



**BID COMMITTEE
DECISION REPORT**

Meeting Date: March 02, 2017
Contact: Nick Kassam
Contact No.: 604 829 2097

TO: Bid Committee
FROM: Chief Purchasing Official

Entry into a contract in relation to Request for Proposal PS20161801 – Supply and Delivery of Cement and Supplementary Cementitious Materials with Lafarge Canada Inc., located at 7591 No 9 Rd. Richmond, BC V6Q 0A6.

This item was considered by Bid Committee on March 02, 2017 and was approved without amendment.

COMMITTEE DECISION

The Bid Committee approved the entry into the following contract, under the authority of the City's Procurement Policy AF-015-01.

Solicitation Number:	Request for Proposal PS20161801
Description of the Goods or Service:	Supply and Delivery of Cement and Supplementary Cementitious Materials
Recommended Vendor:	Lafarge Canada Inc.
Contract Term and Estimated Contract Value:	The recommended term of the contract is three (3) years, with the option to extend for two (2) additional one-year terms. The estimated contract price is \$1,444,860, plus applicable taxes, over the initial three-year term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of RFP:	December 2, 2016
Notices Sent:	Supply Chain Management sent notices to seven (7) known vendors.
Closing Date:	January 17, 2017
Responses Received: 1	
Vendor Name:	City
Lafarge Canada Inc.	Richmond
Departments:	Supply Chain Management; Engineering Services – Kent Construction Suppliers and Services.

Evaluation Criteria	Evaluation Weighting
Technical	50%
Financial	45%
Sustainability	5%
TOTAL	100%

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy AF-015-01;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy AF-015-01 due to the value being in excess of \$500 thousand; and
- e) The Chief Purchasing Official and Engineering Services General Manager are recommended to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Request for Proposal PS20161801 - Supply and Delivery of Cement and Supplementary Cementitious Materials with Lafarge Canada Inc., under the authority of the City's Procurement Policy AF-015-01.