

From: Park Board GM's Office
Sent: Friday, May 15, 2020 7:21 PM
To: PB Commissioners
Cc: PB SLT (Senior Leadership Team) - DL; McDonald, Erica
Subject: RE: Tennis Management Services in Stanley Park RFP - Board Update

Sensitivity: Confidential

Dear Commissioners,

In response to recent correspondence sent to Commissioners regarding the tennis management services in Stanley Park, and further to the updates provided previously (included below), I am writing to advise that the contract has now been officially awarded to Tennis BC and all proponents have been informed. Although we expected that this announcement would have occurred sooner, circumstances related to the City and Park Board response to the COVID-19 pandemic played a role in delaying the contract award process.

Park Board and City Procurement staff continue to respond to concerns raised by a number of members of the tennis community regarding the procurement process and the awarding of the contract to Tennis BC. I would like to assure you that a proper and competitive procurement process was undertaken, guided by a procurement specialist and in accordance with City and Park Board Procurement Policies. Any allegations or suggestions of Park Board bias or impropriety is unfounded and speculative.

There have also been questions about Initiative #8 outlined in [Tennis BC's 2019-2023 Strategic Plan](#), which includes the goal to "create public court programming options in partnership with municipalities", and specifically to "develop a working relationship with Vancouver Park Board to pilot a public court programming, maintenance, court booking initiative". This goal includes targets of 12 courts in 2020, increasing to 70 courts by 2023. Please note that Tennis BC did not consult with or include Park Board staff in their strategic planning process, and the Park Board has not endorsed this strategy.

As part of VanPlay, staff will be developing a citywide Sport Court Management Plan that will contemplate the future viability of third-party operators at the Stanley Park tennis courts and other locations across the city. In the meantime, we are looking forward to our partnership with Tennis BC.

Regards,

Malcolm Bromley
General Manager - Vancouver Board of Parks and Recreation

From: Park Board GM's Office
Sent: Thursday, February 27, 2020 5:46 PM
To: PB Commissioners
Cc: PB SLT (Senior Leadership Team) - DL; McDonald, Erica
Subject: Tennis Management Services in Stanley Park RFP - Board Update *CONFIDENTIAL*
Sensitivity: Confidential

Dear Commissioners,

As follow-up to the Tennis Management Services briefing memo sent on November 26, 2019 (see below), I am writing to advise that through the procurement process, Tennis BC has been identified as the successful proponent.

In recognition of the positive feedback received about the previous operators who provided tennis management services in Stanley Park for the past 20 years, Tennis BC has indicated that they would explore options to keep these operators involved to ensure a smooth transition for past clients. Staff are continuing to respond to user concerns around securing court access for their programs and tournaments for the 2020 season, and Tennis BC has been in dialogue with these users as well to provide assurances around continued access.

Please note that this information remains confidential until an agreement has been finalized and all proponents are informed. It is expected that this announcement can be made soon as the new contract does not involve any changes in park use and so will not need to go to the Board for approval before awarding. We are looking forward to this partnership with Tennis BC over the next few seasons while staff work on developing a citywide Sport Court Management Plan.

Regards,

Malcolm Bromley
General Manager - Vancouver Board of Parks and Recreation

From: Park Board GM's Office
Sent: Tuesday, November 26, 2019 10:51 AM
To: PB Commissioners
Cc: PB SLT (Senior Leadership Team) - DL; PB Communications
Subject: Tennis Management Services in Stanley Park RFP - Board Briefing Memo

Dear Commissioners,

The purpose of this memo is to notify you of the intent to issue a Request For Proposals (RFP) for the seasonal management of six of the seventeen public tennis courts in Stanley Park over the next three years (2020-2022). Through this service contract, the public is offered lessons, reserved courts, and organized play from April to September at the six tennis courts located adjacent to the Stanley Park Restaurant and Brewery. These are currently the only public courts in Vancouver that can be booked in advance (for a fee), with no membership or specific program registration required.

The last procurement process occurred in 2008, and the only bid received came from the same operators who had been jointly providing tennis management services in Stanley Park since 1999. In December 2008, the Board approved awarding these operators a new contract for the 2009 season, with an option to extend for an additional four seasons. Since then, this service arrangement has been extended multiple times.

One of the actions identified in the VanPlay Playbook is the development of a Sport Court Management Plan to manage use, access, and demand. This initiative will include reviewing the current model of contracting with third party operators for the provision of pay tennis services. In the meantime, while this review is undertaken and a plan is developed, a new agreement is required to ensure continuity of service for the next few seasons.

To support an open, transparent, and competitive procurement process, an RFP will be issued for the 2020-2022 tennis seasons. In addition to requiring that the successful proponent provide lessons, organize tournaments, and permit the courts, the new RFP will clarify current expectations around risk management, equity, inclusion, access, accommodation of special events, and other considerations to ensure alignment with Park Board and City of Vancouver policies and priorities. In recognition of the operator's need to prepare for the next season, staff are working to expedite this procurement process.

Regards,

Malcolm Bromley
General Manager - Vancouver Board of Parks and Recreation