



BID COMMITTEE REPORT

Meeting Date: March 14, 2019
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with:

Westport Construction Group Inc.
202-4695 Hastings Street
Burnaby, British Columbia V5C 2K6

in relation to Invitation to Tender No. PS20180897- Construction Services for Pump Station Replacement and Washroom Addition.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.

Solicitation Number:	Invitation to Tender No. PS20180897 Construction Services for Pump Station Replacement and Washroom Addition
Description of the Goods or Service:	Construction services for a pump station replacement, and construction of a new washroom facility.
Recommended Vendor:	Westport Construction Group Inc.
Contract Term and Estimated Contract Value:	The recommended term of the contract is approximately one (1) year. The estimated contract price is \$4,272,000.00, plus applicable taxes, over the term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of ITT:	January 4, 2019		
Notices Sent:	Supply Chain Management sent notices to seven (7) potential tenderers.		
Closing Date:	February 21, 2019		
Responses Received:	Westport Construction Group Inc.	Price:	\$4,272,000.00
	Jacob Bros Construction Inc.		\$5,350,750.00
	Tritech Group Ltd.		\$5,375,499.06
	Merletti Construction (1999) Ltd.		\$5,487,500.00
	Stuart Olson Construction Ltd.		\$5,749,000.00
	Kenaiden Contracting Ltd.		\$5,926,700.00
	Cewe Infrastructure Ltd.		\$7,610,000.00
Department:	Supply Chain Management; and the Engineering Services Department, with the assistance of Legal Services.		

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and Council approval is required under the City's Procurement Policy ADMIN-008, due to the value being in excess \$2 million;
- e) The Director of Legal Services, Chief Procurement Officer and General Manager, the Engineering Services Department to be authorized to execute and deliver all legal documents on behalf of the City; and
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Invitation to Tender No. PS20180897 Construction Services for Pump Station Replacement and Washroom Addition with Westport Construction Group Inc., under the authority of the City's Procurement Policy ADMIN-008, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.