



**BID COMMITTEE
DECISION REPORT**

Meeting Date: May 11, 2017
 Contact: Nick Kassam
 Contact No.: 604 829 2097

TO: Bid Committee
 FROM: Chief Purchasing Official

Entry into a contract in relation to, a Request for Proposal PS20170292 – Consulting Service with Arbutus Greenway with Mott MacDonald Canada Limited, with office address at 1888 – 550 Burrard Street, Vancouver, British Columbia V6C 2B5.

This item was considered by Bid Committee on May 11, 2017 and was approved without amendment.

COMMITTEE DECISION

The Bid Committee approved the entry into the following contract, under the authority of the City’s Procurement Policy AF-015-01, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.

Solicitation Number:	PS20170292 Request for Proposal
Description of the Goods or Service:	Procuring the services of a qualified team of consultants to work with staff, stakeholders and the public to develop a conceptual design and master plan that will guide the transformation of the Arbutus Corridor into a world-class greenway with the potential to include a streetcar in the future.
Recommended Vendor:	Mott MacDonald Canada Limited
Contract Term and Total Contract Value:	The recommended term of the contract is 1.5 years or until the services are complete. The total contract price is \$2,220,599.98, plus applicable taxes over the term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of RFP:	March 1, 2017
Notices Sent:	Supply Chain Management sent notices to 21 proponents
Closing Date:	April 4, 2017
Responses Received:	Mott MacDonald Canada Ltd. (\$1,912,484.98)* AECOM Design Workshop Hatch O2 Planning PWL Partnership Space2place
Department:	Supply Chain Management; and [Department], with the assistance of Legal Services.

*Base price is \$1,912,484.98 + Additional provisional work amounting to \$308,115.00 totaling contract price of \$2,220,599.98

Evaluation Criteria	Evaluation Weighting
Technical	60%
Financial	35%
Sustainability	5%
Total	100%

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy AF-015-01;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy AF-015-01 and Council approval is required under the City's Procurement Policy AF-015-01 due to the value being in excess of \$2 million; and
- e) The Director of Legal Services, Chief Purchasing Official and Engineering General Manager are recommended to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to the Consulting Service for the Arbutus Greenway with Mott MacDonald Canada Limited, under the authority of the City's Procurement Policy AF-015-01 provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.