



**BID COMMITTEE
DECISION REPORT**

Meeting Date: June 16, 2016
 Contact: Nick Kassam
 Contact No.: 604 829 2097

TO: Bid Committee
 FROM: Chief Purchasing Official

Entry into a contract in relation to Request for Proposal PS20160122 - Supply, Delivery, Maintenance and Care of Structural Firefighting Protective Clothing with Associated Fire Safety Equipment Inc., located at 106 – 3070 Norland Avenue, Burnaby BC V5B 3A6.

This item was considered by Bid Committee on June 16, 2016 and was approved without amendment.

COMMITTEE DECISION

The Bid Committee approved the entry into the following contract, under the authority of the City's Procurement Policy AF-015-01.

Solicitation Number:	Request for Proposal PS20160122
Description of the Goods or Service:	Supply, Delivery, Maintenance and Care of Structural Firefighting Protective Clothing
Recommended Vendor:	Associated Fire Safety Equipment Inc.
Contract Term and Estimated Contract Value:	The recommended term of the contract is three (3) years, with the option to extend for two (2) additional one-year terms. The estimated contract price is \$698,409.00 plus applicable taxes, over the initial three-year term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of RFP:	January 21, 2016	
Notices Sent:	Supply Chain Management sent notices to six (6) known vendors.	
Closing Date:	February 18, 2016	
Responses Received:		
Vendor Name:	City	
Associated Fire Safety Equipment Inc.	Burnaby	\$698,409.00
Innotex Inc.	Quebec	
Motion Canada	Burnaby	
Guillevin International Co.	Coquitlam	
Departments:	Supply Chain Management; Vancouver Fire & Rescue Services.	

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy AF-015-01;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy AF-015-01 due to the value being in excess of \$500 thousand; and
- e) The Chief Purchasing Official and Vancouver Fire & Rescue Services General Manager are recommended to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Request for Proposal PS20160122 - Supply, Delivery, Maintenance and Care of Structural Firefighting Protective Clothing with Associated Fire Safety Equipment Inc., under the authority of the City's Procurement Policy AF-015-01.