



**BID COMMITTEE
DECISION REPORT**

Meeting Date: May 11, 2017
Contact: Nick Kassam
Contact No.: 604 829 2097

TO: Bid Committee
FROM: Chief Purchasing Official

Entry into a contract in relation to the Invitation to Tender PS20170312 – Contractor for Marpole Place Restoration with Heatherbrae Builders Co. Ltd. with office address at 12371 Horseshoe Way, Richmond, B.C. V7A 4X6.

This item was considered by Bid Committee on May 11, 2017 and was approved without amendment.

COMMITTEE DECISION

The Bid Committee approved the entry into the following contract, under the authority of the City's Procurement Policy AF-015-01.

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|---|---|
| Solicitation Number: | PS20170312 Invitation to Tender |
| Description of the Goods or Service: | The ITT invited Tenders for the restoration of the Marpole Place facility located at 1305 W 70 th Avenue, Vancouver, B.C. V6P 2Y6. |
| Recommended Vendor: | Heatherbrae Builders Co. Ltd. |
| Contract Term and Total Contract Price: | The contract will remain active until the completion of services. Target completion is 1 year (not including post-construction services). The contract price is \$1,917,400, plus applicable taxes, over the term of the contract. |

PROCUREMENT SUMMARY

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|-------------------------|---|-------------------------------------|
| Date of Issuance of ITT | March 6, 2017 | |
| Notices Sent: | Supply Chain Management sent notices to 9 proponents | |
| Closing Date: | April 27, 2017 | |
| Responses Received: | <u>Vendor Name</u> | <u>Tender Price (excluding GST)</u> |
| | PBEM Ltd.* | \$1,565,000.00 |
| | Heatherbrae Builders Co. Ltd. | \$1,758,000.00 |
| | Parkwood Construction | \$1,882,415.00 |
| | Olympic Projects Ltd. | \$2,078,000.00 |
| Department: | Supply Chain Management and Real Estate and Facilities Management | |

*Bid was not compliant

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy AF-015-01;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy AF-015-01 due to the value being in excess of \$500,000; and
- e) The Chief Purchasing Official and General Manager of Real Estate and Facilities Management are recommended to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Contractor for Marpole Place Restoration with Heatherbrae Builders Co. Ltd., under the authority of the City's Procurement Policy AF-015-01.