



September 13, 2019

MEMO TO : Park Board Commissioners

FROM : Malcolm Bromley
General Manager, Vancouver Board of Parks and Recreation

SUBJECT : **Creekside CCA Implementation Process – Board Briefing Memo**

Dear Commissioners,

The purpose of this memo is to provide an update on the [Board motion to form a Community Centre Association for the Creekside Community Centre](#) with an overview of the first steps in the implementation process.

On February 6, 2017, the Board directed staff to “initiate a process to promote, advertise and encourage members of the community to be involved in forming a Community Centre Association” (CCA) for Creekside Community Centre. The first step in this process has been to establish an advisory committee to provide a voice for the Creekside community by:

- providing input to assist staff in planning recreation programs;
- advising on the promotion of recreation programs and service delivery;
- assisting recreation staff in developing relationships with community stakeholders; and
- exploring the process and requirements for developing a CCA.

Staff have developed a Terms of Reference for a “Creekside Community Recreation Advisory Committee”, which outlines the committee’s purpose, scope, and membership composition, criteria and term. The committee may include up to nine (9) volunteer community members for a two year term, in addition to the Recreation Supervisor for the community centre. A call for committee member applications was initiated earlier this year, which included public awareness campaigns and community consultations as follows:

- three information sessions held in the community;
- consultations with key resident groups, including the Southeast False Creek Residents Association and the Olympic Village Affordable Housing Steering Group.

Based on the criteria established within the application process, staff appointed the following seven (7) community members to the advisory committee: Debra Barker, Marina Gardiner David Graham, Greg Richardson, Lacey Schumann, Chantelle Spicer, and Sonja Winks.

The first meeting of the Advisory Committee will be held on Monday, September 16 at 6:00pm. At this initial introductory meeting, staff will be highlighting the Park Board’s unique operating model with our Community Centre Associations, as well as providing an overview of the many programs, services, and partnerships currently offered at the Creekside Community Centre.



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For the upcoming year, staff and committee members will be focused on reviewing existing programs and services and providing recommendations to best reflect community needs. In addition, the group will begin exploring the process for developing a CCA, with support from Park Board staff and in consultation with the Community Centre Association President's Group.

Regards,

A handwritten signature in black ink that reads "Malcolm Bromley". The signature is fluid and cursive, with a period at the end.

Malcolm Bromley
General Manager - Vancouver Board of Parks and Recreation

/jd/dp/clc

Copy to: PB Senior Leadership Team
PB Recreation Leadership
Creekside Community Centre Supervisor
PB Communications