



BID COMMITTEE REPORT

Meeting Date: May 16, 2019
 Contact: Alexander Ralph
 Contact No.: 604 829 2092

TO: Bid Committee
 FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with Wilco Civil Inc., in relation to ITT PS20190210 – Contractor for Grass Sport Field Renewals at Slocan Park.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City’s Procurement Policy ADMIN-008. (subject to final negotiations).

Solicitation Number:	PS20190210 – ITT Contractor for Grass Sport Field Renewals at Slocan Park
Description of the Goods or Service:	<p>Contractor for Grass Sport Field Renewals at Slocan Park for Vancouver Park Board.</p> <p>The work generally includes, but is not limited to:</p> <ul style="list-style-type: none"> • Removing existing fields along with irrigation and drainage system and installing new irrigation and drainage system to accommodate new soccer fields • Constructing new grass playfields with fencing and adjusted grades • Restoring the project area including adjacent pathways, landscaping and other features to the original condition • Providing landscape maintenance for a period of one year beginning on the date of acceptance of the grass fields <p>Scope of work includes renewals of the following fields:</p> <ul style="list-style-type: none"> • Field 2 (West Field) and Field 3 (East Field) – Included in base price • Field 1 (North Field) – Optional if approved by Park Board

Recommended Vendor:	Wilco Civil Inc.
Contract Term and Total Contract Price:	<p>The estimated term of the contract is 6 months or until services are completed.</p> <p>The contract price is \$1,041,627.00, plus applicable taxes. (Price includes 2 fields).</p> <p>Price includes the following:</p> <ul style="list-style-type: none"> • Base price for two fields (East and West) • Additional third field (North Field) • Soil Amendment for East Field (requires grade change)

PROCUREMENT SUMMARY

Date of Issuance of ITT:	April 9, 2019		
Notices Sent:	Supply Chain Management advertised the ITT on the City of Vancouver and the BC Bid websites and email notices were sent to 2 vendors. A site meeting was held on April 25, 2019 and representatives from 6 companies attended. A representative from Metro Vancouver also attended to answer questions related to underground utilities.		
Closing Date:	May 7, 2019		
Responses Received (Base Price):	Canadian Landscape and Civil Services Ltd.	Price:	\$797,921.39
	Cedar Crest Lands BC Ltd.		\$920,600.00
	TGK Irrigation Ltd.		\$696,674.00
	Wilco Civil Inc.		\$703,847.00
Responses Received (Base Price plus Optional Items)	Canadian Landscape and Civil Services Ltd.	Price:	\$1,171,722.52
	Cedar Crest Lands BC Ltd.		\$1,376,900.00
	TGK Irrigation Ltd.		\$1,064,202.00
	Wilco Civil Inc.		\$1,041,627.00
Department:	Supply Chain Management; and Park Board, with the assistance of Legal Services.		

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000; and
- e) The Director of Legal Services, Chief Procurement Officer and General Manager, Malcolm Bromley, to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to ITT PS20190210 – Contractor for Grass Sport Field Renewals at Slocan Park with Wilco Civil Inc., under the authority of the City's Procurement Policy ADMIN-008.