series of cultural performances; and, the opportunity for networking and community-building. Over 750 residents and tourists took part in the events which engaged 40 volunteers and involved 60 performers. The event presented a diverse range of performances, reflecting the rich Chinese culture and effectively involved the local community in planning and participation.

Dance Salute 2010

Dance Salute 2010 was a celebration that featured emerging artists and showcased their rich cultural diversity and artistic creativity in multidisciplinary dance arts. Each performance had been choreographed to capture the spirit of the 2010 Winter Games. The planning of this event intended to provide a platform for the Strathcona Chinese Dance Company to share its cultural dance program with local residents. The Dance Company was able to perform at the Vancouver Playhouse offering affordable tickets to the Strathcona community as well free attendance and transportation for some families.
Megaphone Magazine - Community Outreach and Capacity Building Project

Megaphone, a magazine sold on the streets of Vancouver by homeless and low-income vendors, began an initiative to obtain stories from DTES residents by launching a creative writing class. The purpose was to provide marginalized residents of the DTES with a therapeutic opportunity to express themselves and possibly have their work published in Megaphone. The initiative also aimed to broadly share the stories in order to break down stereotypes and facilitate understanding about issues affecting marginalized residents.

During the 2010 Winter Games, Megaphone was supported in expanding its creative writing workshops as well as seeking the production of positive and empowering stories from residents of Vancouver’s inner-city. This expanded program meant more workshops could be offered at various locations in the DTES. Other organizations were engaged to involve their networks in the Megaphone work and writer stipends were made available, providing needed income for residents that published work.

Downtown Eastside (DTES) Paralympic Celebration Events

The Vancouver 2010 Paralympic Winter Games featured approximately 600 athletes in more than 60 medal events. With growing awareness, attendance and media coverage, these events drew attention to not only Paralympians but to anyone who has persevered through adversity. Just as the 2010 Olympic Winter Games provided an opportunity to connect community members and engage them in celebrations, the Paralympic Games did so as well. This project:
• connected community members to the Paralympic Games;
• provided opportunities for celebrations;
• increased community awareness about the Paralympic Games and success in the face of adversity;
• supported community organizations in hosting such events; and,
• fostered positive social activities in the DTES.

Twelve community organizations were involved in the planning and delivery of DTES Paralympic celebrations. Six events were held across the community, coinciding with televised broadcasts of Paralympic events and involved games-watching, community celebrations and refreshments. Some of the events benefited from donated televisions to provide games-watching opportunities as part of celebrations. A community wrap-up celebration was held with a reception for Paralympic torchbearers and a ceremonial sidewalk procession for the finale.

Megaphone Magazine Highlights:
• A total of 18 published works through the workshops.
• 172 additional hours of workshop and administrative time provided increased employment opportunities through Megaphone.
• 22 resident writers were paid and had their work published in the first few months of the program.
• This work has given those living in the DTES, including people with low-incomes and that are homeless, a space and medium that gives them a voice.
• Participants (resident writers) reported a sense of pride and achievement by being published and that the initiative gave them a therapeutic outlet to express their feelings about personal issues and challenges.
Inner City Project Summary Form

PART I - Complete Prior to Project Inception

Project Identification Number: ____________________________________________________________

Project Title: _______________________________________________________________________

Project Lead Contact Information

Name: ___________________________________________ Department/Organization: ____________

Email: ________________________________________ Telephone: ________________________________

Total Funding Amount: __________________________________________________________________

Start Date: ________________________________ End Date: _________________________________

Project Goal(s): ______________________________________________________________________

Project Description: ___________________________________________________________________

Other Project Partners: __________________________________________________________________

Who does the project benefit?: ___________________________________________________________

Expected Results

Outputs: ____________________________________________________________________________

Outcomes: __________________________________________________________________________

Evaluation Tools/Indicators: ______________________________________________________________________

PART II - Complete After Project Completion

Did your expected results happen? _______________________________________________________

Outline briefly the deliverables of the project:

Short-term deliverables: __________________________________________________________________

Long-term community benefits: ______________________________________________________________________

Sustainability: Will the project continue after the funding period? (In what capacity?)

Legacy: Will there be a legacy in the community as a result of this project?

Were there unexpected benefits?

____________________________________________________________________________________