



**BID COMMITTEE
DECISION REPORT**

Meeting Date: May 4, 2017
Contact: Nick Kassam
Contact No.: 604 829 2097

TO: Bid Committee
FROM: Chief Purchasing Official

Entry into a contract in relation to Request for Proposal PS20170211 - Consulting Services for Landfill Phase 3 Northeast Closure & Gas Works Design & Construction Supervision with:

Sperling Hansen Associates Inc.
8-1225 East Keith Road
North Vancouver, BC V7J 1J3

This item was considered by Bid Committee on May 4, 2017 and was approved without amendment.

COMMITTEE DECISION

The Bid Committee approved the entry into the following contract, under the authority of the City's Procurement Policy AF-015-01.

Solicitation Number:	Request for Proposal PS20170211 - Consulting Services for Landfill Phase 3 Northeast Closure & Gas Works Design & Construction Supervision
Description of the Goods or Service:	Consulting design and construction supervision services.
Recommended Vendor:	Sperling Hansen Associates Inc.
Contract Term and Estimated Contract Value:	The recommended term of the contract is twenty one months, or until project completion. The estimated contract price is \$799,485.00, plus applicable taxes, over the term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of RFP:	March 13, 2017	
Notices Sent:	Supply Chain Management sent notices to nine (9) potential proponents.	
Closing Date:	April 11, 2017	
Responses Received:	<u>Vendor Name:</u>	<u>Price:</u>
	Sperling Hansen Associates Inc.	\$742,658.00*
	Golder Associates Ltd.	
Departments:	Supply Chain Management; and the Engineering Services Department, with the assistance of Legal Services.	

*The award amount includes \$56,827.00 in provisional items.

Evaluation Criteria	Evaluation Weighting
Technical	50%
Financial	45%
Sustainability	5%
Total	100%

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy AF-015-01;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor and the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy AF-015-01 due to the value being in excess of \$500 thousand; and
- e) The Director of Legal Services, Chief Purchasing Official and Engineering Services Department General Manager are recommended to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Request for Proposal PS20170211 - Consulting Services for Landfill Phase 3 Northeast Closure & Gas Works Design & Construction Supervision with Sperling Hansen Associates Inc., under the authority of the City's Procurement Policy AF-015-01.