



September 28, 2022

MEMO TO : Park Board Commissioners

FROM : Donnie Rosa - General Manager, Vancouver Board of Parks and Recreation

SUBJECT : **Fieldhouse Management and Strategy – Board Briefing Memo**

Dear Commissioners,

The purpose of this memo is to inform the Board that staff has commenced a system-wide review of parks fieldhouses. This work includes developing a fieldhouse management plan and a strategy that will direct the future use, renewal, renovation, and building new fieldhouses.

There are 65 fieldhouses in Park Board's portfolio. There are currently 17 live-in caretakers, 19 vacant caretakers suites, and 29 suites within fieldhouses currently used by the Fieldhouse Activation program (22) for programming and (7) operational purposes. Several fieldhouses have been renewed or built in recent years, but most of the fieldhouse assets are in poor or critical condition. In addition, each fieldhouse activation is considered a building change of use to the caretaker suite, and it triggers a code upgrade and often a minor renovation. Capital investment is required to continue with fieldhouses' services in the Park Board's network of parks.

The fieldhouse review will be based on VanPlay's Approach For Action (F.2.9) to activate and diversify the use (e.g. artist's residences, local food, concessions, community partnerships, events, sports development, staff use) of fieldhouses (Fieldhouse Strategy). Also, other relevant strategies and programs such as [Washroom Strategy](#), [Concession Strategy](#), [Sports Field Strategy](#), [Local Food System Action Plan](#) and Fieldhouse Activation Program will inform this process.

The project team will analyze the current state, develop a management plan, and determine facilities user requirements and renovation or renewal needs. Staff expect user group engagement to occur in late fall of 2022 and will bring a report for decision to the Board in 2023.

Regards,

A handwritten signature in black ink, appearing to be 'Donnie Rosa', written over a white background.

Donnie Rosa (*they/she*)
General Manager - Vancouver Board of Parks and Recreation

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Copy to: PB Senior Leadership Team
PB Communications