



**BID COMMITTEE
DECISION REPORT**

Meeting Date: February 8, 2018
Contact: Nick Kassam
Contact No.: 604 829 2097

TO: Bid Committee
FROM: Chief Purchasing Official

Enter into a contract in relation to Invitation to Tender No. PS20170706 – Contractor for Douglas Park Playground Replacement with Canadian Landscape and Civil services Ltd., located at #1-20010 100A Avenue, Langley, BC.

This item was considered by Bid Committee on February 8, 2018 and was approved without amendment.

COMMITTEE DECISION

The Bid Committee approved the entry into the following contract, under the authority of the City's Procurement Policy AF-015-01.

Solicitation Number:	PS20170706 Invitation to Tender
Description of the Goods or Service:	Renovation of the existing playground at Douglas Park.
Recommended Vendor:	Canadian Landscape and Civil Services Ltd.
Contract Term and Contract Value:	The recommended term of the contract is four (4) months, or until services are completed. The contract price is \$759,056.00, plus applicable taxes.

PROCUREMENT SUMMARY

Date of Issuance of ITT::	December 7, 2017	
Notices Sent:	Supply Chain Management advertised the ITT on the City of Vancouver and the BC Bid websites and email notices were sent to 12 vendors.	
Closing Date:	January 24, 2018	
Responses Received:	<u>Vendor Name:</u>	<u>Price:</u>
	Canadian Landscape and Civil Services Ltd.	\$759,056.00
	Cedar Crest Lands BC Ltd.	\$867,913.00
	TGK Irrigation Ltd.	\$798,224.00
	Wilco Civil Inc.	\$826,113.00
Department:	Supply Chain Management; and Vancouver Park Board, with the assistance of Legal Services.	

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy AF-015-01;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy AF-015-01 due to the value being in excess of \$500 thousand; and
- e) The Director of Legal Services, Chief Purchasing Official and the Park Board General Manager are recommended to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Invitation to Tender No. PS20170706 – Contractor for Douglas Park Playground Replacement with Canadian Landscape and Civil services Ltd. under the authority of the City's Procurement Policy AF-015-01.