



**APPLICATION FOR COMMERCIAL PHOTOGRAPHY PHOTO SHOOT**

(This is an application/request **only** and does not guarantee a permit will be issued.)

**PLEASE DO NOT SUBMIT UNTIL YOU HAVE FINALIZED ALL YOUR LOCATIONS AND DATES**

**Please print clearly**

Date of Application: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Name of Photographer: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Type of Photo Shoot: \_\_\_\_\_

# of Crew: \_\_\_\_\_ # of models \_\_\_\_\_

Equipment/Props in the conservatory: \_\_\_\_\_

Are there any services you request to have provided by the Garden or Park Board staff? If yes, give details:

\_\_\_\_\_

\_\_\_\_\_

**PLEASE LIST ALL LOCATIONS/DATES/TIMES REQUIRED.**

Location(s)	Date(s)	Times in the Conservatory (i.e. 7 a.m. to 10 p.m.)

... more

**IMPORTANT - PLEASE INCLUDE WITH YOUR APPLICATION:**

1. A map clearly indicating the areas you intend to use
2. A photocopy of your insurance as required by the City's Risk Management Department (604) 873-7737.
3. Damage deposit of \$1,000 made out to:  
**City of Vancouver – Bloedel Conservatory**  
**4600 Cambie Street (Queen Elizabeth Park)**  
**Vancouver, BC V5Y 2M4**  
(GST # R121 361 042)

Please note: There is a \$1,000 cancellation fee if 24 hours advance notice is not received. **If approved, a rental permit will be forwarded for your signature. Filming cannot take place until there is a signed contract and the rent is paid in full.**

**CONDITIONS OF USE:**

1. No food, or live animals on site since they may cause threat to the birds in the conservatory
2. Smoking is not permitted on the premises as Bloedel is a smoke free environment. Vancouver's parks, beaches and facilities are entirely smoke-free (effective September 1st , 2010).
3. Any live planted material, mulch or soil brought in must be sterilized and in bags. To be approved/inspected by garden staff
4. Everybody must take extra precaution when walking around the pathway and moving equipment for the bird's safety.
5. Any special requests need to be discussed, approved and confirmed prior to any bookings
6. Please do not attempt to handle any birds at any time
7. Small birds and fish are not removable for any circumstances.
8. Big birds may only be removed with the permission of our Garden Superintendent/ Garden Liaison
9. No candles, torches, smoke, mist, confetti, balloons, and no chemicals of any kind.
10. No loud or aggressive music or strobe lights. It's very stressful and upsetting for the birds.
11. The User will inform all residents of the adjacent street in advance of the days of shooting.
12. During prep and filming a sign must be placed on the pathways informing Garden visitors that filming is in progress.
13. The main pathways must be kept clear to allow our regular staff to work unless discussed otherwise
14. All delivery trucks, making deliveries for the User and not part of the regular crew, or contracted to outside suppliers, must know exactly where they are going before entering the Garden and must be escorted in and out of the Garden by a crew member. There are no exceptions to this regulation.
15. Refreshment area location will be chosen by mutual consent with the Garden Superintendent /Garden Liaison. Catering vehicles must remain on paved areas or on plywood sheeting.
16. All stipulations under Sensitive Area Protection must be adhered to.
17. Crews are NOT ALLOWED to enter planted beds. Do not remove any plant tags or labels. Plant labels may only be removed with permission of the Garden Superintendent/ Garden Liaison.
18. There is to be no digging in the Garden unless approved due to potential damage to the irrigation system. Spikes or sunken poles are NOT ALLOWED. All structures must be secured above ground (with blocks).
19. No plants will be pruned without permission and under the supervision of the Garden Superintendent/ Garden Liaison.
20. User must ensure that there is no damage done to the Garden.
21. The damage deposit will cover restoration of any disturbed areas to the condition in which they were prior to filming. In the event of a disagreement, the Park Board will decide in its reasonable judgment.
22. Garden Superintendent/Garden Liaison must be present during all prep, filming and wrap.