



www.bloedelconservatory.ca

# 2021 Facility Rentals

Please contact:  
Maria Di Antonio - Facility Booking Clerk  
Phone: 604.654.0780  
E-mail: BloedelRentals@vancouver.ca

## Film Shoot Application Form

(This is an application/request only and does not guarantee a rental agreement will be issued.)

**PLEASE DO NOT SUBMIT UNTIL YOU HAVE FINALIZED ALL YOUR LOCATIONS AND DATES**

**Please print clearly**

Date of Application: \_\_\_\_\_

Production Company: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Production Manager: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Location Manager: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Assistant LM: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Production / Show Name: \_\_\_\_\_ Episode#: \_\_\_\_\_

Type of Film/Video:

Feature: \_\_\_\_\_ Series: \_\_\_\_\_ Commercial: \_\_\_\_\_ Documentary: \_\_\_\_\_ Other: \_\_\_\_\_

Do you have a COV Master Film Agreement and/or ZO2 billing account setup with CCOV Events and Filming Office?

Please specify which: \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_ Pending \_\_\_\_\_

# of Crew: \_\_\_\_\_ # of Cast \_\_\_\_\_ # of Extras: \_\_\_\_\_

Will the cast include film 'stars' who will be present in the Conservatory? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please provide name(s):

\_\_\_\_\_  
\_\_\_\_\_



## 2021 Film Shoot Application Form Continued...

### IMPORTANT - PLEASE INCLUDE WITH YOUR APPLICATION:

1. A map clearly indicating the areas you intend to use
2. A photocopy of your insurance as required by the City's Risk Management Department
3. Damage deposit cheque of \$5,000 made out to:  
**City of Vancouver – Bloedel Conservatory**  
**4600 Cambie Street (Queen Elizabeth Park)**  
**Vancouver, BC V5Y 2M4**  
(GST # R121 361 042)

**Please note:** There is a one day filming rate cancellation fee if 24 hours advance notice is not received (see info sheet for pricing). If approved, a rental agreement will be forwarded to you via email for your signature. Access will not be provided until there is a signed rental agreement and the rental is paid in full and a copy of the liability insurance is not provided.

### CONDITIONS OF USE:

1. No food, or live animals are permitted on site since they may cause threat to the birds in the Conservatory.
2. Smoking is not permitted on or near the premises as the Bloedel Conservatory is a smoke free environment. Vancouver's parks, beaches and facilities are entirely smoke-free (effective September 1, 2010).
3. Any live plant material, mulch or soil brought in, must be sterilized and in bags. But prior to doing so, must be discussed in advance, then if approved, must be inspected by Conservatory staff.
4. Please note that many birds do walk the pathway. Everyone must take extra precaution when walking around the pathway and moving equipment for our bird's safety.
5. Any special requests need to be discussed, approved and confirmed prior to any booking.
6. Please do not not feed or attempt to handle any birds at any time.
7. Small birds and fish are not removable under any circumstance.
8. Our larger perched birds may only be removed with the permission of our Conservatory Superintendent or Liaison.
9. No candles, torches, smoke, mist, SPFX, confetti, balloons, rice, avocados (toxic to birds) and no chemicals of any kind are permitted in our facility.
10. No loud or aggressive music or strobe lights are permitted as it can be very stressful and upsetting for the birds.
11. If required, the Renter will inform all residents of the adjacent streets in advance of the shoot dates.
12. During prep and filming a sign must be placed outside to inform Conservatory patrons that filming/photography is in progress.
13. The main pathways must be kept clear to allow our regular staff to work unless discussed otherwise.
14. All delivery vehicles, making deliveries for the Renter and not part of the regular crew, or contracted to outside suppliers, must know exactly where they are going before entering the Conservatory and must be escorted in and out of the Conservatory by a crew member. There are no exceptions to this regulation.
15. If required, a refreshment area location will be chosen by mutual consent with the Conservatory Superintendent or Liaison. Catering vehicles must remain in parking lot.
16. All stipulations under Sensitive Area Protection must be adhered to.
17. Crews are NOT ALLOWED to enter planted beds. Please do not remove any plant tags or labels. Plant labels may only be removed with permission of the Conservatory Superintendent or Liaison.
18. There is to be no digging in the Conservatory unless approved due to potential damage to the facility. Spikes or sunken poles are NOT ALLOWED. All structures must be secured above ground (weighted with blocks).
19. No plants will be pruned without permission and under the supervision of the Conservatory Superintendent or Liaison.
20. Renter must ensure that there is no damage done to the Conservatory.
21. If required, the damage deposit will cover part or all restoration of any disturbed areas to the condition in which they were prior to filming. In the event of a disagreement, the Park Board will decide in its reasonable judgment.
22. Conservatory Superintendent or Liaison. must be present during all prep, filming and wrap.