



**BID COMMITTEE
DECISION REPORT**

Meeting Date: December 11, 2014
Contact: Nick Kassam
Contact No.: 604 829 2097

TO: Bid Committee
FROM: Chief Purchasing Official

Entry into a contract in relation to Request for Quotation PS20140013 - Supply and Delivery of Lumber with Northern Building Supply Limited, 1640 E. Kent Avenue, Vancouver, BC V5P 2S7.

This item was considered by Bid Committee on December 11, 2014 and was approved without amendment.

COMMITTEE DECISION

The Bid Committee approved the entry into the following contract, under the authority of the City's Procurement Policy AF015-01.

Solicitation Number:	Request for Quotation PS20140013 - Supply and Delivery of Lumber
Description of the Goods or Service:	Supply and Delivery of Lumber and associated supplies for the Park Board and the City's Engineering Department
Recommended Vendor:	Northern Building Supply Limited
Contract Term and Estimated Contract Value:	The recommended term of the contract is 3 years, with the option to extend for 2 additional one-year terms. The estimated contract price is \$572,120, plus applicable taxes, over the initial 3-year term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of RFQ:	October 21, 2014
Notices Sent:	Supply Chain Management sent notices to four (4) lumber suppliers.
Closing Date:	November 12, 2014
Vendor Name:	Northern Building Supply Ltd
	Griff Building Supplies Ltd
	Rona Inc / Dick's Lumber
Department:	Supply Chain Management; Engineering Services, and the Park Board, with the assistance of Legal Services.

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy AF-015-01;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy AF-015-01 due to the value being in excess of \$500,000; and
- e) The Chief Purchasing Official, the General Manager of Engineering and the Deputy General Manager of the Parks Board are recommended to be authorized to execute and deliver all legal documents on behalf of the City.

DECISION

The Bid Committee approved the entry into a contract in relation to PS20140013 - Supply and Delivery of Lumber with Northern Building Supply Ltd, under the authority of the City's Procurement Policy AF-015-01.