



**BID COMMITTEE  
DECISION REPORT**

Meeting Date: July 29, 2016  
 Contact: Nick Kassam  
 Contact No.: 604 829 2097

TO: Bid Committee  
 FROM: Chief Purchasing Official

Recommendation to enter into a contract in relation to Invitation to Tender PS20160799 Contractor for Buried District Heating Piping for the Southeast False Creek Neighbourhood Energy Utility (SEFC NEU) with:

Division15 Mechanical Ltd.  
 6582 144 Street  
 Surrey, British Columbia, V3W 5R4

This item was considered by Bid Committee on July 29, 2016 and was approved without amendment.

**COMMITTEE DECISION**

The Bid Committee approved the entry into the following contract, under the authority of the City's Procurement Policy AF-015-01.

Solicitation Number:	Invitation to Tender PS20160799 Contractor for Buried District Heating Piping for the SEFC NEU
Description of the Goods or Service:	Contractor to install owner supplied district heat piping to connect eleven (11) buildings within the SEFC NEU service area.
Recommended Vendor:	Division 15 Mechanical Ltd.
Contract Term and Total Contract Price:	The recommended term of the contract is three (3) years. The contract price is \$1,870,000 plus applicable taxes, over the three (3) year term of the contract.

## PROCUREMENT SUMMARY

Date of Issuance of ITT:	May 30, 2016	
Notices Sent:	Supply Chain Management sent notices to twenty one (21) potential tenderers.	
Closing Date:	July 5, 2016	
Responses Received:	<u>Vendor Name:</u>	<u>Price:</u>
	Division 15 Mechanical Ltd.	\$1,870,000
	Black & McDonald Ltd.	\$2,229,100
Departments:	Supply Chain Management, and the Engineering Services Department.	

## COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy AF-015-01;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also and the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy AF-015-01 due to the value being in excess of \$500 thousand;
- e) The Director of Legal Services, Chief Purchasing Official and Engineering Services Department General Manager are recommended to be authorized to execute and deliver all legal documents on behalf of the City; and
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

## DECISION

The Bid Committee approved the entry into a contract in relation to Invitation to Tender PS20160799 Contractor for Buried District Heating Piping with Division 15 Mechanical Ltd., under the authority of the City's Procurement Policy AF-015-01, as required by such policy.