



BID COMMITTEE REPORT

Meeting Date: June 13, 2019
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with **Canadian Landscape and Civil Services Ltd.** with address at Unit 1 – 20010 100a Ae., Langley, British Columbia V1M 3G4, in relation to PS20190439 – Contractor for Pandora Park Renewal and Dog Off-Leash Area.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 (subject to final negotiations).

Solicitation Number:	PS20190439 Invitation to Tender – Contractor for Pandora Park Renewal and Dog Off-Leash Area
Description of the Goods or Service:	To supply all products, labour, equipment, and services necessary to build the Pandora Park and a dog off-leash area.
Recommended Vendor:	Canadian Landscape and Civil Services Ltd.
Contract Term and Contract Value:	The recommended term of the contract is 10 months. The contract price is \$775,000.00, plus GST over the term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of ITT	May 8, 2019		
Notices Sent:	Supply Chain Management sent notices to 13 proponents		
Closing Date:	June 6, 2019		
Responses Received:	Canadian Landscape and Civil Services Ltd.	Price:	\$ 775,000.00
	Cedar Crest Lands (BC) Ltd.		\$ 877,800.00
	Shangri-la Landscaping		\$ 820,443.22
	TGK Irrigation Ltd.		\$ 790,404.00
	Wilco Civil Inc.		\$ 1,114,553.00
Department:	Supply Chain Management and Board of Parks and Recreation		

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000;
- e) The Chief Procurement Officer and the General Manager for Board of Parks and Recreation, to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to PS20190439 – Contractor for Pandora Park Renewal and Dog Off-Leash Area with Canadian Landscape and Civil Services Ltd., under the authority of the City's Procurement Policy ADMIN-008.