



**BID COMMITTEE
DECISION REPORT**

Meeting Date: November 30th, 2017
Contact: Nick Kassam
Contact No.: 604 829 2097

TO: Bid Committee
FROM: Chief Purchasing Official

Entry into a contract in relation to Invitation to Tender No. PS20171974 - Re-roofing services for Stanley Park Pavilion with Flynn Canada Ltd. 19175 – 22nd Avenue, Surrey, BC V3Z 3S6.

This item was considered by Bid Committee on November 30th, 2017 and was approved without amendment.

COMMITTEE DECISION

The Bid Committee approved the entry into the following contract, under the authority of the City's Procurement Policy AF-015-01.

Solicitation Number:	Invitation to Tender No. PS20171974
Description of the Goods or Service:	Re-roofing services for Stanley Park Pavilion
Recommended Vendor:	Flynn Canada Ltd
Contract Term and Contract Value:	The estimated term of the contract is six (6) months term. The contract price is \$ \$656,478.00, plus applicable taxes.

PROCUREMENT SUMMARY

Date of Issuance of ITT:	October 24, 2017		
Notices Sent:	Supply Chain Management sent notices to 14 vendors.		
Closing Date:	November 16, 2017		
Responses Received:	Flynn Canada Ltd.	Price:	\$656,478.00
	Pacific Building Envelope Maintenance Ltd		\$690,000.00
	Marine Roofing (1996) Ltd.		\$757,296.00
Department:	Supply Chain Management; and Real Estate and Facilities Management, with the assistance of Legal Services.		

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy AF-015-01;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy AF-015-01; and
- e) The Director of Legal Services, Chief Purchasing Official and Real Estate and Facilities Management General Manager are recommended to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Re-roofing services with Flynn Canada Ltd, under the authority of the City's Procurement Policy AF-015-01.