



VANCOUVER  
BOARD OF  
PARKS AND  
RECREATION

May 15, 2020

MEMO TO : Park Board Commissioners

FROM : Malcolm Bromley  
General Manager, Vancouver Board of Parks and Recreation

SUBJECT : **Asset Management Consulting RFP – Board Briefing Memo**

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Dear Commissioners,

The purpose of this memo is to inform you about an RFP (Request for Proposal) for the development of a Park Board asset management plan that will be posted on BC Bid. The objective of this project is to establish an integrated approach to managing the Park Board's existing and new assets in a cost effective way, to support delivery of services and experiences to Vancouver residents and visitors.

In the context of parks, assets represent all physical objects and systems that create public spaces. These include infrastructure like sewer and water pipes, roads, and seawalls, as well as sport facilities, playgrounds, and benches. Natural assets, such as aquifers, forests, riparian areas, or wetlands, are central to the functioning and experiences of parks and will also be included in the scope of the Park Board's asset management program.

This project will build on existing practices, strategies, and masterplans, as well as day-to-day work undertaken by staff to maintain, renew and improve parks and facilities. The asset management plan will provide structure to these activities and align ongoing operations and long-term capital projects. The plan will also provide consistent and reliable data (a VanPlay foundational task), which can be used for agile and strategic decision making to maximize benefits, reduce risks, and provide satisfactory levels of service to the community in a sustainable and equitable manner. The project will aim to increase resiliency to both incremental processes, like climate change, population growth, and demographic changes, as well as unexpected events such as storms, earthquakes, and health emergencies. Finally, this project will enable the Park Board to align with other municipal groups that are also developing and enhancing their asset management practices (including City of Vancouver Engineering).

The Park Board asset management project will be carried out in phases to allow for scope of work adjustments as needed due to changing financial circumstances and priorities over the next few years.

Regards,

A handwritten signature in black ink, appearing to read 'Malcolm Bromley'.

Malcolm Bromley  
General Manager - Vancouver Board of Parks and Recreation

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Copy to: PB Senior Leadership Team, Park Development Team, PB Communications