



BID COMMITTEE REPORT

Meeting Date: September 26, 2019
 Contact: Alex Ralph
 Contact No.: 604 829 2092

TO: Bid Committee
 FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into six Standing Offer Agreements, in relation to Request for Applications (“RFA”) PS20191006 - Pre-Qualification for Snow & Ice Control Services. The pre-qualified vendors are as follows:

- (a) A Power Services, Surrey, BC;
- (b) Direct Line Commercial, Mission, BC;
- (c) G. Trasolini Contractors Ltd., Coquitlam, BC;
- (d) Great Canadian Landscaping Company Ltd., North Vancouver, BC;
- (e) PGP Contractors Ltd., Vancouver, BC; and
- (f) Yeomen Property Maintenance & Renovation Ltd., Burnaby, BC.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contracts, under the authority of the City’s Procurement Policy ADMIN-008 (subject to final negotiations).

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| Solicitation Number: | PS20191006 - Pre-Qualification for Snow & Ice Control Services |
| Description of the Goods or Service: | Prequalified contractors provide snow clearing services and de-icing services at City owned or operated buildings for Real Estate and Facilities Management (“REFM”) each year from November to March. |
| Recommended Vendors: | (a) A Power Services, Surrey, BC; (b) Direct Line Commercial, Mission, BC; (c) G. Trasolini Contractors Ltd., Coquitlam, BC; (d) Great Canadian Landscaping Company Ltd., North Vancouver, BC; (e) PGP Contractors Ltd., Vancouver, BC; and (f) Yeomen Property Maintenance & Renovation Ltd., Burnaby, BC. |

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| Contract Term and Estimated Contract Value: | <p>The recommended term of the contracts is three years.</p> <p>The estimated contract price is \$1,969,500, plus applicable taxes, over the three-year term of the contract .</p> |
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PROCUREMENT SUMMARY

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| Date of Issuance of RFA: | July 15, 2019 |
| Notices Sent: | Supply Chain Management sent notices to eight vendors. |
| Closing Date: | August 6, 2019 |
| Responses Received: | A Power Services, Surrey, BC |
| | Direct Line Commercial, Mission, BC |
| | G. Trasolini Contractors Ltd., Coquitlam, BC |
| | Great Canadian Landscaping Company Ltd., North Vancouver, BC |
| | PGP Contractors Ltd., Vancouver, BC |
| | Yeomen Property Maintenance & Renovation Ltd., Burnaby, BC |

| Evaluation Criteria | Evaluation Weighting |
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| Technical (Service Requirements) | 33% |
| Financial | 57% |
| Sustainability and Social Value | 10% |
| Total | 100% |

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contracts are proposed to be entered into with the vendors offering the best value as determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the projected value being in excess of \$750,000; and
- e) The Chief Procurement Officer, and the General Manager, Real Estate & Facilities Management are to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to PS20191006 - Pre-Qualification for Snow & Ice Control Services with the six recommended vendors as noted above, under the authority of the City's Procurement Policy ADMIN-008.