



BID COMMITTEE REPORT

Meeting Date: March 8, 2019
 Contact: Alexander Ralph
 Contact No.: 604 829 2092

TO: Bid Committee
 FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with Heatherbrae Builders Co. Ltd., in relation to Invitation to Tender PS20180991 Gastown Parkade Child Care Centres.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 provided that such contract shall not be entered into until it is also approved by Council, as required by such policy (subject to final negotiations).

Solicitation Number:	PS20180991 Invitation To Tender
Description of the Goods or Service:	Heatherbrae Builders Co. Ltd. was engaged as a Construction Manager per PS20162061 to work with the City's Consultant to provide pre-construction management services and issue competitive tenders to trade contractors to perform construction of the Gastown Parkade Child Care Centres. The Construction Manager was also expected to provide cost estimates for the construction of the project and if approved, shall be converted into a General Contractor by signing a stipulated sum contract agreed to by the City.
Recommended Vendor:	Heatherbrae Builders Co. Ltd.
Contract Term and Contract Value:	The estimated term of the contract is 2 years or until services are complete. The estimated maximum contract price is \$14,248,044 plus GST over the term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of ITT:	Construction Manager was responsible to issue tenders to various subcontractors on different dates
Notices Sent:	N/A
Closing Date:	February 14, 2019
Responses Received:	Various subcontractor quotations were received by the Construction Manager and these were evaluated and selected based on lowest price.

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and Council approval is required under the City's Procurement Policy ADMIN-008, due to the value being in excess of \$750,000 or \$2 million; and
- e) The Director of Legal Services, Chief Procurement Officer and General Manager, Real Estate Facilities Management to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approves the entry into a contract in relation to the Gastown Parkade Child Care Centres with Heatherbrae Builders Co. Ltd., under the authority of the City's Procurement Policy ADMIN-008 provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.