



**BID COMMITTEE
DECISION REPORT**

Meeting Date: June 26, 2015
 Contact: Nick Kassam
 Contact No.: 604 829 2097

TO: Bid Committee
 FROM: Chief Purchasing Official

Entry into a contract in relation to Request for Proposal PS20150170 – Processing and Marketing of Scrap Metal from City Recycling Depots with Schnitzer Steel Canada Ltd., 12195 Musqueam Dr., Surrey BC V3V 3T2.

This item was considered by Bid Committee on June 26, 2015 and was approved without amendment.

COMMITTEE DECISION

The Bid Committee approved the entry into the following contract, under the authority of the City's Procurement Policy AF-015-01.

Solicitation Number:	Request for Proposal PS20150170 – Processing and Marketing of Scrap Metal from City Recycling Depots
Description of the Goods or Service:	The vendor collects scrap metals from the City's Depots and processes and markets the materials to end users and remits revenue to the City.
Recommended Vendor:	Schnitzer Steel Canada Ltd.
Contract Term and Estimated Total Contract Revenue:	The recommended term of the contract is 3 years, with the option to extend for 2 additional one-year terms. The estimated contract revenue is \$1,898,796.00, over the initial 3-year term of the contract based on estimates of tonnages, metal market values, and foreign exchange rates as defined in the RFP using the January 2015 indicator value.

PROCUREMENT SUMMARY

Date of Issuance of RFP:	May 6, 2015
Notices Sent:	Supply Chain Management (“SCM”) sent notices to 14 known vendors.
Closing Date:	May 26, 2015
Responses Received:	
Vendor Name:	City
Schnitzer Steel Canada Ltd	Surrey, BC
Halton Recycling Ltd (Emterra)	Surrey, BC
Richmond Steel Recycling Ltd	Richmond, BC
Pacific Metals Ltd	Vancouver, BC
City of Vancouver Departments:	Supply Chain Management and Engineering Services.

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City’s Procurement Policy AF-015-01;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring compliant vendor and the vendor proposing the highest revenue determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit (Engineering Services) have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City’s Procurement Policy AF-015-01 due to the value being in excess of \$500,000.00;
- e) The General Manager of Engineering and the Chief Purchasing Official are recommended to be authorized to execute and deliver all legal documents on behalf of the City; and
- f) The Bid Committee approval is pre contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Request for Proposal PS20150170 Processing and Marketing of Scrap Metal from City Recycling Depots with Schnitzer Steel Canada Ltd, under the authority of the City’s Procurement Policy AF-015-01.