



August 18, 2020

MEMO TO : Park Board Commissioners

FROM : Shauna Wilton
Acting General Manager, Vancouver Board of Parks and Recreation

SUBJECT : **Vancouver Symphony Orchestra Pop-Up Performances in Vancouver Parks**

Dear Commissioners,

The purpose of this memo is to inform you of some upcoming pop-up performances by the Vancouver Symphony Orchestra (VSO) at various locations across the city, including Vancouver parks. These free and impromptu 15-minute performances will feature 5 to 6 VSO musicians and take place on August 19 and September 9, 2020 throughout the city. They are designed to enhance public realm experiences, and enhance overall community spirit and social connectedness during the current pandemic. Further details are provided below.

August 19

- Performances will take place between 2:00 and 6:00pm at New Brighton Park, the Vancouver Convention Centre, Sunset Beach Park, and the Kitsilano Showboat.

September 9

- The schedule for this date is still being finalized, however, it is anticipated that performances will take place at Creekside Park, Library Square, possibly John Hendry Park, and another non-park location to be determined in the future.

This special initiative has been reviewed and endorsed by both Vancouver Coastal Health (VCH) and the Vancouver Police Department (VPD), and will include the following actions to ensure successful execution and adherence to current public health requirements:

- No advance promotion of the pop-up performances by either the Park Board or VSO;
- Performances will be strictly limited to 15-minutes;
- On-site signage will be provided to remind the public about physical distancing requirements;
- Performance area for musicians will be delineated with a tent; VSO staff will ensure that the required 3-meter distance is maintained between performers and the public;
- VSO will provide 3 staff members for on-site crowd control/management; and
- VCH/VPD approved performance shut-down contingency plan has been developed to address any potential crowd-related issues.

Set-up and tear-down requirements for each performance will be minimal (requiring about 10 minutes) and will occur immediately before and after each initiative. In order to maximize exposure from this exciting community initiative, the Park Board and VSO communications teams will work collaboratively to promote the performances once they've been delivered via media, digital, and social platforms.



VANCOUVER
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Please contact me at your convenience should you have any questions and/or require additional information.

Regards,

A handwritten signature in black ink that reads "Shauna Wilton". The signature is fluid and cursive.

Shauna Wilton
Acting General Manager - Vancouver Board of Parks and Recreation

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Copy to: PB Senior Leadership Team
PB Business Development & Special Events
PB Communications