



BID COMMITTEE DECISION REPORT

Meeting Date: April 6, 2017
Contact: Nick Kassam
Contact No.: 604 829 2097

TO: Bid Committee
FROM: Chief Purchasing Official

Entry into a contract in relation to Request for Proposal PS20161797, Advisory Services for the Northeast False Creek Project with Collings Johnston Inc. ("Collings Johnston") located at Suite 400, 409 Granville Street, Vancouver, British Columbia.

This item was considered by Bid Committee on April 6, 2017 and was approved.

COMMITTEE DECISION

The Bid Committee approved the entry into the following contract, under the authority of the City's Procurement Policy AF-015-01.

Solicitation Number:	PS20161797 – Request for Proposal
Description of the Goods or Service:	The Northeast False Creek Project entails the replacement of the Georgia and Dunsmuir viaducts with an at-grade road network, ramp structure and the creation of a new neighbourhood and waterfront park.
Recommended Vendor:	Collings Johnston Inc. ("Collings Johnston")
Contract Term and Contract Value:	The recommended term of the contract is for 2 years with the option to extend for 3 additional years. The contract price is \$1,019,226 over the initial 2-year term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of RFP:	February 16, 2017	
Notices Sent:	After posting a Non-Disclosure Agreement that required completion and review before the RFP could be release to interested parties, Supply Chain Management sent notices to twelve (12) potential proponents and three proponents submitted compliant proposals	
Closing Date:	March 9, 2017	
Responses Received:	KPMG LLP	
	Collings Johnston Inc.	
	Mott MacDonald Canada Limited	
Department:	Supply Chain Management; Northeast False Creek Project Office staff, with the assistance of Legal Services.	

RFP ONLY

Evaluation Criteria	Evaluation Weighting
Technical	70%
Financial	25%
Sustainability	5%
Total	100%

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy AF-015-01;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy AF-015-01 due to the value being in excess of \$500 thousand; and

- e) The Director of Legal Services, Chief Purchasing Official and Engineering Services General Manager are recommended to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Request for Proposal No. PS20171797 – Advisory Services for the Northeast False Creek Project with Collings Johnston Inc., under the authority of the City's Procurement Policy AF-015-01. The Bid committee's approval is pre-contract execution, the final contract terms may vary subject to final negotiations and contract execution.