



**BID COMMITTEE
DECISION REPORT**

Meeting Date: 05-11-2017
 Contact: Nick Kassam
 Contact No.: 604 829 2097

TO: Bid Committee
 FROM: Chief Purchasing Official

Entry into a contract in relation to Invitation to Tender PS20162024 – Burrard Marina Upland Infrastructure with Kingston Construction Ltd.

This item was considered by Bid Committee on May 11, 2017 and was approved without amendment.

COMMITTEE DECISION

The Bid Committee approved the entry into the following contract, under the authority of the City’s Procurement Policy AF-015-01.

Solicitation Number:	PS20162024 - Invitation to Tender
Description of Goods or Services:	Construction of new in-ground potable water and fire suppression water lines and uplands electrical power upgrades for the Burrard Civic Marina.
Recommended Vendor:	Kingston Construction Ltd.
Contract Term and Total Contract Price:	The contract will remain active until the completion of services. Target completion is six (6) months (not including post-construction services). The contract price is \$748,002.00 plus applicable taxes, over the term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of ITT:	March 14, 2017						
Notices Sent:	Supply Chain Management sent notices to 10 vendors						
Closing Date:	April 27, 2017						
Responses Received:	<table><thead><tr><th><u>Vendor Name:</u></th><th><u>Tender Price (plus applicable taxes):</u></th></tr></thead><tbody><tr><td>Kingston Construction Ltd.</td><td>\$748,002.00</td></tr><tr><td>Wilco Civil Inc.</td><td>\$983,193.00</td></tr></tbody></table>	<u>Vendor Name:</u>	<u>Tender Price (plus applicable taxes):</u>	Kingston Construction Ltd.	\$748,002.00	Wilco Civil Inc.	\$983,193.00
<u>Vendor Name:</u>	<u>Tender Price (plus applicable taxes):</u>						
Kingston Construction Ltd.	\$748,002.00						
Wilco Civil Inc.	\$983,193.00						
Departments:	Supply Chain Management; and Real Estate and Facilities Management, with the assistance of Legal Services.						

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy AF-015-01;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy AF-015-01 due to the value being in excess of \$500 thousand; and
- e) The Director of Legal Services, Chief Purchasing Official and the General Manager of Real Estate and Facilities Management are recommended to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee's approval is pre-contract execution, the final contract terms may vary subject to final negotiations and contract execution.

DECISION

The Bid Committee approved the entry into a contract in relation to ITT PS20162024 with Kingston Construction Ltd. under the authority of the City's Procurement Policy AF-015-01.