



**BID COMMITTEE
DECISION REPORT**

Meeting Date: September 23, 2016
 Contact: Nick Kassam
 Contact No.: 604 829 2097

TO: Bid Committee
 FROM: Chief Purchasing Official

Recommendation to enter into a contract in relation to Invitation to Tender PS20160123 Vancouver South Transfer Station Site Improvements with:

Jacob Bros. Construction Inc.
 #101-19162 22nd Avenue
 Surrey, British Columbia, V3Z 3S6.

The Chief Purchasing Official recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy AF-015-01, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.

COMMITTEE DECISION

The Bid Committee approved the entry into the following contract, under the authority of the City's Procurement Policy AF-015-01.

Solicitation Number:	Invitation to Tender PS20160123 Vancouver South Transfer Station Site Improvements
Description of the Goods or Service:	The Vancouver South Transfer Station Site Improvements include civil works including to allow for the re-routing of traffic, coordination of the supply and installation of two scales by a contractor prequalified by the City, installation of two new kiosks, and aesthetic features to improve the appearance of the site.
Recommended Vendor:	Jacob Bros. Construction Inc.
Contract Term and Estimated Total Contract Price:	The term of the contract is approximately six (6) months or until project completion. The estimated contract price is \$2,917,997* including PST and excluding GST, over the term of the contract.

*The estimated contract price includes alternate priced items that were contemplated in the original budget, and not part of the base bid.

PROCUREMENT SUMMARY

Date of Issuance of ITT:	June 30, 2016	
Notices Sent:	Supply Chain Management sent notices to twenty two (22) potential tenderers.	
Closing Date:	July 28, 2016	
Responses Received:	<u>Vendor Name:</u>	<u>Price:</u>
	Jacob Bros. Construction Inc.	\$2,477,491.90 (base bid items only)
Departments:	Supply Chain Management; Real Estate and Facilities Management Department, with the assistance of Legal Services.	

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy AF-015-01;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy AF-015-01 and Council approval is required under the City's Procurement Policy AF-015-01, due to the value being in excess of \$2 million]; and
- e) The Director of Legal Services, Chief Purchasing Official and the Real Estate and Facilities Management Department's General Manager are recommended to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Invitation to Tender PS20160123 Vancouver South Transfer Station Site Improvements with Jacob Bros. Construction Inc., under the authority of the City's Procurement Policy AF-015-01, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.